



## WALKER COUNTY PURCHASING OFFICE

Email: [bids@co.walker.tx.us](mailto:bids@co.walker.tx.us) \* Telephone (936) 436-4944 \* [www.co.walker.tx.us](http://www.co.walker.tx.us)

**INVITATION FOR BID**  
**Walker County Debris Monitoring**  
**Bid Reference Number: C2360-26-005**  
**Due: August 19, 2025 at 10:00 AM (CT)**

**Please Mail or Hand Deliver Bids Labeled:**  
**IFB# C2360-26-005 Walker County Debris Monitoring**  
**To:**  
**Walker County Purchasing Office**  
**1301 Sam Houston Ave. Suite 235**  
**Huntsville, TX 77340**

For a printable version please visit our website at (Walker County Website/Departments/Purchasing) and click on link at the bottom of our webpage labeled:

**IFB# C2360-26-005 Walker County Debris Monitoring**

**Points of Contact:**  
Cheryl Cowart, CTCD, CTCM  
Laura Buccafurni, CTCD, CTCM  
Email: [bids@co.walker.tx.us](mailto:bids@co.walker.tx.us) Phone: 936-436-4944

The Offeror's signature is required for acceptance of Offer and confirms Offeror has read and understands all requirements concerning this Invitation for Bid the undersigned affirms they are duly authorized to execute the contract, that this OFFER has not been prepared in collusion with any other Offeror, and that the contents of this OFFER have not been communicated to any other Offeror prior to the official opening. Hand delivered or mailed offers must be SEALED in an envelope and CLEARLY marked:

**IFB# C2360-26-005 Walker County Debris Monitoring**

### **CERTIFICATION OF OFFER**

Signed By: \_\_\_\_\_ Title: \_\_\_\_\_

Typed/Printed Name: \_\_\_\_\_

Company Name \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street/P. O. Box City State Zip

Telephone #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_ Tax ID Number: \_\_\_\_\_

**Schedule of Events**

July 29, August 5, August 12, 2025 – Legal Advertisement Dates

July 29, 2025 – Release Solicitation

August 6, 2025 – Solicitation Questions Due

August 8, 2025 – Amendment with Answers to Questions Posted

August 19, 2025 – Bid Closing Date

September 22, 2025 – Tentative Date for Approval of Award by Commissioner's Court

**A. INTRODUCTION.**

This Invitation for Bid seeks qualified firms to provide monitoring services for the removal of disaster-generated debris—excluding hazardous materials and household waste—from public property and rights-of-way in Walker County, Texas, following a hurricane or other natural or man-made disaster. The selected Contractor must demonstrate the ability to manage large-scale debris Monitoring operations efficiently and cost-effectively, with full operations completed within 90 days.

The contract term is five (5) years, with annual re-certification of the Contractor's capabilities for years two through five. While applicable to all major disaster scenarios, the contract primarily addresses hurricane response, using planning standards based on anticipated impacts from a major hurricane.

**B. CONDITIONS OF OFFERING.** The following instructions apply to all Offers and become a part of the terms and conditions of any offer submitted to the Walker County Purchasing Office, unless otherwise specified elsewhere in this offer Invitation.

1. All offers are required to be informed of the Terms and Conditions and will be held responsible for having done so. Upon acceptance and approval by the Commissioner's Court, this offer effects a working contract between Walker County and the successful offeror for the period designated.
2. Offers must be received in the Purchasing Office no later than the time and date specified. All offers received after the submission deadline will be considered void and unacceptable and will be returned unopened. Walker County is not responsible for lateness or non-delivery of mail, carrier, etc., and the date/time stamp in the Purchasing Office shall be the official time of receipt.
3. The County reserves the right to inspect and insure adaptability of the service, accept or reject in part or in whole any and all offers, to waive any informality in offers and unless otherwise specified by the Offeror, to accept any service in the response for the best value to the County.
4. If either the unit price or extended price is obviously in error the unit price will prevail. Walker County shall not be responsible for any verbal communication between any employee of the County and any potential offeror.
5. Only written specifications and written price quotations will be considered.
6. Walker County reserves the right to reject any offer that does not fully respond to each specified item.
7. Offeror must include Employer Identification Number or Social Security Number for the offer to be valid. Should there be a change in ownership or management; the contract shall be canceled unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices.
8. Although the cost of service(s) to be provided is an essential part of the Offer, Walker County is not obligated to award a contract on the sole basis of cost.
9. The Purchasing Agent shall review all offers that have been submitted and make recommendations to the Commissioner's Court.
10. When only one offer is received by the County, the offer may be accepted if the Commissioner's Court determines the price is fair and reasonable. If the price is not fair and reasonable, the offer is rejected. If two or more responsible offerors submit identical offers, the offer award will be determined by drawing of lots or as directed by the County Judge.
11. Offerors must furnish ALL information requested and, in the spaces, provided on the offer invitation form. Further, if specified elsewhere, each offeror must submit cuts, sketches, descriptive literature, and/or complete specifications. Reference to literature submitted previously does not satisfy this provision. Offers in

non-compliance with these requirements will be subject to rejection. All services/products furnished by the successful offeror shall meet all requirements of the Occupational Safety and Health Act (OSHA) and Federal, State, and Local requirements relating to clean air and water pollution.

