



MINUTES for Walker County Commissioners Court  
REGULAR SESSION  
Monday, September 11, 2023, 9:00 a.m.



**CALL TO ORDER**

Be it remembered, Commissioners Court of Walker County was called to order by County Judge, Colt Christian at 9:00 a.m. in Commissioners Courtroom, 1st Floor, 1100 University Avenue, Huntsville Texas.

<b>County Judge</b>	<b>Colt Christian</b>	<b>Present/Absent</b>
<b>Precinct 1, Commissioner</b>	<b>Danny Kuykendall</b>	<b>Present</b>
<b>Precinct 2, Commissioner</b>	<b>Ronnie White</b>	<b>Present</b>
<b>Precinct 3, Commissioner</b>	<b>Bill Daugette</b>	<b>Present</b>
<b>Precinct 4, Commissioner</b>	<b>Brandon Decker</b>	<b>Present</b>

County Judge, Colt Christian stated a quorum was present. County Clerk, Kari French, certified the notice of the meeting was given in accordance with Section 551.001 of the Texas Government Code.

**GENERAL ITEMS**

Pledge of Allegiance and Texas Pledge were performed.  
Prayer was led by Pastor, James Ray Necker.

**CONSENT AGENDA**

1. Approve minutes from Commissioners Court Regular Session held on August 28, 2023.
2. Approve Disbursement Report for the period of 08/28/2023-09/01/2023.
3. Approve Order 2023-118, Treasurer Report for June 2023.
4. Approve Order 2023-119, Treasurer Report for July 2023.
5. Receive financial information as of September 6, 2023 for the fiscal year ending September 30, 2023.
6. Receive financial information as of the Month Ended July 31, 2023, for the fiscal year ending September 30, 2023.
7. Approve payment of claims and invoices submitted for payment.
8. Approve Facility Request 2023-116 allowing Juanita Hall the use of the COME Center Parking Lot October 28, 2023, 3:00 p.m. to 10:00 p.m., for Truck-A-Thon.
9. Approve GLO and HUD reports, Grant Works/CDBG GLO Hurricane Harvey Grant Contract 20-065-104-C279 for August 2023.
10. Authorize Commissioners to apply for HGAC FY 24-25 Solid Waste Grant.

**MOTION:** Made by Commissioner Daugette to APPROVE Consent Agenda as presented.  
**SECOND:** Made by Commissioner White.  
**VOTE:** Motion carried unanimously.

**STATUTORY AGENDA**

**Emergency Management**

*Lela Braunsch – Public Information Officer from Florida Forest Service  
Wayne Rushing – Incident Commander Officer from Florida Forest Service  
Gave an update on recent Fires; Game Preserve, 4400 acres and 85% contained.  
Gibbs, is having some re burn and there are plenty of resources monitoring it.  
There is another fire in an adjacent County that they are also actively working.*

*Commissioner Kuykendall Thanked everyone on the resources that came out to help and the community coming out to help makes this community what it is.*

*There was discussion about why they are here. The Texas Forest Service contacted them to relieve the local resources so they can get back to work and give our resources a break.*

11. Discuss and take action on OEM Project Fund purchases.  
*Butch Davis presented information.*

**MOTION:** Made by Commissioner White to APPROVE OEM Project Fund purchases.  
**SECOND:** Made by Commissioner Daugette.  
**VOTE:** Motion carried unanimously.

12. Discuss and take action on paying HISD for Hurricane Laura sheltering expenses in the amount of \$88,843.84, to be reimbursed by FEMA.

*Butch Davis presented information.*

**MOTION:** Made by Commissioner Daugette to APPROVE paying HISD for Hurricane Laura sheltering expenses in the amount of \$88,843.84, to be reimbursed by FEMA. The funds can come from Project Contingency per Auditor.

**SECOND:** Made by Commissioner Kuykendall.

**VOTE:** Motion carried unanimously.

#### **Constable, Precinct 4**

13. Discuss and take action to purchase a new light bar package for a current patrol vehicle.

*Constable Bartee presented information.*

**MOTION:** Made by Commissioner White to APPROVE the purchase a new light bar package for a current patrol vehicle in the amount of \$ 5,290.00.

**SECOND:** Made by Commissioner Decker.

**VOTE:** Motion carried unanimously.

*Judge Christian deviated from item 17 to add a funding source to the Motion.*

**MOTION:** Made by Commissioner White to APPROVE the purchase a new light bar package for a current patrol vehicle in the amount of \$ 5,290.00 to be paid from General Fund Contingency.

**SECOND:** Made by Commissioner Decker.

**VOTE:** Motion carried unanimously.

#### **Maintenance**

14. Discuss and take action on the install of a new service window at JP3, to be funded through facilities project funds.

*Larry Whitener presented information.*

**MOTION:** Made by Judge Christian to APPROVE the install of a new service window at JP3, to be funded through facilities project funds.

**SECOND:** Made by Commissioner Daugette.

**VOTE:** Motion carried unanimously.

#### **County Clerk**

15. Discuss and take action on the adoption of the 2023 Sheriff's and Constable Fees for compliance with the Texas State Comptroller's office.

*Kari French presented information.*

**MOTION:** Made by Commissioner Daugette to APPROVE the adoption of the 2023 Sheriff's and Constable Fees for compliance with the Texas State Comptroller's office.

**SECOND:** Made by Commissioner Kuykendall.

**VOTE:** Motion carried unanimously.

16. Discuss and take action on Records Management Plan, Records Archival Fee, Vital Records Fee and Records Management and Preservation Fee.

*Kari French presented information.*

**MOTION:** Made by Commissioner Daugette to APPROVE the Records Management Plan, Records Archival Fee, Vital Records Fee and Records Management and Preservation Fee.

**SECOND:** Made by Commissioner Kuykendall.

**VOTE:** Motion carried unanimously.

*Judge Christian deviated back to item 13 to add a funding source to the Motion.*

#### **Commissioners Court**

17. Discuss weigh station located in Walker County.

*Commissioner White presented information.*

**ACTION:** There was discussion among the Court regarding the traffic issues that are getting worse as more subdivision come in and more truck traffic. There are viable solutions that were discussed and they are looking into implementing something to help with the flow of all traffic.

18. Discuss and take action on authorizing sale of fireworks during Diwali from November 5-14, 2023.  
*Commissioner Daugette presented information.*

**ACTION:** Pass at this time.

19. Discuss and take action authorizing Pct. 3 Commissioner to purchase a used pneumatic roller via auction, commercial dealer, or private individual, at a cost not to exceed \$30,000.00.  
*Commissioner Daugette presented information.*

**MOTION:** Made by Commissioner Daugette to APPROVE authorizing Pct. 3 Commissioner to purchase a used pneumatic roller via auction, commercial dealer, or private individual, at a cost not to exceed \$30,000.00.

**SECOND:** Made by Commissioner White.

**VOTE:** Motion carried unanimously.

20. Discuss and take action on Facility Request 2023-117 for Carolina Christian Camp to place an informational banner promoting “Lone Star Lights” in the front of the Pct. 3 Facility on Hwy 19.  
*Commissioner Daugette presented information.*

**MOTION:** Made by Commissioner Daugette to APPROVE Facility Request 2023-117 for Carolina Christian Camp to place an informational banner promoting “Lone Star Lights” in the front of the Pct. 3 Facility on Hwy 19.

**SECOND:** Made by Commissioner Kuykendall.

**VOTE:** Motion carried unanimously.

21. Presentation and discussion of the status of the Hurricane Harvey Grant funds by Grant Works and Blyel Engineering.  
*Commissioner Daugette presented information.*

**ACTION:** Jordan Mahoney and Johnny Greene were present to answer question and there was discussion among the Court on the grant and future projects.

22. Discuss and take action on Texas Association of Counties (TAC) Walker County Liability Renewal for FY 2023-2024 for Walker County coverage at a cost of \$206,854.00 and for the 12th and 278th Judicial District CSCD coverage at a cost of \$3,536.00, with policy revisions as noted.  
*Judge Christian presented information.*

**MOTION:** Made by Judge Christian to APPROVE the Texas Association of Counties (TAC) Walker County Liability Renewal for FY 2023-2024 for Walker County coverage at a cost of \$206,854.00 and for the 12th and 278th Judicial District CSCD coverage at a cost of \$3,536.00, with revisions as noted.

**SECOND:** Made by Commissioner Decker.

**VOTE:** Motion carried unanimously.

23. Discuss and take action on the appointment of Walker County representatives, Judge Colt Christian, and the re-appointment of Commissioner Ronnie White, and Trey Wharton, to the City of Huntsville Tax Increment Reinvestment Zone No. 1 (TIRZ) Board of Directors, each for a two-year term.  
*Judge Christian presented information.*

**MOTION:** Made by Commissioner Kuykendall to APPROVE the appointment of Walker County representatives, Judge Colt Christian, and the re-appointment of Commissioner Ronnie White, and Trey Wharton, to the City of Huntsville Tax Increment Reinvestment Zone No. 1 (TIRZ) Board of Directors, each for a two-year term.

**SECOND:** Made by Judge Christian.

**VOTE:** Motion carried unanimously.

24. Discuss and take action to ratify Texas Department of Motor Vehicles Imposition of Optional Fees Calendar Year 2024.  
*Judge Christian presented information.*

**MOTION:** Made by Commissioner Decker to APPROVE to ratify Texas Department of Motor Vehicles Imposition of Optional Fees Calendar Year 2024.

**SECOND:** Made by Commissioner Kuykendall.

**VOTE:** Motion carried unanimously.

25. Discuss and take action on Recompete Pilot Program Grant Application.

*Judge Christian presented information.*

**MOTION:** Made by Judge Christian to APPROVE the Recompete Pilot Program Grant Application.

**SECOND:** Made by Commissioner White.

**VOTE:** Motion carried unanimously.

26. Discuss and take action on disbursement of Unclaimed Capital Credits in the amount of \$17,601.10.

*Judge Christian presented information.*

**MOTION:** Made by Commissioner White to APPROVE the disbursement of Unclaimed Capital Credits in the amount of \$17,601.10.

**SECOND:** Made by Commissioner Daugette.

**VOTE:** Motion carried unanimously.

*Judge Christian left the meeting at 10:33 a.m.*

*Pro-Tem County Judge, Ronnie White continued the meeting.*

### **Planning and Development**

27. Discuss and take action on Ty Phillips request for variance to Section 5 of the Walker County Subdivision Regulations regarding amending plats to be allowed to proceed under Section 232.010 of the Texas Local Government Code to convey portions of platted lot via metes and bounds description for Lot 16C of the Buckthorn Acres Subdivision, Thomas Roberts Survey, A-771 - Buckthorn Acres Drive - Pct. 4.

*Andy Isbell presented information.*

**MOTION:** Made by Commissioner Decker to APPROVE Ty Phillips request for variance to Section 5 of the Walker County Subdivision Regulations regarding amending plats to be allowed to proceed under Section 232.010 of the Texas Local Government Code to convey portions of platted lot via metes and bounds description for Lot 16C of the Buckthorn Acres Subdivision.

**SECOND:** Made by Commissioner Daugette.

**VOTE:** Motion carried unanimously.

28. Discuss and take action on Right of Way Acquisition Report for Colt Morgan Christian and Kelsey Marie Christian 88.50 Acre Tract on Loma Road in the John Crane Survey, A-109 - Pct. 2.

*Andy Isbell presented information.*

**MOTION:** Made by Judge, Pro-Tem White to APPROVE Right of Way Acquisition Report for Colt Morgan Christian and Kelsey Marie Christian 88.50 Acre Tract on Loma Road.

**SECOND:** Made by Commissioner Daugette.

**VOTE:** Motion carried unanimously.

29. Discuss and take action on acceptance of Right of Way Easement from Colt Morgan Christian and Kelsey Marie Christian 88.50 Acre Tract on Loma Road in the John Crane Survey, A-109 - Pct. 2.

*Andy Isbell presented information.*

**MOTION:** Made by Judge, Pro-Tem White to APPROVE Right of Way Easement from Colt Morgan Christian and Kelsey Marie Christian 88.50 Acre Tract on Loma Road.

**SECOND:** Made by Commissioner Daugette.

**VOTE:** Motion carried unanimously.

30. Discuss and take action on Right of Way Acquisition Report for Colt Morgan Christian and Kelsey Marie Christian 87.47 Acre Tract on Loma Road in the John Crane Survey, A-109 - Pct. 2.

*Andy Isbell presented information.*

**MOTION:** Made by Judge, Pro-Tem White to APPROVE Right of Way Acquisition Report for Colt Morgan Christian and Kelsey Marie Christian 87.47 Acre Tract on Loma Road.

**SECOND:** Made by Commissioner Daugette.

**VOTE:** Motion carried unanimously.



31. Discuss and take action on acceptance of Right of Way Easement from Colt Morgan Christian and Kelsey Marie Christian 87.47 Acre Tract on Loma Road in the John Crane Survey, A-109 - Pct. 2.  
*Andy Isbell presented information.*

**MOTION:** Made by Judge, Pro-Tem White to **APPROVE** acceptance of Right of Way Easement from Colt Morgan Christian and Kelsey Marie Christian 87.47 Acre Tract on Loma Road.

**SECOND:** Made by Commissioner Daugette.

**VOTE:** Motion carried unanimously.

32. Discuss and take action on allocation of additional funds for Engineering Services contracts.  
*Andy Isbell presented information.*

**MOTION:** Made by Commissioner Daugette to **APPROVE** allocation of additional funds for Engineering Services contracts in the amount of \$ 35,000.00 to be funded from the General fund contingency.

**SECOND:** Made by Commissioner Decker.

**VOTE:** Motion carried unanimously.

**ACTION:** *County Judge, Pro-Tem, Ronnie White adjourned the meeting at 10:43 a.m.*

*I, Kari A. French, County Clerk of Walker County, Texas, do hereby certify that these Commissioners Court Minutes are a true and correct record of the proceedings from the Meeting on September 11, 2023.*

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Walker County Clerk, Kari A. French

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Walker County Judge, Colt Christian

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Walker County Judge, Pro-Tem, Ronnie White

**Date Minutes Approved by Commissioners Court**

## Disbursement Report 09/08/2023-09/18/2023

Payment Journal DISB 09/11/2023 470,004.26

Payment Journal DISB1 09/11/2023 176,010.24

### ACH PAYMENTS

ACH TOT 09/18/2023 53,366.97

ACH TOT 09/11/2023 23,121.16

ACH 09/11/2023 32400.36

ACH 09/08/2023 43661.48

Payroll 691,581.15

### DNP:

TCDRS 402,565.40

IRS 85,017.52

IRS 141,435.96

TDCJ 5,011.76

Nationwide 2,153.00

Childsupport 3,684.04

Check register and eft/draft Total	2,130,013.30
Dynamics Total	(\$2,130,013.30)
- difference -**	-
<b>Total Disbursement</b>	<b>\$ 2,130,013.30</b>

<u>DatePaid</u>	<u>CheckReference</u>	<u>Vendor</u>	<u>CostCenter</u>	<u>Amount</u>
9/8/2023	000000000006088	11928-U.S. Bank NA	Adult Substance Abuse Services	128.63
9/8/2023	000000000006088	11928-U.S. Bank NA	Centralized Costs	113.46
9/8/2023	000000000006088	11928-U.S. Bank NA	Constable Precinct 1	107.99
9/8/2023	000000000006088	11928-U.S. Bank NA	Constable Precinct 2	430.09
9/8/2023	000000000006088	11928-U.S. Bank NA	Constable Precinct 3	705.21
9/8/2023	000000000006088	11928-U.S. Bank NA	Constable Precinct 4	2,591.22
9/8/2023	000000000006088	11928-U.S. Bank NA	County Facilities	771.20
9/8/2023	000000000006088	11928-U.S. Bank NA	County Jail	2,398.74
9/8/2023	000000000006088	11928-U.S. Bank NA	Emergency Operations	725.75
9/8/2023	000000000006088	11928-U.S. Bank NA	Planning and Development	1,030.68
9/8/2023	000000000006088	11928-U.S. Bank NA	Sheriff	22,838.71
9/8/2023	000000000006088	11928-U.S. Bank NA	Walker County EMS - Emergency Services	11,819.80
9/11/2023	000000000006089	10043-GT Distributors, Inc.	Constable Precinct 4	24,856.10
9/11/2023	000000000006090	13258-Summit Food Service, LLC	County Jail	7,544.26
9/11/2023	000000000006091	10076-McCaffety Electric Co., Inc.	Walker County EMS - Emergency Services	541.45
9/11/2023	000000000006092	10143-Walker County Hardware	County Facilities	61.53
9/11/2023	000000000006092	10143-Walker County Hardware	County Facilities	42.97
9/11/2023	000000000006092	10143-Walker County Hardware	County Jail	9.18
9/11/2023	000000000006092	10143-Walker County Hardware	Emergency Operations	60.96
9/11/2023	000000000006092	10143-Walker County Hardware	Road and Bridge Precinct 1	7.58
9/11/2023	000000000006092	10143-Walker County Hardware	Road and Bridge Precinct 2	23.96
9/11/2023	000000000006092	10143-Walker County Hardware	Road and Bridge Precinct 3	295.12
9/11/2023	000000000006092	10143-Walker County Hardware	Walker County EMS - Emergency Services	20.26
9/11/2023	000000000006093	11009-City of Huntsville	Adult Probation Support- General Fund	234.67
9/11/2023	000000000006093	11009-City of Huntsville	County Facilities	1,962.92
9/11/2023	000000000006093	11009-City of Huntsville	Criminal District Attorney	78.58
9/11/2023	000000000006093	11009-City of Huntsville	Emergency Operations	181.29
9/11/2023	000000000006093	11009-City of Huntsville	Facilities-Justice Center Municipal Allocation	54.00
9/11/2023	000000000006093	11009-City of Huntsville	Juvenile Probation Support - General Fund	209.57
9/11/2023	000000000006093	11009-City of Huntsville	Litter Control - General Fund	647.03
9/11/2023	000000000006093	11009-City of Huntsville	Road and Bridge Precinct 1	233.41
9/11/2023	000000000006093	11009-City of Huntsville	SPU - State General Allocation	71.47
9/11/2023	000000000006093	11009-City of Huntsville	SPU Juvenile Division	65.47

9/11/2023	000000000006093	11009-City of Huntsville	Texas AgriLife Extension Service	107.31
9/11/2023	000000000006093	11009-City of Huntsville	Walker County Central Dispatch Services	24.00
9/11/2023	000000000006093	11009-City of Huntsville	Walker County EMS - Emergency Services	81.31
9/11/2023	000000000006094	12499-Vulcan Construction Materials, LI Road and Bridge Precinct 2		12,127.80
9/11/2023	000000000006094	12499-Vulcan Construction Materials, LI Road and Bridge Precinct 3		5,115.44
9/11/2023	000000000006094	12499-Vulcan Construction Materials, LI Road and Bridge Precinct 4		93.60
9/11/2023	000000000006095	14022-Arctic Information Technology, Ir County	Auditor-Financial Systems	770.28
9/11/2023	251308	10269-AT&T	Centralized Costs	1,023.22
9/11/2023	251309	10269-AT&T	Centralized Costs	963.19
9/11/2023	251309	10269-AT&T	Emergency Operations	448.65
9/11/2023	251309	10269-AT&T	Juvenile Probation Support - General Fund	99.70
9/11/2023	251309	10269-AT&T	Walker County EMS - Emergency Services	160.55
9/11/2023	251310	10542-Perdue Brandon Fielder Collins &	District Clerk	250.00
9/11/2023	251311	10542-Perdue Brandon Fielder Collins &	Balance Sheet Accounts	3,079.60
9/11/2023	251312	10732-Quadient Leasing USA, Inc.	Centralized Costs	602.23
9/11/2023	251313	10732-Quadient Leasing USA, Inc.	Centralized Costs	602.23
9/11/2023	251314	11816-Texas Department of Motor Vehi	SPU - State General Allocation	7.50
9/11/2023	251315	10376-Texas Parks & Wildlife	Balance Sheet Accounts	133.45
9/11/2023	251316	10376-Texas Parks & Wildlife	Balance Sheet Accounts	57.80
9/11/2023	251317	10156-US Postmaster	District Clerk	2,000.00
9/11/2023	251318	11075-Walker County District Clerk	Balance Sheet Accounts	8,289.00
9/11/2023	251319	11075-Walker County District Clerk	Balance Sheet Accounts	158,293.12
9/11/2023	251320	10008-Able Glass & Mirror Company, In	Sheriff	521.50
9/11/2023	251321	10900-Aflac	Balance Sheet Accounts	13,325.04
9/11/2023	251321	10900-Aflac	Centralized Costs	0.18
9/11/2023	251322	11023-Agency 405	Elections	14.00
9/11/2023	251323	13502-Antwi, Stephen	County Jail Inmate Medical Cost Center	8,500.00
9/11/2023	251324	12990-API National Service Group, Inc.	County Facilities	4,166.96
9/11/2023	251325	12514-AT&T Mobility	Emergency Operations	22.20
9/11/2023	251325	12514-AT&T Mobility	Planning and Development	73.28
9/11/2023	251325	12514-AT&T Mobility	Road and Bridge Precinct 1	22.20
9/11/2023	251325	12514-AT&T Mobility	Road and Bridge Precinct 2	42.20
9/11/2023	251325	12514-AT&T Mobility	Road and Bridge Precinct 3	20.00
9/11/2023	251325	12514-AT&T Mobility	SPU Civil Division	113.62

9/11/2023	251325	12514-AT&T Mobility	SPU Juvenile Division	35.97
9/11/2023	251325	12514-AT&T Mobility	Voter Registration	22.20
9/11/2023	251326	12515-AT&T Mobility	Emergency Operations	37.00
9/11/2023	251327	12516-AT&T Mobility	Emergency Operations	37.00
9/11/2023	251328	12518-AT&T Mobility	Road and Bridge Precinct 4	71.34
9/11/2023	251329	10250-AT&T Mobility	Sheriff	111.10
9/11/2023	251329	10250-AT&T Mobility	Walker County EMS - Emergency Services	179.45
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	County Jail	279.24
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge General	49.50
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge General	67.70
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge Precinct 1	73.33
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge Precinct 1	9.87
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge Precinct 2	41.66
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge Precinct 2	76.67
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge Precinct 3	66.97
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge Precinct 3	94.24
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge Precinct 3	185.98
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge Precinct 3	54.99
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Road and Bridge Precinct 4	11.93
9/11/2023	251330	13614-Auto Parts of Huntsville, Inc	Walker County EMS - Emergency Services	24.48
9/11/2023	251331	10629-Bennett Law Office PC	12th Judicial District Court	1,800.00
9/11/2023	251331	10629-Bennett Law Office PC	278th Judicial District Court	700.00
9/11/2023	251331	10629-Bennett Law Office PC	County Court at Law	1,000.00
9/11/2023	251332	10928-Bennie Wiley Paint Contractor	General Government Projects	9,350.00
9/11/2023	251333	10345-Bill Fick Ford	Walker County EMS - Emergency Services	25.00
9/11/2023	251334	10361-Bound Tree Medical, LLC	Walker County EMS - Emergency Services	4,945.53
9/11/2023	251335	13248-Brazos County Constable, Pct 4	District Clerk	140.00
9/11/2023	251336	12600-Brazos County Juvenile Services	Juvenile Probation Support - General Fund	900.00
9/11/2023	251337	10107-Brookshire Brothers	Road and Bridge Precinct 1	53.46
9/11/2023	251338	13277-Buckeye Cleaning Center - Houston	County Facilities	1,494.31
9/11/2023	251338	13277-Buckeye Cleaning Center - Houston	County Jail	3,841.24
9/11/2023	251339	11066-Canon Solutions America, Inc.	County Auditor	73.17
9/11/2023	251339	11066-Canon Solutions America, Inc.	County Jail	139.48
9/11/2023	251339	11066-Canon Solutions America, Inc.	Justice of Peace Precinct 1	29.20

9/11/2023	251340	10273-Capital One	County Jail	129.36
9/11/2023	251340	10273-Capital One	County Jail	44.40
9/11/2023	251340	10273-Capital One	Sheriff Commissary Operations	832.00
9/11/2023	251341	14034-Carbajal, Nohemi	County Facilities	64.85
9/11/2023	251342	10036-CenterPoint Energy	Justice of Peace Precinct 4	29.72
9/11/2023	251342	10036-CenterPoint Energy	Road and Bridge Precinct 4	29.72
9/11/2023	251343	12183-Choate, Jack	SPU - State General Allocation	340.00
9/11/2023	251344	14043-Christian, Colt	Healthy County Initiative	348.40
9/11/2023	251345	12490-Cintas Corporation #2	Road and Bridge Precinct 3	11.96
9/11/2023	251345	12490-Cintas Corporation #2	Road and Bridge Precinct 3	340.76
9/11/2023	251346	10636-Citibank (South Dakota), NA	SPU Juvenile Division	104.34
9/11/2023	251346	10636-Citibank (South Dakota), NA	SPU Juvenile Division	192.18
9/11/2023	251347	10021-City of New Waverly	Justice of Peace Precinct 4	104.50
9/11/2023	251347	10021-City of New Waverly	Road and Bridge Precinct 4	257.50
9/11/2023	251347	10021-City of New Waverly	Weigh Station Utilites and Services	50.43
9/11/2023	251348	14005-Clinical Solutions Pharmacy	County Jail Inmate Medical Cost Center	8,956.40
9/11/2023	251349	10023-Coburn's Huntsville # 15	County Facilities	6,644.43
9/11/2023	251349	10023-Coburn's Huntsville # 15	County Facilities	22.47
9/11/2023	251349	10023-Coburn's Huntsville # 15	County Facilities	47.71
9/11/2023	251349	10023-Coburn's Huntsville # 15	County Facilities	411.25
9/11/2023	251350	10421-Coca Cola Southwest Beverages L	Revenues-Sheriff Commissary Fund	579.97
9/11/2023	251351	10588-Compass Reporting Group	SPU Civil Division	411.50
9/11/2023	251352	14031-Computer Wholesale Products of	County Treasurer	60.00
9/11/2023	251352	14031-Computer Wholesale Products of	Justice of Peace Precinct 2	571.60
9/11/2023	251353	10245-Corrections Software Solutions, L	Adult Basic Supervision	820.75
9/11/2023	251353	10245-Corrections Software Solutions, L	Adult Probation Support- General Fund	2,462.25
9/11/2023	251354	10831-Cross, Shellie M	Adult Basic Supervision	57.64
9/11/2023	251355	13299-D. Scott Hughes	Adult Substance Abuse Services	2,425.00
9/11/2023	251356	10296-Dallas County Constable Pct. 1	District Clerk	80.00
9/11/2023	251357	10190-Dallas County Constable Pct. 2	District Clerk	80.00
9/11/2023	251358	11349-Dewalt, Katrina	Adult Basic Supervision	56.33
9/11/2023	251359	13251-Direct Energy Business, LLC	SPU Juvenile Division	208.93
9/11/2023	251360	10667-Don Yates, Inc.	Weigh Station Utilites and Services	400.00
9/11/2023	251361	14019-Eades, Amy	SPU Juvenile Division	79.00

9/11/2023	251362	13809-Eco Material Technologies, Inc	Road and Bridge Precinct 4	10,246.58
9/11/2023	251363	10083-Elections Systems & Software, Inc	Balance Sheet Accounts	6,092.50
9/11/2023	251364	10441-Elliott Electric Supply	County Facilities	200.50
9/11/2023	251365	11390-Ellis D. Walker Trucking, LLC	Road and Bridge Precinct 1	4,834.48
9/11/2023	251365	11390-Ellis D. Walker Trucking, LLC	Road and Bridge Precinct 2	9,209.20
9/11/2023	251365	11390-Ellis D. Walker Trucking, LLC	Road and Bridge Precinct 3	803.88
9/11/2023	251365	11390-Ellis D. Walker Trucking, LLC	Road and Bridge Precinct 4	19,902.12
9/11/2023	251366	13617-English, Tim	SPU - State General Allocation	138.00
9/11/2023	251367	12271-Enterprise Rent a Car	Sheriff	1,950.00
9/11/2023	251368	10795-Faseler, Erin K	SPU Civil Division	439.00
9/11/2023	251369	10038-Federal Express Corporation	SPU - State General Allocation	12.10
9/11/2023	251369	10038-Federal Express Corporation	SPU Civil Division	24.95
9/11/2023	251370	11046-Fletcher, Melinda	SPU - State General Allocation	895.28
9/11/2023	251371	13662-Fort Bend Medical Examiner	Centralized Costs	15,600.00
9/11/2023	251372	10163-Foster, Brenda A.	County Court at Law	612.00
9/11/2023	251373	12203-Frontier Communications of Texas	Weight Station Utilites and Services	340.15
9/11/2023	251374	11726-Frost Crushed Stone Co, Inc.	Road and Bridge Precinct 1	10,007.32
9/11/2023	251375	10799-Gault, Marc F	SPU Civil Division	394.00
9/11/2023	251376	12996-Gifaldi, Heather	Adult Substance Abuse Services	565.92
9/11/2023	251377	12284-Goodwin-Lasiter, Inc.	Centralized Costs	2,158.77
9/11/2023	251378	10695-Grimes County Constable Pct. 3	District Clerk	200.00
9/11/2023	251379	11776-GTS Technology Solutions, Inc.	Constable Precinct 4	3,089.10
9/11/2023	251380	10186-Harris County Constable Pct. 1	District Clerk	75.00
9/11/2023	251381	10034-Harris County Constable Pct. 4	District Clerk	75.00
9/11/2023	251382	10079-Harris County Constable Pct. 5	District Clerk	75.00
9/11/2023	251383	10318-HBI Office Solutions, Inc.	Adult Probation Support- General Fund	13,644.84
9/11/2023	251384	10057-Heartfield Florist	Historical Commission	35.00
9/11/2023	251385	13640-Henson Chrysler Dodge Jeep Ram	Sheriff	589.09
9/11/2023	251386	13765-Hersom Law Firm	County Court at Law	1,000.00
9/11/2023	251387	12188-Hickman, Kelly	SPU Civil Division	1,257.28
9/11/2023	251388	13055-Hoeser, Bonner	Road and Bridge Precinct 4	4,000.00
9/11/2023	251388	13055-Hoeser, Bonner	Road and Bridge Precinct 4	825.00
9/11/2023	251389	10317-Home Depot	County Facilities	74.31
9/11/2023	251389	10317-Home Depot	County Facilities	86.42

