

# WALKER COUNTY PLAT APPLICATION

If any section is not applicable to the proposed development project please mark that section "NA"  
 All references to the Walker County Subdivision Regulations will be abbreviated WCSR in this document.

SECTION A – OWNER / APPLICANT INFORMATION		FOR COUNTY USE ONLY
A1. Property Owner's Last Name	A2. Property Owner's First Name	Application Number:
A3. Mailing Address		Date of Submittal:
		Precinct Number:
City	State	ZIP Code
A4. Primary Telephone Number	A5. Alternate Phone Number	
A6. Email Address	A7. Name of Lienholder (If no lienholder mark "None")	
<b>SECTION B – PROFESSIONAL SERVICES</b>		
Owner shall provide the names of the Professional Engineer, Registered Professional Land Surveyor, and any Authorized Representative for the Plat Application. By including the information of an Authorized Representative on the application the Owner/Applicant agrees that this individual is given authority to sign for, submit, receive, and make any decisions related to the submitted application on behalf of the owner. In the case that the owner wishes to retract this authority, the Owner/Applicant shall submit this retraction in writing to the Planning and Development Office. If no Authorized Representative is named then all communications related to the project will be submitted to the Owner/Applicant. All correspondence, including but not limited to notices, approvals, disapprovals, and conditions are authorized to be sent to any listed Mailing Address or Electronic Mail account.		
B1. Name of Registered Professional Land Surveyor (R.P.L.S.)	B2. Phone Number of R.P.L.S.	
B3. Email of R.P.L.S.	B4. Mailing Address of R.P.L.S.	
B5. Name of Professional Engineer	B6. Phone Number of P.E.	
B7. Email of P.E.	B7. Mailing Address of P.E.	
B9. Name of Authorized Representative	B10. Phone Number of Authorized Representative.	
B11. Email of Authorized Representative	B12. Mailing Address of Authorized Representative.	

**SECTION C – PARENT TRACT PROPERTY INFORMATION**

*Information for the tract or tracts of land that are the subject of the plat application*

C1. Is the property located within the city limits of Huntsville, New Waverly, or Riverside? (Mark with "X")  \*Yes     No

*\*If the answer to C1 is "Yes" then the applicant will need to apply to the City having jurisdiction.*

C2. Is the property within two miles of the City of Huntsville? (Mark with "X")  \*Yes     No

*\*If the answer to C2 is "Yes" then the applicant will need to submit any plat applications to the City of Huntsville.*

C3. Is the property within 1/2 mile of the City of New Waverly? (Mark with "X")  Yes     No

*The Abstract, Tract #, and Survey Name are generally included in the property description on the deed, the Geographic Id # can be obtained from the Walker County Appraisal District, the Appraisal District Map or the most recent property tax statement issued for the property. If a property is in a platted subdivision items B10 – B13 must be filled out using information from the property deed, if not in a platted subdivision mark these sections "NA"*

C4. Property Acreage	C5.. Appraisal Geographic ID #	C6. Survey Name	C7. Abstract #
----------------------	--------------------------------	-----------------	----------------

*Section C8 – C11 are for Amending Plat and Replat Applications only.*

C8. Subdivision Name	C9. Lot #s	C10. Block #	C11. Section #
----------------------	------------	--------------	----------------

C12. Deed Record Filing Information for Parent Tract (s) (WCDR and WCOPR are the record sets of the County Clerk - Mark the record set with an "X") *If more than one tract please indicate multiple deeds.*

Volume / Document #	Page		Walker County Deed Records (WCDR) (Generally before 1986)
			Walker County Official Public Records (WCOPR)
Volume / Document #	Page		Walker County Deed Records (WCDR) (Generally before 1986)
			Walker County Official Public Records (WCOPR)
Volume / Document #	Page		Walker County Deed Records (WCDR) (Generally before 1986)
			Walker County Official Public Records (WCOPR)
Volume / Document #	Page		Walker County Deed Records (WCDR) (Generally before 1986)
			Walker County Official Public Records (WCOPR)

**SECTION D – APPLICATION TYPE**

*Please choose a single application type from the list below and mark with an "X".*

- D1. \_\_\_\_\_ **Plat Application** (This application is required for all plat applications including improvements or including more than 4 lots)
- D2. \_\_\_\_\_ **Minor Plat Application** (This application is required for minor subdivisions with no proposed infrastructure and 4 or less lots.)
- D3. \_\_\_\_\_ **Re-Plat / Amending Plat Application** ( This application is required to alter or amend a previously platted subdivision)
- D4. \_\_\_\_\_ **Exception Application** (This application is required in order to obtain approval for subdivisions excepted from the WCSR.)