12. In the event any Governmental restrictions may be imposed which would necessitate alteration of the material, quality, workmanship or performance of the item offered on this offer prior to delivery, it shall be the responsibility of the successful offeror to notify the County Purchasing Office at once, indicating the specific regulation which requires such alterations, including any price adjustments occasioned thereby, or to cancel said contract.
13. This agreement shall be governed by the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement.
14. Offers cannot be altered after receiving time. No offer may be withdrawn after opening time without acceptable reason and with the approval of the Purchasing Agent.
15. Offers must be submitted on this form and the envelope must be clearly marked. Offers will not be considered if submitted by telephone, fax or any other means of rapid dispatch, nor will an offer be considered if submitted to any other person or department other than specifically instructed.
16. In the event of a needed change in the specifications sent to the offeror, it is understood that all the foregoing terms shall apply to the addendum or addenda.
17. All delivery and freight charges (FOB Walker County) are to be included in the offer price.
18. Any interpretations, corrections or changes to this Invitation for Bid and specifications will be made by addenda. Sole issuing authority of addenda shall be vested in the Walker County Purchasing Department. Addenda will be posted on the Walker County website under Purchasing and will be emailed or faxed to all that are known to have received a copy of this Invitation for Bid.
19. At the request of Walker County, offeror must supply, a list of at least three references where like services have been supplied by its firm. References shall include name of business, address, telephone number and name of representative.
20. Walker County, Texas is exempt from State of Texas Sales Tax and a Tax Exemption Certificate shall be furnished by Walker County, Texas to the successful offeror upon Invitation.
21. The parties may agree to adjust prices periodically to reflect changes in tariffs implemented after the Response Due Date that affect the cost of supplying goods under this Contract. Any existing tariffs at the time of the response should be considered as part of the response price. To Invitation a price increase related to tariffs, Contractor must provide documentation that includes the effective date, amount, and scope of the tariffs. Contractor must demonstrate with specificity the effect of tariffs on its necessary and reasonable cost of supplying goods under this Contract, including its commercial reasons for using a source subject to tariffs. Any adjustment is at Walker County's sole discretion. If Walker County grants an adjustment related to tariffs, Contractor shall Monitoring tariff levels and notify Walker County within five business days of any reduction or repeal. Walker County may reduce or retract a tariff adjustment it has granted at any time by notifying the Contractor of the new prices.

**C. PURCHASE ORDER.** The successful offeror shall not deliver products or provide services without a Walker County Purchase Order, signed by an authorized agent of the Walker County Purchasing Department. A purchase order must be issued by the Walker County Purchasing Department prior to work beginning. Invoices not bearing a purchase order number may be delayed for payment.

**D. FUNDING.** Funds for payment have been provided through the Walker County budget approved by the Commissioner's Court for this fiscal year only. State of Texas statutes prohibits the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the current Walker County fiscal year shall be subject to budget approval.

**E. AWARD OF CONTRACT.** Contract may be awarded to one or more offerors in the event the selected offeror cannot provide the requested services or is unable to fulfill the County's work demand and/or timeframe for any

circumstance. County will award a contract to the lowest responsible offeror. The County reserves the right to establish a contract with the same terms and specifications herein with the next lowest responsible offeror. An award will be issued to the vendor submitting the best value to Walker County. Commissioner's Court reserves the right to make an award to more than one vendor and name them as alternate.

The departments will be allowed to purchase from the Alternate source if any of the conditions that follow exist:

- a. Goods or Services are not acceptable (does not meet the specifications or what was originally quoted per this BID).
- b. Goods or Services are not available on the day it is needed, or
- c. Location of alternate is closer when picked up

**F. ETHICS.**

The offeror shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Walker County.

**G. CONFLICT OF INTEREST, FINANCIAL INTEREST PROHIBITED.**

No public official shall have interest in this contract in accordance with Vernon's Texas Codes Annotated, Local Government Code, Title 5, Subtitle C, Chapter 171. Contractor shall ensure (except for eligible administrative or personnel costs) that no person who (i) is an employee, agent, consultant, officer, or elected official or appointed official of the Contractor or of a subcontractor of Contractor, and (ii) who exercises or has exercised any functions or responsibilities with respect to the activities assisted under this Agreement or is in a position to participate in a decision making process or gain inside information with regard to such activities, may have an interest in or benefit from the activity or have any interest in the Agreement or a subcontract for the Agreement, during the persons tenure with Agreement or a subcontract for the Contractor and for at least one year thereafter. Contractor shall apply the requirements of this subsection to employees, agents, consultants, officers, and elected and appointed official and any subcontractors of Contractor as well as any member of such persons immediate families, their partners, and any organization that employs, or is about to employ any of the above. Contractor shall comply with Chapter 171, Texas Local Government Code.

**CONFLICT OF INTEREST QUESTIONNAIRE. (ATTACHMENT A).**

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any proposer or person conducting business or wishing to conduct business with a county, complete a "Conflict of Interest Questionnaire". By law, this completed questionnaire must be filed with the County Clerk for the County of Walker. The Walker County Clerk's mailing address is: 1100 University Ave., Room #201, Huntsville, TX 77340. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. Any questions concerning this form should be addressed to the Texas Ethics Commission; 201 East 14<sup>th</sup> St., 10<sup>th</sup> Floor; P.O. Box 12070, Austin, Texas, 78711-2070; 1-800-325-8506; fax 512/463-5777; or web site [www.ethics.tx.us](http://www.ethics.tx.us).

**CERTIFICATE OF INTERESTED PARTIES. (1295 FORM). (ATTACHMENT B)**

The Texas Legislature passed HB1295 in their last legislative session which added section 2252.908 to the Texas Government Code that now requires that a governmental entity receive a Certificate of Interested Parties Texas Ethics Commission Form 1295 before entering into a contract with Walker County. A notice to the appropriate local governmental entity that the following local government officer has become aware of the facts that require the officer to file this statement in accordance with chapter 176, Local Government Code.