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9/11/2023	251389	10317-Home Depot	County Jail	198.31
9/11/2023	251389	10317-Home Depot	Walker County EMS - Emergency Services	192.87
9/11/2023	251390	13654-Honey Bucket	Weigh Station Utilites and Services	80.00
9/11/2023	251391	13646-Hosea, Cecilia	Social Services	40.00
9/11/2023	251392	11389-Huntsville A-1 Tire Repair, LLC	Road and Bridge General	232.95
9/11/2023	251392	11389-Huntsville A-1 Tire Repair, LLC	Road and Bridge Precinct 1	175.99
9/11/2023	251392	11389-Huntsville A-1 Tire Repair, LLC	Road and Bridge Precinct 2	170.00
9/11/2023	251392	11389-Huntsville A-1 Tire Repair, LLC	Road and Bridge Precinct 2	327.59
9/11/2023	251392	11389-Huntsville A-1 Tire Repair, LLC	Road and Bridge Precinct 3	464.00
9/11/2023	251392	11389-Huntsville A-1 Tire Repair, LLC	Road and Bridge Precinct 3	19.59
9/11/2023	251392	11389-Huntsville A-1 Tire Repair, LLC	Road and Bridge Precinct 4	115.00
9/11/2023	251392	11389-Huntsville A-1 Tire Repair, LLC	Road and Bridge Precinct 4	58.59
9/11/2023	251393	10067-Huntsville Truck & Tractor, Inc.	Road and Bridge Precinct 3	551.37
9/11/2023	251393	10067-Huntsville Truck & Tractor, Inc.	Road and Bridge Precinct 4	67.48
9/11/2023	251394	10069-ICS Jail Supplies, Inc.	Sheriff Commissary Operations	240.00
9/11/2023	251394	10069-ICS Jail Supplies, Inc.	Sheriff Commissary Operations	583.20
9/11/2023	251394	10069-ICS Jail Supplies, Inc.	Sheriff Commissary Operations	360.00
9/11/2023	251395	10771-ILX Insurance Information Exchan	Walker County EMS - Emergency Services	63.25
9/11/2023	251396	13571-Impact Promotional Services, LLC	Walker County EMS - Emergency Services	656.92
9/11/2023	251397	10606-InfoRad, Inc.	Walker County Central Dispatch Services	414.00
9/11/2023	251398	14024-Iverson, Sarah	Courts-Central Costs	1,638.75
9/11/2023	251399	10071-Johnson Supply & Equipment Cor	County Facilities	79.02
9/11/2023	251399	10071-Johnson Supply & Equipment Cor	County Facilities	1,039.30
9/11/2023	251400	11446-Johnson Wrecker Service	Constable Precinct 4	75.00
9/11/2023	251401	12344-Johnson, Rachel	SPU - State General Allocation	40.00
9/11/2023	251401	12344-Johnson, Rachel	SPU Juvenile Division	138.00
9/11/2023	251402	10849-Jones, Jana A	SPU Juvenile Division	197.00
9/11/2023	251403	12063-K & K Construction, Inc.	Road and Bridge Precinct 4	21,394.50
9/11/2023	251404	13643-Kennedy, Krystal	Social Services	40.00
9/11/2023	251405	11811-Law Office of Joseph W Krippel	12th Judicial District Court	1,200.00
9/11/2023	251405	11811-Law Office of Joseph W Krippel	278th Judicial District Court	2,050.00
9/11/2023	251405	11811-Law Office of Joseph W Krippel	County Court at Law	2,700.00
9/11/2023	251406	10693-Law Office of Patti J. Hightower	District Clerk	300.00
9/11/2023	251407	10313-Legal Shield	Balance Sheet Accounts	225.46



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9/11/2023	251407	10313-Legal Shield	Centralized Costs	-0.01
9/11/2023	251408	10077-Lexis-Nexis	Criminal District Attorney	934.00
9/11/2023	251409	10073-Linde Gas & Equipment, Inc.	Road and Bridge Precinct 3	29.47
9/11/2023	251409	10073-Linde Gas & Equipment, Inc.	Walker County EMS - Emergency Services	2,240.57
9/11/2023	251410	13581-Lone Star AC & Refrigeration LLC	County Facilities	260.00
9/11/2023	251411	12888-Lonestar Truck Group	Road and Bridge Precinct 4	814.61
9/11/2023	251412	11971-Lopez, Maria	Adult Basic Supervision	9.56
9/11/2023	251413	13015-McCoy, Samuel	Social Services	40.00
9/11/2023	251414	10319-McKenzie's Barbeque	Road and Bridge Precinct 1	162.84
9/11/2023	251415	10434-McKesson Medical-Surgical Gove	County Jail Inmate Medical Cost Center	419.11
9/11/2023	251416	11573-Monjaras, Tia	SPU Juvenile Division	197.00
9/11/2023	251417	10369-Montgomery County Constable P	District Clerk	75.00
9/11/2023	251418	13243-Morris, Tiffany	SPU - State General Allocation	192.00
9/11/2023	251419	13117-Mullin, Nancy	SPU Civil Division	138.00
9/11/2023	251420	10547-Mustang Cat	Road and Bridge Precinct 1	1,285.90
9/11/2023	251420	10547-Mustang Cat	Road and Bridge Precinct 2	469.45
9/11/2023	251420	10547-Mustang Cat	Road and Bridge Precinct 3	340.33
9/11/2023	251420	10547-Mustang Cat	Road and Bridge Precinct 4	240.88
9/11/2023	251421	11490-Neiderhiser, Sara	SPU Civil Division	192.00
9/11/2023	251422	13574-Nueces Power Equipment	Road and Bridge Precinct 4	638.91
9/11/2023	251423	13796-ODP Business Solutions, LLC	278th Judicial District Court	276.26
9/11/2023	251423	13796-ODP Business Solutions, LLC	278th Judicial District Court	42.24
9/11/2023	251423	13796-ODP Business Solutions, LLC	Emergency Operations	50.99
9/11/2023	251423	13796-ODP Business Solutions, LLC	Vehicle Registration	443.20
9/11/2023	251423	13796-ODP Business Solutions, LLC	Walker County Central Dispatch Services	152.28
9/11/2023	251424	12164-Owen, Christopher	County Jail	105.00
9/11/2023	251425	10594-P2 Emulsions	Road and Bridge General	16,362.21
9/11/2023	251426	13615-Payne, Marcus	Justice of Peace Precinct 2	68.12
9/11/2023	251427	10542-Perdue Brandon Fielder Collins &	District Clerk	1,925.00
9/11/2023	251428	10216-Performance Truck	Road and Bridge Precinct 3	1,562.10
9/11/2023	251429	10887-Pierce, Laura A	Justice of Peace Precinct 3	81.22
9/11/2023	251430	11015-Porterfield, Elizabeth	Adult Basic Supervision	224.01
9/11/2023	251431	10238-Precision Pest Control	County Facilities	2,114.00
9/11/2023	251432	13682-Price Proctor	SPU Civil Division	5,312.50

9/11/2023	251433	10232-Psychological Services Center	Adult Substance Abuse Services	1,833.33
9/11/2023	251434	14008-Quisenberry, Eric	SPU - State General Allocation	295.00
9/11/2023	251435	13672-Ramirez, Laura	SPU Juvenile Division	99.00
9/11/2023	251436	13227-Reese, Cassandra	Adult Basic Supervision	128.38
9/11/2023	251437	10098-Reliable Parts Co.	Road and Bridge General	86.25
9/11/2023	251437	10098-Reliable Parts Co.	Road and Bridge Precinct 1	37.43
9/11/2023	251437	10098-Reliable Parts Co.	Road and Bridge Precinct 1	475.41
9/11/2023	251437	10098-Reliable Parts Co.	Road and Bridge Precinct 1	4.68
9/11/2023	251437	10098-Reliable Parts Co.	Road and Bridge Precinct 2	6.20
9/11/2023	251437	10098-Reliable Parts Co.	Road and Bridge Precinct 4	225.89
9/11/2023	251438	13655-Riley, Michael	12th Judicial District Court	3,530.00
9/11/2023	251438	13655-Riley, Michael	278th Judicial District Court	4,500.00
9/11/2023	251439	10103-Ringo Tire & Service Center	Road and Bridge Precinct 3	7.00
9/11/2023	251439	10103-Ringo Tire & Service Center	Road and Bridge Precinct 3	7.00
9/11/2023	251440	10356-Sam Houston Memorial Funeral H	Centralized Costs	1,740.70
9/11/2023	251441	10384-Security Benefit Group	Balance Sheet Accounts	50.00
9/11/2023	251442	13731-Simple Cellular	SPU - State General Allocation	165.00
9/11/2023	251443	12171-SLS Litigation Services, LLC	SPU Civil Division	1,997.60
9/11/2023	251444	12032-Smartox	Adult Basic Supervision	1,075.00
9/11/2023	251445	10178-Smith, Martin & Henderson, PC	278th Judicial District Court	800.00
9/11/2023	251446	10183-Southern Computer Warehouse	SPU - State General Allocation	5,704.35
9/11/2023	251447	10454-Southern Tire Mart, LLC	Sheriff	2,989.60
9/11/2023	251447	10454-Southern Tire Mart, LLC	Walker County EMS - Emergency Services	1,821.24
9/11/2023	251448	13257-Sun Coast Resources, LLC	Road and Bridge Precinct 1	8,214.00
9/11/2023	251448	13257-Sun Coast Resources, LLC	Road and Bridge Precinct 4	4,233.18
9/11/2023	251449	10126-TAC Workers Compensation Func	Balance Sheet Accounts	54,941.00
9/11/2023	251450	13673-Texas Materials Group, Incl	Road and Bridge Precinct 3	3,126.20
9/11/2023	251451	10065-The Huntsville Item	Centralized Costs	2,210.50
9/11/2023	251452	10212-Thomson Reuters - West	Adult Basic Supervision	101.70
9/11/2023	251453	11428-Trapp, Robert	278th Judicial District Court	41.07
9/11/2023	251454	10124-Travis County Constable Pct.5	District Clerk	235.00
9/11/2023	251455	10137-Tri County Behavioral Healthcare	Health and Human Services - Governmental/Services C	14,859.80
9/11/2023	251456	12075-Trinity County Constable Pct. 3	District Clerk	80.00
9/11/2023	251457	13554-UniFirst Holdings, Inc.	Road and Bridge Precinct 4	14.04

9/11/2023	251457	13554-UniFirst Holdings, Inc.	Road and Bridge Precinct 4	443.85
9/11/2023	251458	11322-United Rentals (North America), I	Road and Bridge Precinct 3	2,271.57
9/11/2023	251459	13565-Ventura, David	Social Services	40.00
9/11/2023	251460	10227-Verizon Wireless	12th Judicial District Court	75.98
9/11/2023	251460	10227-Verizon Wireless	Constable Precinct 1	37.99
9/11/2023	251460	10227-Verizon Wireless	Constable Precinct 2	37.99
9/11/2023	251460	10227-Verizon Wireless	Constable Precinct 3	85.78
9/11/2023	251460	10227-Verizon Wireless	Constable Precinct 4	265.93
9/11/2023	251460	10227-Verizon Wireless	County Auditor	114.03
9/11/2023	251460	10227-Verizon Wireless	County Court at Law	37.99
9/11/2023	251460	10227-Verizon Wireless	County Jail	75.98
9/11/2023	251460	10227-Verizon Wireless	County Judge	75.98
9/11/2023	251460	10227-Verizon Wireless	County Judge - IT Operations	37.99
9/11/2023	251460	10227-Verizon Wireless	District Clerk	37.99
9/11/2023	251460	10227-Verizon Wireless	Emergency Operations	113.97
9/11/2023	251460	10227-Verizon Wireless	Justice of Peace Precinct 2	37.99
9/11/2023	251460	10227-Verizon Wireless	Planning and Development	113.97
9/11/2023	251460	10227-Verizon Wireless	Purchasing	110.97
9/11/2023	251460	10227-Verizon Wireless	Road and Bridge Precinct 2	38.13
9/11/2023	251460	10227-Verizon Wireless	Road and Bridge Precinct 4	37.99
9/11/2023	251460	10227-Verizon Wireless	Sheriff	1,709.55
9/11/2023	251460	10227-Verizon Wireless	SPU - State General Allocation	303.92
9/11/2023	251460	10227-Verizon Wireless	SPU Civil Division	265.93
9/11/2023	251460	10227-Verizon Wireless	SPU Juvenile Division	189.95
9/11/2023	251460	10227-Verizon Wireless	Texas AgriLife Extension Service	75.98
9/11/2023	251460	10227-Verizon Wireless	Veterans Services	37.99
9/11/2023	251460	10227-Verizon Wireless	Walker County EMS - Emergency Services	569.89
9/11/2023	251461	10429-W.C. Tractor-Navasota	Road and Bridge Precinct 1	312.87
9/11/2023	251462	10145-Walker County Appraisal District	Balance Sheet Accounts	60,463.31
9/11/2023	251463	10090-Walker County Special Utility Dis	Road and Bridge Precinct 2	43.76
9/11/2023	251463	10090-Walker County Special Utility Dis	Texas AgriLife Extension Service	60.16
9/11/2023	251464	13370-Walker County Transmissions/W	Constable Precinct 4	1,490.33
9/11/2023	251465	14042-Waller County Sheriff	District Clerk	75.00
9/11/2023	251466	10228-Ward Furniture	Walker County EMS - Emergency Services	3,300.00

9/11/2023	251467	12045-Welter, Glenn	Sheriff	210.00
9/11/2023	251468	14039-Wilcox, Tyrone	Social Services	40.00
9/11/2023	251469	10150-Williford, John W.	12th Judicial District Court	638.00
9/11/2023	251470	10850-Woolley, Leslie	District Clerk	279.36
9/11/2023	251471	10797-Yosko, Laura R	SPU Juvenile Division	903.74
9/11/2023	251472	13189-Zarate, Claudia	Adult Basic Supervision	113.97
9/11/2023	251473	10268-Zoll Medical Corporation	Walker County EMS - Emergency Services	16,114.71
9/13/2023	000000000006099	10337-TDCJ-CJAD	Balance Sheet Accounts	5,011.68
9/13/2023	000000000006099	10337-TDCJ-CJAD	Centralized Costs	0.08
9/13/2023	Payroll Account - Net I	Transfer to Payroll Account	County Wide	691,581.15
9/15/2023	000000000006096	10129-Texas County & District Retireme	Balance Sheet Accounts	402,564.75
9/15/2023	000000000006096	10129-Texas County & District Retireme	Centralized Costs	0.65
9/15/2023	000000000006097	10171-Nationwide Retirement Solutions	Balance Sheet Accounts	2,153.00
9/15/2023	000000000006098	10303-Internal Revenue Service	Balance Sheet Accounts	85,017.52
9/15/2023	000000000006098	10303-Internal Revenue Service	Balance Sheet Accounts	141,435.96
9/15/2023	000000000006100	12006-Texas State Disbursement Unit	Balance Sheet Accounts	3,684.04
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	12th Judicial District Court	110.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Adult Basic Supervision	985.44
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Adult Basic Supervision	190.37
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Balance Sheet Accounts	100.18
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Centralized Costs	230.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Centralized Costs	40.33
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Constable Precinct 3	95.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Constable Precinct 4	125.94
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Court at Law	78.23
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Facilities	102.96
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Facilities	60.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Facilities	144.95
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Jail	523.41
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Jail	90.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Jail	4,583.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Judge	275.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Judge - IT Hardware/Software	486.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Judge - IT Hardware/Software	211.83

9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Treasurer	361.76
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	County Auditor-Financial Systems	580.92
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	District Attorney Forfeiture	143.15
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	District Attorney Forfeiture	605.75
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	District Attorney Hot Check Fees	124.80
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	District Attorney Supplement	400.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	District Attorney Supplement	60.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	District Attorney Supplement	228.40
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	District Attorney Supplement	-43.75
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	District Clerk	18.22
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Elections	485.99
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Emergency Operations	87.74
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Healthy County Initiative	2,637.26
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Justice of Peace Precinct 1	249.84
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Juvenile Probation Support - General Fund	381.70
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Purchasing	139.99
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Road and Bridge Precinct 3	643.85
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Road and Bridge Precinct 4	32.40
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Road and Bridge Precinct 4	80.54
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Sheriff	1,949.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Sheriff	19.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Sheriff	600.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Sheriff	250.32
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Sheriff	518.31
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Sheriff	55.73
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Sheriff	7.69
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Sheriff	300.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU - State General Allocation	-31.64
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU - State General Allocation	5,100.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU - State General Allocation	2,081.61
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU - State General Allocation	1,522.77
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU - State General Allocation	39.51
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU - State General Allocation	100.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU - State General Allocation	141.11

09/08/2023-09/18/2023

9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU - State General Allocation	3,284.42
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Civil Division	4,055.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Civil Division	210.92
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Civil Division	3,296.03
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Civil Division	35.99
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Civil Division	129.09
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Civil Division	3,181.76
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Juvenile Division	1,955.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Juvenile Division	1,457.52
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Juvenile Division	684.20
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Juvenile Division	1,403.35
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	SPU Juvenile Division	2,235.43
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Texas AgriLife Extension Service	323.66
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Texas AgriLife Extension Service	30.29
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Texas AgriLife Extension Service	648.51
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Vehicle Registration	464.34
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Voter Registration	111.92
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Walker County Central Dispatch Services	30.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Walker County Central Dispatch Services	16.98
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Walker County EMS - Emergency Services	224.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Walker County EMS - Emergency Services	724.51
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Walker County EMS - Emergency Services	255.10
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Walker County EMS - Emergency Services	270.00
9/18/2023	000000000006101	10636-Citibank (South Dakota), NA	Walker County EMS - Emergency Services	34.34
				<b>2,130,013.30</b>

## *Walker County*

### *Financial Information*

*Posted as of September 19, 2023 for the Fiscal Year Ending September 30, 2023*

Prepared by:  
County Auditor Department

Patricia Allen, County Auditor

*Information is presented based on ledger balances and entries posted thru September 19, 2023 for the fiscal year ending September 30, 2023.*

*There are entries that have not been posted. Invoices are outstanding for the period that have not been received/posted. Encumbrances are not included in the report.*



**Summary of Revenues, Expenditures and Net Transfers to Date**  
**Transactions Posted As of September 19, 2023**  
**For the Fiscal Year Ending September 30, 2023**

<b>Ledger Balances</b>	<b>Fund Balance Fiscal Yr Begin</b>	<b>Revenues To Date</b>	<b>Expenditures To Date</b>	<b>Net Transfers Between Funds</b>	<b>Fund Balance This Date</b>
<b>Operating</b>					
101 - General Fund	\$ 16,261,638.12	\$ 31,812,755.79	\$ 24,579,814.50	\$ (9,051,252.00)	\$ 14,443,327.41
192 - Debt Service Fund	\$ 292,640.72	\$ 1,420,512.64	\$ 1,372,867.54	\$ -	\$ 340,285.82
220 - Road & Bridge	\$ 4,061,871.17	\$ 6,659,382.27	\$ 6,737,914.55	\$ 679,851.00	\$ 4,663,189.89
301 - Walker County EMS Fund	\$ 2,692,519.38	\$ 3,526,347.42	\$ 4,376,506.54	\$ 1,762,929.00	\$ 3,605,289.26
180 - Public Safety Seized Money Fund	\$ -	\$ -	\$ -	\$ -	\$ -
185 - General Fund - Healthy County Initiative Fund	\$ 20,303.98	\$ 842.51	\$ 2,985.66	\$ -	\$ 18,160.83
	<b>23,328,973.37</b>	<b>43,419,840.63</b>	<b>37,070,088.79</b>	<b>(6,608,472.00)</b>	<b>\$ 23,070,253.21</b>
<b>Projects</b>					
105 - General Projects Fund	\$ 6,288,070.48	\$ 649,992.11	\$ 2,054,609.70	\$ 1,063,731.00	\$ 5,947,183.89
115 - General Capital Projects Fund	\$ -	\$ 229,832.89	\$ -	\$ 5,500,000.00	\$ 5,729,832.89
<b>119 - ARP Funds</b>	<b>\$ 4,687,371.74</b>	<b>\$ 94,085.63</b>	<b>\$ 2,134,176.54</b>	<b>\$ (1,650,555.80)</b>	<b>\$ 996,725.03</b>
<b>Grants/Other Funds</b>					
473 - SO Auto Task Force Grant	\$ -	\$ 90,376.90	\$ 91,990.14	\$ -	\$ (1,613.24)
474 - CDA Victims Assistance Grant	\$ -	\$ 48,725.48	\$ 61,241.63	\$ -	\$ (12,516.15)
481 - Jag Grants	\$ -	\$ 6,453.00	\$ 6,453.00	\$ -	\$ -
488 - CDBG Grant	\$ 0.02	\$ 702,326.10	\$ 1,034,065.83	\$ -	\$ (331,739.71)
511 - County Records Management and Preservation	\$ 445.85	\$ 2,428.06	\$ -	\$ -	\$ 2,873.91
512 - County Records Preservation II Fund	\$ 63,716.79	\$ 3,147.46	\$ -	\$ -	\$ 66,864.25
515 - County Clerk Records Management and Preser	\$ 283,213.33	\$ 109,106.08	\$ 39,436.80	\$ -	\$ 352,882.61
516 - County Clerk Records Archive Fund	\$ 187,233.79	\$ 89,804.09	\$ -	\$ -	\$ 277,037.88
517 - Court Facilities Fund	\$ 15,363.10	\$ 18,718.56	\$ -	\$ -	\$ 34,081.66
518 - District Clerk Records Preservation	\$ 34,447.81	\$ 23,692.86	\$ -	\$ -	\$ 58,140.67
519 - District Clerk Rider Fund	\$ 34,395.71	\$ 12,235.99	\$ 6,669.48	\$ -	\$ 39,962.22
520 - District Clerk Archive Fund	\$ 5,784.27	\$ 232.15	\$ -	\$ -	\$ 6,016.42
523 - County Jury Fee Fund	\$ 55.59	\$ 957.33	\$ 410.00	\$ -	\$ 602.92
524 - County Jury Fund	\$ 7,021.55	\$ 9,359.28	\$ 3,400.00	\$ -	\$ 12,980.83
525 - Court Reporter Services Fund	\$ 17,811.05	\$ 23,782.65	\$ 18,342.99	\$ -	\$ 23,250.71
526 - County Law Library Fund	\$ 42,042.92	\$ 32,991.65	\$ 18,306.30	\$ -	\$ 56,728.27
527 - Language Access Fund	\$ 4,848.47	\$ 6,673.01	\$ 9,557.95	\$ -	\$ 1,963.53
536 - Courthouse Security Fund	\$ 12,539.42	\$ 40,515.88	\$ 85,143.79	\$ 44,741.00	\$ 12,652.51
537 - Justice Courts Security Fund	\$ 54,829.34	\$ 5,182.50	\$ -	\$ -	\$ 60,011.84
538 - JP Truancy Prevention and Diversion	\$ 35,300.56	\$ 12,447.12	\$ -	\$ -	\$ 47,747.68
539 - County Specialty Court Programs	\$ 12,174.28	\$ 6,121.52	\$ -	\$ -	\$ 18,295.80
550 - Justice Courts Technology Fund	\$ 87,458.10	\$ 14,039.24	\$ 17,074.66	\$ -	\$ 84,422.68
551 - County and District Courts Technology Fund	\$ 1,072.07	\$ 1,256.49	\$ -	\$ -	\$ 2,328.56
552- Child Abuse Prevention Fund	\$ 1,888.93	\$ 483.86	\$ -	\$ -	\$ 2,372.79
560 - District Attorney Prosecutors Supplement Fund	\$ -	\$ 25,470.39	\$ 18,849.75	\$ -	\$ 6,620.64
561 - Pretrial Intervention Program Fund	\$ 124,528.13	\$ 21,495.34	\$ 3,751.41	\$ -	\$ 142,272.06
562 - District Attorney Forfeiture Fund	\$ 213,777.85	\$ 6,948.06	\$ 4,595.51	\$ -	\$ 216,130.40
563 - District Attorney Hot Check Fee Fund	\$ 1,751.42	\$ 504.00	\$ 1,867.94	\$ -	\$ 387.48
574 - Sheriff Forfeiture Fund	\$ 530,461.43	\$ 40,138.37	\$ 34,658.00	\$ -	\$ 535,941.80
576 - Sheriff Inmate Medical Fund	\$ 56,692.87	\$ 5,880.61	\$ -	\$ -	\$ 62,573.48
577 - DOJ-Equitable Sharing Fund	\$ 448,108.47	\$ 17,604.74	\$ -	\$ -	\$ 465,713.21
578 - Sheriff Commissary Fund	\$ 336,322.23	\$ 136,730.70	\$ 56,457.32	\$ -	\$ 416,595.61
583 - Elections Equipment Fund	\$ 22,211.84	\$ 61,450.25	\$ 51,637.50	\$ -	\$ 32,024.59
584 - Tax Assessor Elections Service Contract Fund	\$ 61,354.42	\$ 11,000.98	\$ 4,563.34	\$ -	\$ 67,792.06
589 - Tax Assessor Special Inventory Fee Fund	\$ 96.62	\$ 0.70	\$ -	\$ -	\$ 97.32
601 - SPU Civil/Criminal/Juvenile Grant/Allocations	\$ -	\$ 4,834,146.39	\$ 4,896,861.06	\$ -	\$ (62,714.67)
640 - Juvenile Grant Fund (Title IV E)	\$ 84,055.43	\$ 3,437.09	\$ 670.00	\$ -	\$ 86,822.52
641 - Juvenile Grant State Aid Fund	\$ -	\$ 372,228.85	\$ 339,880.93	\$ -	\$ 32,347.92
645 - Juvenile HGAC Services Grant	\$ -	\$ 9,675.00	\$ 9,675.00	\$ -	\$ -
615 - Adult Probation-Basic Services Fund	\$ 375,843.93	\$ 1,244,329.16	\$ 1,191,409.91	\$ -	\$ 428,763.18
616 - Adult Probation-Court Services Fund	\$ -	\$ 223,060.71	\$ 183,726.89	\$ -	\$ 39,333.82
617 - Adult Probation-Substance Abuse Services Fun	\$ -	\$ 146,387.68	\$ 114,455.00	\$ -	\$ 31,932.68
618 - Adult Probation-Pretrial Diversion	\$ -	\$ 44,199.49	\$ 34,659.54	\$ -	\$ 9,539.95
701 - Retiree Health Insurance Fund	\$ 2,016,990.17	\$ 87,269.77	\$ -	\$ -	\$ 2,104,259.94
802 - Walker County Public Safety Communications Center	\$ 1,136,992.89	\$ 1,558,736.72	\$ 1,373,143.26	\$ -	\$ 1,322,586.35
	<b>6,310,830.65</b>	<b>10,111,752.26</b>	<b>9,712,954.93</b>	<b>44,741.00</b>	<b>6,754,368.98</b>
	<b>\$ 40,615,246.24</b>	<b>\$ 54,505,503.52</b>	<b>\$ 50,971,829.96</b>	<b>\$ (1,650,555.80)</b>	<b>\$ 42,498,364.00</b>





**Cash and Investments Report**  
**Transactions Posted as of September 19, 2023**  
**For the Fiscal Year Ending September 30, 2023**