**SECTION E - REQUEST FOR A GUIDANCE REVIEW**

The request for a guidance review is only allowable if an application is submitted incomplete. The guidance review is voluntary and must be requested by the owner/applicant below and authorized by the County. This review of the submitted documents prior to a complete application is outside the standard review timelines, however the applicant/ owner may proceed to submit a complete application without awaiting the results of this review. If at any time during the Guidance Review process a completed application is submitted then the Guidance Review will cease, and the incomplete results of the review will not be forwarded to the applicant. Any deficiencies or comments released as part of the guidance review are not to be considered as a final review, but are collected to assist the owner and owner's agents in their efforts to comply with the regulations.

E1. The Developer/Owner does hereby voluntarily make a request for a "Guidance Review" of the application if the application is found to be incomplete.	Yes, a review is requested	No, a review is not requested
---	----------------------------	-------------------------------

**SECTION F – SUBDIVISION APPLICATION DETAILS**

(The # of Proposed Lots shall include any Reserve or Remainders Created by the Subdivision)

F1. Original Acreage	F2. Original # of Tracts	F3. # of Proposed Lots	F4. Proposed Name of Subdivision
----------------------	--------------------------	------------------------	----------------------------------

**SECTION G – ENGINEERING AND PROPOSED IMPROVEMENTS**

G1. Will the proposed subdivision utilize a public water system?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
G2. Will the proposed subdivision utilize individual on-site sewage facilities?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
G3. Will the proposed subdivision include the construction of road, drainage, or other improvements regulated by the WCSR?	<input type="checkbox"/>	Yes *	<input type="checkbox"/>	No
G4. If the answer to G3 is "Yes" then what is the estimated cost of construction of all regulated improvements?				
G5. If the answer to G3 is "Yes" then what is the approximate length of all proposed roads in linear feet?				
G6. Will the proposed subdivision access from or across a Texas Department of Transportation system road?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

**SECTION H – CERTIFICATIONS AND ACKNOWLEDGEMENTS**

I, the below signed individual, am the legal owner or legal representative of the owner of the property described in this application, and do hereby certify that the information contained in this application is a true and correct under penalty of law. The below signature further represents my understanding, agreement, and acceptance of the following items:

1. Authorization is hereby given to Walker County and its representatives to enter onto the private property described in the application for the purpose of inspection and regulation related to this application and the applicable regulations.
2. I have read and understand the requirements of the Walker County Subdivision Regulations, and understand it is my responsibility to comply with all the requirements therein.
3. The completion and acceptance of this application by Walker County in no way shall be construed as a guarantee that the proposed construction will be approved for installation. This application may be rejected as incomplete for 10 business days after the original submittal of the application at any point without any refund of the application fee. This includes that no refund shall be given for applications submitted incomplete or applications withdrawn. The applicant also recognizes that additional resubmittals, applications, or responses after the initial application may result in a fee increase to the original application fee, and that any increase in the fee must be paid when the additional submittal is submitted.
4. The completion and acceptance of this application is not an authorization to perform any activity. A final approval of the application and approval of the plat for filing must be made in writing prior to any subdivision of property or filing of any plat. I understand that any approvals made related to this application are made subject to the minimum requirements of the Walker County Subdivision Regulations.
5. If no direct variance is granted to the Walker County Subdivision Regulations or other State or Federal requirements then no approval under this application shall be construed to provide a waiver to compliance with those regulations and the Owner/Applicant is still fully responsible for compliance with said regulations.
6. The fee for the subdivision applications may be calculated based on variable factors including cost of construction, number of lots, length of road centerline, and the quantity of revisions, replacement applications, and responses. The initial calculated fee charged at the original submittal may increase during the application timeline if any of these variables change or are calculated in error. Any increase in the fee must be paid as part of any submittal of a revision, replacement, or response to an application.
7. I hereby release, indemnify, and hold harmless Walker County and its employees and agents for any and all claims, costs, or liabilities, expressly including alleged negligence, or for any damages to property or persons arising from the inspection, construction, development, design, or review related to this application or occurring under any permit issued in relation to this application. I understand that I and my agents are completely and wholly responsible for the design and construction of all necessary improvements to local, State, and Federal Standards.
8. I certify that all necessary permits from those Federal, State, or local government agencies (including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 (Corps of Engineers), Texas Commission on Environmental Quality, Texas Historical Commission, United States Fish and Wildlife (Endangered Species), Texas Water Development Board, TXDOT, and City Approvals, etc.) have been obtained.

Signature	Date	Printed Name
-----------	------	--------------

THE STATE OF \_\_\_\_\_ § COUNTY OF \_\_\_\_\_ §

Before me \_\_\_\_\_ a notary public on this day personally appeared \_\_\_\_\_, known to me ( or proved to me) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for purposes and consideration there in expressed.

Given under my hand and seal of officer this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_.