**HOUSE BILL 89 VERIFICATION. (ATTACHMENT C).**

The 85th Texas Legislature approved new legislation, Effective Sept. 1, 2017, amended Sept. 1, 2019, which amends Texas Local Government Code Section 1. Subtitle F, Title 10, Government Code by adding Chapter 2270 which states that a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it does not boycott Israel and will not boycott Israel during the term of the contract with Walker County.

**H. INDEMNIFICATION.**

Successful Bid shall defend, indemnify and save harmless Walker County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful Bid, or of any agent, employee, sub-contractor or supplier in the execution of, or performance under, any contract which may result from IFB award. Successful Bid indemnifies and will indemnify and save harmless Walker County from liability, claim or demand on their part, agents, servants, customer, and/or employees whether such liability, claim or demand arise from event or casualty happening upon or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful Bid shall pay any judgment costs, which may be obtained, against Walker County growing out of such injury or damages.

**I. TERMINATION FOR DEFAULT.**

In the event the successful offeror shall fail to perform, keep or observe any of the terms and conditions to be performed, kept or observed, Walker County shall give the successful offeror written notice of such default. And in the event said default is not remedied to the satisfaction and approval of Walker County within two working days of receipt of such notice by the successful offeror, default will be declared and all the successful offeror's rights shall terminate. Offeror, in submitting this offer, agrees that Walker County shall not be liable to prosecution for damages in the event that Walker County declares the offeror in default. The performance of work under this order may be terminated in whole, or in part, by the Buyer in accordance with this provision. Termination of work shall be effected by the delivery to the Seller of a "Notice of Termination" specifying the extent to which performance of work under the order is terminated and the date upon which such termination becomes effective. Such right of termination is in addition to, and not in lieu of, rights of Buyer set forth. Walker County reserves the right to terminate the contract for default if offeror breaches any of the terms therein, including warranties of offeror or if the offeror becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Walker County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Walker County's satisfaction and/or to meet all other obligations and requirements. Walker County may terminate the contract without cause upon thirty (30) days written notice.

**J. PAYMENT.**

An invoice shall be submitted with the following information:

1. Name and address of vendor
2. Name and address of receiving Department
3. Walker County Purchase Order number
4. Description of services rendered
5. Price and Quantity of materials ordered, Total Amount

Payment shall not be processed until service has been rendered and a completed invoice is received by the Walker County Auditor's Office. All payments will be made by check Net 30 days from when the correct invoice(s) are received by Walker County. Original invoices can be submitted by Mail to: P.O. Box 1260, Huntsville, TX 77320 or hand delivered to 1301 Sam Houston Ave, Huntsville Texas 2<sup>nd</sup> floor, Auditor's Office. Any invoice, which cannot be verified by the contract price and/or is otherwise incorrect, will be returned to the Offeror for correction. Under term contracts, when multiple deliveries and/or services are required, the Offeror may invoice following each delivery, day, or job and the County will pay on invoice. Prior to any and all payments made for good and/or services provided under this contract, the Offeror should provide his Taxpayer Identification Number or social security number as applicable (W9). This information must be on file with the

Walker County Auditor's office. Failure to provide this information may result in a delay in payment and/or back-up withholding as required by the Internal Revenue Services.

Should your remittance addresses change during this contract, it will be up to the offeror to notify the Auditor's Office of this change at [payables@co.walker.tx.us](mailto:payables@co.walker.tx.us).

**K. TERM OF CONTRACT.**

The initial term of this contract shall be from **October 1, 2025 through September 30, 2026**. This Contract will have four (4) one (1) year renewal options as follows:

**Option Year 1:** October 1, 2026 through September 30, 2027

**Option Year 2:** October 1, 2027 through September 30, 2028

**Option Year 3:** October 1, 2028 through September 30, 2029

**Option Year 4:** October 1, 2029 through September 30, 2030

This contract may be renewed for four (4) one (1) year extensions, provided both parties agree in writing and approval of Walker County Commissioner's Court is granted. Any extensions shall be at the same terms and conditions, plus any written approved changes.

**Option to Extend Services**

In order to address the immediate operational or service delivery needs, Walker County may require continued performance beyond the Contract Term or any Option Period(s) exercised in this Contract.

Walker County may exercise an extension of Services under this Section for a maximum of ninety (90) days. Any extension made pursuant to this Section shall be subject to budget approval.

**L. REDUCTION IN PRICE.**

If during the life of the contract, the successful offeror's net prices to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to Walker County.

**M. INSURANCE REQUIREMENTS.** The awarded Offeror shall instruct his insurance agent or carrier to furnish at his/her own expense, to the County, a Certificate of Liability Insurance listing the County as "Additional Insured" The awarded Offeror shall furnish and keep in full force the following insurance during the term of this Contract:

1. Statutory Workers' Compensation in accordance with State of Texas requirements.
2. Commercial General Liability at minimum combined single limits of (\$1,000,000 per occurrence and \$1,000,000 general aggregate) for bodily injury and for property damages, which coverage shall include products/completed operations at \$1,000,000 per occurrence.
3. Commercial Automobile Liability at minimum combined single limits of \$500,000 per occurrence for Bodily Injury and Property Damage, including owned, non-owned, and hired vehicle coverage.
4. All insurance must be written on forms filed with and approved by the Texas Board of Insurance.
5. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent.
6. All of the aforementioned policies shall be issued immediately after the offeror receives notification of award. Receipt of the Certificates of Insurance is required before any funds will be released for payment.

Acceptance of proof of insurance supplied by the successful offeror, nor failure to disapprove the insurance shall relieve the successful offeror of full responsibility of liability, damages and accidents as set forth herein. No additional payments shall be made for any insurance that the successful offeror may be required to carry. It is the responsibility of the successful offeror to provide renewals of their insurance at expiration during the contract term. Payments will be withheld until current Certificates of Insurance are received.