	Cash	Other Bank Accounts	Texpool	MBIA	Wells Fargo	Total
<b>Operating</b>						
101 - General Fund	\$ 2,196,638.36	\$ 137,080.48	\$ 4,801,163.19	\$ 1,347,576.14	\$ 6,157,743.30	\$ 14,640,201.47
192 - Debt Service Fund	-	-	332,312.82	-	-	\$ 332,312.82
220 - Road & Bridge	117,817.83	-	4,674,644.62	-	-	\$ 4,792,462.45
301 - Walker County EMS Fund	44,207.21	41,459.12	3,064,542.64	63,793.79	168,121.04	\$ 3,382,123.80
180 - Public Safety Seized Money Fund	-	-	106,768.89	-	-	\$ 106,768.89
185 - General Fund - Healthy County Initiative Fund	-	-	18,160.83	-	-	\$ 18,160.83
	2,358,663.40	178,539.60	12,997,592.99	1,411,369.93	6,325,864.34	23,272,030.26
<b>Projects</b>						
105 - General Projects Fund	5,574.45	-	4,830,797.47	847,554.43	339,222.86	6,023,149.21
115 - General Capital Projects Fund	-	-	5,729,832.89	-	-	5,729,832.89
<b>119- ARP Funds</b>	-	996,725.03	-	-	-	\$ 996,725.03
<b>Grants/Other Funds</b>						
473- SO Auto Task Force Grant	(15,277.81)	-	-	-	-	\$ (15,277.81)
474 - CDA Victims Grant	(12,516.15)	-	-	-	-	\$ (12,516.15)
488 - CDBG Grants	(184,149.17)	-	-	-	-	(184,149.17)
511 - County Records Management and Preservation	2,873.91	-	-	-	-	2,873.91
512 - County Records Preservation II Fund	2,456.46	-	64,407.79	-	-	66,864.25
515 - County Clerk Records Management and Presen	21,371.20	-	261,645.05	69,866.36	-	352,882.61
516 - County Clerk Records Archive Fund	9,262.92	-	267,774.96	-	-	277,037.88
517 - Court Facilities Fund	4,081.66	-	30,000.00	-	-	34,081.66
518 - District Clerk Records Preservation	12,890.79	-	45,249.88	-	-	58,140.67
519 - District Clerk Rider Fund	4,148.47	-	35,813.75	-	-	39,962.22
520 - District Clerk Archive Fund	6,016.42	-	-	-	-	6,016.42
523 - County Jury Fee Fund	602.92	-	-	-	-	602.92
524 - County Jury Fund	7,980.83	-	5,000.00	-	-	12,980.83
525 - Court Reporter Services Fund	13,250.71	-	10,000.00	-	-	23,250.71
526 - County Law Library Fund	37,465.69	-	20,000.00	-	-	57,465.69
527 - Language Access Fund	1,963.53	-	-	-	-	1,963.53
536 - Courthouse Security Fund	12,652.51	-	-	-	-	12,652.51
537 - Justice Courts Security Fund	12,122.48	-	47,889.36	-	-	60,011.84
538 - JP Truancy Prevention and Diversion	43,607.05	-	4,140.63	-	-	47,747.68
539 - County Specialty Court Revenues Fund	17,461.54	-	834.26	-	-	18,295.80
540 - Fire Suppression-US Forest Service Fund	0.00	-	17,354.47	-	-	17,354.47
550 - Justice Courts Technology Fund	6,097.51	-	78,325.17	-	-	84,422.68
551 - County and District Courts Technology Fund	1,465.98	-	862.58	-	-	2,328.56
552- Child AbusePrevention Fund	2,372.79	-	-	-	-	2,372.79
560 - District Attorney Prosecutors Supplement Func	(136.93)	-	-	-	-	(136.93)
561 - Pretrial Intervention Program Fund	8,185.55	-	134,086.51	-	-	142,272.06
562 - District Attorney Forfeiture Fund	12,912.35	-	203,218.05	-	-	216,130.40
563 - District Attorney Hot Check Fee Fund	387.48	-	-	-	-	387.48
574 - Sheriff Forfeiture Fund	15,727.92	904.11	521,797.90	-	-	538,429.93
576 - Sheriff Inmate Medical Fund	15,024.84	-	47,548.64	-	-	62,573.48
577 - DOJ-Equitable Sharing Fund	0.00	-	440,471.13	25,242.08	-	465,713.21
578 - Sheriff Commissary Fund	196,863.86	-	222,865.38	-	-	419,729.24
583 - Elections Equipment Fund	25,932.09	-	-	-	-	25,932.09
584 - Tax Assessor Elections Service Contract Fund	10,002.96	-	57,789.10	-	-	67,792.06
589 - Tax Assessor Special Inventory Fee Fund	80.16	-	17.16	-	-	97.32
601 - SPU Civil/Criminal/Juvenile Grant/Allocations	(783,307.11)	-	-	-	-	(783,307.11)
640 - Juvenile Grant Fund (Title IV E)	1,134.68	-	85,687.84	-	-	86,822.52
641 - Juvenile Grant State Aid Fund	32,347.92	-	-	-	-	32,347.92
645 - Juvenile Services - HGAC Grant	(4,450.00)	-	-	-	-	(4,450.00)
701 - Retiree Health Insurance Fund	0.00	-	834,641.59	1,269,618.35	-	2,104,259.94
<b>County Treasurer Agency Funds</b>						
615 - Adult Probation-Basic Services Fund	220,908.32	30.00	88,730.85	121,785.63	-	431,454.80
616 - Adult Probation-Court Services Fund	40,145.94	-	-	-	-	40,145.94
617 - Adult Probation-Substance Abuse Services Fun	31,652.68	-	-	-	-	31,652.68
618 -Pretrial Diversion	9,539.95	-	-	-	-	9,539.95
802 - Walker County Public Safety Communications	250,840.40	-	1,073,316.72	-	-	1,324,157.12
810 - Agency Fund - LEOSE Training Funds	57,968.53	-	-	-	-	57,968.53
	149,963.83	934.11	4,599,468.77	1,486,512.42	0.00	6,236,879.13
	\$ 2,514,201.68	\$ 1,176,198.74	\$ 28,157,692.12	\$ 3,745,436.78	\$ 6,665,087.20	\$ 42,258,616.52



**Cash and Investments Report**  
**As of September 19, 2023**  
 Transactions Posted as of September 19, 2023

	Cash	ICT	Certificates of Deposit	Total
<b>Agency Funds Maintained by the Department (Balance as of Last Date Reported by the Department)</b>				
850 Agency Fund - County Clerk	\$ 858,246.70	\$ 297,440.22	\$ -	\$ 1,155,686.92
851 Agency Fund - District Clerk	\$ 683,384.56	\$ -	\$ 625,251.08	\$ 1,308,635.64
852 Agency Fund - Criminal District Attorney	\$ 1,726.24	\$ -	\$ -	\$ 1,726.24
853 Agency Fund - Tax Assessor	\$ 2,383,835.21	\$ -	\$ -	\$ 2,383,835.21
854 Agency Fund - Sheriff	\$ 85,828.42	\$ -	\$ -	\$ 85,828.42
855 Agency Fund - Juvenile	\$ 1,190.22	\$ -	\$ -	\$ 1,190.22
856 Agency Fund - County Treasurer Jury	\$ 361.35	\$ -	\$ -	\$ 361.35
857 Agency Fund - Justice of Peace Precinct 4	\$ 919.45	\$ -	\$ -	\$ 919.45
858 Agency Fund - Adult Probation	\$ 3,001.79	\$ -	\$ -	\$ 3,001.79
	<u>\$ 4,018,493.94</u>	<u>\$ 297,440.22</u>	<u>\$ 625,251.08</u>	<u>\$ 4,941,185.24</u>



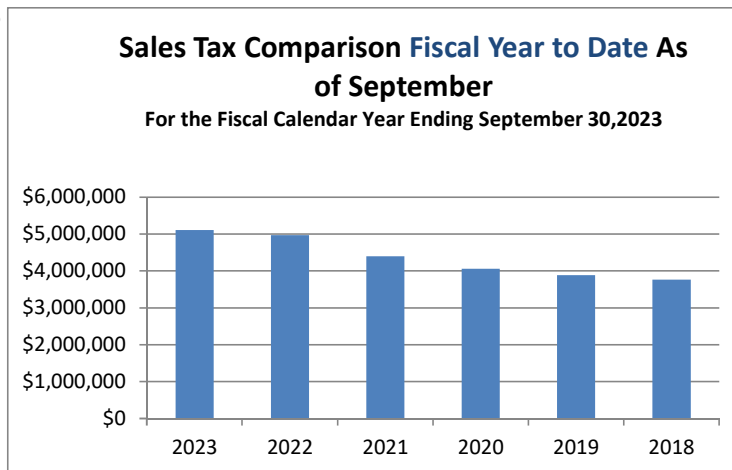
### Sales Tax Revenue Comparison by Fiscal Year

		Fiscal Year 2023	Fiscal Year 2022	Fiscal Year 2021	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018
October	12.80%	\$ 426,935.35	\$ 378,481.65	\$ 341,282.66	\$ 309,760.99	\$ 339,514.51	\$ 272,435.23
November	1.47%	\$ 477,305.48	\$ 470,400.36	\$ 404,860.53	\$ 432,570.77	\$ 365,595.48	\$ 376,237.61
December	9.29%	\$ 402,702.70	\$ 368,467.73	\$ 311,632.44	\$ 282,270.19	\$ 323,873.04	\$ 285,192.78
January	2.47%	\$ 396,438.25	\$ 386,864.04	\$ 345,810.13	\$ 297,832.83	\$ 263,748.83	\$ 290,351.62
February	3.58%	\$ 506,247.91	\$ 488,772.53	\$ 402,950.76	\$ 410,854.29	\$ 377,316.70	\$ 348,471.45
March	3.41%	\$ 405,269.07	\$ 391,919.74	\$ 328,566.37	\$ 353,527.33	\$ 311,788.03	\$ 297,957.34
April	20.02%	\$ 381,310.61	\$ 317,716.26	\$ 270,692.68	\$ 263,551.31	\$ 296,140.87	\$ 251,318.62
May	6.60%	\$ 488,946.95	\$ 458,660.51	\$ 447,063.15	\$ 357,514.78	\$ 355,687.53	\$ 359,613.96
June	-7.65%	\$ 396,747.98	\$ 429,635.63	\$ 393,372.95	\$ 307,406.08	\$ 302,439.53	\$ 299,690.96
July	-3.95%	\$ 386,095.96	\$ 401,984.02	\$ 349,935.05	\$ 322,571.05	\$ 285,622.64	\$ 336,926.85
August	-7.58%	\$ 443,842.79	\$ 480,257.68	\$ 434,731.20	\$ 393,734.55	\$ 339,087.66	\$ 352,584.14
September	-0.10%	\$ 398,269.21	\$ 398,673.98	\$ 369,724.46	\$ 328,146.29	\$ 330,366.78	\$ 296,901.19
		<b>\$ 5,110,112.26</b>	<b>\$ 4,971,834.13</b>	<b>\$ 4,400,622.38</b>	<b>\$ 4,059,740.46</b>	<b>\$ 3,891,181.60</b>	<b>\$ 3,767,681.75</b>

This time last year	\$4,971,834.13
% Change	2.78%

<b>Sales Tax Rate for Walker County is</b>	<b>0.5%</b>
State Sales Tax Rate is	6.25%
<b><u>Municipalities Within Walker County</u></b>	
City of Huntsville Sales Tax Rate	1.5%
City of New Waverly Sales Tax Rate	1.5%
City of Riverside Sales Tax Rate	1.5%

Fiscal Year to Date	\$ 5,110,112.26	\$ 4,971,834.13	\$ 4,400,622.38	\$ 4,059,740.46	\$ 3,891,181.60	\$ 3,767,681.75
Budgeted this Fiscal Year	\$ 4,750,000.00	100.00%	100.00%	100.00%	100.00%	100.00%
Pct Received This FY	107.6%					





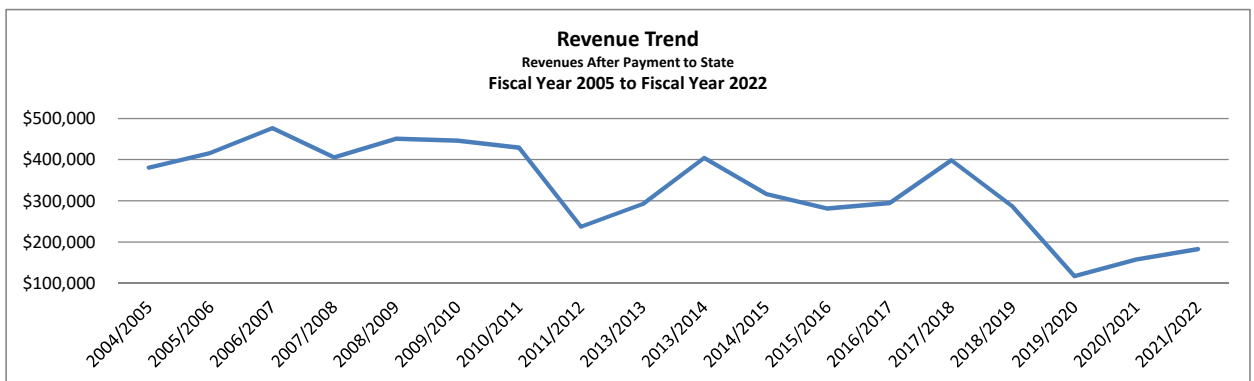
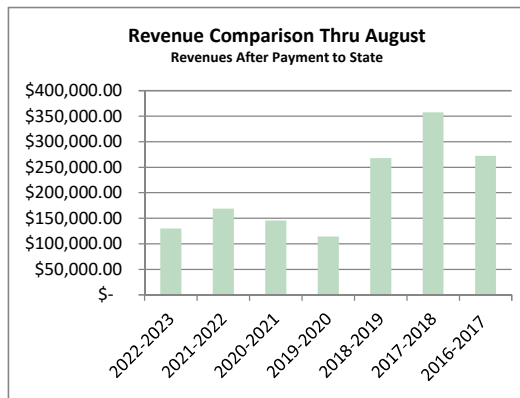
## Weigh Station Revenue Comparison by Fiscal Year

Comparison Numbers Based on Revenues Retained by Walker County after submission of fines paid to State

	Total 2022-2023	Pd to State	Fiscal Year 2022-2023	Fiscal Year 2021-2022	Fiscal Year 2020-2021	Fiscal Year 2019-2020	Fiscal Year 2018-2019	Fiscal Year 2017-2018	Fiscal Year 2016-2017
October	\$ 17,736.00	\$ (3,588.00)	\$ 14,148.00	\$ 18,286.80	\$ 2,840.80	\$ 23,601.60	\$ 45,179.10	\$ 16,978.20	\$ 32,892.75
November	\$ 11,572.00	\$ (1,311.00)	\$ 10,261.00	\$ 12,515.00	\$ 2,354.00	\$ 9,759.50	\$ 17,677.95	\$ 16,603.70	\$ 23,177.65
December	\$ 17,848.00	\$ (3,690.00)	\$ 14,158.00	\$ 13,435.50	\$ 2,491.50	\$ 15,248.10	\$ 26,932.10	\$ 12,130.30	\$ 18,201.90
January	\$ 13,817.00	\$ (2,697.00)	\$ 11,120.00	\$ 14,960.00	\$ 10,436.50	\$ 14,941.35	\$ 23,035.20	\$ 17,600.90	\$ 31,483.40
February	\$ 16,917.00	\$ (3,128.50)	\$ 13,788.50	\$ 15,521.50	\$ 10,863.50	\$ 11,991.00	\$ 26,752.90	\$ 8,475.90	\$ 25,404.45
March	\$ 13,117.00	\$ (600.00)	\$ 12,517.00	\$ 14,826.00	\$ 18,304.90	\$ 11,431.00	\$ 29,424.12	\$ 28,972.05	\$ 33,279.62
April	\$ 6,437.00	\$ (743.50)	\$ 5,693.50	\$ 16,970.00	\$ 18,441.15	\$ 6,728.00	\$ 30,934.90	\$ 45,791.50	\$ 22,813.40
May	\$ 10,607.00	\$ (1,349.00)	\$ 9,258.00	\$ 14,331.00	\$ 17,318.50	\$ 6,131.70	\$ 18,350.50	\$ 54,074.80	\$ 27,470.20
June	\$ 15,595.00	\$ (1,857.00)	\$ 13,738.00	\$ 15,151.50	\$ 22,397.00	\$ 6,101.35	\$ 18,272.90	\$ 42,187.90	\$ 17,592.50
July	\$ 12,751.00	\$ (2,330.50)	\$ 10,420.50	\$ 15,425.65	\$ 22,694.00	\$ 3,857.00	\$ 18,109.90	\$ 56,237.20	\$ 22,612.15
August	\$ 15,080.00	\$ (122.50)	\$ 14,957.50	\$ 17,733.75	\$ 17,414.00	\$ 4,634.00	\$ 13,131.10	\$ 58,404.20	\$ 17,220.00
September	\$ -	\$ -	\$ -	\$ 13,837.50	\$ 12,157.00	\$ 2,610.90	\$ 18,541.95	\$ 41,298.80	\$ 22,472.15
	\$ 151,477.00	\$ (21,417.00)	\$ 130,060.00	\$ 182,994.20	\$ 157,712.85	\$ 117,035.50	\$ 286,342.62	\$ 398,755.45	\$ 294,620.17

Allocated to Weigh Station Improv.	\$ -	This time last year	\$169,156.70
Allocated to Road and Bridge	\$ 130,060.00	% Change	-23.10%

Fiscal Year to Date      \$151,477.00    \$ (21,417.00)    \$ 130,060.00    \$ 169,156.70    \$ 145,555.85    \$ 114,424.60    \$ 267,800.67    \$ 357,456.65    \$ 272,148.02



Budget for FY 2022/2023

	From Tax rate	County Road and Bridge Operations	Weigh Station Request for Part- Time Person
Justice of Peace Pct 4	\$ 64,889.00	\$ -	\$ -
Weigh Station Utilities/Services	\$ 35,187.00	\$ -	\$ -
Weigh Station Personnel	\$ -	\$ -	\$ 23,961.00
Road and Bridge Operations	\$ -	\$ 180,000.00	\$ -
	\$ 100,076.00	\$ 180,000.00	\$ 23,961.00



*Walker County  
Summary of Debt*

**Certificates of Obligation Issue Dated June 1, 2012**

**Capital Projects**

	Issued - Amount	Current Outstanding Amount	Principal	Debt Service FY 2022-2023 Interest	Total
Series 2012 - \$20,000,000 due in installments of \$685,000 to \$1,335,000 to mature 06/01/2032 at interest rate of 2.0% to 3.7% - callable August 1, 2022	\$20,000,000	\$11,470,000	\$990,000	\$382,868	\$1,372,868
Total Capital Projects	\$20,000,000	\$11,470,000	\$990,000	\$382,868	\$1,372,868



Walker County  
Claims and Invoices Submitted for Payment

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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
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30030-12th Judicial District Court

10629 - Bennett Law Office PC

9/14/2023	30,758	\$ 750.00	9/24/2023		Cause #30,758
9/12/2023	K-1053	\$ 100.00	9/24/2023		Cause #Unindicted/Jones, R.

11811 - Law Office of Joseph W Krippe

9/14/2023	30,938	\$ 750.00	9/24/2023		Cause #30,938
9/14/2023	30,956	\$ 750.00	9/24/2023		Cause #30,956
9/14/2023	31,096	\$ 600.00	9/24/2023		Cause #31,096
9/19/2023	K-1057	\$ 100.00	9/24/2023		Cause #Unfiled/Ames, C.
9/19/2023	K-1058	\$ 100.00	9/24/2023		Cause #Unfiled/O'Bryant, M.

12922 - Grier, Christopher

9/19/2023	29,561	\$ 750.00	9/24/2023		Cause #29,561
9/20/2023	29,936	\$ 700.00	9/24/2023		Cause #29,936 CT1, CT2
9/19/2023	29,956	\$ 600.00	9/24/2023		Cause #29,956
9/19/2023	30,058	\$ 600.00	9/24/2023		Cause #30,058
9/19/2023	30,098	\$ 500.00	9/24/2023		Cause #30,098-MTA
9/20/2023	30,350	\$ 600.00	9/24/2023		Cause #30,350
9/20/2023	30,364	\$ 600.00	9/24/2023		Cause #30,364
9/20/2023	30,404	\$ 600.00	9/24/2023		Cause #30,404-MTA
9/19/2023	30,648	\$ 950.00	9/24/2023		Cause #30,648 CT1, CT2, CT3
9/19/2023	30,768	\$ 600.00	9/24/2023		Cause #30,768



Walker County  
Claims and Invoices Submitted for Payment

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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/19/2023	30,770	\$ 600.00	9/24/2023		Cause #30,770
9/19/2023	30,814	\$ 600.00	9/24/2023		Cause #30,814
9/19/2023	30,844	\$ 600.00	9/24/2023		Cause #30,844
9/19/2023	30,890	\$ 600.00	9/24/2023		Cause #30,890
9/19/2023	30,916	\$ 600.00	9/24/2023		Cause #30,916
9/19/2023	30,926	\$ 750.00	9/24/2023		Cause #30,926
9/19/2023	30,970	\$ 600.00	9/24/2023		Cause #30,970
9/19/2023	30,972	\$ 600.00	9/24/2023		Cause #30,972
9/19/2023	31,018	\$ 600.00	9/24/2023		Cause #31,018
9/19/2023	K-1059	\$ 550.00	9/24/2023		Cause #29,496, #29,574
9/19/2023	K-1060	\$ 850.00	9/24/2023		Cause #29,786, #29,358
9/19/2023	K-1061	\$ 500.00	9/24/2023		Cause #30,234, #30,544
9/20/2023	K-1062	\$ 600.00	9/24/2023		Cause #Unindicted/Lopez-Arita, L.
<u>13289 - Cain Law, PLLC</u>					
9/13/2023	K-1055	\$ 950.00	9/24/2023		Cause #29,596, 31,112, 31,114
<u>13346 - Texas Security Shredding</u>					
8/30/2023	0059769	\$ 28.00	9/24/2023	PO - 41055	Shredding Services- 10/1/22-9/30/23
<u>13425 - Sanchez, Elsa</u>					
9/12/2023	2151	\$ 395.85	9/24/2023		Interpreter Service/Mileage - 06/30/23
<u>13594 - Rockett, PhD, PLLC, Jennifer</u>					
9/19/2023	31168	\$ 800.00	9/24/2023		Srv Rendered/Competency Evaluation 9/14/23
<u>13705 - McCaig, Albert</u>					



Walker County  
Claims and Invoices Submitted for Payment

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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
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9/13/2023	D-2096	\$ 283.75	9/24/2023		Miles 433.2 - 08/15/23 thru 08/17/23
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**12th Judicial District Court - Totals** **\$ 20,157.60**

**30040-278th Judicial District Court**

10150 - Williford, John W.

9/12/2023	23-31,009	\$ 423.00	9/24/2023		Cause #23-31,009, CT1, CT2, CT3, Unindicted
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9/12/2023	31,011	\$ 1,100.00	9/24/2023		Cause #31,011, Unindicted
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9/12/2023	K-1052	\$ 1,450.00	9/24/2023		Cause #30,205 CT1, CT2, 20-29,631 CT1, CT2, CT3, CT4, Unindicted
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11066 - Canon Solutions America, Inc.

9/12/2023	6005451545	\$ 34.28	9/24/2023		Maintenance - Copier Usage 08/03/23-09/02/23
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11811 - Law Office of Joseph W Krippe

9/13/2023	31,087	\$ 750.00	9/24/2023		Cause #31,087
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11872 - Zavala, Irma

9/12/2023	23-0901	\$ 535.00	9/24/2023		Services Rendered - 08/28/23
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9/12/2023	23-0902	\$ 535.00	9/24/2023		Services Rendered - 08/29/23
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12566 - Gutierrez, Cindy

9/13/2023	D-2099	\$ 280.30	9/24/2023		Per Diem/Miles 260/Waco, TX - 09/05-08/23
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13289 - Cain Law, PLLC

9/13/2023	30,297	\$ 750.00	9/24/2023		Cause #30,297
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9/13/2023	30,811	\$ 1,050.00	9/24/2023		Cause #30,811, Rejected x3
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9/13/2023	31,011	\$ 750.00	9/24/2023		Cause #31,011
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9/13/2023	31,185	\$ 600.00	9/24/2023		Cause #31,185
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**278th Judicial District Court - Totals** **\$ 8,257.58**

**50130-Adult Basic Supervision**





Walker County  
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
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10099 - Resources Security, Inc.

9/21/2023	89833	\$ 302.40	9/24/2023		Alarm Monitoring Svc-Adult -09/01/23-08/31/24
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10227 - Verizon Wireless

9/20/2023	9944187252	\$ 213.30	9/24/2023		Monthly Service - 08/11/23-09/10/23
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11518 - Tipton, Jeremy

9/12/2023	297	\$ 275.00	9/24/2023		CSTS Contract Services - September 2023
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12032 - Smartox

8/31/2023	26172	\$ 226.00	9/24/2023		Drug Screens
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13623 - AT&T Corp

9/19/2023	2487621805	\$ 529.58	9/24/2023		Monthly Service - 09/11/23-10/10/23
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9/19/2023	3878091805	\$ 529.58	9/24/2023		Monthly Service - 09/11/23-10/10/23
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9/19/2023	8799981804	\$ 871.42	9/24/2023		Monthly Service - 09/07/23-10/06/23
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13856 - Optimum

9/20/2023	7086315011.0923	\$ 154.00	9/24/2023		Monthly Service - 09/12/23-10/11/23
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13885 - Highpoint Signs and Apparel

8/31/2023	66395	\$ 50.00	9/24/2023	PO - 41736	Business Cards - Bill Tomlinson White business cards with black state of Texas state seal. Size 2" x 3 1/2", 500 per box.
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8/31/2023	66395	\$ 50.00	9/24/2023	PO - 41736	Business Cards - CSCD - Kelly Theis White business cards with black state of Texas state seal. Size 2" x 3 1/2", 500 per box.
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8/31/2023	66395	\$ 50.00	9/24/2023	PO - 41736	Business Cards - CSCD - Melissa Galarza. White business cards with black state of Texas state seal. Size 2" x 3 1/2", 500 per box.
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Invoice Total		\$ 150.00			
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14044 - Galarza, Melissa

9/7/2023	K-1042	\$ 36.68	9/24/2023		Miles - 56.0 - 09/06/23
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14051 - Theis, Kelly



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9/18/2023	A1424	\$ 73.36	9/24/2023		Mileage 112.0/ 9/1-18/23
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**Adult Basic Supervision - Totals** **\$ 3,361.32**

50150-Adult Court Services

13796 - ODP Business Solutions, LLC

8/31/2023	328063809001	\$ 812.12	9/24/2023	PA - 2172	Pen-Z-Grip,RT,BP,MED,DZ,BL x4 Note OD,3x3,YLW,18pk x4 Paper, Copy,10-reams/case, x8 Toner, HP CE505A, black x7
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**Adult Court Services - Totals** **\$ 812.12**

50110-Adult Probation Support-  
General Fund

10052 - Entergy

8/31/2023	137630976.2308	\$ 1,065.83	9/24/2023		Mo Svc 07/10/23-08/08/23- 705 FM 2821 Rd W
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11776 - GTS Technology Solutions, Inc.

9/6/2023	INV0071356	\$ 3,264.94	9/24/2023	PO - 41758	Dell Latitude 5540 - 210-BGBM Dell Latitude 5540 XCTO Base. Quote # QT0101501
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**Adult Probation Support- General Fund - Totals** **\$ 4,330.77**

10000-Balance Sheet Accounts

10024 - Colonial Life & Accident Insurance Company

9/20/2023	97970360927424	\$ 226.90	9/24/2023		September 2023 Premiums
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10051 - Dearborn National Life Insurance Co

9/18/2023	FD091823	\$ 36.52	9/24/2023		September 2023 Premiums
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10113 - Second Administrative Judicial Region of Texas

9/11/2023	A1422	\$ 10,872.94	9/24/2023		Assessment for FY 2023-2024 9/1/23 - 8/31/23
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10542 - Perdue Brandon Fielder Collins & Mott LLP

9/13/2023	IVC00074990	\$ 1,275.32	9/24/2023		JP1 Fines and Fees - August 2023
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9/13/2023	IVC00074991	\$ 270.00	9/24/2023		JP2 Fines and Fees - August 2023
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9/13/2023	IVC00074992	\$ 433.98	9/24/2023		JP3 Fines and Fees - August 2023
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Walker County  
Claims and Invoices Submitted for Payment

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9/13/2023	IVC00074993	\$ 1,116.90	9/24/2023		JP4 Fines and Fees - August 2023
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10621 - TAC Risk Management Pool

9/13/2023	41421	\$ 3,536.00	9/24/2023		Gen Liability & Public Officials Liability/12th&278th Dist CSCD/10/1/23-10/1/24
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9/13/2023	41710	\$ 206,854.00	9/24/2023		Auto, Gen Liability, Law Enforcement, Public Officials Liability/Walker County/10/1/23-10/1/24
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10790 - LeadsOnline

8/15/2023	406320	\$ 2,902.00	9/24/2023		Renewal - Investigation System Service Pkg. 10/1/23 - 9/30/24
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10836 - Brightly Software, Inc.

9/15/2023	INV-223794	\$ 4,254.36	9/24/2023		MaintenanceEdge Renewal - 11/1/23-10/31/24
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10900 - Aflac

9/20/2023	205779	\$ 13,328.92	9/24/2023		September 2023 Monthly Premiums
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11025 - Able's Sporting, Inc.

9/7/2023	11081	\$ 149.99	9/24/2023	PO - 41742	DTARP - Taylor Targets AR 500 Dueling Tree Paddles (DT- ARP) Designed for Handguns
9/7/2023	11081	\$ 219.99	9/24/2023	PO - 41742	DTCHK - Taylor Targets Dueling Tree Centerfire Kit (DT-CH-K) Dueling Tree & 6 Centerfire Paddles
9/7/2023	11081	\$ 69.86	9/24/2023	PO - 41742	PSBAB - Taylor Targets Pro Series Bursta Board Target (PS- BAB) Cardboard, Hold Sporting Clays
9/7/2023	11081	\$ 169.99	9/24/2023	PO - 41742	PSBASE - Taylor Targets Pro Series (PS-BASE) Designed for Taylor Targets (except reset targets)
9/7/2023	11081	\$ 64.95	9/24/2023	PO - 41742	PSLGPPR - Taylor Targets Pro Series Large Paper Targets (PS- LGPPR) 10 Count, 23" x 35"
9/7/2023	11081	\$ 221.98	9/24/2023	PO - 41742	PSPOPPER - Taylor Targets Pro Series Popper Target (PS- POPPER) 6" Target
9/7/2023	11081	\$ 54.99	9/24/2023	PO - 41742	PSPPRFRAME - Taylor Targets Pro Series Paper Frame (PS- PPRFRAME) 23" x 60" Frame, 6 Clips, and Target

<b>Invoice Total</b>		<b>\$ 951.75</b>			
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13728 - Amwins Group Benefits LLC

9/13/2023	AM102023	\$ 14,467.50	9/24/2023		October 2023 Monthly Premiums
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
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9/13/2023	AM102023	\$ 525.80	9/24/2023		October 2023 Monthly Premiums
	<b>Invoice Total</b>	<b>\$ 14,993.30</b>			

13792 - Tenth Court of Appeals

9/11/2023	A1421	\$ 180.00	9/24/2023		Appellate Judicial Fund Fees-SB41 8/23
9/11/2023	A1421	\$ 338.87	9/24/2023		Appellate Judicial Fund Fees-SB41 8/23
	<b>Invoice Total</b>	<b>\$ 518.87</b>			

**Balance Sheet Accounts - Totals** **\$ 261,571.76**

**19010-Centralized Costs**

10024 - Colonial Life & Accident Insurance Company

9/20/2023	97970360927424	(\$ 0.03)	9/24/2023		September 2023 Premiums
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10269 - AT&T

9/19/2023	436-4900.090923	\$ 1,360.86	9/24/2023		Monthly Service - 09/09/23-10/08/23
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10282 - Department of Information Resources

9/20/2023	23080908N	\$ 537.28	9/24/2023		T1, DS1, Cir Lns, Long Distance 08/01/23-08/31/23
9/20/2023	23080908N	\$ 239.32	9/24/2023		T1, DS1, Cir Lns, Long Distance 08/01/23-08/31/23
	<b>Invoice Total</b>	<b>\$ 776.60</b>			

10356 - Sam Houston Memorial Funeral Home

9/19/2023	23-0178	\$ 905.00	9/24/2023		Transport/Case#23-0178/Bishop E. C.
9/19/2023	23-0179	\$ 905.00	9/24/2023		Transport/Case#23-0179/Bishop E. N.
9/19/2023	23-0182	\$ 905.00	9/24/2023		Transport/Case#23-0182/Evans. K.