**N. REQUESTS FOR CLARIFICATIONS.**

Requests for clarifications of this offer must be submitted by August 6, 2025 by 12:00 PM CT. Email: bids@co.walker.tx.us. The subject line must read **IFB# C2360-26-005 Debris Monitoring Services**. All questions will be answered by addendum following the clarification deadline.

**O. SCOPE OF WORK**

Walker County, located in Southeast Texas, spans approximately 801 square miles and has a population of approximately 76,000 residents (2020 U.S. Census). The terrain includes rolling hills and open prairies within the Piney Woods vegetation zone, with about 70% of the county covered in forests of loblolly, shortleaf, and longleaf pine, alongside various hardwoods. The area rests at the extreme western end of the Coastal Plain region, and elevation in the county ranges from 140 to 404 feet above sea level. Walker County is drained by numerous creeks and major waterways include the Trinity River to the north and the San Jacinto River to the south.

Walker County has experienced multiple federally declared disasters, including wildland fires, hurricanes and flooding events, which have necessitated large-scale debris management and removal operations. In preparation for such events, the County has developed a Debris Management Plan that addresses the removal, reduction, recycling, and disposal of disaster-generated debris in compliance with current guidance, including the FEMA Public Assistance Program and Policy Guide (PAPPG) and the FEMA Debris Monitoring Guide.

This IFB solicits qualified Contractors to provide debris Monitoring services necessary to ensure eligible debris removal operations are conducted in accordance with FEMA requirements. These services include, but are not limited to, the oversight of debris removal, accurate quantification and documentation, field Monitoring at loading and disposal sites, data entry and reporting, compliance with environmental and safety standards, and assistance with audits and appeals as needed.

Walker County anticipates the engagement of multiple Contractors to support debris removal and Monitoring efforts across all incorporated and unincorporated areas of the County, including rural communities and participating local jurisdictions. Contractors must demonstrate the capacity to mobilize and manage a substantial workforce, including multiple Subcontractors; operate effectively in complex and challenging post-disaster environments; and sustain all operational costs prior to initial and subsequent payments from the County. Furthermore, Contractors shall be required to furnish all necessary bonds and insurance and must be capable of deploying compliant technology solutions.

The Contractor shall possess an established management team, a proven network of resources capable of supplying the necessary equipment and personnel, a comprehensive approach to debris Monitoring operations, and demonstrable experience in managing large-scale disaster recovery efforts.

The awarded contract will be a contingency-based agreement activated only upon a local, state, or federally declared emergency event. As such, no compensation will be made unless the contract is formally activated by Walker County in anticipation of or response to a qualifying event.

Prospective Contractors shall be solely responsible for all costs incurred in the preparation and submission of responses to this Invitation for Bid. Additionally, any Contractor awarded a contingency contract under this solicitation will be required to participate, at no cost to Walker County, in County-directed disaster recovery training sessions and/or exercises, which may occur one to two days annually.

**P. CONTRACTOR'S RESPONSIBILITY.**

1. Contractor shall provide services to include, but not limited to, the oversight of debris removal, accurate quantification and documentation, field Monitoring at loading and disposal sites, data entry and reporting, compliance with environmental and safety standards, and assistance with audits and appeals as needed in accordance with FEMA requirements.
2. Contractor are expected to adhere to all areas in Section O, Scope of Work that are applicable to the debris monitoring services and or as instructed by Walker County and to ensure compliance with FEMA eligibility.

3. Contractor shall provide debris Monitoring efforts across all incorporated and unincorporated areas of the County, including rural communities and participating local jurisdictions.
4. Contractor must demonstrate the capacity to mobilize and manage a substantial workforce, including multiple subcontractors; operate effectively in complex and challenging post-disaster environments; and sustain all operational costs prior to initial and subsequent payments from the County.
5. Contractor shall be required to furnish all necessary bonds and insurance and must be capable of deploying compliant technology solutions.
6. Contractor shall possess an established management team, a proven network of resources capable of supplying the necessary equipment and personnel, a comprehensive approach to debris Monitoring operations, and demonstrable experience in managing large-scale disaster recovery efforts.
7. Contractor awarded a contingency contract under this solicitation will be required to participate, at no cost to Walker County, in County-directed disaster recovery training sessions and/or exercises, which may occur one to two days annually.
8. Contractor shall review and follow Attachment D- General Conditions of Bid- FEMA Requirements.
9. The Contractor shall be responsible for all damage or injury to property of any character during the execution of the work, resulting from any act, omission, neglect, or misconduct in his manner or method of executing the work, or at any time due to defective work or materials, and said responsibility will not be released until the project shall have been completed and accepted. When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect, or misconduct in the execution of the work, or in consequence of the non-execution thereof by the Contractor, he shall restore, at his own expense, such property to a condition similar or equal to that existing before such damage or injury was done, by repairing, rebuilding, or otherwise restoring as he may be directed, or he shall make good such damage or injury in an acceptable manner.

**Q. SUBMITTAL REQUIREMENTS.**

There is no expressed or implied obligation by the County to reimburse any individual or Contractor for any costs incurred in preparing or submitting a bid, for providing additional information when requested by the County, or for participating in any selection interviews. Offers must include the following:

1. Describe the background, history, and core competencies of your company as they relate to this IFB.
2. Offeror shall provide a statement that clearly describes their qualifications in providing similar service for this type of project. A minimum of 5 years of experience in debris Monitoring is required.
3. Offeror shall provide a statement that clearly describes their number of years of experience that pertain to the scope of work as described to government agencies, or other entities in the State of Texas.
4. See Attachment D General Conditions of Bid – FEMA Requirements- For Any Other Required FEMA Documentation
5. Submit References. See Page 10 of 21.
6. Required Forms and Signature
  - a. Signed Certification of Offer
  - b. Certificate of Current Insurance
  - c. Attachment A- Conflict of Interest Questionnaire
  - d. Attachment B- Certificate of Interested Parties
  - e. Attachment C- House Bill 89 Verification
  - f. Attachment E- Rate Schedule



**R. LAWS AND REGULATIONS.**

The Offeror's attention is directed to the fact that all applicable State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction shall apply to the award throughout, and they will be deemed to be included in the response document the same as though herein written out in full.

**S. WARRANTIES.**

All work shall be guaranteed a minimum of 365 days by the successful Contractor. The County will not conduct any testing; contractor will be responsible for product and workmanship to ensure all warranty and specifications are met.

**T. CONTRACTOR'S QUALIFICATIONS.**

Contractor certifies that he/she is a duly qualified, capable and otherwise bondable business entity; that he/she is not in receivership or contemplates same, and has not filed for bankruptcy. He/she further certifies that the company, corporation or partnership does not owe any back taxes within Walker County; that he/she is able and capable of performing this contract through his/her own resources without subcontracting or assignment, and that he/she normally engages in this type of business. Contractor further warrants that he/she is familiar with all laws, regulations and customs applicable to this type of service.

**U. PERFORMANCE OF CONTRACT.**

The Walker County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the Walker County in the event of breach or default or resulting contract award.

**References:** List three (3) references, located in Texas for which offeror has performed similar types of services within the last five (5) years. Include contact persons and phone numbers. Other government entities are preferred.

1. Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

Brief Description of project: \_\_\_\_\_  
\_\_\_\_\_

2. Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

Brief Description of project: \_\_\_\_\_  
\_\_\_\_\_

3. Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

Brief Description of project: \_\_\_\_\_  
\_\_\_\_\_

<b>CONFLICT OF INTEREST QUESTIONNAIRE</b> <b>For vendor doing business with local governmental entity</b>		<b>FORM CIQ</b>
<p><b>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</b></p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<b>OFFICE USE ONLY</b>  <div style="border: 1px solid black; height: 100px; margin-top: 5px;"></div>	
<p><b>1 Name of vendor who has a business relationship with local governmental entity.</b></p>		
<p><b>2</b> <input type="checkbox"/> <b>Check this box if you are filing an update to a previously filed questionnaire.</b> (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<p><b>3 Name of local government officer about whom the information is being disclosed.</b></p> <p style="text-align: center; margin-top: 20px;">_____</p> <p style="text-align: center;">Name of Officer</p>		
<p><b>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</b></p> <div style="margin-top: 20px;"> <p>A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes      <input type="checkbox"/> No         </p> <p>B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes      <input type="checkbox"/> No         </p> </div>		
<p><b>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</b></p>		
<p><b>6</b> <input type="checkbox"/> <b>Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</b></p>		
<p><b>7</b></p>		
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%;"> <p>_____</p> <p style="text-align: center;">Name of signatory</p> </div> <div style="width: 30%;"> <p>_____</p> <p style="text-align: center;">Signature</p> </div> <div style="width: 30%;"> <p>_____</p> <p style="text-align: center;">Date</p> </div> </div>		

## CONFLICT OF INTEREST QUESTIONNAIRE

### For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

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- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or

- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

## ATTACHMENT B

**CERTIFICATE OF INTRESTED PARTIES**  
**Texas Ethics Commission (Form 1295)**

Texas Government Code effective January 1, 2016 requires that a governmental entity receive a Certificate of Interested Parties Texas Ethics Commission Form 1295 before entering into a contract with Walker County. This included new, amended, extended or renewed contracts that meets one or both of the following criteria:

1. Requires an action or vote by the Commissioners Court
2. Has a value of at least \$1 million.

Vendor must:

1. Go to : <https://www.ethics.state.tx.us/File/> click on Form 1295 Filings, click on the click here if you do not have a user ID and follow the instructions to set up an account. If you already have an account then you may log in and proceed with the process.
2. Submit and print a copy of the form which will contain a unique certification number
3. An authorized agent of the Offeror must sign the printed copy of the form
4. The completed Form 1295 must be included with your solicitation when it is submitted to Walker County. (Scanning and emailing this form is sufficient for renewals & maintenance of solicitations)

Helpful Tips for completing Form 1295 (Please note this is not legal advice):

1. Who is the contract with – click “Other Governmental Entity”
2. Governmental Entity Name – Walker County, Texas
3. Contract ID Number – This will be the solicitation number and name as specified at the top of this document.
4. Read the Ethics Commissions definition of interested party, controlling interests and intermediary interest prior to completing this form.

**Any delay in returning this form will result in delay of approval and/or award of the contract. If this form is not returned, Walker County will not proceed with the approval and/or award of the contract.**

Revised 5/14/2025

**ATTACHMENT C****HOUSE BILL 89 VERIFICATION****Prohibition on Contracts with Companies Boycotting Israel**

The 85th Texas Legislature approved new legislation, effective Sept. 1, 2017, amended Sept. 1, 2019, which amends Texas Local Government Code Section 1. Subtitle F, Title 10, Government Code by adding Chapter 2270 which states that a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it

- 1) does not boycott Israel and
- 2) will not boycott Israel during the term of the contract with Walker County

**Pursuant to Section 2270.001, Texas Government Code:**

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit. The law applies to only contracts that are between governmental entity and company with 10 or more full-time employees; and have a value of \$100,000 or more that is to be paid wholly or partly from public funds of the government entity.