10621 - TAC Risk Management Pool

9/7/2023	NRDD-0009634	\$ 1,696.00	9/24/2023		Deductible/Claim #PO20222946-1
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10900 - Aflac

9/20/2023	205779	\$ 0.18	9/24/2023		September 2023 Monthly Premiums
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11866 - Guthrie, Regina

10/1/2023	G231001	\$ 500.00	10/1/2023		Parking Lot Rental - 10/23
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12203 - Frontier Communications of Texas



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9/19/2023	344-2255.091323	\$ 136.55	9/24/2023		Monthly Service - 09/13/23-10/12/23
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12363 - Rollo Insurance Group, Inc.

9/13/2023	6929	\$ 100.00	9/24/2023		Bond Renewal/Commissioners' Court-09/19/23-09/19/24
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13562 - Prestige Tower Services

9/13/2023	INV-486	\$ 300.00	9/24/2023		Monthly Tower Maintenance - Sept 2023
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13856 - Optimum

9/12/2023	07707154276015. 0923	\$ 95.85	9/24/2023		Monthly Service - 09/05/23-10/04/23
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9/12/2023	07707154276015. 0923	\$ 10.50	9/24/2023		Monthly Service - 09/05/23-10/04/23
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9/12/2023	07707154276015. 0923	\$ 34.50	9/24/2023		Monthly Service - 09/05/23-10/04/23
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Invoice Total		\$ 140.85			
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9/20/2023	7086315011.0923	\$ 965.00	9/24/2023		Monthly Service - 09/12/23-10/11/23
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**Centralized Costs - Totals** **\$ 8,691.01**

**44010-Constable Precinct 1**

11025 - Able's Sporting, Inc.

9/13/2023	8137	\$ 229.90	9/24/2023	PO - 41684	9096 - HORNADY HANDGUN AMMUNITION 9096, 45 ACP + P, JHP/XTP, 230 GR, 950 FPS, 20RD/BX
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9/13/2023	8137	\$ 249.90	9/24/2023	PO - 41684	91376 - HORNADY CRITICAL DUTY AMMUNITION 91376, 40 S&W, FLEXLOCK, 175 GR, 1010 FPS, 20RD/BX
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9/13/2023	8137	\$ 249.90	9/24/2023	PO - 41684	GM223M3 - FEDERAL PREMIUM GOLD MEDAL AMMUNITION GM223M3, 223 REMINGTON, SIERRA MATHKING BTHP, 77 GR, 2750 FPS, 20RD/BX
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9/13/2023	8137	\$ 249.90	9/24/2023	PO - 41684	P9HSD1 - FEDERAL PREMIUM PERSONAL DEFENSE PISTOL AMMUNITION P9HSD1, 9MM, HYDRA-SHOK DEEP, 135 GR, 1060 FPS, 20RD/BX
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9/13/2023	8137	\$ 134.90	9/24/2023	PO - 41684	SB9A - SELLIER & BELLOT PISTOL AMMUNITION SB 9A, 9MM, FULL METAL JACKET, 115 GR, 1300 FPS, 50RD/BX
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Invoice Total		\$ 1,114.50			
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**Constable Precinct 1 - Totals** **\$ 1,114.50**

**44020-Constable Precinct 2**

10177 - Advanced Graphix, Inc.



Walker County  
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/7/2023	212308	\$ 25.00	9/24/2023	PO - 41722	Shipping
9/7/2023	212308	\$ 127.50	9/24/2023	PO - 41722	Vehicle Graphics - FAS# 10439 - Complete Reflective/Nonreflective custom graphic kit which includes: reflective front fender lettering "Precinct 2" for both sides, reflective rear lettering "Constable", Nonreflective Rear Unit# 8821
Invoice Total		\$ 152.50			

9/7/2023	212308.	\$ 40.00	9/24/2023	PO - 41775	DECAL - Non-Reflective Roof Number 8821
9/7/2023	212308.	\$ 7.00	9/24/2023	PO - 41775	SHIPPING - SHIPPING/BOX CHARGE
Invoice Total		\$ 47.00			

12477 - Texas Top Cop Shop, Inc.

9/7/2023	85350	\$ 210.00	9/24/2023	PO - 41694	M370TX2 - Texas 5PT Star
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**Constable Precinct 2 - Totals** **\$ 409.50**

**44030-Constable Precinct 3**

13571 - Impact Promotional Services, LLC

9/19/2023	INV66415	\$ 80.75	9/24/2023	PO - 41765	74434-BLACK-34X30 - 5.11 APEX PANT
9/19/2023	INV66415	\$ 84.99	9/24/2023	PO - 41765	8665- DARK NAVY-34-REG - BLAUER FLEXRS Cargo Pocket Pant-HEM TO 30"
9/19/2023	INV66415	\$ 169.98	9/24/2023	PO - 41765	8665-DARK NAVY-38-REG - BLAUER FLEXRS Cargo Pocket Pant-HEM TO 36"
9/19/2023	INV66415	\$ 144.48	9/24/2023	PO - 41765	8676-DARK NAVY-2XL-TALL - BLAUER FLEXRS SS SUPERSHIRT
9/19/2023	INV66415	\$ 72.24	9/24/2023	PO - 41765	8676--DARK NAVY-MD-REG - BLAUER FLEXRS SS SUPERSHIRT
Invoice Total		\$ 552.44			

**Constable Precinct 3 - Totals** **\$ 552.44**

**44040-Constable Precinct 4**

10092 - Powers Auto Supply

9/11/2023	136233	\$ 31.78	9/24/2023	PO - 41248	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
9/19/2023	138620	(\$ 145.89)	9/24/2023	PO - 41248	FAS#11715 Ref PO 41248 Ref Org Inv 105023 Warranty, core deposit
9/19/2023	138620	\$ 197.64	9/24/2023	PO - 41248	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
Invoice Total		\$ 51.75			

10316 - Wagamon Printing, Inc.



Walker County  
Claims and Invoices Submitted for Payment

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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
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9/20/2023	15562	\$ 277.08	9/24/2023	PO - 41712	Emergency Preparedness Flyers - Card ND4C 4x6 (5x7) gloss full color 2 sides and rush charge
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11446 - Johnson Wrecker Service

9/15/2023	402413	\$ 75.00	9/24/2023	PO - 41797	Towing Service - FAS# 10422
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**Constable Precinct 4 - Totals** **\$ 435.61**

20010-County Auditor

13346 - Texas Security Shredding

8/30/2023	0059769	\$ 40.00	9/24/2023	PO - 41055	Shredding Services- 05/01/23-09/30/23
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**County Auditor - Totals** **\$ 40.00**

15050-County Clerk

12693 - Kofile, Inc.

9/12/2023	INV-KT-012348	\$ 5,140.98	9/24/2023		Monthly Service July 2023
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**County Clerk - Totals** **\$ 5,140.98**

15060-County Clerk Records  
Preservation

10172 - Scott Merriman, Inc.

9/20/2023	072542	\$ 273.00	9/24/2023	PO - 41323	Office Supplies- 10/1/22-9/30/23
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**County Clerk Records Preservation - Totals** **\$ 273.00**

30020-County Court at Law

10629 - Bennett Law Office PC

9/19/2023	22-0554	\$ 500.00	9/24/2023		Cause #22-0554
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9/7/2023	K-1038	\$ 600.00	9/24/2023		Cause #23-0423, Unfiled
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11506 - Burrus CSR, Marsha

9/15/2023	D-2101	\$ 924.41	9/24/2023		Per Diem/Miles 480.0/ Lodging - 09/07-10/23
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11811 - Law Office of Joseph W Krippel

9/13/2023	17-0142	\$ 500.00	9/24/2023		Cause #17-0142
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9/20/2023	18-0747	\$ 500.00	9/24/2023		Cause #18-0747
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Walker County  
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/20/2023	22-0442	\$ 500.00	9/24/2023		Cause #22-0442
9/20/2023	23-0167	\$ 500.00	9/24/2023		Cause #23-0167
9/7/2023	23-0274	\$ 500.00	9/24/2023		Cause #23-0274
9/20/2023	23-0320	\$ 500.00	9/24/2023		Cause #23-0320
9/7/2023	23-0332	\$ 500.00	9/24/2023		Cause #23-0332
9/20/2023	23-0355	\$ 500.00	9/24/2023		Cause #23-0355
9/20/2023	23-0375	\$ 500.00	9/24/2023		Cause #23-0375
9/20/2023	23-0391	\$ 500.00	9/24/2023		Cause #23-0391
9/7/2023	23-0443	\$ 500.00	9/24/2023		Cause #23-0443
9/20/2023	23-0444	\$ 500.00	9/24/2023		Cause #23-0444
9/7/2023	23-0456	\$ 500.00	9/24/2023		Cause #23-0456
9/7/2023	J22-05	\$ 500.00	9/24/2023		Cause #J22-05
9/7/2023	J23-27	\$ 500.00	9/24/2023		Cause #J23-27
9/19/2023	J23-30	\$ 500.00	9/24/2023		Cause #J23-30
9/19/2023	J23-31	\$ 500.00	9/24/2023		Cause #J23-31
9/20/2023	J23-33	\$ 1,100.00	9/24/2023		Cause #J23-33 x4, Unfiled x3
9/7/2023	K-1039	\$ 800.00	9/24/2023		Cause #J23-02 x2, J21-20 x2
9/7/2023	K-1040	\$ 500.00	9/24/2023		Cause # Unfiled/K.B.-Juvenile
9/7/2023	K-1041	\$ 400.00	9/24/2023		Cause #Unfiled x4/Aminu, I.
9/20/2023	K-1063	\$ 200.00	9/24/2023		Cause #Unfiled x2, Holt, J.





Walker County  
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
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11888 - USA Certified Interpreters, LLC

9/19/2023	2527	\$ 477.64	9/24/2023		Svc Rendered/Cause #D2319242 - 9/12/23
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12531 - James, Reynolds & Spiegelhauer

9/13/2023	23-0387	\$ 500.00	9/24/2023		Cause #23-0387
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13289 - Cain Law, PLLC

9/13/2023	23-0115	\$ 500.00	9/24/2023		Cause #23-0115
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9/13/2023	23-0461	\$ 500.00	9/24/2023		Cause #23-0461
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9/13/2023	J22-32.	\$ 500.00	9/24/2023		Cause #J22-32.
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13346 - Texas Security Shredding

8/30/2023	0059769	\$ 28.00	9/24/2023	PO - 41055	Shredding Services- 10/1/22-9/30/23
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13655 - Riley, Michael

9/7/2023	20-0700	\$ 500.00	9/24/2023		Cause #20-0700
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9/20/2023	22-0600	\$ 500.00	9/24/2023		Cause #22-0600
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9/7/2023	23-0074	\$ 700.00	9/24/2023		Cause #23-0074 x3
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9/7/2023	23-0250	\$ 500.00	9/24/2023		Cause #23-0250
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9/7/2023	23-0392	\$ 500.00	9/24/2023		Cause #23-0392
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9/20/2023	23-0476	\$ 500.00	9/24/2023		Cause #23-0476
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9/7/2023	K-1037	\$ 600.00	9/24/2023		Cause #23-0380, 23-0373
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13765 - Hersom Law Firm

9/20/2023	22-0125	\$ 500.00	9/24/2023		Cause #22-0125
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9/7/2023	23-0204	\$ 500.00	9/24/2023		Cause #23-0204
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9/7/2023	23-0307	\$ 500.00	9/24/2023		Cause #23-0307
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Walker County  
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
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9/19/2023	23-0390	\$ 500.00	9/24/2023		Cause #23-0390
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14047 - Seiler Rapp & Guerra, PLLC

9/13/2023	10-457G	\$ 472.00	9/24/2023		Cause #10-457G
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**County Court at Law - Totals** **\$ 22,302.05**

**17010-County Facilities**

10008 - Able Glass & Mirror Company, Inc.

9/11/2023	059233702	\$ 327.00	9/24/2023	PO - 41792	Building Repairs - Senior Center - Diagnose and correct door control function. Includes labor
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10036 - CenterPoint Energy

9/20/2023	26067850.2309	\$ 49.57	9/24/2023		Mo Svc 08/14/23-09/13/23 1301 Sam Houston Ave
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9/20/2023	73707291.2309	\$ 49.57	9/24/2023		Mo Svc - 08/14/23-09/13/23 1313 University Ave
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10052 - Entergy

8/31/2023	136069754.2308	\$ 394.30	9/24/2023		Mo Svc 07/10/23-08/08/23- 340 SH 75N Ste 100
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8/31/2023	136102514.2308	\$ 318.36	9/24/2023		Mo Svc 07/10/23-08/08/23- 344 SH 75N Bldg B
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8/31/2023	138475090.2308	\$ 6,085.38	9/24/2023		Mo Svc 07/07/23-08/07/23- 1100 University Ave
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8/31/2023	139330252.2308	\$ 337.09	9/24/2023		Mo Svc 07/10/23-08/08/23- 344 SH 75N Bldg A
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8/31/2023	140221086.2308	\$ 723.58	9/24/2023		Mo Svc 07/07/23-08/07/23- 1313 University Ave
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8/31/2023	141614206.2308	\$ 1,940.09	9/24/2023		Mo Svc 07/10/23-08/08/23- 717 FM 2821 Rd W
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8/31/2023	142141662.2308	\$ 2,888.53	9/24/2023		Mo Svc 07/07/23-08/07/23- 1301 Sam Houston Ave
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8/31/2023	173375866.2308	\$ 258.95	9/24/2023		Mo Svc 07/10/23-08/08/23- 344 SH 75N Bldg C
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10103 - Ringo Tire & Service Center

9/18/2023	174855	\$ 7.00	9/24/2023		Vehicle Inspection/FAS#10399
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10117 - Sherwin-Williams



Walker County  
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/18/2023	2361-0	\$ 20.69	9/24/2023	PO - 41018	Building parts and supplies- 10/1/22-9/30/23
<u>10143 - Walker County Hardware</u>					
9/12/2023	136010	\$ 21.98	9/24/2023	PA - 2207	Gorilla Glue 9 oz x2
9/14/2023	136177	\$ 16.99	9/24/2023	PA - 2207	Ace Tulip Antique Brass Privacy Lockset 1-3/4 in.
9/15/2023	136211	\$ 28.99	9/24/2023	PA - 2207	GT Water Products Drain King Drain Unclogger
9/18/2023	136288	\$ 38.97	9/24/2023	PA - 2207	Bar & Chain Oil Quart, 2-Cycle 50:1 Pre-Mixed Fuel 1 gal, STIHL 5/32 in. W Double Cut Chain Saw File 3 pc
<u>10238 - Precision Pest Control</u>					
9/14/2023	104229	\$ 1,741.00	9/24/2023	PO - 41017	Pest Control Services 10/1/22-9/30/23
<u>10283 - Walker County Feed &amp; Farm Supply</u>					
9/15/2023	320858	\$ 3.35	9/24/2023	PA - 2208	20CC Syringe x2, 3 CC W/Needle, 20 Guage 1 1/2-inch Needles x2
<u>10317 - Home Depot</u>					
9/8/2023	1015743	\$ 24.63	9/24/2023	PA - 2204	Trim Board Primed Pine Finger-Joint (Common: 1 in. x 3 in. x 8 ft.; Actual: .719 in. x 2.5 in. x 96 in. x3
9/18/2023	1510138	\$ 21.66	9/24/2023	PA - 2204	0.07 oz. Super Glue (2-Pack), 16 oz. High Performance Wood Hardener
9/7/2023	2031968	\$ 57.96	9/24/2023	PA - 2204	Power Grab Express 9 fl. oz. All Purpose Construction Adhesive x2, 11 in. UV Cable Tie, Black (100-Pack), 2-1/2 in. Locking Wet Nozzle Accessory for RIDGID Wet/Dry Shop Vacuums x2
9/6/2023	3613198	\$ 15.97	9/24/2023		3-5/8 in. x 12 TPI Thick Metal Bi-Metal Jigsaw Blade (5-Pack)
9/6/2023	3613198	\$ 47.01	9/24/2023	PA - 2204	Ivory Single Outlet Wall Plate, 1-Gang 20 cu. in. PVC Old Work Electrical Switch and Outlet Box, Ivory Double Pole Single Outlet, Midway Outlet, 15A Duplex Outlet, #3 Wax Ring with Bolts, 12/2 Solid CU MC (Metal Clad) Armorlite Modular Assembly Quick Cabl
Invoice Total		\$ 62.98			
9/14/2023	5623917	\$ 54.88	9/24/2023	PA - 2204	2-1/2 in. Locking Extension Wand Accessory x3, Locking Wet Nozzle



Walker County  
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/14/2023	5623917	\$ 16.97	9/24/2023		Toilet Seat
	Invoice Total	\$ 71.85			
9/14/2023	5623946	\$ 75.90	9/24/2023	PA - 2204	10.1 fl. oz. AnchorFix-2 Heavy Duty Fast Curing Anchoring Adhesive x2, SingleShot 12 oz. Orange Peel and Knockdown Wall Texture Spray x2
9/14/2023	5623946	\$ 5.98	9/24/2023		Multi-Purpose Sponge (2- Pack)
	Invoice Total	\$ 81.88			
9/13/2023	6613715	\$ 8.97	9/24/2023	PA - 2204	Rubber Mat 2'x3'
9/11/2023	757927	\$ 76.63	9/24/2023	PA - 2204	48" x 96" Laminate Countertop
9/12/2023	7613623	\$ 17.70	9/24/2023	PA - 2204	10.1 oz. Construction Adhesive x2
<u>ott Electric Supply</u>					
8/24/2023	10-34084-01	\$ 169.53	9/24/2023	PO - 41008	Electrical services, parts and supplies- 10/1/22-9/30/23
9/15/2023	10-34474-01	\$ 39.03	9/24/2023	PO - 41008	Electrical services, parts and supplies- 10/1/22-9/30/23
9/15/2023	10-34474-02	\$ 86.22	9/24/2023	PO - 41008	Electrical services, parts and supplies- 10/1/22-9/30/23
<u>y Electric Supply</u>					
9/11/2023	HUN/062971	\$ 41.80	9/24/2023	PO - 41006	Electrical services, parts and supplies- 10/1/22-9/30/23
<u>athco Painting, LLC</u>					
9/6/2023	09062023	\$ 1,450.00	9/24/2023	PO - 41727	Building Repairs - Judge Ridley's Office - Scope of Work: Paining Judge's Quarters. To include but not limited to: fix/repair any damages to walls prior to painting, paint two coats.
s - Totals		\$ 17,462.23			
<u>ergy</u>					
8/31/2023	136967221.2308	\$ 11,658.25	9/24/2023		Mo Svc 07/10/23-08/08/23- 655 Fm 2821 Rd Huntsville
<u>lker County Hardware</u>					
9/11/2023	132904	\$ 25.98	9/24/2023	PO - 41049	Building repairs, parts and supplies- 10/1/22-9/30/23



Walker County  
Claims and Invoices Submitted for Payment

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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/11/2023	133814	\$ 21.54	9/24/2023	PO - 41049	Building repairs, parts and supplies- 10/1/22-9/30/23
9/11/2023	135550	\$ 130.93	9/24/2023	PO - 41049	Building repairs, parts and supplies- 10/1/22-9/30/23
<u>10418 - Justice Benefits, Inc.</u>					
9/8/2023	201705492	\$ 3,170.20	9/24/2023		Federal Funds - SCAAP FY 2022
<u>11446 - Johnson Wrecker Service</u>					
9/13/2023	401326	\$ 75.00	9/24/2023	PO - 41045	Towing Service- 10/1/22-9/30/23
<u>12581 - Hobart</u>					
9/14/2023	35809309	\$ 4,105.12	9/24/2023	PO - 41625	Equipment Repairs, FAS# 11666 - Control Components, Switch and Knob, Includes Parts, Labor, Travel.
<u>13258 - Summit Food Service, LLC</u>					
9/12/2023	INV2000183798	\$ 7,545.79	9/24/2023	PO - 41110	Jail Food Services- 10/1/22-9/30/2023
9/12/2023	INV2000184883	\$ 7,521.61	9/24/2023	PO - 41110	Jail Food Services- 10/1/22-9/30/2023
<u>13277 - Buckeye Cleaning Center - Houston</u>					
9/1/2023	90525794	\$ 601.43	9/24/2023	PA - 2238	Lemon Quat 4x1 x4, Eco Ph Neutral Cleaner x6
<u>13346 - Texas Security Shredding</u>					
8/30/2023	0059769	\$ 40.00	9/24/2023	PO - 41055	Shredding Services- 10/1/22-9/30/23
<u>13370 - Walker County Transmissions/WC Auto</u>					
9/7/2023	7814	\$ 3,850.00	9/24/2023	PO - 41762	Vehicle Repairs, FAS# 12639 - Rebuild Transmission
<u>13614 - Auto Parts of Huntsville, Inc</u>					
9/2/2023	560109	(\$ 18.00)	9/24/2023		Core Deposit Returned
9/2/2023	560109	\$ 18.00	9/24/2023		Core Deposit to be Returned
9/2/2023	560109	\$ 136.89	9/24/2023	PA - 2189	FAS#12640 - 2 Year Warranty Battery, Enviromental Fee
Invoice Total		\$ 136.89			

**County Jail - Totals**

**\$ 38,882.74**

50020-County Jail Inmate Medical  
Cost Center



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10436 - Clinical Pathology Laboratories, Inc.

9/20/2023	78026-202308-0	\$ 23.00	9/24/2023		CPL Lab Work 08/01/23 -08/17/23
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**County Jail Inmate Medical Cost Center - Totals**      **\$ 23.00**

15030-County Judge - IT  
Hardware/Software

10243 - SHI Government Solutions

9/7/2023	GB00501745	\$ 8,693.65	9/24/2023	PO - 41632	Core CAL ALng LSA Platform UCAL - Microsoft - Part#: W06-01066 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092 Coverage Term: – 11/30/2023 Note: EA# 91336805 - 6 months remaining
9/7/2023	GB00501745	\$ 514.08	9/24/2023	PO - 41632	Exchange Online P1 Sub Per User - Microsoft - Part#: TRA-00047 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092 Coverage Term: – 11/30/2023 Note: EA# 91336805 - 6 months remaining
9/7/2023	GB00501745	(\$ 257.04)	9/24/2023	PO - 41632	Exchange Online P1 Sub Per User - Microsoft - Part#: TRA-00047 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092 Coverage Term: – 11/30/2023 Note: EA# 91336805 - 6 months remaining
9/7/2023	GB00501745	\$ 296.77	9/24/2023	PO - 41632	Exchange Online Protection Sub Per User - Microsoft - Part#: 6JT-00002 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092 Coverage Term: – 11/30/2023 Note: EA# 91336805 - 6 months remaining.
9/7/2023	GB00501745	(\$ 148.09)	9/24/2023	PO - 41632	Exchange Online Protection Sub Per User - Microsoft - Part#: 6JT-00002 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092 Coverage Term: – 11/30/2023 Note: EA# 91336805 - 6 months remaining.
9/7/2023	GB00501745	\$ 16,566.02	9/24/2023	PO - 41632	Office Professional Plus ALng LSA Platform - Microsoft - Part#: 269-12445 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092 Coverage Term: – 11/30/2023 Note: EA# 91336805 - 6 months remaining
9/7/2023	GB00501745	\$ 5,360.74	9/24/2023	PO - 41632	Win Enterprise Device ALng Upgrade SA Platform - Microsoft - Part#: KV3-00356 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092 Coverage Term: – 11/30/2023 Note: EA# 91336805 - 6 months remaining



Walker County  
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Invoice Total \$ 31,026.13

10652 - Zoho Corporation

9/20/2023	2380794	\$ 595.00	9/24/2023	PO - 41744	87116.6S - ManageEngine ADManager Plus Standard Edition - Subscription Model - Annual subscription fee for 1 Domain (Unrestricted Objects) with 2 help desk Technician
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11483 - Solid Border, Inc.

9/7/2023	5001997	\$ 1,636.80	9/24/2023	PO - 41747	BYF410a-e1yr - Barracuda Web Security Gateway Appliance 410 Energize Updates Subscription 1 Year For Serial Number: 1100242 Support to run 9/04/2023 through 9/03/2024
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9/7/2023	5001997	\$ 1,329.90	9/24/2023	PO - 41747	BYF410a-h1yr - Barracuda Web Security Gateway Appliance 410 Instant Replacement Subscription 1 Year For Serial Number: 1100242 Support to run 9/04/2023 through 9/03/2024
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Invoice Total \$ 2,966.70

**County Judge - IT Hardware/Software - Totals \$ 34,587.83**

20020-County Treasurer

13796 - ODP Business Solutions, LLC

9/15/2023	327671930001	\$ 61.00	9/24/2023	PA - 2222	Letter Envelopes10/pk x10
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**County Treasurer - Totals \$ 61.00**

20030-County Treasurer -  
Collections

10284 - LexisNexis Risk Data Management, Inc.

8/31/2023	1125970- 20230831	\$ 149.90	9/24/2023		Acct#1125970 - 07/01-31/23
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**County Treasurer - Collections - Totals \$ 149.90**

20005-County Auditor-Financial  
Systems

12478 - Quantum Dynamix, LLC

9/15/2023	107587	\$ 102.50	9/24/2023		Senior AX Developer (Ed) 8/1/23-8/31/23
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9/15/2023	107587	(\$ 102.50)	9/24/2023		Support Hours Credit 8/1/23-8/31/23
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Invoice Total \$ 0.00

12819 - Mazik Global Inc.



Walker County  
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8/16/2023	Mazik-013802	\$ 4,702.50	9/24/2023		Mazik Support for 7/14-27/23
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**County Auditor-Financial Systems - Totals** **\$ 4,702.50**

30050-Courts-Pretrial Bond  
Supervision

13796 - ODP Business Solutions, LLC

9/14/2023	330182173001	\$ 494.80	9/24/2023		Chairmat-Value 36x48, Planner, WM,OD,RY24,8x11, HP Laser Toner-CE505A, Paper Clip-#1 10pk x1, Portfolio Cover-bx x3, Post-it Notes 3x3- x1pk, HP Toner-138A, Copy Paper 10 reams/case - x3 case, Webcam, HD,C270,Logitech- x2 each, Sharpie-blue dz
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9/14/2023	330185862001	\$ 146.56	9/24/2023		Shredder, MC, Super, Ativa
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9/15/2023	330185864001	\$ 152.82	9/24/2023		HP Printer Laser jet
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9/15/2023	330185883001	\$ 56.00	9/24/2023		Surge Protector Power X2
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**Courts-Pretrial Bond Supervision - Totals** **\$ 850.18**

32010-Criminal District Attorney

10052 - Entergy

8/31/2023	138751359.2308	\$ 1,176.95	9/24/2023		Mo Svc 07/07/23-08/07/23- 1036 11th Street
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11066 - Canon Solutions America, Inc.

8/31/2023	6005361319	\$ 75.11	9/24/2023		Maintenance - Copier Usage - 07/31/23-08/30/23
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13796 - ODP Business Solutions, LLC

9/15/2023	327159175001	\$ 74.99	9/24/2023	PA - 2254	PNY PRO Elite V2 USB x1
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9/15/2023	327180191001	\$ 4.79	9/24/2023	PA - 2254	Refill Pen G-2 x1
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9/15/2023	327180199001	\$ 99.94	9/24/2023	PA - 2254	100pk CD/DVD paper x4pk, DVD-R 100 spindle x4ea, Pad 5x8 legal white x2dz
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9/15/2023	327180202001	\$ 36.99	9/24/2023	PA - 2254	USB HP 256GB x1
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9/13/2023	329445509001	\$ 390.13	9/24/2023	PA - 2254	Lubricant, Note OD 3x3 yellow-18 pk, VLM BRSTL67# 8.5x11 white pk, Pad Mini 3x5 white x2, Manila file folder x2bx, Copy paper- Astro, Lunar 1 ream, Paper OD CT x5, Envelope-clasp 6x9- 2bx, Flair Pen blk- 1dz, Flair Pen blue- 1dz, HP Toner Cartridge- 58A
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9/15/2023	329449984001	\$ 4.79	9/24/2023	PA - 2254	Highlighter 4pk x1
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**Criminal District Attorney - Totals** **\$ 1,863.69**

32040-District Attorney  
Supplement

13097 - Faseler, Phil

8/31/2023	D-2098	\$ 145.00	9/24/2023		Per Diem/Dallas, TX - 08/06-10/23
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13856 - Optimum

9/12/2023	07707154276015. 0923	\$ 27.28	9/24/2023		Monthly Service - 09/05/23-10/04/23
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**District Attorney Supplement - Totals** **\$ 172.28**

31010-District Clerk

10850 - Woolley, Leslie

9/15/2023	D-2102	\$ 226.22	9/24/2023		Miles 324.0/Parking - 09/11-13/23
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13346 - Texas Security Shredding

8/30/2023	0059769	\$ 80.00	9/24/2023	PO - 41055	Shredding Services 8/30/23
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**District Clerk - Totals** **\$ 306.22**

46010-Emergency Operations

10052 - Entergy

8/31/2023	137532164.2308	\$ 2,376.31	9/24/2023		Mo Svc 07/10/23-08/08/23- 445 SH 75N
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10098 - Reliable Parts Co.

9/6/2023	002068437	\$ 9.12	9/24/2023	PO - 41083	Vehicle repairs, parts and supplies 10/1/22-9/30/23
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9/18/2023	002069271	\$ 47.29	9/24/2023	PO - 41083	Vehicle repairs, parts and supplies 10/1/22-9/30/23
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10143 - Walker County Hardware

9/14/2023	136196	\$ 5.59	9/24/2023	PO - 41081	Operating Supplies- 10/1/22-9/30/23
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13676 - DirecTV LLC

9/20/2023	039643069.23091	\$ 127.99	9/24/2023		Monthly Service - 09/10/23-10/09/23
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9/20/2023	075669314.23091 1	\$ 103.99	9/24/2023		Monthly Service - 09/10/23-10/09/23
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**Emergency Operations - Totals** **\$ 2,670.29**

17020-Facilities-Justice Center  
Municipal Allocation

10052 - Entergy

8/31/2023	141614206.2308	\$ 471.91	9/24/2023		Mo Svc 07/10/23-08/08/23- 717 FM 2821 Rd W
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**Facilities-Justice Center Municipal Allocation - Totals** **\$ 471.91**

19990-General Government  
Projects

10276 - Tyler Technologies, Inc.

9/13/2023	020-145287	\$ 2,196.32	9/24/2023		Tyler Jury SMS Text Saas Hosting 09/07/23-09/06/24
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11776 - GTS Technology Solutions, Inc.