I, (authorized official) \_\_\_\_\_, do hereby depose and verify the truthfulness and accuracy of the contents of the statements submitted on this certification under the provisions of Subtitle F, Title 10, and Government Code Chapter 2270 and that the company named below

- 1) does not boycott Israel currently
- 2) will not boycott Israel during the term of the contract; and
- 3) is not currently listed on the State of Texas Comptroller's Companies that Boycott Israel List located at: <https://comptroller.texas.gov/purchasing>

Company Name

Signature of Authorized Official

Date

Title of Authorized Official

**Any delay in returning this form will result in delay of approval and/or award of the contract. If this form is not returned, Walker County will not proceed with the approval and/or award of the contract.**

**ATTACHMENT D****GENERAL CONDITIONS OF BID – FEMA REQUIREMENTS****1. SERVICES:**

The Contractor shall demonstrate sufficient experience, capacity, and technical knowledge to ensure that all debris Monitoring activities conducted under this contract are eligible for FEMA Public Assistance reimbursement. The Contractor agrees not to bill for any services not deemed eligible by FEMA without prior written approval from Walker County reflected upon its minutes. The Contractor's representative and liaison to Walker County during the performance of this contract shall be the Emergency Management Coordinator, whose telephone number is (936) 435-8035. The County reserves the right to request a replacement of any representative provided by the Contractor if, in the opinion of Walker County, problems or deficiencies with the representative are identified.

**2. PAYMENT TO CONTRACTOR:**

- A. Contractor shall be paid for services rendered and accepted based on the unit prices specified in the Rate Schedule (attached and labeled as *Exhibit A*) in alignment with FEMA's guidance. FEMA encourages the use of unit-price schedules for debris work, provided that pricing is defined per quantifiable unit (e.g., cubic yard, ton, or hour) and supported by proper documentation and verification. To receive payment under this contract, Contractor shall submit an invoice to Walker County along with supporting documentation.
- B. Contractor is responsible for ensuring all debris removal and Monitoring is conducted in compliance with applicable local, state, and federal laws.
- C. Contractor acknowledges that Walker County will seek FEMA reimbursement. Therefore, Contractor represents that it will perform all services in a manner to support such reimbursement by any agency to the County.
- D. All payments made to Contractor will follow Texas Government Code § 2251.021.
- E. All invoices received from Contractor will be reviewed and approved by a representative designated for Walker County. Contractor acknowledges that all invoices must be submitted with proper documentation and will be paid as identified by FEMA's guidelines, field staff and validation team.
- F. Only work performed within Walker County's jurisdiction and under authorized activation will be considered eligible. Monitoring of debris unrelated to the declared event will not be compensated.
- G. Walker County does not guarantee Contractor a specific amount of work or a specific amount of compensation under this contract. Furthermore, Contractor acknowledges that no private billing of residents, businesses or institutions for work performed under this scope of work is allowed, nor shall the Contractor or anyone employed or subcontracted accept any additional monies from any resident, business or institution for work performed.
- H. Final billing invoices to Walker County must be labeled as "Final Invoice." This statement by Contractor shall constitute certification that all services have been properly and completely performed and all charges and costs have been properly and accurately invoiced to the County. This account will thereupon be closed, any and all further charges not submitted on the final invoice will be deemed waived by Contractor.

**3. INSPECTION BY CONTRACTOR:**

The Contractor affirms that it has inspected the debris collection areas and is familiar with Walker County's road system, including road widths and other relevant conditions affecting performance. The Contractor has not relied on representations by County personnel and agrees to base its work on its own assessments. The Contractor acknowledges potential adverse working conditions—such as limited fuel, housing, food, water, and wet or muddy terrain as well as possible dangerous wildlife—and confirms these factors were considered in the proposed pricing.

**4. HOURS OF WORK:**

The Contractor acknowledges that FEMA's reimbursement period for debris Monitoring is currently limited. Unless otherwise directed by Walker County's representative, monitoring operations shall occur during daylight hours only. The Contractor shall dedicate the necessary time, attention, and resources to ensure timely completion of the project and must notify the Monitoring by close of business each Thursday of any planned weekend work.



**5. LOCAL PREFERENCE:**

Contractor shall give preference to materials grown, produced, prepared or manufactured in the State of Texas and make a good-faith effort to engage local subcontractors, workforce, equipment, and suppliers when feasible.

**6. TIME OF THE ESSENCE:**

- A. Contractor understands FEMA deadlines for reimbursement are limited and agrees that time is of the essence in the performance of this contract.
- B. Contractor agrees to provide any necessary bond, payment bond, insurance certificates and must be fully operational within 72 hours of contract activation.
- C. The Contractor agrees to complete all work under this contract as promptly as possible, but no later than 90 days from the Notice to Proceed, unless extended by written change order from Walker County, based on project progress or contract modifications. Any changes to scope or timeline shall be negotiated equitably by both parties in accordance with applicable federal, state, and local laws.

**7. LIABILITY AND INDEMNITY:**

- A. Contractor agrees that they assume responsibility for all damages and all liability to both public and private property in the performance of its duties under the Contract. Any such damages must be reported to Walker County's designated representative as soon as possible.
- B. The Contractor agrees to indemnify and hold harmless Walker County, its officers, agents, Monitoring, representatives, employees, and attorneys from any and all claims, demands, losses, actions, judgments, and associated costs—including attorney's fees—arising from any act or omission by the Contractor, its employees, agents, or subcontractors in connection with the performance of this contract.