9/18/2023	INV0071673	\$ 15,022.43	9/24/2023	PO - 41761	210-ACZB - DELL STORAGE MD1400 1 - ProSupport: Next Business Day Onsite Service After Problem Diagnosis, Initial Year 1 - ProSupport: Next Business Day Onsite Service After Problem Diagnosis, 6 Year Extended 1 - ProSupport: 7x24 HW / SW Tech Support and
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9/18/2023	INV0071673	\$ 932.98	9/24/2023	PO - 41761	405-AAMZ - PERC H840 RAID Adapter
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**Invoice Total** **\$ 15,955.41**

**General Government Projects - Totals** **\$ 18,151.73**

29940-Governmental/Services  
Contracts

10145 - Walker County Appraisal District

10/1/2023	AC231001	\$ 40,331.50	10/1/2023		Collections - 10/2023-12/2023
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10/1/2023	AD231001	\$ 141,715.75	10/1/2023		Appraisals - 10/2023-12/2023
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**Governmental/Services Contracts - Totals** **\$ 182,047.25**

69940-Health and Human Services  
- Governmental/Services Cont

10104 - Rita B Huff Humane Society

9/13/2023	082023	\$ 1,925.00	9/24/2023		SNAP Service - August 2023
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9/13/2023	202308	\$ 1,000.00	9/24/2023		Service for August 2023
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10225 - Senior Center of Walker County

10/1/2023	SC231001	\$ 1,250.00	10/1/2023		Service Contract - 10/23
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**Health and Human Services -**  
**Governmental/Services Contracts - Totals** **\$ 4,175.00**

**69990-Health and Human Services  
Projects**

10064 - Huntsville Independent School District

9/12/2023	001	\$ 1,200.00	9/24/2023		SETH Grant Funds - Meals for Volunteers building playground
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10090 - Walker County Special Utility District

9/13/2023	A1423	\$ 63,069.00	9/24/2023		Reimbursement from ARP funding for 60KW NG 120/208 Three Phase Generator
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14050 - West Sandy Community Association

9/15/2023	D-2105	\$ 9,500.00	9/24/2023		Reimbursement from SETH Grant Funds for repairs and rebuilding the East wall of San Jacinto Schoolhouse.
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**Health and Human Services Projects - Totals** **\$ 73,769.00**

**33010-Justice of Peace Precinct 1**

10284 - LexisNexis Risk Data Management, Inc.

8/31/2023	1125970- 20230831	\$ 12.75	9/24/2023		Acct#1125970 - 07/01-31/23
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**Justice of Peace Precinct 1 - Totals** **\$ 12.75**

**33020-Justice of Peace Precinct 2**

13615 - Payne, Marcus

9/13/2023	D-2097	\$ 68.12	9/24/2023		Miles 104/Sping, TX - 08/25/23
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**Justice of Peace Precinct 2 - Totals** **\$ 68.12**

**33030-Justice of Peace Precinct 3**

10052 - Entergy

8/31/2023	137396024.2308	\$ 286.58	9/24/2023		Mo Svc 07/28/23-08/29/23- 2968 Hwy 19
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13796 - ODP Business Solutions, LLC

9/15/2023	327658610001	\$ 39.89	9/24/2023	PO - 41395	Office Supplies- 1/1/23-9/30/23
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9/15/2023 327665709001 \$ 11.97 9/24/2023 PO - 41395 Office Supplies- 1/1/23-9/30/23

**Justice of Peace Precinct 3 - Totals**

**\$ 338.44**

**33040-Justice of Peace Precinct 4**

10052 - Entergy

8/31/2023 142756261.2308 \$ 362.66 9/24/2023 Mo Svc 07/25/23-08/24/23- 9134 SH 75S

13796 - ODP Business Solutions, LLC

9/14/2023 330348576001 \$ 664.54 9/24/2023 PA - 2249 HP Toner LJ CE255A x3, Copy Paper x4 ca, Letter Tote File-blue x1, Port Poly 2pkt - x1, Battery 9v, 4/pk, Battery AAA Energizer, 24/bx

9/15/2023 330351938001 \$ 69.99 9/24/2023 PA - 2249 Tray, Folders, Desk x1

14031 - Computer Wholesale Products of America, Inc.

9/15/2023 0018894-001 \$ 112.40 9/24/2023 PO - 41723 HEWW2021A - Toner 414A CN (Cyan)

9/15/2023 0018894-001 \$ 112.40 9/24/2023 PO - 41723 HEWW2022A - Toner 414A, YL (Yellow)

9/15/2023 0018894-001 \$ 112.40 9/24/2023 PO - 41723 HEWW2023A - Toner 414A, MG (Magenta)

**Invoice Total \$ 337.20**

**Justice of Peace Precinct 4 - Totals**

**\$ 1,434.39**

**36010-Juvenile Probation Support  
- General Fund**

10052 - Entergy

8/31/2023 138483110.2308 \$ 586.12 9/24/2023 Mo Svc 07/07/23-08/07/23- 1021 University Ave

10099 - Resources Security, Inc.

9/21/2023 89834 \$ 302.40 9/24/2023 Alarm Monitoring Svc-Juvenile - 09/01/23-08/31/24

10288 - Montgomery County Juvenile Department

8/31/2023 2023-71 \$ 90.00 9/24/2023 Detention- August 2023, 08/01/23, PID#3252

12699 - Cleveland, Mervin

9/14/2023 0000071 \$ 910.00 9/24/2023 Srv Rnd-8/3-31/23, PID#3277, 3265, 3257, 3279, 3272, 3281, 3230

13172 - Victoria County Juvenile Services



Walker County  
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/7/2023	81562023	\$ 5,100.00	9/24/2023		Detention PID#3285 -8/22-31/23, #3022 - 8/26-28/23, #3252 - 8/25-31/23, #3204 - 8/22-31/23, #3203 - 8/28-31/23
on Support - General Fund -		\$ 6,988.52			
e IV-E					
<u>Optimum</u>					
9/20/2023	7086315011.0923	\$ 42.00	9/24/2023		Monthly Service - 09/12/23-10/11/23
E - Totals		\$ 42.00			
<u>Lexis-Nexis</u>					
9/7/2023	3094675588	\$ 422.00	9/24/2023		Acct#4254LKZT3 08/01-31/23
9/7/2023	3094678172	\$ 142.00	9/24/2023		Acct#4254NTQMV 08/01-31/23
<u>Thomson Reuters - West</u>					
9/7/2023	848981822	\$ 173.42	9/24/2023		Acct#1005229398 - 09/01-30/23
als		\$ 737.42			
ol - General					
<u>Walker County Hardware</u>					
9/18/2023	135549	\$ 495.97	9/24/2023	PO - 41058	Equipment repairs, parts and supplies- 10/1/22-9/30/23
General Fund - Totals		\$ 495.97			
d Development					
<u>Reliable Parts Co.</u>					
9/18/2023	002067497	\$ 37.30	9/24/2023	PO - 41074	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
9/5/2023	002068308	\$ 144.70	9/24/2023	PO - 41074	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
<u>Ringgo Tire &amp; Service Center</u>					
9/18/2023	171197	\$ 7.00	9/24/2023		Vehicle Inspection/FAS#10383
<u>Richard Rush</u>					
9/19/2023	1298	\$ 1,500.00	9/24/2023		GIS Consulting - 07/01-31/23



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9/19/2023	1299	\$ 1,500.00	9/24/2023		GIS Consulting - 08/01-31/23
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11066 - Canon Solutions America, Inc.

9/18/2023	6005361090	\$ 216.41	9/24/2023		Maintenance - Copier Usage 07/31/23-08/30/23
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11724 - TransUnion Risk and Alternative Data Solution, Inc.

9/1/2023	473750-202308-1	\$ 75.00	9/24/2023		Information Srvs/Acct#473750 - 08/01-31/23
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13796 - ODP Business Solutions, LLC

9/20/2023	324805225001	\$ 87.95	9/24/2023	PA - 2194	USB C Hub x2, 64GB Black Flash Drive x3
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9/19/2023	324815482001	\$ 123.15	9/24/2023	PA - 2194	Letter Color file folders x3bx, Paper x2ct, Binder 2" x3ea, Binder 1" x1ea.
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9/19/2023	331728364001	\$ 316.19	9/24/2023	PA - 2194	HP 727 Design jet x1
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**Planning and Development - Totals \$ 4,007.70**

49940-Public Safety  
Governmental/Services Contracts

10020 - City of Huntsville

10/1/2023	CH231001	\$ 20,541.00	10/1/2023		Fire Protection - 10/23
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**Public Safety Governmental/Services Contracts - \$ 20,541.00  
Totals**

49990-Public Safety Projects

14037 - Star Metal Building Carports LLC

9/20/2023	9856	\$ 2,816.75	9/24/2023	PO - 41756	Carport - 18' x 25' x 9' Standard Carport for OEM, Installation, Materials and Labor included.
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**Public Safety Projects - Totals \$ 2,816.75**

11578-Revenues-Sheriff  
Commissary Fund

13503 - NCIC Inmate Communications

9/12/2023	0024931-IN	\$ 2,728.12	9/24/2023		Commissary Sales/Debit Time/Video/Messaging-08/01-31/23
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**Revenues-Sheriff Commissary Fund - Totals \$ 2,728.12**

82200-Road and Bridge General



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10052 - Entergy

8/31/2023	142697036.2308	\$ 354.84	9/24/2023		Mo Svc 07/28/23-08/29/23- 2986 Hwy 19 Emulsion Tank
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11446 - Johnson Wrecker Service

9/14/2023	082123	\$ 200.00	9/24/2023	PO - 40935	Towing Service- 10/1/22-9/30/23
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9/14/2023	082123-01	\$ 200.00	9/24/2023	PO - 40935	Towing Service- 10/1/22-9/30/23
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**Road and Bridge General - Totals**

**\$ 754.84**

**82210-Road and Bridge Precinct 1**

10022 - Cleveland Asphalt

9/18/2023	27094	\$ 498.79	9/24/2023	PO - 41084	Road Materials- 10/1/22-9/30/23
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9/11/2023	27100	\$ 15,494.57	9/24/2023	PO - 41084	Road Materials- 10/1/22-9/30/23
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9/7/2023	27182	\$ 14,882.98	9/24/2023	PO - 41084	Road Materials- 10/1/22-9/30/23
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10052 - Entergy

8/31/2023	136102902.2308	\$ 343.41	9/24/2023		Mo Svc 07/10/23-08/08/23- 350A SH75N Road Dept
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10098 - Reliable Parts Co.

9/14/2023	002068992	\$ 68.34	9/24/2023	PO - 40884	Oil, lubricants and fluids- 10/1/22-9/30/23
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9/14/2023	002068992	\$ 16.19	9/24/2023	PO - 40884	Operating Supplies- 10/1/22-9/30/23 -
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9/14/2023	002068992	\$ 41.37	9/24/2023	PO - 40884	Vehicle parts and supplies- 10/1/22-9/30/23
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**Invoice Total \$ 125.90**

9/14/2023	002069004	\$ 33.28	9/24/2023	PO - 40884	Operating Supplies- 10/1/22-9/30/23 -
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9/14/2023	002069056	\$ 193.37	9/24/2023	PO - 40884	Vehicle parts and supplies- 10/1/22-9/30/23
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10143 - Walker County Hardware

9/5/2023	135710	\$ 1.39	9/24/2023	PO - 40887	Operating Supplies- 10/1/22-9/30/23
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9/6/2023	135769	\$ 27.98	9/24/2023	PO - 40887	Operating Supplies- 10/1/22-9/30/23
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9/19/2023	136094	\$ 14.99	9/24/2023		Ref PO 40887 Welded Bow Rake 14 Tine Returned on INV 136117
9/19/2023	136117	\$ 21.99	9/24/2023	PO - 40887	Operating Supplies- 10/1/22-9/30/23
9/19/2023	136117	(\$ 14.99)	9/24/2023	PO - 40887	Ref PO 40887 Ref Org Inv 136094 Returned Welded Bow Rake 14 Tine
Invoice Total		\$ 7.00			
9/14/2023	136152	\$ 19.97	9/24/2023	PO - 40887	Operating Supplies- 10/1/22-9/30/23
<u>10319 - McKenzie's Barbeque</u>					
9/7/2023	09072023	\$ 155.98	9/24/2023	PO - 40880	Lunches for Paving Crews- 10/1/22-9/30/23
<u>10547 - Mustang Cat</u>					
9/11/2023	PART6376324	\$ 20.10	9/24/2023	PO - 40881	Equipment parts and supplies- 10/1/22-9/30/23
9/21/2023	PART6380654	\$ 352.56	9/24/2023	PO - 40881	Equipment parts and supplies- 10/1/22-9/30/23
9/21/2023	PART6380655	\$ 54.82	9/24/2023	PO - 40881	Equipment parts and supplies- 10/1/22-9/30/23
9/21/2023	PART6380656	\$ 37.90	9/24/2023	PO - 40881	Equipment parts and supplies- 10/1/22-9/30/23
<u>11389 - Huntsville A-1 Tire Repair, LLC</u>					
9/21/2023	53501	\$ 5,501.26	9/24/2023	PO - 41107	Vehicle parts and supplies- 10/1/22-9/30/23
<u>11446 - Johnson Wrecker Service</u>					
9/12/2023	401352	\$ 250.00	9/24/2023	PO - 40878	Towing Service- 10/1/22-9/30/23 -
<u>13614 - Auto Parts of Huntsville, Inc</u>					
8/22/2023	557915	\$ 65.99	9/24/2023		FAS#13008 - Ref P O #40865, BlueDEF Diesel Exhaust Fluid (DEF) - 2.5 Gal x3, Governors - Air Brake Governor - H/D Truck, Returned Invoice 557976
8/22/2023	557976	(\$ 65.99)	9/24/2023		FAS#13008 - Ref P O #40865, Returned BlueDEF Diesel Exhaust Fluid (DEF) - 2.5 Gal x3, Governors - Air Brake Governor - H/D Truck, Ref Inv#557915
8/23/2023	558209	\$ 8.78	9/24/2023	PO - 40865	Operating Supplies- 10/1/22-9/30/23





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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/5/2023	560568	\$ 23.75	9/24/2023	PO - 40865	Vehicle parts and supplies- 10/1/22-9/30/23
9/12/2023	562100	\$ 8.49	9/24/2023	PO - 40865	Operating Supplies- 10/1/22-9/30/23
9/13/2023	562145	\$ 36.35	9/24/2023	PO - 40865	Equipment parts and supplies- 10/1/22-9/30/23 -
9/20/2023	562458	(\$ 19.98)	9/24/2023		FAS#10368 Ref PO 40865 Return of air filter x1 Org Inv 430771

**Road and Bridge Precinct 1 - Totals**

**\$ 38,073.64**

**82220-Road and Bridge Precinct 2**

10098 - Reliable Parts Co.

9/13/2023	002068744	\$ 40.20	9/24/2023	PO - 41085	Equipment repairs, parts and supplies- 10/1/22-9/30/23
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10143 - Walker County Hardware

9/7/2023	135708	\$ 5.99	9/24/2023	PO - 40920	Operating Supplies- 10/1/22-9/30/23
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9/13/2023	135750	\$ 69.74	9/24/2023	PO - 40920	Operating Supplies- 10/1/22-9/30/23
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9/14/2023	136142	\$ 9.76	9/24/2023	PO - 40920	Operating Supplies- 10/1/22-9/30/23
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9/14/2023	136195	\$ 1.00	9/24/2023	PO - 40920	Operating Supplies- 10/1/22-9/30/23
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9/14/2023	136195	\$ 108.97	9/24/2023	PO - 40920	Operating Supplies- 10/1/22-9/30/23
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**Invoice Total**

**\$ 109.97**

10471 - United Ag & Turf

9/6/2023	12860529	\$ 126.42	9/24/2023	PO - 40918	Equipment repairs, parts and supplies- 10/1/22-9/30/23
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10547 - Mustang Cat

9/5/2023	PART6380653	\$ 344.64	9/24/2023	PO - 40907	Equipment repairs, parts and supplies- 10/1/22-9/30/23
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11389 - Huntsville A-1 Tire Repair, LLC

9/5/2023	53291	\$ 39.00	9/24/2023	PO - 40902	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
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9/14/2023	53446	\$ 39.00	9/24/2023	PO - 40902	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
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9/14/2023	53453	\$ 535.45	9/24/2023	PO - 40902	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
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11390 - Ellis D. Walker Trucking, LLC

9/12/2023	10768	\$ 2,608.76	9/24/2023	PO - 41098	Road Materials- 10/1/22-9/30/23
9/12/2023	10772	\$ 5,964.56	9/24/2023	PO - 41098	Road Materials- 10/1/22-9/30/23
9/13/2023	10798	\$ 5,284.44	9/24/2023	PO - 41098	Road Materials- 10/1/22-9/30/23
9/13/2023	10805	\$ 5,576.48	9/24/2023	PO - 41098	Road Materials- 10/1/22-9/30/23
9/11/2023	10817	\$ 4,252.92	9/24/2023	PO - 41098	Road Materials- 10/1/22-9/30/23

11446 - Johnson Wrecker Service

9/13/2023	081123	\$ 360.00	9/24/2023	PO - 40905	Towing Service- 10/1/22-9/30/23
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13156 - Ernst, Rhonda

10/1/2023	E231001	\$ 10.00	10/1/2023		Parking Area Lease - 10/23
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13257 - Sun Coast Resources, LLC

9/7/2023	97045729	\$ 10,663.96	9/24/2023	PO - 41086	Gasoline and Ultra Low Diesel- 10/1/22-9/30/23.
9/6/2023	97061004	\$ 13,162.56	9/24/2023	PO - 41086	Gasoline and Ultra Low Diesel- 10/1/22-9/30/23

13614 - Auto Parts of Huntsville, Inc

9/18/2023	556238	\$ 33.37	9/24/2023	PO - 41236	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
9/5/2023	560558	\$ 72.77	9/24/2023	PO - 41236	Equipment repairs, parts and supplies- 10/1/22-9/30/23
9/19/2023	560614	\$ 4.38	9/24/2023	PO - 41236	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
9/13/2023	561697	\$ 23.37	9/24/2023	PO - 41236	Operating Supplies- 10/1/22-9/30/23
9/11/2023	561808	\$ 46.21	9/24/2023	PO - 41236	Operating Supplies- 10/1/22-9/30/23
9/13/2023	562163	\$ 8.76	9/24/2023	PO - 41236	Operating Supplies- 10/1/22-9/30/23
9/13/2023	562279	\$ 10.99	9/24/2023	PO - 41236	Operating Supplies- 10/1/22-9/30/23
9/13/2023	562279	\$ 34.08	9/24/2023	PO - 41236	Vehicle repairs, parts and supplies- 10/1/22-9/30/23



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**Invoice Total \$ 45.07**

9/14/2023 562515 \$ 47.21 9/24/2023 PO - 41236 Vehicle repairs, parts and supplies- 10/1/22-9/30/23

13673 - Texas Materials Group, Incl

9/19/2023 201235324 \$ 7,594.40 9/24/2023 PO - 41663 Road Materials- 7/3/23-9/30/23

9/19/2023 201235871 \$ 6,371.20 9/24/2023 PO - 41663 Road Materials- 7/3/23-9/30/23

9/19/2023 201236168 \$ 6,328.85 9/24/2023 PO - 41663 Road Materials- 7/3/23-9/30/23

9/19/2023 201236840 \$ 7,580.65 9/24/2023 PO - 41663 Road Materials- 7/3/23-9/30/23

**Road and Bridge Precinct 2 - Totals \$ 77,360.09**

**82230-Road and Bridge Precinct 3**

10036 - CenterPoint Energy

9/20/2023 31986573.2309 \$ 50.44 9/24/2023 Mo Svc - 08/14/23-09/13/23 2986 State Highway 19B

10052 - Entergy

8/31/2023 137430310.2308 \$ 302.58 9/24/2023 Mo Svc 07/28/23-08/29/23- 2986 B Hwy 19

10143 - Walker County Hardware

9/7/2023 135718 \$ 14.68 9/24/2023 PO - 40966 Vehicle parts and supplies- 10/1/22-9/30/23

9/6/2023 135732 \$ 15.51 9/24/2023 PO - 40966 Operating Supplies- 10/1/22-9/30/23

9/6/2023 135732 \$ 20.55 9/24/2023 PO - 40966 Tee Galvanized 3/4"x3/4"x3/4", 3/8" MPT Galvanized Close Nipple, 3/8"x6" MPT Galvanized Close Nipple, 3/8"x3/8" Galvanized Iron Coupling, 3/8" Galvanized Iron Plug ref Cr Inv #135744

**Invoice Total \$ 36.06**

9/6/2023 135744 \$ 23.13 9/24/2023 PO - 40966 Operating Supplies- 10/1/22-9/30/23

9/6/2023 135744 (\$ 20.55) 9/24/2023 PO - 40966 Tee Galvanized 3/4"x3/4"x3/4", 3/8" MPT Galvanized Close Nipple, 3/8"x6" MPT Galvanized Close Nipple, 3/8"x3/8" Galvanized Iron Coupling, 3/8" Galvanized Iron Plug, Ref Orig. Inv#135732

**Invoice Total \$ 2.58**

9/7/2023 135745 \$ 3.99 9/24/2023 PO - 40966 Operating Supplies- 10/1/22-9/30/23



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10454 - Southern Tire Mart, LLC

9/13/2023	4590111496	\$ 2,980.00	9/24/2023	PO - 41726	3124618, FAS# 10199 - 7.50-15/14 Camso CMP576 SM C1 TT
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10496 - Burton Auto Supply

9/14/2023	816740	\$ 16.79	9/24/2023	PO - 40943	Equipment parts and supplies- 10/1/22-9/30/23
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9/18/2023	816808	\$ 410.00	9/24/2023	PO - 40943	Equipment parts and supplies- 10/1/22-9/30/23
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10547 - Mustang Cat

9/12/2023	PART6373987	\$ 190.38	9/24/2023	PO - 40958	Equipment parts and supplies- 10/1/22-9/30/23
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10973 - Lake Area Welding, Inc.

9/7/2023	051669	\$ 7.50	9/24/2023	PO - 40954	Operating Supplies- 10/1/22-9/30/23
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11101 - Hubert Glass Oil Company

9/5/2023	22481	\$ 1,276.65	9/24/2023	PO - 41114	Oil, lubricants and fluids- 10/1/22-9/30/23.
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9/15/2023	42338	\$ 1,276.65	9/24/2023	PO - 41114	Oil, lubricants and fluids- 10/1/22-9/30/23.
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11389 - Huntsville A-1 Tire Repair, LLC

9/12/2023	53399	\$ 39.00	9/24/2023	PO - 40950	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
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11390 - Ellis D. Walker Trucking, LLC

9/12/2023	10784	\$ 2,721.32	9/24/2023	PO - 41100	Road Materials- 10/1/22-9/30/23.
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9/12/2023	10785	\$ 3,066.56	9/24/2023	PO - 41100	Road Materials- 10/1/22-9/30/23.
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9/6/2023	10806	\$ 2,688.56	9/24/2023	PO - 41100	Road Materials- 10/1/22-9/30/23.
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9/11/2023	10816	\$ 1,951.32	9/24/2023	PO - 41100	Road Materials- 10/1/22-9/30/23.
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12284 - Goodwin-Lasiter, Inc.

9/14/2023	2230	\$ 4,000.00	9/24/2023		Professional Services 05/01/23-08/31/23, Highland Drive Bridge Replacement
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12490 - Cintas Corporation #2



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9/7/2023	4166651996	\$ 158.37	9/24/2023		Uniform and Mat Rentals
9/7/2023	4166651996	\$ 5.98	9/24/2023		Uniform and Mat Rentals
	<b>Invoice Total</b>	<b>\$ 164.35</b>			
9/11/2023	4167321854	\$ 5.98	9/24/2023	PA - 2221	Mat Rentals
9/11/2023	4167321854	\$ 286.42	9/24/2023		Uniform Service
	<b>Invoice Total</b>	<b>\$ 292.40</b>			
9/18/2023	4168018449	\$ 5.98	9/24/2023		Mat Rentals
9/18/2023	4168018449	\$ 159.36	9/24/2023	PA - 2221	Uniform Service
	<b>Invoice Total</b>	<b>\$ 165.34</b>			

13614 - Auto Parts of Huntsville, Inc

9/18/2023	559717	\$ 152.24	9/24/2023	PO - 40942	Equipment parts and supplies- 10/1/22-9/30/23.
9/7/2023	560478	\$ 231.46	9/24/2023	PO - 40942	Operating Supplies- 10/1/22-9/30/23
9/7/2023	560478	\$ 298.49	9/24/2023	PO - 40942	Operating Supplies- 10/1/22-9/30/23
	<b>Invoice Total</b>	<b>\$ 529.95</b>			
9/6/2023	560819	\$ 266.30	9/24/2023	PO - 40942	Equipment parts and supplies- 10/1/22-9/30/23.
9/6/2023	560824	\$ 9.52	9/24/2023	PO - 40942	Equipment parts and supplies- 10/1/22-9/30/23.
9/7/2023	560926	\$ 144.81	9/24/2023	PO - 40942	Vehicle parts and supplies- 10/1/22-9/30/23
9/14/2023	562368	\$ 82.02	9/24/2023	PO - 40942	Vehicle parts and supplies- 10/1/22-9/30/23
9/18/2023	563087	\$ 19.99	9/24/2023	PO - 40942	Operating Supplies- 10/1/22-9/30/23
9/18/2023	563087	\$ 49.96	9/24/2023	PO - 40942	Vehicle parts and supplies- 10/1/22-9/30/23
	<b>Invoice Total</b>	<b>\$ 69.95</b>			
9/18/2023	563118	\$ 31.38	9/24/2023	PO - 40942	Equipment parts and supplies- 10/1/22-9/30/23.

**Road and Bridge Precinct 3 - Totals** **\$ 22,943.32**

**82240-Road and Bridge Precinct 4**

10052 - Entergy

8/31/2023	141308965.2308	\$ 336.95	9/24/2023		Mo Svc 07/25/23-08/24/23- 9368 SH 75S
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10073 - Linde Gas & Equipment, Inc.



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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/18/2023	37668486	\$ 157.28	9/24/2023		Ref PO 41380 Ref Credit Inv 38132308 Oxygen USP K x4, Oxygen USP AD x3, Energy and Fuel Charge, Haz Material Charge, Delivery Charge (Credit - Rebill correct Customer. This invoice credited)
9/18/2023	37756897	\$ 35.61	9/24/2023		Ref PO #41380/Ref Credit Inv 38132325 Med High Pressure < x16, Med High Pressure > x24, Safety & Environ Safety Fee (Credit/rebill correct customer)
9/18/2023	38132308	(\$ 157.28)	9/24/2023		Ref PO 41380 Ref Org Inv 37668486 Oxygen USP K x-4, Oxygen D Alum x-3, Oxygen USP AD x-3, Energy and Fuel Charge, Haz Material Charge, Delivery Charge (Credit - Rebill correct Customer)
9/18/2023	38132325	(\$ 35.61)	9/24/2023		Ref PO #41380/Ref Org Inv 37756897 Med High Pressure < x-16, Med High Pressure > x-24, Safety & Environ Safety Fee (Credit/rebill correct customer)
9/14/2023	38225639	\$ 124.81	9/24/2023	PO - 41380	Operating Supplies 1/1/23-9/30/23
<u>10092 - Powers Auto Supply</u>					
9/12/2023	136798	\$ 68.01	9/24/2023		FAS#10381 - Hydraulic Hose Fittings x4, Hydraulic Hose 6MXTXREEL 1.5', Hydraulic Hose 8MXTXREEL 1.25' ref Credit Invoice #138294, ref P A 2277
8/30/2023	137768	\$ 133.98	9/24/2023	PA - 2277	FAS#12946 - Premium Hydraulic Fluid 5-gallon x2
9/11/2023	138258	\$ 317.04	9/24/2023	PA - 2277	FAS#10197 - 18mo Battery x2, State Fee x2
9/11/2023	138258	\$ 54.00	9/24/2023		FAS#10197 - Core Deposit x2 ref P A 2277
9/11/2023	138258	(\$ 54.00)	9/24/2023		FAS#10197 - Return Core Deposit x2, P A 2277
	<b>Invoice Total</b>	<b>\$ 317.04</b>			
9/11/2023	138294	(\$ 68.01)	9/24/2023		FAS#10381 Return - Hydraulic Hose Fittings x4, Hydraulic Hose 6MXTXREEL 1.5', Hydraulic Hose 8MXTXREEL 1.25' ref Original Invoice 136798 ref P A 2277
9/12/2023	138328	\$ 13.37	9/24/2023	PA - 2277	15W40 1 Quart Oil, Starting Fluid 11oz x2
9/12/2023	138333	\$ 21.98	9/24/2023	PA - 2277	Tip Cleaner Long x2



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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/14/2023	138452	\$ 12.49	9/24/2023	PA - 2277	FAS#10365 - Exact Fit Conventional Wiper Blade 13 In
9/19/2023	138617	\$ 89.94	9/24/2023	PA - 2277	Extended Life Orange Cooling System Antifreeze + Coolant Concentrate 1 Gal x6
<u>10095 - RB Everett &amp; Company</u>					
9/15/2023	SI126055	\$ 493.70	9/24/2023	PO - 41382	Equipment repairs parts and supplies 1/1/23-9/30/23
<u>10143 - Walker County Hardware</u>					
9/18/2023	136287	\$ 61.36	9/24/2023	PA - 2281	Men Work Glove, Chiseled Paint Brush, Single Cut Key, XL Leather Driver Saddletan Gloves, Wood Finish Semi-Transparent Honey Oil-Based Penetrating Wood Finish 0.5 pt, Wood Handle Shovel x2
<u>10169 - Tractor Supply Credit Plan</u>					
9/19/2023	923890	\$ 39.99	9/24/2023	PA - 2279	Balebind Polypropylene Baler Twine 20,000 ft.
<u>10174 - Grainger</u>					
9/15/2023	9818566151	\$ 85.07	9/24/2023	PA - 2292	Orange Line Marking Paint 20oz x7, Web Sling Type 3 x3
<u>10323 - Mason's, Inc.</u>					
9/18/2023	889757	\$ 32.98	9/24/2023	PA - 2295	Gloves, Measuring Tape
<u>10547 - Mustang Cat</u>					
9/21/2023	PART6383416	\$ 86.78	9/24/2023	PO - 41376	Equipment Repair parts and supplies 1/1/23-9/30/23.
9/21/2023	PART6386403	\$ 147.93	9/24/2023	PO - 41376	Equipment Repair parts and supplies 1/1/23-9/30/23.
<u>11389 - Huntsville A-1 Tire Repair, LLC</u>					
9/12/2023	140081	\$ 115.00	9/24/2023	PA - 2291	FAS#10184 - Service Charge, Tire Repair
<u>11390 - Ellis D. Walker Trucking, LLC</u>					
9/19/2023	10766	\$ 6,374.76	9/24/2023	PO - 41360	Road Materials- 1/1/23-9/30/23.
<u>11427 - Husky Trailer &amp; Parts Mfg.</u>					
9/18/2023	6955	\$ 31.96	9/24/2023	PO - 41371	Equipment Repairs- 1/1/23-9/30/23



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12324 - B & S Propane, Inc.

9/12/2023	0010240	\$ 20.00	9/24/2023	PO - 41354	Operating Supplies-1/1/2023-9/30/23
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12702 - Barsh Auto, LLC

9/13/2023	1006754	\$ 267.11	9/24/2023	PO - 41367	Vehicle repair parts and supplies 1/1/23-9/30/23
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9/13/2023	1006913	\$ 91.14	9/24/2023	PO - 41367	Vehicle repair parts and supplies 1/1/23-9/30/23
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9/13/2023	1007479	\$ 1.00	9/24/2023	PO - 41367	Vehicle repair parts and supplies 1/1/23-9/30/23
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9/13/2023	1007479	\$ 122.07	9/24/2023	PO - 41367	Vehicle repair parts and supplies 1/1/23-9/30/23
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<b>Invoice Total</b>		<b>\$ 123.07</b>			
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13257 - Sun Coast Resources, LLC

9/5/2023	97060879	\$ 5,015.68	9/24/2023	PO - 41388	Fuel 1/1/23-9/30/23
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13370 - Walker County Transmissions/WC Auto

9/7/2023	20079	\$ 3,016.23	9/24/2023	PO - 41774	Vehicle Repairs - 8/15/23-9/30/23
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9/18/2023	20190	\$ 1,328.50	9/24/2023	PO - 41774	Vehicle Repairs - 8/15/23-9/30/23
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13554 - UniFirst Holdings, Inc.

9/7/2023	2960046217	\$ 222.36	9/24/2023	PO - 41383	Uniforms 1/1/23-9/30/23
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9/7/2023	2960046217	\$ 7.02	9/24/2023	PO - 41383	Uniforms 1/1/23-9/30/23
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<b>Invoice Total</b>		<b>\$ 229.38</b>			
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9/13/2023	2960047231	\$ 222.36	9/24/2023	PO - 41383	Uniforms 1/1/23-9/30/23
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9/13/2023	2960047231	\$ 7.02	9/24/2023	PO - 41383	Uniforms 1/1/23-9/30/23
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<b>Invoice Total</b>		<b>\$ 229.38</b>			
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9/19/2023	2960048212	\$ 228.55	9/24/2023	PO - 41383	Uniforms 1/1/23-9/30/23
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9/19/2023	2960048212	\$ 7.02	9/24/2023	PO - 41383	Uniforms 1/1/23-9/30/23
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<b>Invoice Total</b>		<b>\$ 235.57</b>			
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13614 - Auto Parts of Huntsville, Inc

9/12/2023	556490	\$ 163.98	9/24/2023	PA - 2282	FAS#10365 - Bendix Air Filter plus Freight
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9/3/2023	560272	\$ 103.98	9/24/2023		FAS#12946 - Prem Hyd x2
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/3/2023	560272	\$ 5.98	9/24/2023		Shop Towels x2
	Invoice Total	\$ 109.96			
9/3/2023	560282	\$ 21.49	9/24/2023		Avalanche R-134 Re-Charge Hose for Self-Sealing Cans
9/3/2023	560282	\$ 51.96	9/24/2023	PA - 2282	FAS#12946 - A/C Refrigerant Refill, R134a x4
	Invoice Total	\$ 73.45			
9/3/2023	560329	\$ 207.90	9/24/2023	PA - 2282	FAS#12946 - Prem Hyd x2, A/C Refrigerant Refill, R134a x8
9/3/2023	560329	\$ 8.99	9/24/2023		Funnel Red Plastic
	Invoice Total	\$ 216.89			
9/4/2023	560415	\$ 154.81	9/24/2023	PA - 2282	FAS#12946 - Hydraulic Hose Fittings x2, Hydraulic Hose x12, Brake Parts Cleaner x4, Shop Towels Roll
9/5/2023	560668	\$ 103.98	9/24/2023	PA - 2282	FAS#12946 - Prem Hyd x2
9/7/2023	560953	\$ 136.89	9/24/2023	PA - 2282	2 Yr Batt, State Batt Env Tax
9/7/2023	560953	\$ 18.00	9/24/2023		Core Deposit Ref P A 2282
9/7/2023	560953	(\$ 18.00)	9/24/2023		Core Deposit Return Ref P A 2282
	Invoice Total	\$ 136.89			
9/11/2023	561641	\$ 62.35	9/24/2023	PA - 2282	FAS#12946 - Air Filter
<u>P Business Solutions, LLC</u>					
9/15/2023	329370611001	\$ 79.18	9/24/2023	PA - 2274	Copy Paper x2ca
Precinct 4 - Totals		\$ 20,177.64			
<u>Motorola Solutions, Inc.</u>					
9/12/2023	8330253218	\$ 152.00	9/24/2023	PO - 41778	Equipment Repair - Labor for repair of DVR2, S/N# 033414
<u>Site Decals.com</u>					
9/19/2023	14673	\$ 585.00	9/24/2023	PO - 41808	Speed Trailer Graphics, FAS# 10432
<u>Auto Parts of Huntsville, Inc</u>					
9/18/2023	558683	\$ 39.98	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23



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9/18/2023	559027	\$ 61.99	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
9/19/2023	559215	\$ 40.03	9/24/2023	PO - 41149	FAS#12717 Ref PO41149 Ref Credit Inv 559471 Oxygen (02) Sensor (Returned on Inv 559471)
9/19/2023	559215	\$ 147.49	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
	<b>Invoice Total</b>	<b>\$ 187.52</b>			
9/18/2023	559445	\$ 254.97	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
9/19/2023	559471	(\$ 40.03)	9/24/2023		FAS#12717 Ref PO 41149 Ref Inv 559215 Oxygen Sensor Returned
8/30/2023	559472	\$ 75.23	9/24/2023		FAS#12717 - Oxygen Sensor Ref P O #41149 Credit Invoice 559672
8/31/2023	559672	(\$ 75.23)	9/24/2023		FAS#12717 - Returned Oxygen Sensor, Ref P O#41149, Original Invoice 559472
9/19/2023	559764	(\$ 136.62)	9/24/2023	PO - 41149	FAS#12716 - Battery Returned, Ref PO#41149
9/19/2023	559764	\$ 136.62	9/24/2023	PO - 41149	FAS#12716 - Battery to be Returned, Ref PO#41149
9/19/2023	559764	\$ 18.00	9/24/2023	PO - 41149	FAS#12716 - Core Deposit to be Returned, Ref PO#41149
9/19/2023	559764	(\$ 18.00)	9/24/2023	PO - 41149	FAS#12716 - Return Core Deposit, Ref PO#41149
9/19/2023	559764	\$ 74.39	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
	<b>Invoice Total</b>	<b>\$ 74.39</b>			
9/19/2023	559783	\$ 62.99	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
9/19/2023	559824	\$ 103.75	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
9/5/2023	560444	\$ 87.89	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
9/5/2023	560454	\$ 222.88	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
9/19/2023	560617	(\$ 243.38)	9/24/2023		FAS#12716 REF PO 41149 Warr Battery, Core Dep Ref Inv 498348, Warr Relay Ref Inv 559764 (All Returns)



Walker County  
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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
9/19/2023	560617	\$ 243.38	9/24/2023		FAS#12716 REF PO 41149 Warr Battery, Core Dep, Relay
	Invoice Total	\$ 0.00			
9/6/2023	560680	\$ 215.97	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
9/19/2023	561251	\$ 140.36	9/24/2023	PO - 41149	FAS#12336 Ref PO 41149 Warranty Battery, Core Dep
9/19/2023	561251	(\$ 140.36)	9/24/2023	PO - 41149	FAS#12336 Ref PO 41149 Ref Org Inv 385395 3/2/21 Warranty Battery, Core Dep Return x1
9/19/2023	561251	\$ 74.70	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
	Invoice Total	\$ 74.70			
9/11/2023	561727	\$ 455.08	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
9/12/2023	561948	\$ 21.82	9/24/2023	PO - 41149	Vehicle Parts and Supplies - 10/1/22-9/30/23
9/12/2023	561968	\$ 20.98	9/24/2023	PO - 41149	Oil, lubricants and fluids- 1/1/23-9/30/23
<u>P Business Solutions, LLC</u>					
9/13/2023	327412399001	\$ 911.27	9/24/2023	PA - 2235	Battery-9v x1pk, Bookends- 9" blk steel 1pr, Chairmat-econo 46x60- x2, Manila jkt- legal x2bx, Manila file folder x2bx, HP Toner x2, HP Laser Toner-CE505A 2pk x1
9/13/2023	327425160001	\$ 135.98	9/24/2023	PA - 2235	Exchange Roller Kit - x2
<u>Optimum</u>					
9/12/2023	07707154276015.0923	\$ 93.29	9/24/2023		Monthly Service - 09/05/23-10/04/23
		\$ 3,722.42			
<u>Commissary</u>					
<u>Optimum</u>					
9/12/2023	07707154276015.0923	\$ 393.85	9/24/2023		Monthly Service - 09/05/23-10/04/23
9/12/2023	07707154276015.0923	\$ 11.66	9/24/2023		Monthly Service - 09/05/23-10/04/23
	Invoice Total	\$ 405.51			
Commissary Operations - Totals		\$ 405.51			



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41020-Sheriff Forfeiture

10043 - GT Distributors, Inc.

9/20/2023	INV0968696	\$ 6,641.50	9/24/2023	PO - 41752	STL-69260* - Streamlight TLR-1 HL Rail Mounted Tac Light 10
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**Sheriff Forfeiture - Totals** **\$ 6,641.50**

60020-Social Services

13015 - McCoy, Samuel

9/13/2023	1192.0823	\$ 40.00	9/24/2023		Allowance/FC#1192.0823
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13643 - Kennedy, Krystal

9/13/2023	2010.0423	\$ 40.00	9/24/2023		Allowance/FC#2010.0423
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9/13/2023	2010.0523	\$ 40.00	9/24/2023		Allowance/FC#2010.0523
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9/13/2023	2010.0623	\$ 40.00	9/24/2023		Allowance/FC#2010.0623
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9/13/2023	2010.0723	\$ 40.00	9/24/2023		Allowance/FC#2010.0723
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9/13/2023	2010.0923	\$ 40.00	9/24/2023		Allowance/FC#2010.0923
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14045 - Snyder, Kelsey

9/13/2023	2017/2018T.0623	\$ 145.75	9/24/2023		Travel/FC#2017/2018T.0623
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9/13/2023	2017/2018T.0723	\$ 79.20	9/24/2023		Travel/FC#2017/2018T.0723
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9/13/2023	2017C.0623	\$ 28.14	9/24/2023		Clothing/FC#2017C.0623
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9/13/2023	2017C.0723	\$ 74.75	9/24/2023		Clothing/FC#2017C.0723
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9/13/2023	2017T.0423	\$ 160.60	9/24/2023		Travel/FC#2017T.0423
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9/13/2023	2018BS.0823	\$ 44.10	9/24/2023		Babysitting/FC#2018BS.0823
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9/13/2023	2018C.0623	\$ 72.40	9/24/2023		Clothing/FC#2018C.0623
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9/13/2023	2018C.0723	\$ 75.73	9/24/2023		Clothing/FC#2018C.0723
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9/13/2023	2018T.0423	\$ 14.30	9/24/2023		Travel/FC#2018T.0423
<u>Morrison, Bonnie</u>					
9/13/2023	2019C.0323	\$ 100.00	9/24/2023		Clothing/FC#2019C.0323
<b>Totals</b>		<b>\$ 1,034.97</b>			
<b>General</b>					
<u>Energy</u>					
8/31/2023	135944809.2308	\$ 274.37	9/24/2023		Mo Svc 07/10/23-08/08/23- 119 Sh 75N SPC 300
<u>Thomson Reuters - West</u>					
8/31/2023	848894874	\$ 215.79	9/24/2023		Acct#1003634771 - 08/01-31/23
<u>LexisNexis Risk Data Management, Inc.</u>					
8/31/2023	1474540-20230831	\$ 84.55	9/24/2023		Acct#1474540 - 08/01-31/23
<u>Chason, Brian</u>					
8/16/2023	A1420	\$ 27.00	9/24/2023		Reimbursement for Death Certificate
<u>SADA Systems, Inc.</u>					
8/31/2023	INV211527	\$ 250.00	9/24/2023		Google Meet License, Service 08/24/23-08/23/24
<u>Texas Security Shredding</u>					
8/30/2023	0059769	\$ 40.00	9/24/2023	PO - 41055	Shredding Services 8/30/23
<u>Simple Cellular</u>					
8/31/2023	1833	\$ 110.00	9/24/2023		Rachel's PC having issues with PDF files. Three PDF's in her download folder will not open, preview, rename or delete. Managed to get them open in Edge, saved and renamed. Logged into computer as admin and deleted her entire download folder to get them to
8/31/2023	1834	\$ 257.00	9/24/2023		Install and configure new NAS including installation of the mounting rack, hardware, cables, etc.
9/8/2023	1844	\$ 165.00	9/24/2023		Monthly Charge for Hard drive backup, swap and offsite storage



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13856 - Optimum

9/12/2023	07707154276015.0923	\$ 145.85	9/24/2023		Monthly Service - 09/05/23-10/04/23
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13925 - McKinnon, Natalie

9/15/2023	D-2103	\$ 118.00	9/24/2023		Per Diem/Frio County and Karnes County 09/06-07/23
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9/15/2023	D-2104	\$ 79.00	9/24/2023		Per Diem/Bee County - 09/11-12/23
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**SPU - State General Allocation - Totals \$ 1,766.56**

**35040-SPU Civil Division**

10038 - Federal Express Corporation

8/31/2023	8-240-62001	\$ 9.22	9/24/2023		Acct#2517-1650-1/Shipping 08/28/23
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10212 - Thomson Reuters - West

8/31/2023	848894874	\$ 215.79	9/24/2023		Acct#1003634771 - 08/01-31/23
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10284 - LexisNexis Risk Data Management, Inc.

8/31/2023	1474540-20230831	\$ 84.55	9/24/2023		Acct#1474540 - 08/01-31/23
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10415 - McGarrahan PhD., Antoinette R.

8/31/2023	2250	\$ 6,646.06	9/24/2023		Svc Rnd/Cause #CV2170002/Foster, M. -12/2/22-8/30/23
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10438 - Thorne PhD., PLLC, Stephen A.

8/31/2023	K-1044	\$ 2,045.00	9/24/2023		Svc Rend/Cause#22DCV336019/Wintrow, J. - 2/17/23-8/25/23
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10483 - Jason Dunham PhD.

8/31/2023	K-1045	\$ 3,500.00	9/24/2023		Svc Rend/Rios, A., 6/12-17/23
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8/31/2023	K-1046	\$ 3,375.00	9/24/2023		Svc Rend/Rusk, B., 07/08-14/23
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8/31/2023	K-1047	\$ 3,437.50	9/24/2023		Svc Rend/Barnes, E., 03/21-31/23
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8/31/2023	K-1048	\$ 3,562.50	9/24/2023		Svc Rend/Gonzalez, E., 03/28/23-04/02/23
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8/31/2023	K-1049	\$ 3,500.00	9/24/2023		Svc Rend/Rozalez, G., 03/25/23-04/01/23
8/31/2023	K-1050	\$ 3,875.00	9/24/2023		Svc Rend/Benson, N., 07/15-24/23
8/31/2023	K-1051	\$ 7,062.50	9/24/2023		Svc Rend/Lott, T., 08/26-29/23
<u>10552 - ZA &amp; Associates</u>					
8/31/2023	A1425	\$ 5,391.48	9/24/2023		Svc Rend/Inv#4/Tutter, B. -08/25-29/23
8/31/2023	A1426	\$ 2,100.00	9/24/2023		Svc Rend/Inv#1/Casias, E. -7/14-18/23, 8/30/23
8/31/2023	A1427	\$ 2,450.00	9/24/2023		Svc Rend/Inv#3/Acevedo, J.-08/4-10/23
8/31/2023	A1428	\$ 1,400.00	9/24/2023		Svc Rend/Inv#3/Gill, J.-07/30/23, 08/01-08/23
8/31/2023	A1429	\$ 11,184.26	9/24/2023		Svc Rend/Inv#3/Hilty, K.-08/11-22/23
8/31/2023	A1430	\$ 175.00	9/24/2023		Svc Rend/Inv#3/O'Neal, K.-08/08/23
8/31/2023	A1431	\$ 2,975.00	9/24/2023		Svc Rend/Inv#2/Tarvin, R.-06/23/23, 07/16/23, 08/17/23
<u>10588 - Compass Reporting Group</u>					
8/31/2023	51414	\$ 570.00	9/24/2023		Svc Rend/Case#0965079-0101Z, Laird, R., 8/14/23
8/31/2023	51443	\$ 291.00	9/24/2023		Svc Rend/Case#CV06425, Acevedo, J., 8/10/23
8/31/2023	51468	\$ 501.50	9/24/2023		Svc Rend/Case#40733, Koelzer, B., 8/15/23
8/31/2023	51821	\$ 405.50	9/24/2023		Svc Rend/Case#22DCV336019, Wintrow, J. 8/25/23
<u>12171 - SLS Litigation Services, LLC</u>					
8/31/2023	22983	\$ 1,247.70	9/24/2023		Svc Rend/Case #A-23-01-0055-CV, Render III, J., 8/17/23
8/31/2023	23023	\$ 350.00	9/24/2023		Svc Rend/Case #22DCV336019, Wintrow, J., 8/31/23
8/31/2023	23024	\$ 813.50	9/24/2023		Svc Rend/Case #14169180101Z, Olivarez IV, M., 08/24/23
8/31/2023	23052	\$ 110.00	9/24/2023		Svc Rend/Case#111684-B-CV, Owensby, J., 8/8/23



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Invoice date	Invoice	Amount	Due Date	PO/PA	Description
8/31/2023	23053	\$ 150.00	9/24/2023		Svc Rend/Case #02095070101Z, Braden, H., 8/8/23
8/31/2023	23054	\$ 110.00	9/24/2023		Svc Rend/Case#SP-00066, Johnson, S., 8/16/23
8/31/2023	23137	\$ 671.99	9/24/2023		Svc Rend/Case#2022CI21896/Reyes, T.-08/22/23
<u>13346 - Texas Security Shredding</u>					
8/30/2023	0059769	\$ 40.00	9/24/2023	PO - 41055	Shredding Services 8/30/23
<u>13682 - Price Proctor</u>					
8/31/2023	1226	\$ 2,000.00	9/24/2023		Svc Rend/Cause #1287177-0101Z/Gutierrez, E. 7/28/23-08/24/23
8/31/2023	1230	\$ 5,125.00	9/24/2023		Svc Rend/Tully, C. 06/01/23-08/21/23
9/18/2023	1230.	\$ 250.00	9/24/2023		Svc Rend/Tully, C. 09/07/23
9/19/2023	1252	\$ 937.50	9/24/2023		Svc Rend/Cook, M., 9/11-12/23
<u>13731 - Simple Cellular</u>					
8/31/2023	1829	\$ 40.00	9/24/2023		Computer will not turn on- no power to button, CPU connector is not attached, zip tie connector so it is unlikely to come off again, test computer power cycle several times, OK.
8/31/2023	1830	\$ 80.00	9/24/2023		Hard Drive issue - Virus scan-OK, malware scan-1, clear chrome cache, check several restarts and various websites-OK
8/31/2023	1834	\$ 257.00	9/24/2023		Install and configure new NAS including installation of the mounting rack, hardware, cables, etc.
<u>13856 - Optimum</u>					
9/12/2023	07707154276015.0923	\$ 265.85	9/24/2023		Monthly Service - 09/05/23-10/04/23
<u>14048 - Deshetler, Karen</u>					
9/20/2023	KD-1	\$ 2,115.00	9/24/2023		Cause#0727433-0101Z, COA# 01-23-00570-CV - Hawkins, N.

**SPU Civil Division - Totals**

**\$ 79,320.40**

**35050-SPU Juvenile Division**





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10052 - Entergy

8/31/2023	136069523.2308	\$ 134.79	9/24/2023		Mo Svc 07/10/23-08/08/23- 119 SH 75N Spc 800
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10212 - Thomson Reuters - West

8/31/2023	848894874	\$ 215.79	9/24/2023		Acct#1003634771 - 08/01-31/23
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13731 - Simple Cellular

8/31/2023	1834	\$ 256.00	9/24/2023		Install and configure new NAS including installation of the mounting rack, hardware, cables, etc.
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8/31/2023	1840	\$ 2,900.28	9/24/2023		IT Support-230829 9 hours, 230830 8.5 hours, 230831 3 hours. Misc parts: faceplates, cables, plywood, Cat6 jacks, bolts, screws, zipties, etc.
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**SPU Juvenile Division - Totals** **\$ 3,506.86**

**46500-Walker County Central  
Dispatch Services**

10052 - Entergy

8/31/2023	141614206.2308	\$ 209.74	9/24/2023		Mo Svc 07/10/23-08/08/23- 717 FM 2821 Rd W
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10269 - AT&T

9/19/2023	436-4900.090923	\$ 49.73	9/24/2023		Monthly Service - 09/09/23-10/08/23
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13220 - Watson Consoles

9/18/2023	000096483	\$ 1,350.00	9/24/2023	PO - 41629	0001148 - Single Arm-Std WT, Matte Black.
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9/18/2023	000096483	\$ 18.00	9/24/2023	PO - 41629	000187 - Spaceco Mounting Bracket
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9/18/2023	000096483	\$ 304.00	9/24/2023	PO - 41629	Freight
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**Invoice Total** **\$ 1,672.00**

13796 - ODP Business Solutions, LLC

9/20/2023	323748710001	\$ 84.83	9/24/2023	PA - 2265	Sticky Notes Pk x2, Ball Point Pens Dz x3, Disinfecting Wipes Ct
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13856 - Optimum

9/20/2023	7086315011.0923	\$ 301.00	9/24/2023		Monthly Service - 09/12/23-10/11/23
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**Walker County Central Dispatch Services - Totals** **\$ 2,317.30**

**46100-Walker County EMS -  
Emergency Services**



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10052 - Entergy

8/31/2023	137702163.2308	\$ 459.33	9/24/2023		Mo Svc 07/17/23-08/15/23- 230 SH 19
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10073 - Linde Gas & Equipment, Inc.

9/6/2023	38132309	\$ 157.28	9/24/2023	PO - 41093	Medical Supplies- 10/1/22-9/30/23
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9/6/2023	38132326	\$ 35.61	9/24/2023	PO - 41093	Medical Supplies- 10/1/22-9/30/23
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10269 - AT&T

9/19/2023	436-4900.090923	\$ 43.73	9/24/2023		Monthly Service - 09/09/23-10/08/23
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10345 - Bill Fick Ford

8/10/2023	FOCS379268	\$ 1,623.83	9/24/2023	PO - 41115	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
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8/10/2023	FOCS379340	\$ 527.94	9/24/2023	PO - 41115	Vehicle repairs, parts and supplies- 10/1/22-9/30/23
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10361 - Bound Tree Medical, LLC

8/30/2023	85073234	\$ 27.57	9/24/2023	PO - 41310	Medical Supplies - 11/1/22-9/30/23
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8/31/2023	85074694	\$ 55.92	9/24/2023	PA - 2267	Acetaminophen 1000mg/ 100ml premixed bag 24ea/cs x6
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9/1/2023	85076355	\$ 4,243.53	9/24/2023	PA - 2267	Non-Intubated, Oral Nasal w/o2 Tubing 100ea/bx, Zoll CPR Stat Padz, Electrodes1/Pr, ECG Chart Paper, Thermal, 80mm, I/RL 75RL/CT x25, Cura IV Admin Set, 10 Drp, 83in, LL 50ea/cs x2, IV Start Kit x4, XL Gloves Supreno 50/bx 10bx/cs x2, LG, M & S Gloves Cob
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9/1/2023	85076356	\$ 116.44	9/24/2023	PA - 2267	Cold Pack Instant 5.5"x10" 24/cs Rapid Cold x4
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9/1/2023	85076357	\$ 69.75	9/24/2023	PO - 41310	Medical Supplies - 11/1/22-9/30/23
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9/5/2023	85078054	\$ 88.00	9/24/2023	PA - 2267	Rocuronium 10mg/ml, 10ml vial 10ea/bx
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9/15/2023	85081739	\$ 44.20	9/24/2023	PA - 2267	Labetalol 100mg, x10ea
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13416 - Emergicon, LLC

9/19/2023	14641	\$ 15,756.02	9/24/2023		Monthly Commissions - August 2023
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13571 - Impact Promotional Services, LLC



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9/11/2023	INV51456	\$ 22.69	9/24/2023	PA - 2262	February 2023 Shipping Costs
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9/6/2023	INV65886	\$ 47.03	9/24/2023	PA - 2262	July/August 2023 Shipping Costs
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13614 - Auto Parts of Huntsville, Inc

9/4/2023	560353	\$ 16.50	9/24/2023	PO - 41023	Vehicle parts and supplies- 10/1/22-9/30/23
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9/7/2023	561043	\$ 51.94	9/24/2023	PO - 41023	Vehicle parts and supplies- 10/1/22-9/30/23
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13856 - Optimum

9/12/2023	07707154276015. 0923	\$ 252.30	9/24/2023		Monthly Service - 09/05/23-10/04/23
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9/12/2023	07707154276015. 0923	\$ 65.85	9/24/2023		Monthly Service - 09/05/23-10/04/23
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9/12/2023	07707154276015. 0923	\$ 85.85	9/24/2023		Monthly Service - 09/05/23-10/04/23
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	<b>Invoice Total</b>	<b>\$ 404.00</b>			
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9/20/2023	7086315011.0923	\$ 301.00	9/24/2023		Monthly Service - 09/12/23-10/11/23
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13970 - Jack Rabbit Offroad Huntsville

9/20/2023	1095	\$ 3,516.21	9/24/2023	PO - 41777	2022 Falcon Trailer SD180W
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9/20/2023	1095	\$ 22,354.79	9/24/2023	PO - 41777	2023 Can-Am 6EPC UTV
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9/20/2023	1095	\$ 1,493.75	9/24/2023	PO - 41777	Labor Cost - For remaining labor cost not covered by Fire House Subs Grant
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9/20/2023	1095	\$ 14,047.88	9/24/2023	PO - 41777	Miscellaneous Charges - Parts @ \$12,886.45 Labor @ \$2,493.75 Freight @ \$71.76 Dealer Prep @ \$49.00 Inventory Tax @ \$40.67 =\$15,541.63
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\$15,541.63 - \$1,493.75(Labor Charges that Walker County EMS Paid that the Grant did not cover. Reference PO# 41777)  
=\$1

	<b>Invoice Total</b>	<b>\$ 41,412.63</b>			
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13975 - Parkway Chevrolet Inc.

9/12/2023	INV41540	\$ 92,986.50	9/24/2023	PO - 41540	2023 Chevrolet Tahoe SSV 4x4
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9/12/2023	INV41540	\$ 350.00	9/24/2023	PO - 41540	SAT Admin Fee
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Walker County  
Claims and Invoices Submitted for Payment

Page 47 of 47

Invoice date	Invoice	Amount	Due Date	PO/PA	Description
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9/12/2023	INV41540	\$ 14.00	9/24/2023	PO - 41540	State Inspection
9/12/2023	INV41540	\$ 10.00	9/24/2023	PO - 41540	Temp Tag
9/12/2023	INV41540	\$ 28,446.76	9/24/2023	PO - 41540	Vehicle Upfit, 2023 Chevrolet Tahoe SSV 4x4
	<b>Invoice Total</b>	<b>\$ 121,807.26</b>			

14033 - Zoro Tools, Inc.

9/12/2023	INV13006538	\$ 141.09	9/24/2023	PO - 41772	Item G502828512 - Universal Indoor AED Wall Cabinet, AED Wall cabinet for EMS Admin Office
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**Walker County EMS - Emergency Services - Totals** **\$ 187,453.29**

45020-Weigh Station Utilites and Services

10052 - Entergy

8/31/2023	134544790.2308	\$ 479.21	9/24/2023		Mo Svc 07/25/23-08/24/23- 1425 IH 45
8/31/2023	142253384.2308	\$ 293.17	9/24/2023		Mo Svc 07/25/23-08/24/23- 1425 IH 45 Scales

10667 - Don Yates, Inc.

9/15/2023	DY091123	\$ 400.00	9/24/2023		Mowing - Weigh Station - 09/11/23
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10718 - DISH Network Services, LLC

9/19/2023	84961429.091623	\$ 53.61	9/24/2023		Monthly Service - 10/01/23-10/30/23
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**Weigh Station Utilites and Services - Totals** **\$ 1,225.99**

Report Totals		\$ 1,204,712.50			
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LOCAL GOVERNMENT CODE

Sec. 81.0025. CONTINUING EDUCATION. (a) A county commissioner must successfully complete at least 16 hours of continuing education in the performance of the duties of county commissioners at least once in each 12-month period.

(b) Continuing education instruction required by this section must be certified by an accredited public institution of higher education; and, as amended by the 87<sup>th</sup> Legislature, online instruction is authorized for commissioners continuing education with the approval of the commissioners court, except for a county commissioner in the first 12-month period of the commissioner's first term.

(c) To satisfy the requirement of this section, a commissioner is entitled to carry forward from one 12-month period to the next not more than eight continuing education hours that the commissioner completes in excess of the required 16 hours.