**8. LIABILITY INSURANCE:**

The Contractor shall obtain and maintain, for the duration of the contract, general liability, property damage, auto liability, and employer's liability insurance covering all operations related to this contract, including those of subcontractors. Coverage must protect against claims for personal injury (including death) and property damage. Walker County and the Monitoring shall be named as additional insureds, with certificates of insurance filed accordingly. All liability policies must include contractual coverage for action-over claims. Minimum coverage limits shall be as follows:

- A. \$1,000,000 per occurrence for bodily injury/death, with \$4,000,000 umbrella coverage.
- B. \$1,000,000 per occurrence for property damage, with \$4,000,000 umbrella coverage.

**9. WORKERS COMPENSATION INSURANCE:**

The Contractor shall maintain Workers' Compensation Insurance, including occupational disease coverage, in compliance with state law for all employees throughout the term of this contract. The Contractor shall ensure that all subcontractors carry equivalent coverage for their employees unless those individuals are covered under the Contractor's policy. If any employees engaged in hazardous work are not protected under state Workers' Compensation laws, the Contractor shall provide, and require subcontractors to provide, adequate alternative coverage. Uninsured subcontractor employees will be deemed covered under the Contractor's policy.

**10. STAFFING:**

Contractor must identify and provide a detailed staffing plan in its Technical Bid, including job titles and minimum qualifications. Sufficient personnel must be maintained to ensure efficient service delivery.

**11. SUBCONTRACTOR:**

The Contractor must provide all required information for any proposed subcontractors and remains fully responsible for their performance and compliance with this contract and all applicable local, state, and federal laws. Subcontractors must not appear on any FEMA debarment list. The Contractor is solely responsible for timely payment to subcontractors. Walker County reserves the right to reject any subcontractor and inspect their facilities and equipment. The Contractor is encouraged to include minority and women-owned businesses. If a subcontractor fails to perform or meet progress requirements, the Contractor must promptly replace them, subject to County approval.

**12. INDEPENDENT CONTRACTOR:**

The Contractor shall operate at all times as an independent contractor and shall not represent itself or its subcontractors as agents or employees of Walker County. Neither the Contractor nor its subcontractors are entitled to any County employment benefits.

**13. FEDERAL MODIFICATIONS:**

This contract is subject to modifications as required by FEMA, Office of Emergency Management, or any other federal/state agencies to remain compliant with evolving regulations.

**14. TERMINATION:**

The Contractor may terminate this contract with 30 days' written notice to Walker County but must continue performance during that period unless released earlier by the County. Walker County may terminate the contract at any time, with or without cause, by providing written notice. Upon termination, the Contractor will be paid for eligible work performed up to the effective date. Termination for inadequate performance does not release the Contractor from any accrued obligations or liabilities. Walker County is only liable for goods or services delivered and accepted prior to termination. The contract will be deemed complete when Walker County confirms all debris has been satisfactorily removed.

**15. PERSONNEL:**

The Contractor represents that it will secure, at its own expense, all qualified personnel necessary to perform the services under this contract. Such personnel are not employees or agents of Walker County. All work shall be performed by the Contractor or under its supervision, and personnel must be authorized as required by law. Any changes to key personnel require prior County approval. The Contractor warrants that all services will be performed to the highest professional standards and shall remove any personnel deemed incompetent or objectionable by Walker County.

**16. SAFETY:**

- A. The Contractor acknowledges work will occur in congested areas and shall provide flaggers and all necessary traffic control measures in compliance with the Manual on Uniform Traffic Control Devices (MUTCD) to protect the public.
- B. The Contractor is responsible for the conduct of its employees and subcontractors, who must maintain courteous behavior and act in the best interests of Walker County.
- C. The Contractor shall deploy sufficient manpower and equipment to ensure work zone safety per the Federal Highway Administration's Manual for Work Zone Safety. Walker County may suspend work until unsafe practices are corrected. Within 48 hours of contract execution, the Contractor shall submit emergency procedures for prompt notification of response personnel in case of accidents or injuries. The Contractor must ensure all equipment and vehicles comply with applicable federal, state, and local regulations for use on public roadways.

**17. SUCCESSORS AND ASSIGNS:**

This contract shall bind the parties and their successors and assigns; however, the Contractor may not assign the contract without prior written consent from Walker County, which may be withheld at its sole discretion. No officer, agent, or Monitoring of Walker County shall have personal liability, nor shall any third party have rights or benefits under this contract beyond Walker County and the Contractor.

**18. PROGRESS REPORTS:**

Contractor shall submit weekly progress reports, or more frequently, if requested. At a minimum, the reports must detail total cubic yards of debris collected, daily totals, and description of the geographical areas being addressed.

**19. DEFAULT:**

The Contractor shall not pledge Walker County's credit or obligate the County as guarantor or surety for any debt or obligation. The Contractor also warrants that it has no obligations that would impair its ability to fulfill this contract.

**20. CREDIT:**

The Contractor shall perform its duties without interfering with Walker County's normal operations and in compliance with all applicable local, state, and federal laws and regulations.

**21. PERFORMANCE:**

Prior to final payment, the Contractor shall deliver all documents and materials prepared or used under this contract to Walker County or its representative for approval and acceptance. All non-public information obtained or developed by the Contractor, or provided by Walker County, shall be kept confidential and not disclosed without prior written consent, except as required by lawful court order following notice to Walker County. All work products created or purchased at Walker County's expense shall remain the County's sole property and may be reproduced at its discretion. All agreements and warranties, including those related to confidentiality and ownership, shall survive contract termination.