(d) For the purposes of removal under Subchapter B, Chapter 87, "incompetency" in the case of a county commissioner includes the failure to complete hours of continuing education in accordance with this section.

(e) This section does not apply to a county commissioner who:

(1) serves in a county with a population of 1.3 million or more;

(2) meets at least one of the following requirements:

(A) has served continuously for 12 years or more;

or

(B) is an attorney licensed to practice law in this state for 12 years or more and has completed at least 64 hours of continuing education approved by the County Judges and Commissioners Association of Texas; and



# National 4-H Week Proclamation

WHEREAS, The \_\_\_\_\_ is proud to honor the Texas 4-H Youth Development Program of the Texas A&M AgriLife Extension Service for 115 years of providing experience-based education to youth throughout the Lone State State; and

WHEREAS, This admirable program, which seeks to provide a learning experience for all youth through their head, heart, hands, and health, helps young Texans to acquire knowledge, develop life skills, and form attitudes to enable them to become self-directed, productive, and contributing members of our society; and

WHEREAS, The program's more than 550,000 urban, suburban, and rural youth participants, ranging in age from eight to eighteen, come from diverse ethnic and socioeconomic backgrounds and truly represent a cross-section of the state; and

WHEREAS, The program undoubtedly could not have achieved the success that it has today were it not for the service of its' more than 30,000 volunteers, who have given generously of their time, talents, energies, and resources to the youth of Texas; and

WHEREAS, Throughout its proud history, the 4-H program has developed positive role models for countless Texans through its innovative and inspiring programs, and continues to build character and instill the values that have made our state strong. Now, therefore, be it

RESOLVED, The \_\_\_\_\_, hereby designate October 1-7, 2023, as National 4-H Week in Texas, and commend the 4-H Youth Development Program of the Texas A&M AgriLife Extension Service and the many men and women who have made the program a success.

\_\_\_\_\_  
County Judge

\_\_\_\_\_  
Commissioner Precinct 1

\_\_\_\_\_  
Commissioner Precinct 2

\_\_\_\_\_  
Commissioner Precinct 3

\_\_\_\_\_  
Commissioner Precinct 4

\_\_\_\_\_  
Date



2 Mill & Main; Suite 630; Maynard, MA 01754

# Renewal Service Order

Created by	Brenda Luebbers
Contact Phone	508-365-2050
Contact Email	<a href="mailto:bluebbers@cleargov.com">bluebbers@cleargov.com</a>

Order Date	Sep 13, 2023
Order valid if signed by	<b>Sep 30, 2023</b>

Customer Information					
Customer	Walker County Texas	Contact	Cheryl Cowart	Billing Contact	Patricia Allen
Address	1100 University Avenue	Title	Purchasing Agent	Title	County Auditor
City, St, Zip	Huntsville, TX 77342	Email	<a href="mailto:ccowart@co.walker.tx.us">ccowart@co.walker.tx.us</a>	Email	<a href="mailto:pallen@co.walker.tx.us">pallen@co.walker.tx.us</a>
Phone	936-436-4940			PO # (If any)	

This Service Order will be contracted through...	
Procurement Aggregator	ClearGov Contract
Buyboard	Buyboard Proposal No. #692-23

The Services you will receive and the Fees for those Services are...		
Subscription Services	Tier	Service Fees
ClearGov BCM Digital Budget Book - Civic Edition	Tier 2	\$ 7,622.00
ClearGov BCM Transparency - Civic Edition	Tier 2	\$ 6,798.00
ClearGov Capital Budgeting Lite - Civic Edition	Tier 2	\$ -
ClearGov BCM Bundle Discount: Discount for bundled BCM solutions	Tier 2	\$ (2,884.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		\$ 11,536.00
ClearGov One-time credit for BCM Transparency - Civic Edition Subscription		\$ (3,914.00)

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
Initial	Oct 1, 2023	Sep 30, 2024	ClearGov Subscription Services
Renewal	Oct 1, 2024	Sep 30, 2025	ClearGov Subscription Services

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Oct 1, 2023	\$7,622.00	Annual Subscription Fee
Oct 1, 2024	\$11,882.08	Annual Subscription Fee with 3% increase
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth here		
Billing Terms and Conditions		
Valid Until	Sep 30, 2023	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.
Initial Period Rate Increase	3% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

## General Terms & Conditions

<b>Statement of Work</b>	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.
<b>Taxes</b>	The Service Fees and Billing amounts set forth above in this ClearGov Service Order DO NOT include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
<b>Term &amp; Termination</b>	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
<b>Auto-Renewal</b>	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an <b>"Annual Term"</b> ), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
<b>Agreement</b>	This ClearGov Service Order shall become binding upon execution by both Parties. The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: <a href="http://www.ClearGov.com/terms-and-conditions">http://www.ClearGov.com/terms-and-conditions</a> . This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
<b>Signature</b>	
<b>Name</b>	Cheryl Cowart
<b>Title</b>	Purchasing Agent

ClearGov, Inc.	
<b>Signature</b>	
<b>Name</b>	Bryan A. Burdick
<b>Title</b>	President





## **WALKER COUNTY COMMISSIONERS COURT**

1100 UNIVERSITY AVENUE  
HUNTSVILLE, TEXAS 77340  
(936) 436-4912 FAX: (936) 436-4914

Commissioner  
**DANNY  
KUYKENDALL**  
Precinct 1

Commissioner  
**RONNIE WHITE**  
Precinct 2

**COLT CHRISTIAN**  
County Judge

Commissioner  
**BILL DAUGETTE**  
Precinct 3

Commissioner  
**BRANDON DECKER**  
Precinct 4

Texas Historical Commission  
History Programs Division  
PO Box 12275, Austin, TX 78711-2276

September 20, 2023

RE: Placement of Historical Marker at Palmer Family Cemetery

To whom it may concern,

This letter will serve to confirm that the Texas Historical Commission has been authorized by the Commissioners Court of Walker County to place a historical plaque in the Dodge-Oakhurst road right of way. The plaque will recognize and mark the location of the Palmer Family Cemetery, which contains the graves of some of the earliest known settlers of Dodge, Texas. The sign will be placed in a location approved by the Precinct 3 Commissioner and must be in a location away from the road where it does not impede the flow of traffic or create a safety hazard.

The Palmer Cemetery is located on private property outside of the right of way, so the Commissioners Court cannot authorize access to the cemetery property itself.

PLEASE INSERT COUNTY JUDGE SIGNATURE BLOCK HERE



**ORDER NO. 2023-121**

**AN ORDER OF THE COMMISSIONERS COURT OF WALKER COUNTY, TEXAS,  
POLICIES RELATED TO REPORTING FUND BALANCE IN THE  
COMPREHENSIVE ANNUAL FINANCIAL REPORT AND CLASSIFYING  
ASSIGNED AND COMMITTED FUND BALANCE FOR END OF YEAR REPORTING  
IN THE FINANCIAL STATEMENTS.**

WHEREAS, the reporting of fund balance under GASB 54 includes the classifications of Nonspendable, Restricted, Committed, Assigned and Unassigned; and

WHEREAS, the Commissioners Court of Walker County hereby commits all monies remaining each year at fiscal year-end in the Road and Bridge fund to the purposes budgeted in the Road and Bridge Fund for expenditure in the following budget year; and

WHEREAS, the Commissioners Court of Walker County hereby commits all funds remaining each year at fiscal year-end in the Emergency Medical Services (EMS) Fund to the purposes of ambulance services in the EMS Fund; and

WHEREAS, the Commissioners Court hereby commits all monies remaining each year at fiscal year-end in the Insurance Fund-Retiree Health fund to that purpose and commits all such funds to that purpose; and

WHEREAS, the Commissioners Court hereby confirms that fund balance that is restricted by externally enforceable limitations on its use be classified as Restricted Fund Balance; and

WHEREAS, the Commissioners Court hereby designates the County Auditor to classify any portion of fund balance at each fiscal year end that was budgeted in the following year to cover the difference between projected revenues and budgeted expenditures and to classify as appropriate other monies in the General Fund as assigned fund balance according to the intended use ; and

WHEREAS, the Commissioners Court hereby designates the County Auditor to classify any portion of fund balance at each fiscal year end for each Special Revenue Fund created to account for revenues for an intended purpose that are not externally restricted, and to report the fund as a Special Revenue Fund or as part of the General Fund, and classify as assigned fund balance as appropriate; and

WHEREAS, the Commissioners Court hereby commits all monies remaining at the end of each fiscal year for each projects budget, or Special Revenue Fund created for projects, to the project for which monies were intended until completion of the project, for that portion of the monies that are not restricted by external enforceable limitations;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE COMMISSIONERS COURT OF WALKER COUNTY, TEXAS, that: This order shall take effect immediately after its passage.

ORDER NO. 2023-121

PASSED AND APPROVED on this the 25th day of September, 2023

WALKER COUNTY TEXAS

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Colt Christian, County Judge

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Danny Kuykendall Commissioner Precinct 1

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Ronnie White, Commissioner Precinct 2

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Bill Daugette, Jr., Commissioner Precinct 3

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Brandon Decker, Commissioner Precinct 4

Approved as to form:

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Will Durham, Walker County District Attorney

## Justice of Peace Precinct 1

### Summary of Receipts and Remittances to County Treasurer For the Month Ended

#### Collections

Criminal/Civil fees receipted in Odyssey	\$23,059.20
Received by Collections Department	\$4,052.30
Paid by Credit Card	\$1,965.00
Remitted to County Treasurer	\$16,611.90
<b>Revenues for the Month</b>	<b>\$23,059.20</b>

#### Summary of Deposits/Remittances

Date of Dyn System Receipt	Date County Treasurer Receipt	Deposit with County Treasurer	Deposit Credit Card Account	Deposited By Collection Department	Deposited by Efile	Cash Short / Over	Total Deposits/ Remittances
07/03/23	07/10/23	\$ 208.00		\$ 225.00	\$ -		\$ 433.00
07/05/23	07/10/23	\$ 1,622.00	\$ 238.00	\$ -	\$ -		\$ 1,860.00
07/06/23	07/11/23	\$ 530.00	\$ 203.00	\$ 954.00	\$ -		\$ 1,687.00
07/10/23	07/12/23	\$ 350.00	\$ -	\$ 260.00	\$ -		\$ 610.00
07/11/23	07/13/23	\$ 1,777.50	\$ 305.00	\$ -			\$ 2,082.50
07/12/23	07/14/23	\$ 200.20	\$ -	\$ -	\$ -		\$ 200.20
07/13/23	07/18/23	\$ 399.00	\$ -	\$ 721.00	\$ -		\$ 1,120.00
07/17/23	07/19/23	\$ 707.00	\$ 157.00	\$ 100.00	\$ -		\$ 964.00
07/18/23	07/20/23	\$ 815.00	\$ -	\$ -	\$ -		\$ 815.00
07/19/23	07/20/23	\$ -	\$ 324.00	\$ -	\$ 133.00		\$ 457.00
07/20/23	07/24/23	\$ 2,006.50	\$ 286.00	\$ 1,115.30	\$ -		\$ 3,407.80
07/21/23	07/25/23	\$ 444.00	\$ -	\$ -	\$ -		\$ 444.00
07/24/23	07/26/23	\$ 1,689.70	\$ -	\$ 86.00	\$ -		\$ 1,775.70
07/25/23	07/27/23	\$ 145.00	\$ -	\$ -	\$ -		\$ 145.00
07/26/23	07/28/23	\$ 444.00	\$ 157.00	\$ 80.00	\$ -		\$ 681.00
07/27/23	07/31/23	\$ 145.00	\$ -	\$ 511.00	\$ 297.00		\$ 953.00
07/28/23	07/31/23	\$ -	\$ 57.00	\$ -	\$ -		\$ 57.00
07/31/23	08/02/23	\$ 5,129.00	\$ 238.00	\$ -	\$ -		\$ 5,367.00
							\$ -
							\$ -
							\$ -
							\$ -
Deposits for the Period		\$ 16,611.90	\$ 1,965.00	\$ 4,052.30			\$ 23,059.20

Funds Pending Remittance to Treasurer

\$0.00

## Justice of Peace Precinct 2

### Summary of Receipts and Remittances to County Treasurer For the Month Ended JULY 30 2023

#### Collections

Criminal/Civil fees receipted in Odyssey	<u>\$8,885.50</u>
Received by Collections Department	\$341.00
Paid by Credit Card	\$3,325.00
Remitted to County Treasurer	<u>\$4,388.50</u>
<b>Revenues for the Month</b>	<b><u>\$8,885.50</u></b>

#### Summary of Deposits/Remittances

Date of Dyn System Receipt	Date County Treasurer Receipt	Deposit with County Treasurer	Deposit Credit Card Account	Deposited By Collection Department	E-file	OVER / SHORT	Total Deposits/ Remittances
07/05/23	07/26/23	\$ -	\$ 148.00	\$ -	\$ -		\$ 148.00
07/10/23	07/13/23	\$ 947.50	\$ 157.00	\$ 100.00	\$ -	\$ -	\$1,204.50
07/11/23	07/13/23	\$1,053.50	\$ 486.00	\$ 75.00	\$ 34.00		\$1,648.50
07/12/23	07/14/23	\$ -	\$ 108.00	\$ -	\$ -		\$ 108.00
07/13/23	07/20/23	\$ 154.00	\$ -	\$ 166.00	\$165.00		\$ 485.00
07/17/23	07/19/23	\$ -	\$ 148.00	\$ -	\$ -		\$ 148.00
07/18/23	07/20/23	\$ -	\$ 793.00	\$ -	\$ -		\$ 793.00
07/19/23	07/24/23	\$ -	\$ -	\$ -	\$366.00		\$ 366.00
07/20/23	07/24/23	\$ -	\$ 157.00	\$ -	\$266.00		\$ 423.00
07/21/23	07/28/23	\$ 500.00	\$ 296.00	\$ -	\$ -		\$ 796.00
07/24/23	07/27/23	\$ -	\$ 148.00	\$ -	\$ -		\$ 148.00
07/25/23	07/28/23	\$1,733.50	\$ 884.00	\$ -	\$ -		\$2,617.50
		\$ -	\$ -	\$ -	\$ -		\$ -
		\$ -	\$ -	\$ -	\$ -		\$ -
		\$ -	\$ -	\$ -	\$ -		\$ -
		\$ -	\$ -	\$ -			\$ -
				\$ -			\$ -
Total Deposits for the Period		<u>\$4,388.50</u>	<u>\$3,325.00</u>	<u>\$ 341.00</u>	<u>\$831.00</u>		<u>\$8,885.50</u>

Funds Pending Remittance to Treasurer



### Justice of Peace Precinct 3

#### Summary of Receipts and Remittances to County Treasurer For the Month Ended July 2023

##### Collections

Criminal/Civil fees receipted in Odyssey	\$8,759.80
Received by TPG Direct	\$1,868.80
Received by Efile	\$ 1,527.00
Received by Collections Department	\$1,176.00
Paid by Credit Card	\$1,973.00
Remitted to County Treasurer	\$2,215.00
<b>Revenues for the Month</b>	<b>\$8,759.80</b>

##### Summary of Deposits/Remittances

Date of Dyn System Receipt	Date County Treasurer Receipt	Deposit with County Treasurer	Deposit Credit Card Account	Deposited By Collection Department	EFILE	Deposited By TPG Direct	Over/Short	Total Deposits/ Remittances
07/01-06/20	07/13/23	\$ 133.00		\$ 128.00	\$ 33.00	\$ 810.00		\$ 1,104.00
07/07/23	07/13/23	\$ 413.00			\$ 33.00			\$ 446.00
07/10-11/20	07/18/23	\$ 449.00	\$ 514.00	\$ 328.00	\$ 33.00			\$ 1,324.00
07/12/23	07/20/23	\$ 245.00	\$ 214.00		\$ 233.00			\$ 692.00
07/13/23	07/14/23		\$ 208.00					\$ 208.00
07/14/23	07/17/23			\$ 120.00		\$ 295.00		\$ 415.00
07/17/23	07/20/23	\$ 154.00	\$ 148.00		\$ 33.00			\$ 335.00
07/18/23	07/20/23	\$ 308.00						\$ 308.00
07/19/23	07/27/23	\$ 54.00		\$ 350.00				\$ 404.00
07/20/23	07/25/23				\$ 99.00			\$ 99.00
07/21/23	07/25/23				\$ 532.00			\$ 532.00
07/24/23	07/27/23	\$ 354.00	\$ 314.00					\$ 668.00
07/25/23	08/08/23		\$ 265.00					\$ 265.00
07/26/23	08/03/23	\$ 105.00						\$ 105.00
07/27/23	07/28/23		\$ 157.00	\$ 250.00		\$ 763.80		\$ 1,170.80
07/28-31/23	08/02/23		\$ 153.00		\$ 531.00			\$ 684.00
Total Deposits for the Period		\$ 2,215.00	\$1,973.00	\$ 1,176.00	\$ 1,527.00	\$ 1,868.80	\$ -	\$ 8,759.80

Funds Pending Remittance to Treasurer

\$0.00

# JUSTICE OF THE PEACE, PC.T 4

Summary of Receipts and Remittances to County Treasurer

EOM - JULY 2023

	County	Weight Station	Total Fine
<b>FINE ONLY</b>	<b>\$5,842.80</b>	<b>\$12,751.00</b>	<b>\$18,593.80</b>

Collections

\$5,923.20

Criminal/Civil Fees receipted in Odyssey

\$34,635.20

Received by Collections Department

\$5,923.20

Paid by Credit Card

\$4,352.00

Remitted to County Treasurer

\$23,859.00

**Revenues for the Month**

**\$ 34,635.20**

## Summary of Deposits/Remittances

Date of Receipt	Date: County Treasurer Receipt	Deposit with County Treasurer	Deposit: CREDIT CARD	Deposited: BY COLLECTION DEPT.	Direct Deposit: E-FILE	Direct Deposit: TRAFFIC PAYMENT	Cash SHORT/ OVER	Total Deposits/ Remittances
7/3/2023	07/14/23	\$ 410.00	\$ 157.00		\$33.00			\$ 600.00
7/4/2023								\$ -
7/5/2023	07/10/23			\$375.00				\$ 375.00
7/6/2023	07/14/23	\$ 2,935.50	\$ 278.00	\$200.00		\$2,781.50		\$ 3,413.50
7/7/2023								\$ -
7/10/2023	07/14/23	\$ 145.00	\$ 934.00	\$425.00	\$33.00			\$ 1,537.00
7/11/2023	07/13/23		\$ 148.00					\$ 148.00
7/12/2023	07/13/23		\$ 689.00		\$66.00			\$ 755.00
7/13/2023	07/25/23	\$ 4,246.50	\$ -	\$ 450.00	\$ -	\$ 4,246.50		\$ 4,696.50
7/14/2023	07/18/23		\$ 157.00					\$ 157.00
7/17/2023	07/18/23		\$ 724.00		\$ 166.00			\$ 890.00
7/18/2023	07/19/23		\$ 400.00					\$ 400.00
7/19/2023	07/20/23		\$ 551.00		\$ 66.00			\$ 617.00
7/20/2023	07/25/23	\$ 6,243.00	\$ 157.00	\$ 930.20		\$ 6,243.00		\$ 7,330.20
7/21/2023			\$ -	\$ -		\$ -		\$ -
7/24/2023	08/01/23	\$ 265.00		\$ 375.00	\$ 5.00			\$ 645.00
7/25/2023	07/26/23				\$ 66.00			\$ 66.00
7/26/2023	07/27/23				\$ 33.00			\$ 33.00
7/27/2023	08/01/23	\$ 8,716.00		\$ 2,543.00	\$ -	\$ 8,716.00		\$ 11,259.00
7/28/2023	08/03/23	\$ 260.00						\$ 260.00
7/31/2023	08/03/23	\$ 638.00	\$ 157.00	\$ 625.00	\$ 33.00			\$ 1,453.00
								\$ -
								\$ -
		\$ 23,859.00	\$ 4,352.00	\$ 5,923.20	\$501.00	\$21,987.00		\$ 34,635.20

Funds Pending Remittance to Treasurer

\$34,635.20

**County Clerk**  
 Summary of Receipts and Remittances to County Treasurer  
 Aug-23

Receipts for the Month										
	Receipt Journal (Odyssey System)									\$33,258.26
	Receipts for Recording (Kofile System)									\$48,191.01
	Subtotal revenues for the month									\$81,449.27
Summary of	Received by Collections Department									\$1,246.00
Deposits/Remittances	Paid by Credit Card									\$10,155.38
	Collected via E-File									\$8,155.00
	Collected via E-Recording									\$16,118.25
	Payments from State									\$243.00
	Remitted to County Treasurer									\$45,508.06
	Short/Over									\$23.58
	Total Revenues for the Month									\$81,449.27
Transaction Date	Receipt Date	Deposit	Deposit	E-File	E-Recording	(IRS)	Deposited	Bond	Cash	Total
Date	Date	County	Credit			State	Collection	Forfeitures	Short	Deposits/
		Treasurer	Card			Payments	Department		& Over	Remittances
8/1/2023	Ody	\$1,352.00	\$695.87	\$34.00	\$795.00		\$207.00			\$3,083.87
8/2/2023	Ody	\$1,669.00	\$310.61	\$18.00	\$1,831.25					\$3,828.86
8/3/2023	8/8/2023	\$636.00	\$362.74	\$233.00	\$1,038.00				\$23.58	\$2,293.32
8/4/2023	8/8/2023	\$685.00	\$332.14	\$19.00	\$928.00		\$110.00			\$2,074.14
8/7/2023	8/9/2023	\$697.00	\$505.36	\$274.00	\$660.00	\$64.00				\$2,200.36
8/8/2023	8/14/2023	\$1,444.70	\$518.37	\$1,103.00	\$670.00					\$3,736.07
8/9/2023	8/14/2023	\$735.00	\$445.38	\$572.00	\$441.00					\$2,193.38
8/10/2023	8/14/2023	\$619.00	\$380.30	\$270.00	\$1,525.00					\$2,794.30
8/11/2023	8/15/2023	\$5,160.00	\$419.91	\$445.00	\$810.00					\$6,834.91
8/14/2023	8/16/2023	\$1,337.00	\$429.54	\$122.00	\$1,000.00		\$110.00			\$2,998.54
8/15/2023	8/17/2023	\$1,249.00	\$166.25	\$722.00	\$436.00					\$2,573.25
8/16/2023	8/18/2023	\$1,790.50	\$976.41	\$241.00	\$340.00					\$3,347.91
8/17/2023	8/21/2023	\$697.00	\$207.66	\$324.00	\$258.00					\$1,486.66
8/18/2023	8/22/2023	\$9,069.00	\$306.01	\$1,575.00		\$16.00	\$83.00			\$11,049.01
8/21/2023	8/23/2023	\$691.00	\$516.04	\$541.00	\$1,088.00					\$2,836.04
8/22/2023	8/24/2023	\$6,476.00	\$433.90	\$74.00	\$954.00					\$7,937.90
8/23/2023	8/25/2023	\$1,226.86	\$337.42	\$20.00	\$350.00	\$105.00	\$621.00			\$2,660.28
8/24/2023	8/31/2023	\$523.00	\$242.94		\$384.00					\$1,149.94
8/25/2023	8/31/2023	\$724.00	\$797.46	\$490.00	\$471.00	\$16.00				\$2,498.46
8/28/2023	9/1/2023	\$1,804.00	\$590.43	\$521.00	\$312.00	\$21.00				\$3,248.43
8/29/2023	9/1/2023	\$4,973.00	\$412.59	\$466.00	\$453.00		\$115.00			\$6,419.59
8/30/2023	9/1/2023	\$1,110.00	\$267.06		\$698.00					\$2,075.06
8/31/2023	9/5/2023	\$840.00	\$500.99	\$91.00	\$676.00	\$21.00				\$2,128.99
										\$0.00
Total Deposits		\$45,508.06	\$10,155.38	\$8,155.00	\$16,118.25	\$243.00	\$1,246.00		\$23.58	\$81,449.27
	Pending Remittance to Treasurer					\$0.00				



**District Clerk**  
**Summary of Receipts and Remittances to County Treasurer**  
**For the Month Ended August 2023**

Collections

Receipt Fees for the Month	<u>\$37,324.49</u>
NSF Check Reimbursement	\$0.00
Received by Collections Department	\$2,722.49
Paid by Credit Card	\$11,849.20
Remitted to County Treasurer + TDCJ Rider & Nisi payment	\$22,752.80
Subtotal Revenues for the Month	<u>\$37,324.49</u>

Summary of Deposits/Remittances

Date of Dynamics System receipt	Deposit with County Treasurer	Deposit CreditCard eFile Account	Deposited By Collection Department	Total Deposits/ Remittances
08/01/23	\$ 1,014.50	\$ 18.80	\$ 100.00	\$ 1,133.30
8/1-AG	\$ 5,042.40	\$ -	\$ -	\$ 5,042.40
08/02/23	\$ 73.00	\$ 113.00	\$ 75.00	\$ 261.00
08/03/23	\$ 65.00	\$ 755.00	\$ 125.00	\$ 945.00
08/04/23	\$ 156.00	\$ 418.00	\$ -	\$ 574.00
08/07/23	\$ 1,999.53	\$ 256.00	\$ -	\$ 2,255.53
08/08/23	\$ 20.00	\$ 895.00	\$ -	\$ 915.00
08/09/23	\$ 1,457.00	\$ 287.00	\$ 100.00	\$ 1,844.00
08/10/23	\$ 711.00	\$ 364.00	\$ 92.00	\$ 1,167.00
08/11/23	\$ 176.00	\$ 450.00	\$ -	\$ 626.00
08/14/23	\$ 364.00	\$ 533.00	\$ 130.00	\$ 1,027.00
08/15/23	\$ 5,415.07	\$ -	\$ -	\$ 5,415.07
08/16/23	\$ 10.10	\$ 721.00	\$ -	\$ 731.10
08/17/23	\$ 450.00	\$ 540.70	\$ 1,485.49	\$ 2,476.19
08/18/23	\$ 231.00	\$ 541.90	\$ -	\$ 772.90
08/21/23	\$ 1,073.00	\$ 663.00	\$ 66.00	\$ 1,802.00
08/22/23	\$ 450.00	\$ 399.00	\$ 92.00	\$ 941.00
08/23/23	\$ 4.00	\$ 976.40	\$ 75.00	\$ 1,055.40
08/24/23	\$ 350.00	\$ 450.00	\$ -	\$ 800.00
08/25/23	\$ 46.00	\$ 1,126.10	\$ -	\$ 1,172.10
08/28/23	\$ 824.00	\$ 37.10	\$ 40.00	\$ 901.10
08/29/23	\$ -	\$ 1,271.40	\$ -	\$ 1,271.40
08/30/23	\$ 1,388.00	\$ 1,032.80	\$ 57.00	\$ 2,477.80
08/31/23	\$ 380.00	\$ -	\$ 285.00	\$ 665.00
8/2-reseachTx	\$ 53.20			\$ 53.20
8/2-rider	\$ 1,000.00	\$ -		
<b>Totals for the Period</b>	<b>\$ 22,752.80</b>	<b>\$ 11,849.20</b>	<b>\$ 2,722.49</b>	<b>\$ 37,324.49</b>

Funds Pending Remittance to Treasurer \$0.00

Collections thru Probation and Reported by Probation for District Court \$10,514.28

# Walker County Monthly Investment Report AUGUST 2023

This report is made in accordance with provisions of Government code 2256 (Section 2256.023), The Public Funds Investment Act. The investments held in the Walker County portfolio comply with the Public Funds Investment Act and with the County's investment policy and strategies

	Beginning	Ending
Book Value	\$38,397,207.10	\$38,568,216.10
Market Value	\$38,397,207.10	\$38,568,216.10
Interest Added		\$171,009.00
Weighted Average Maturity		31
Average yield to Maturity at 08/31/2023		5.23%