**22. DISCLOSURE AND OWNERSHIP OF DOCUMENTATION:**

The Contractor shall deliver to Walker County or its designated representative all documents and materials prepared or used under this contract for approval prior to final payment. All non-public information obtained or developed by the Contractor, or provided by Walker County or at its expense, shall be kept confidential and not disclosed without prior written consent of Walker County, except as required by lawful court order following notice to Walker County. All drawings, maps, programs, databases, reports, and other work products created or purchased at Walker County's expense shall remain the sole property of Walker County and may be reproduced at its discretion. All covenants, agreements, representations, and warranties herein, including those related to confidentiality and ownership, shall survive contract execution, delivery, and termination.

**23. ACCESS AND AUDITS:**

The Contractor shall maintain adequate records to support all charges and expenses incurred under this contract for at least three (3) years after completion. Walker County and the Monitoring shall have full access to these records for inspection, reproduction, and audit at the Contractor's local place of business in Walker County. If records are not maintained locally, the Contractor is responsible for providing them to Walker County at its own expense.

**24. NON-DISCRIMINATION:**

The Contractor represents and warrants that all employees will be treated equally without discrimination based on race, color, religion, physical handicap, sex, age, or national origin.

**25. ENTIRE AGREEMENT:**

This contract constitutes the entire agreement between the parties. No modifications, additions, or deletions shall be valid unless made in writing and signed by both parties.

**26. SEVERABILITY:**

If any provision of this contract is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect to the fullest extent permitted by law.

**27. MODIFICATIONS OF WORK:**

Walker County reserves the right to modify the services, including additions, reductions, or alterations. Upon notification of a proposed change, the Contractor shall: (a) provide a cost estimate if requested; (b) notify Walker County of any impact on the completion date; and (c) advise in writing if the change affects the Contractor's ability to meet project schedules. If instructed, the Contractor shall suspend affected work pending Walker County's decision. Work on changes shall only begin after a written, signed contract amendment or change order is issued by both parties.

**28. NON-EXCLUSIVE CONTRACT:**

This agreement is non-exclusive. Walker County may engage other contractors for debris Monitoring services at their discretion.

**29. GOVERNING LAW - VENUE:**

This contract shall be governed and construed in accordance with the laws of the State of Texas, without regard to its conflict of law principles.

**30. LAWS AND REGULATIONS:**

This contract shall comply with all applicable federal and state laws, Walker County ordinances, and the rules and regulations of FEMA, OEM, and any other authorized agencies with jurisdiction over this contract. Interpretation of this contract shall be consistent with all such laws, ordinances, rules, and regulations.

**31. MONITORING OF CONTRACT FOR DEBRIS MONITORING:**

Walker County may conduct Monitoring and inspections as needed to assess contract performance, including on-site visits, operational metering, and review of records during the Contractor's operating hours.

**32. ENVIRONMENTAL CONCERNS:**

The Contractor shall be fully responsible for any environmental sampling, analysis, or remediation required due to its equipment, operations, or activities.

**33. SOVEREIGN IMMUNITY:**

This contract is a governmental agreement for the benefit of the public, and Walker County does not waive its sovereign immunity or legal protections under Texas law.

**34. CONTRACT LANGUAGE:**

Use of masculine includes feminine and neuter; singular includes plural. Captions and headings are for reference only and do not affect the scope or interpretation of this contract.

**35. INCORPORATION OF CONTRACT DOCUMENTS:**

This contract includes this agreement and all referenced exhibits, the Invitation for BID with exhibits, and the Contractor's response. In the event of a conflict, the order of precedence shall be: (1) this contract with exhibits, (2) the Invitation for BID with exhibits, and (3) the Contractor's response.

**36. AWARD OF CONTRACT:**

Walker County reserves the right to award the contract based on Best Value, as defined in Texas Government Code § 2155.074. Evaluation criteria may include, but are not limited to, price, past experience, response time, references, financial strength, use of subcontractors, and overall value to the County.

**37. NOTICES:**

All notices or communications under this contract shall be deemed delivered when sent by certified mail, return receipt requested, to the parties at the addresses specified herein:

***If to Walker County:***

Walker County Purchasing  
1301 Sam Houston Avenue, Suite 235  
Huntsville, TX 77340

***If to Contractor:***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Invitation for BID does not obligate Walker County to award a contract, and all Bids may be rejected. This is a non-exclusive contract, and Walker County reserves the right to award work to multiple contractors by task, precinct, region, or any other division deemed in the County's best interest.

## ATTACHMENT E

**RATE SCHEDULE**

- Please provide an estimated total cost for a debris volume of 100,000 cubic yards \_\_\_\_\_
- Quantity of debris to be removed is an estimate to be used for price evaluation only.
- Pricing shall be submitted in a format such that all invoices may be easily tied back to your pricing sheet.

LABOR CATEGORY	UNIT	RATE	NOTES	INVOICE REFERENCE
Project Manager	Per Hour	\$	Liaison with County officials; manages reporting and compliance.	
Debris Monitoring Supervisor	Per Hour	\$	Responsible for overall field operations and coordination.	
Debris Monitoring (Field)	Per Hour	\$	Monitoring collection crews at pick-up and drop-off sites.	
Tower Monitoring (Disposal Site)	Per Hour	\$	Observes and records incoming loads at TDSR sites.	
Administrative Support	Per Hour	\$	Assists with reports, invoices, and documentation.	
Data Entry Clerk	Per Hour	\$	Inputs load tickets and other Monitoring data.	
Other (specify):		\$		
Other (specify):		\$		
Other (specify):		\$		

- ★ This Rate Schedule aligns with FEMA's guidance for Debris Monitoring Services and supports reimbursement under the Public Assistance Program.

I, \_\_\_\_\_, acting on behalf of \_\_\_\_\_ certify that I have reviewed and fully understand Walker County's Invitation for Bid for Debris Monitoring services.

I further certify and swear that the information submitted in response to the IFB is true, correct and fully shows all information required to be reported. By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title