Kayleigh Pursley  
09/20/23  
Amy Klauinsky  
9/20/2023

**Summary of Investments Earnings  
August-23**

	<b>Fund</b>	<b>Beginning Balance</b>	<b>Deposits to Texpool</b>	<b>Withdrawals from Texpool</b>	<b>Interest Earnings</b>	<b>Month Ending Balance</b>
<b>Texpool Account 236151301000</b>						
General Fund	101	\$ 4,397,097.39	\$ 1,680,321.74	\$ (500,000.00)	\$ 24,627.90	\$ 5,602,047.03
General Projects Fund	105	\$ 4,027,150.36	\$ 500,000.00	\$ (75,000.00)	\$ 18,647.11	\$ 4,470,797.47
General Capital Projects Fund	115	\$ 5,704,133.50	\$ -	\$ -	\$ 25,699.39	\$ 5,729,832.89
Corona Virus Relief Fund	119	\$ -	\$ -	\$ -	\$ -	\$ -
TASK FORCE	180	\$ 114,254.01	\$ -	\$ (7,964.00)	\$ 478.88	\$ 106,768.89
Heathly County Initiative	185	\$ 18,675.86	\$ -	\$ -	\$ 84.14	\$ 18,760.00
Series 2012 CO Interest & Sinking	192	\$ 1,414,168.50	\$ -	\$ (1,097,357.74)	\$ 1,427.36	\$ 318,238.12
Road & Bridge	220	\$ 5,251,044.95	\$ -	\$ (400,000.00)	\$ 23,599.67	\$ 4,874,644.62
EMS	301	\$ 3,150,552.08	\$ -	\$ (100,000.00)	\$ 13,990.56	\$ 3,064,542.64
Affordable Housing Initiatives	460	\$ -	\$ -	\$ -	\$ -	\$ -
County Records Management	511	\$ -	\$ -	\$ -	\$ -	\$ -
County Records II Digitize	512	\$ 64,118.91	\$ -	\$ -	\$ 288.88	\$ 64,407.79
County Records Preservation	515	\$ 210,695.78	\$ -	\$ -	\$ 949.27	\$ 211,645.05
Archive Fund	516	\$ 206,843.05	\$ -	\$ -	\$ 931.91	\$ 207,774.96
District Clerk Records Fund	518	\$ 5,226.33	\$ -	\$ -	\$ 23.55	\$ 5,249.88
Rider 42 Prosecution	519	\$ 30,675.54	\$ -	\$ -	\$ 138.21	\$ 30,813.75
Law Library	526	\$ -	\$ -	\$ -	\$ -	\$ -
Courthouse Security	536	\$ -	\$ -	\$ -	\$ -	\$ -
Justice Courts Security Fund	537	\$ 47,674.57	\$ -	\$ -	\$ 214.79	\$ 47,889.36
JP TruancyPrev and Diversion Fund	538	\$ 4,122.06	\$ -	\$ -	\$ 18.57	\$ 4,140.63
County Speciality Court Programs	539	\$ 830.52	\$ -	\$ -	\$ 3.74	\$ 834.26
US Forest Service-Fire Projects	540	\$ 17,354.47	\$ -	\$ -	\$ (0.00)	\$ 17,354.47
Justice Technology	550	\$ 77,973.87	\$ -	\$ -	\$ 351.30	\$ 78,325.17
County & District Court Tech. Fund	551	\$ 858.71	\$ -	\$ -	\$ 3.87	\$ 862.58
Prof Prosecutors Supplement	560	\$ -	\$ -	\$ -	\$ -	\$ -
Pretrial Intervention Fund	561	\$ 83,709.37	\$ -	\$ -	\$ 377.14	\$ 84,086.51
DA Narcotics	562	\$ 172,441.13	\$ -	\$ -	\$ 776.92	\$ 173,218.05
Hot Check	563	\$ -	\$ -	\$ -	\$ -	\$ -
SO Narcotics	574	\$ 479,636.94	\$ -	\$ -	\$ 2,160.96	\$ 481,797.90
Inmate Medical Fund	576	\$ 47,335.38	\$ -	\$ -	\$ 213.26	\$ 47,548.64
DOJ Equitable Sharing Fund	577	\$ 371,389.56	\$ -	\$ -	\$ 1,673.26	\$ 373,062.82
Sherrif Commissary Fund	578	\$ 221,865.79	\$ -	\$ -	\$ 999.59	\$ 222,865.38
Elections Equipment Fund	583	\$ -	\$ -	\$ -	\$ -	\$ -
Elections Services Contract Fund	584	\$ 37,619.61	\$ -	\$ -	\$ 169.49	\$ 37,789.10
Special Inventory Tax	589	\$ 17.08	\$ -	\$ -	\$ 0.08	\$ 17.16
ERRP Fund	590	\$ -	\$ -	\$ -	\$ -	\$ -
Adult Probation	615	\$ 88,332.88	\$ -	\$ -	\$ 397.97	\$ 88,730.85
Juvenile Fund	640	\$ 85,303.51	\$ -	\$ -	\$ 384.33	\$ 85,687.84
Retiree Health Insurance Fund	701	\$ 830,898.06	\$ -	\$ -	\$ 3,743.53	\$ 834,641.59
Jail Project Fund	756	\$ -	\$ -	\$ -	\$ -	\$ -
Central Dispatch	802	\$ 869,399.73	\$ -	\$ -	\$ 3,916.99	\$ 873,316.72
<b>Total Primary Account</b>		<b>\$ 28,031,399.50</b>	<b>\$ 2,180,321.74</b>	<b>\$ (2,180,321.74)</b>	<b>\$ 126,292.62</b>	<b>\$ 28,157,692.12</b>
<b>Total All Texpool Accounts</b>		<b>\$ 28,031,399.50</b>	<b>\$ 2,180,321.74</b>	<b>\$ (2,180,321.74)</b>	<b>\$ 126,292.62</b>	<b>\$ 28,157,692.12</b>

**Summary of Investments Earnings  
August-23**

<b>Average Daily Net Yield</b>	<u>5.30</u>	
	<u><b>Interest</b></u>	
<b>Texpool Account 236151301000</b>		
General Fund	101.48010.20020	\$ 24,627.90
General Projects Fund	105.48010.11105	\$ 18,647.11
General Capital Projects Fund	115.48010.11115	\$ 25,699.39
Corona Virus Relief Fund	119.48010.11119	\$ -
Task Force Seizure Fund	180.21990.10000	\$ 478.88
Heathly County Initiative	185.48010.11185	\$ 84.14
Series 2012 CO Interest & Sinking	192.48010.11192	\$ 1,427.36
Road & Bridge	220.48010.11220	\$ 23,599.67
EMS	301.48010.11301	\$ 13,990.56
Affordable Housing Initiatives	460.48010.62040	\$ -
County Records Management	511.48010.11511	\$ -
County Records II Digitize	512.48010.11512	\$ 288.88
County Records Preservation	515.48010.11515	\$ 949.27
Archive Fund	516.48010.11516	\$ 931.91
District Clerk Records Fund	518.48010.11518	\$ 23.55
Rider 42 Prosecution	519.48010.11519	\$ 138.21
Law Library	526.48010.11526	\$ -
Courthouse Security	536.48010.11536	\$ -
Justice Courts Security Fund	537.48010.11537	\$ 214.79
JP TruancyPrev and Diversion Fund	538.48010.11538	\$ 18.57
County Speciality Court Programs	539.48010.11539	\$ 3.74
US Forest Service-Fire Projects	540.48010.11540	\$ (0.00)
Justice Technology	550.48010.11550	\$ 351.30
Co. and Dist Court Tech Fund	551.48010.11551	\$ 3.87
Prof Prosecutors Supplement	560.48010.11560	\$ -
Pretrial Intervention Fund	561.48010.11561	\$ 377.14
DA Narcotics	562.48010.11562	\$ 776.92
Hot Check	563.48010.11563	\$ -
SO Narcotics	574.48010.11574	\$ 2,160.96
Inmate Medical	576.48010.11576	\$ 213.26
DOJ Equitable Sharing	577.48010.11577	\$ 1,673.26
Sherrif Commissary Fund	578.48010.11578	\$ 999.59
Elections Equipment Fund	583.48010.11583	\$ -
Elections Svcs Contract Fund	584.48010.11584	\$ 169.49
Special Inventory Tax	<b>589.48010.11589</b>	\$ 0.08
ERRP Fund	590.48010.11590	\$ -
Adult Probation	615.48010.50130	\$ 397.97
Juvenile Fund	640.48010.36030	\$ 384.33
Retiree Health Insurance Fund	701.48010.11701	\$ 3,743.53
Jail Project Fund	756.48010.11756	\$ -
Central Dispatch	802.48010.11802	\$ 3,916.99
<b>Total Primary Account</b>		<u><b>\$ 126,292.62</b></u>
<b>Total Monthly Interest</b>		<u><u><b>\$ 126,292.62</b></u></u>

Summary of Investments Earnings  
Aug-23

Fund	Beginning Balance	Deposits to Wells Fargo	Withdrawals Wells Fargo	Interest Earnings	Month Ending Balance
101	\$ 6,132,482.52	\$ -	\$ -	\$ 25,260.78	\$ 6,157,743.30
105	\$ 337,831.27	\$ -	\$ -	\$ 1,391.59	\$ 339,222.86
220		\$ -	\$ -	\$ -	\$ -
301	\$ 167,431.36	\$ -	\$ -	\$ 689.68	\$ 168,121.04
<b>Total All Accounts</b>	<b>\$ 6,637,745.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,342.05</b>	<b>\$ 6,665,087.20</b>

**Landing Rock-  
Account #01127000265**

General Fund 101 \$ 6,132,482.52 \$ - \$ - \$ 25,260.78 \$ 6,157,743.30  
 General Project Fund 105 \$ 337,831.27 \$ - \$ - \$ 1,391.59 \$ 339,222.86  
 Road and Bridge 220 \$ - \$ - \$ - \$ - \$ -  
 Walker County EMS 301 \$ 167,431.36 \$ - \$ - \$ 689.68 \$ 168,121.04

Interfund transfers \$0

8/1/2023 Interest Summary  
August-23

4.85 APY

Landing Rock-

Account #01127000265

General Fund

General Project Fund

Road and Bridge

Walker County EMS

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Interest

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101.12020.10000 \$ 25,260.78

105.12020.10000 \$ 1,391.59

220.12020.10000 \$ -

301.12020.10000 \$ 689.68

Total Primary Account

---

\$ 27,342.05

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Interfund transfers \$0



**Summary of Investments Earnings  
August-23**

	<b>Fund</b>	<b>Beginning MBIA</b>	<b>Deposits to MBIA</b>	<b>Withdrawals from MBIA</b>	<b>Interest Earnings</b>	<b>Month Ending Balance</b>
<b>MBIA Account TX-01-0435-0001</b>						
General Fund	101	\$ 1,341,325.00	\$ -	\$ -	\$ 6,251.14	\$ 1,347,576.14
General Project Fund	105	\$ 843,622.80	\$ -	\$ -	\$ 3,931.63	\$ 847,554.43
Road and Bridge	220	\$ -	\$ -	\$ -	\$ -	\$ -
Walker County EMS	301	\$ 63,497.86	\$ -	\$ -	\$ 295.93	\$ 63,793.79
County Records M&P	511	\$ -	\$ -	\$ -	\$ -	\$ -
County Clerk Records M&P	515	\$ 69,542.26	\$ -	\$ -	\$ 324.10	\$ 69,866.36
County Clerk Records Archive	516	\$ -	\$ -	\$ -	\$ -	\$ -
District Clerk Rider	519	\$ -	\$ -	\$ -	\$ -	\$ -
Justice Courts Technology	550	\$ -	\$ -	\$ -	\$ -	\$ -
District Attorney Forfeiture	562	\$ -	\$ -	\$ -	\$ -	\$ -
DOJ Equitable Sharing	577	\$ 25,124.98	\$ -	\$ -	\$ 117.10	\$ 25,242.08
Adult Probation - Basic Services	615	\$ 121,220.69	\$ -	\$ -	\$ 564.94	\$ 121,785.63
Adult Probation - Substance Abuse	617	\$ -	\$ -	\$ -	\$ -	\$ -
Juvenile Grant Title IVE	640	\$ -	\$ -	\$ -	\$ -	\$ -
Juvenile Grant - State Aid	641	\$ -	\$ -	\$ -	\$ -	\$ -
Juvenile Grant - Medical Services	644	\$ -	\$ -	\$ -	\$ -	\$ -
Retiree Health Insurance	701	\$ 1,263,728.86	\$ -	\$ -	\$ 5,889.49	\$ 1,269,618.35
Jail Project Fund	756	\$ -	\$ -	\$ -	\$ -	\$ -
Sheriff Commissary	801	\$ -	\$ -	\$ -	\$ -	\$ -
Total Primary Account		\$ 3,728,062.45	\$ -	\$ -	\$ 17,374.33	\$ 3,745,436.78
<b>Total All MBIA Accounts</b>		<b>\$ 3,728,062.45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,374.33</b>	<b>\$ 3,745,436.78</b>

August-23

Average Monthly Yeild

5.4752

Interest

**MBIA Account TX-01-0435-0001**

General Fund	101.12020.10000	\$	6,251.14
General Project Fund	105.12020.10000	\$	3,931.63
Road and Bridge	220.12020.10000	\$	-
Walker County EMS	301.12020.10000	\$	295.93
County Records M&P	511.12020.10000	\$	-
County Clerk Records M&P	515.12020.10000	\$	324.10
County Clerk Records Archive	516.12020.10000	\$	-
District Clerk Rider	519.12020.10000	\$	-
Justice Courts Technology	550.12020.10000	\$	-
District Attorney Forfeiture	562.12020.10000	\$	-
DOJ Equitable Sharing	577.12020.10000	\$	117.10
Adult Probation - Basic Services	615.12020.10000	\$	564.94
Adult Probation - Substance Abuse	617.12020.10000	\$	-
Juvenile Grant Title IVE	640.12020.10000	\$	-
Juvenile Grant - State Aid	641.12020.10000	\$	-
Retiree Health Insurance	701.12020.10000	\$	5,889.49
Juvenile Grant - Medical Services	644.12020.10000	\$	-
Jail Project Fund	756.12020.10000	\$	-
Sheriff Commissary	801.12020.10000	\$	-
<b>Total Primary Account</b>		<b>\$</b>	<b><u>17,374.33</u></b>

Total Monthly Interest

**\$ 17,374.33**



## Extension Activity Report to Commissioners Court

Submitted By: Meredith H. Cryer, Walker County Extension Agent- FCH

RECEIVED

SEP 07 2023

Miles Traveled: 555

WALKER COUNTY  
AGENTS OFFICE

- Agent Cryer attended the 2023 State TAFE 4-H Conference July 31- August 3, 2023 in Kemah, TX hosted by District 9. Agent Cryer served as coordinator for the social event and coordinated decorations for the conference.
- 10 – Walker County Family and Community Health Program Area Committee members met at the Walker County Extension office on August 9, 2023 to discuss the Senior Health Fair Implementation.
- 11– Walker County Childcare Providers attended the CPR and First Aid Certification course on August 10, 2023 at Faith Lutheran School. The program developed by Agent Cryer is a 3-hour hybrid course designed to meet the safety guidelines for Childcare Providers by DSHS.
- 2– Walker County Childcare Providers attended the CPR and First Aid Certification course on August 18, 2023 at the Walker County Extension Office. The program developed by Agent Cryer is a 3-hour hybrid course designed to meet the safety guidelines for Childcare Providers by DSHS.
- 2– Walker County Childcare Providers attended the CPR and First Aid Certification course on August 23, 2023 at Faith Lutheran School. The program developed by Agent Cryer is a 3-hour hybrid course designed to meet the safety guidelines for Childcare Providers by DSHS.
- 114– Walker County 4-H members, parents, and leaders attended the 2023 New Waverly 4-H Kickoff meeting on August 28, 2023 at New Waverly Elementary. Agent Cryer assisted members and parents with 4-H registration for 2023-24.
- 150– Walker County Employees attended a Health Fair at the Walker County Storm Shelter on August 29, 2023. Agent Cryer assisted with planning group to host program.
- 6– Members of the Walker County Leadership Advisory Board met on August 30, 2023 at the Walker County Extension Office to discuss accomplishments of Summer 2023 and proposed county budget.
- Agent Cryer attended the Southeast Region Career Ladder Workshop at Wharton, TX.

# Making a Difference *Walker County*

TEXAS A&M  
**AGRILIFE**  
EXTENSION

## *Extension Newsletter for Commissioners Court*

### ***Overview of major programming efforts of County Agent Jamie Sugg for August:***

8/1-3 Agent assisted with the Texas Association of Extension 4-H Agents state meeting in Kemah

8/7-9 Agent attended the Texas A&M Beef Cattle Shortcourse in College Station

8/12-18 Agent attended the National Association of County Ag Agents meeting in Des Moines, Iowa

8/19 Agent assisted with the Walker County OEM Emergency Preparedness Fair



8/28 Agent assisted with the New Waverly 4-H Informational meeting/sign-up night

8/30 Agent co-hosted the Leadership Advisory Board meeting

8/31 Agent attended the Extension Career Ladder Training in Wharton

**\*\* Agents assisted Clientele via, emails, phones calls, office and site visits**

## Walker County

**TAX LEVY 2021-2022 - CURRENT TAX LEVY 2022-2023**

Month	Prior Adj. Tax Levy 21-22 Yr	Total Collected to Date (Prior Year) 21-22 Yr	Percentage	Current Adj. Tax Levy 22-23 Yr	Total Collected to Date (Current Year22-23)	Percentage Adj. Levy	Percentage Original Levy
October	24,232,143.90	595,136.59	0.0246	26,141,138.89	762,378.65	0.0292	0.0291
November	24,221,523.80	1,917,215.64	0.0792	26,137,188.32	2,276,911.51	0.0871	0.0870
December	24,220,068.83	6,650,318.47	0.2746	26,125,233.91	6,651,028.03	0.2546	0.2541
January	24,220,710.21	18,639,961.58	0.7696	26,100,653.40	20,169,944.40	0.7728	0.7706
February	24,200,713.98	22,315,746.79	0.9221	26,098,452.81	23,909,171.20	0.9161	0.9135
March	24,188,440.95	22,805,074.49	0.9428	26,086,510.71	24,489,345.61	0.9388	0.9356
April	24,184,697.41	23,022,744.88	0.9520	26,087,034.24	24,695,681.04	0.9467	0.9435
May	24,183,857.67	23,203,773.04	0.9595	26,063,398.37	24,918,060.68	0.9561	0.9520
June	24,182,866.07	23,473,703.97	0.9707	26,065,704.35	25,049,619.83	0.9610	0.9570
July	24,170,501.27	23,605,011.02	0.9766	26,061,024.23	25,199,468.24	0.9669	0.9627
August	24,169,854.95	23,656,457.81	0.9788	26,049,513.45	25,453,974.37	0.9771	0.9725
September							

**Planning and Development Dept.**  
**Summary of Receipts and Remittances to County Treasurer**  
**For the Period of 8/1/2023 to 8/31/2023**

<b>Receipts for the Month:</b>				<b>Totals:</b>
	Receipts for Commercial/Multi Structure Permits (w/ OSSF)			\$ 510.00
	Receipts for Development Permit			\$ 5,300.00
	Receipts for Res. Permits (w/ OSSF)			\$ 6,930.00
	Receipts for Upgrade OSSF Res. To Comm. Fee			\$ 300.00
	Receipts for OSSF Sprayfield Modification Fee			\$ 105.00
	Receipts for OSSF Maintenance Inspection Reports			\$ 7,300.00
	Receipts for Overdue OSSF Maint. Insp. Reports			\$ 1,178.00
	Receipts for Overdue OSSF Maint. Contracts			\$ 1,550.00
	Receipts for Res. Re-Insp. Fee			\$ 1,500.00
	Receipts for OSSF Review Fee			\$ 900.00
	Receipts for Per Lot Fee over 4 lots			\$ 2,030.00
	Receipts for Minor Plat Fees			\$ 250.00
	Receipts for Re-Plat Fee			\$ 500.00
	Receipts for 1.5 % Cost of Construction Fee			\$ 46,068.52
	Receipts for 25% Additional Submittal Fees			\$ 3,085.50
	Receipts for Subdv. Variance Request Fee			\$ 600.00
	Receipts for 2.5% Credit Card Use Fee			\$ 403.57
	Subtotal of Revenues for the Month of August 2023:			<b>\$ 78,510.59</b>
	Less Paid by Credit Card:			<b>\$ 16,560.57</b>
	<b>Total to be Remitted to County Treasurer:</b>			<b>\$ 61,950.02</b>
<b>Summary of Deposits/Remittances:</b>				
<b>Receipt Date:</b>	<b>For the Period Date:</b>	<b>Deposit with County Treasurer</b>	<b>Deposit Credit Card Account</b>	<b>Total Deposits / Remittances</b>
8/4/2023	8/1/2023 to 8/3/2023	\$ 950.00	\$ 1,998.49	\$ 2,948.49
8/11/2023	8/4/2023 to 8/9/2023	\$ 19,895.27	\$ 4,263.98	\$ 24,159.25
8/15/2023	8/10/2023 to 8/14/2023	\$ 1,090.00	\$ 994.24	\$ 2,084.24
8/18/2023	8/15/2023 to 8/16/2023	\$ 520.00	\$ 1,183.87	\$ 1,703.87
8/21/2023	8/17/2023 to 8/20/2023	\$ 33,979.75	\$ 240.84	\$ 34,220.59
8/25/2023	8/21/2023 to 8/22/2023	\$ 1,267.00	\$ 968.62	\$ 2,235.62
8/31/2023	8/23/2023 to 8/28/2023	\$ 3,733.00	\$ 2,667.04	\$ 6,400.04
9/1/2023	8/29/2023 to 8/31/2023	\$ 515.00	\$ 4,243.49	\$ 4,758.49
	<b>Total Deposits for the Period - August 2023</b>	<b>\$ 61,950.02</b>	<b>\$ 16,560.57</b>	<b>\$ 78,510.59</b>
	<b>Funds Pending Remittance to Treasurer:</b>	<b>\$ -</b>		

# WALKER COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT

Commissioner's Court Report Calculation Sheet August 10/01/2022 through 08/31/2023

Permit Type	Fee	# Issued	Monthly Balance	New Fiscal Year Totals
**Comm/Multi Family OSSF	\$510.00	1	\$510.00	\$510.00
***Single Family Res. OSSF	\$210.00	33	\$6,930.00	\$63,630.00
Development Permit Fee	\$100.00	53	\$5,300.00	\$53,900.00
Per Sq. Ft. Development Fee	.05 / .015	0	\$0.00	\$17,302.38
OSSF	Half Fee	1	\$105.00	\$1,770.00
OSSF Per Gal. Over 500 Fee	\$0.25	0	\$0.00	\$776.50
Upgrade to Comm. OSSF	\$300.00	1	\$300.00	\$3,620.00
Re-Insp. / Adm'l. Insp Fee	\$125.00	12	\$1,500.00	\$9,500.00
Misc. Map Fee	\$5.00/\$15.00	0	\$0.00	\$0.00
Solid Waste	\$50.00	0	\$0.00	\$0.00
Open Records Request	.10 per page	0	\$0.00	\$0.00
Minor Plat Fee	\$250.00	1	\$250.00	\$4,000.00
Major Plat Fee	\$1000 / \$1000.00	0	\$0.00	\$500.00
Adm'l. Plat Fee	\$50.00	0	\$0.00	\$17,300.00
Adm'l. Lots W/ Roads	\$1.00	0	\$0.00	\$51,686.00
Per Linear Foot of Road Fee		2	\$46,048.52	\$265,332.98
1.5% Cost of Construction Fee		1	\$3,005.50	\$3,085.50
Additional Submittal Fees 25% of original fee		2	\$500.00	\$0,250.00
Re-Plat Fee	\$250.00	3	\$750.00	\$10,000.00
Variance Request Fee	\$200.00	6	\$1,200.00	\$9,750.00
OSSF Subdv. Review Fee	\$150.00	203	\$30,450.00	\$5,400.00
TCEQ Fee For H/C	\$10.00	0	\$0.00	\$10.00
Upgrade Misc.	\$75.00	0	\$0.00	\$70.00
OSSF Process Fee (Insight App.)	\$5.00	1,460	\$7,300.00	\$50,415.00
Overdue Report Fee	\$2.00	593	\$1,176.00	\$20,876.00
Overdue OSSF Contract Fee	\$25.00	0	\$0.00	\$19,925.00
Misc.	\$30.00	0	\$0.00	\$0.00
2.49%	Unpaid Crd Fees	82	\$2,451.67	\$3,471.56
Month End Final Calculations:			\$78,510.59	\$647,632.92

## Additional Information:

Permits Refunded	0
Addresses Issued	40

\*\*\*Special Note: Any entry with the \*\* symbol requires a \$10.00 payment be made to the state for OSSF reasons.

FY Comparison	FY 2021/2022	FY 2020/2021	FY 2019/2020	FY 2018/2019	FY 2017/2018	FY 2016/2017
Total Income for Month - August 2023	\$ 78,510.59	\$ 37,220.12	\$ 45,114.87	\$ 50,398.83	\$ 61,203.69	\$ 25,015.51
Total FY 2022/2023 Income YTD (as of August)	\$ 441,632.92	\$ 871,548.80	\$ 4,487,131.11	\$ 303,703.33	\$ 384,649.19	\$ 1,705,561.00

A vicinity map showing the location of the property. The map is oriented with North at the top. A central point is labeled 'PROPERTY' with a small house icon. To the north of the property is the label 'RIVERSIDE'. To the south is the label 'HUNTSVILLE'. Below the map is the label 'VICINITY MAP'. The map shows a network of roads and a river or waterway flowing from the top right towards the bottom left.

SHEET 1 OF 2



## WALKER COUNTY NOTES:

[illegible]

### ON-SITE SEWAGE FACILITY REVIEW

**ON-SITE SEWAGE FACILITY REVIEW**

Based upon a review of the plan and points as represented by the civil engineer, surveyor, I, the below signed professional, understand, being qualified to make such determinations under these laws, that this plan complies with the requirements of the Water County Sewerage Code, Chapter 205, including but not limited to, the following:

1. The proposed facility is a decentralized on-site sewage facility with the proposed design conforming to all of the requirements of Title 30, 205 TAC and any applicable sub orders.

2. I am aware that Water County, its agents, and assigns bear no responsibility to verify the accuracy or the reliability of the representations, facts or otherwise contained in this plan.

3. I am aware that the documents contained in this plan are not to be used for any other purpose.

Wanda L. [illegible]  
Wanda L. [illegible]  
Wanda L. [illegible]

CERTIFICATION BY THE COUNTY CLERK  
STATE OF TEXAS §

COUNTY OF WALKER

I, Karl A. French, Clerk of the County Court of said County, do hereby certify that the foregoing instrument is correct with its certificate of authentication as Page 23 of 1100 in my office

on the 17th day of August 2023

at 02:46 o'clock P.M. and duly recorded this

on the 17th day of August 2023

at 02:46 o'clock P.M. in the Post Records of said County in

Volume 8, page 32

Karl A. French, Clerk County  
County of Walker, County, Texas

OWNER'S ACKNOWLEDGEMENT AND DEDICATION  
STATE OF TEXAS §  
COUNTY OF WALKER §

The eastern of the certain tract of this Urban District and described in a deed recorded in Volume 2986, page 85 of the Official Public Records of Miami County, Texas, do hereby state that there are no other claims of the certain tract of land and do hereby acknowledge said tract is shown herein, and do hereby warrant it to all other requirements, future action, and do hereby forever conclusively to the public the forest, crops, rights of way, easements and public utilities shown herein for such public purposes as Miami County may deem appropriate and do hereby state that all public roadways and easements as shown on this plat are filed of 1955. That subsection is to be known as Minor Plat of Hector J. Conroy 13.90 Acre Tract.


TO CERTIFY WHICH, WITNESS by my hand this 17<sup>th</sup> day of August, 2023

7610 Fairbrook Dr Apt 505  
Houston, Texas 77086

5. Houston Cherry  
 7610 Fairbrook Dr Apt 505  
 Houston Texas 77086

**NOTARY PUBLIC ACKNOWLEDGEMENT**  
STATE OF TEXAS       §  
COUNTY OF WALKER   §

This instrument was acknowledged before me  
 Dated this 17th day of August, 2023  
 by Heather J. Chavez


 LIBRARY OF CONGRESS  
 Acquisition Service  
 Contact Expires 04/29/2024  
 800.847.6220

Donette C. Slawson  
Notary Public for State of Texas

NOTARY PUBLIC ACKNOWLEDGEMENT  
STATE OF TEXAS  
COUNTY OF WALKER

This instrument was acknowledged before me  
Dated this 15th day of August 20 23  
by Martina P. Chavez

[illegible]

Annette C. Olivier  
Notary Public for State of Texas

### MINOR PLAT APPROVAL

STATE OF TEXAS     §  
COUNTY OF WALKER   §

By authority in Section 3.06 of the Water Utility Ordinance, appearing in the City Code and last amended by the Council of Planning and Development and the County Engineer of Water County, Texas, this Ordinance is signed upon the recommendations of the developers project engineer, previously noted, hereby certifying that the plans and specifications are correct and that this Ordinance is made under their authority and responsibility and should not be moved until the completion of the work herein. Water Utility officials are responsible for the impact of the project on compliance with the water quality standards in the water quality standards in the City Code and the County Engineer of Water County, Texas.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City Engineer and Developer

NOTARY PUBLIC ACKNOWLEDGEMENT  
STATE OF TEXAS    §  
COUNTY OF WALKER   §

This instrument was acknowledged before me on 1st day of August 2023  
at Perkasie, Oliver

Donnell Glover  
County Public - For State of Texas


 NATIONAL AGRICULTURAL LIBRARY  
 United States Department of Agriculture  
 Catalog Number 16-75-2254  
 Accession ID 124878338

MINOR PLAT OF

HECTOR J. CHAVEZ  
13.90 ACRE TRACT

JAMES C. DEWITT SURVEY, A-608  
WALKER COUNTY, TEXAS

MAY 2023

SCALE: 1" = 100 FEET  
 HE McADAMS & SON SURVEYING INC  
 Registered Professional Land Surveyors  
 P.O. Box 5047 Nashville TN 37247  
 TELLS Plot No. 094415

Job No. 23005

SHEET 2 OF 2

**U.S. Department of Health and Human Services**



**NOTICE OF FUNDING OPPORTUNITY**

Fiscal Year 2024

Bureau of Primary Health Care

Health Center Program

**Service Area Competition**

**Funding Opportunity Number:** HRSA-24-069

**Funding Opportunity Types:** Competing Continuation, Competing Supplement, New

**Assistance Listings Number:** 93.224

**Application Due Date in Grants.gov:**

September 18, 2023

**Supplemental Information Due Date in EHBs:** October 18, 2023

Ensure your SAM and Grants.gov registrations and passwords are current immediately!

HRSA will not approve deadline extensions for lack of registration.

Registration in all systems may take up to one month to complete.

**Issuance Date:** July 20, 2023

Julia Tillman and Chrissy James

Public Health Analysts, Bureau of Primary Health Care

Office of Policy and Program Development

Contact: [https://bphccommunications.secure.force.com/ContactBPHC/BPHC\\_Contact\\_Form](https://bphccommunications.secure.force.com/ContactBPHC/BPHC_Contact_Form)

Phone: (301) 594-4300

[Service Area Competition Technical Assistance webpage](#)

See [Section VII](#) for a complete list of agency contacts.

Authority: Section 330 of the Public Health Service (PHS) Act (42 U.S.C. § 254b)



## 508 COMPLIANCE DISCLAIMER

Note: Persons using assistive technology may not be able to fully access information in this file. For assistance, email or call one of the HRSA staff listed in [Section VII. Agency Contacts](#).

## EXECUTIVE SUMMARY

The [Health Resources and Services Administration \(HRSA\)](#) is accepting applications for the fiscal year (FY) 2024 Service Area Competition (SAC) under the Health Center Program. The purpose of this program is to improve the health of the Nation's underserved communities and populations by assuring continued access to comprehensive, culturally competent, high-quality primary health care services.

Funding Opportunity Title:	Service Area Competition (SAC)
Funding Opportunity Number:	HRSA-24-069
Due Date for Applications – <b>Grants.gov</b> :	September 18, 2023 (11:59 p.m. ET)
Due Date for Supplemental Information – <b>HRSA Electronic Handbooks (EHBs)</b> :	October 18, 2023 (5 p.m. ET)
Anticipated FY 2024 Total Available Funding:	Approximately \$235,291,792
Estimated Number and Type of Awards:	Up to 60 grants
Estimated Annual Award Amount:	Varies and is subject to the availability of funds.
Cost Sharing/Match Required:	No
Period of Performance:	April 1, 2024, through March 31, 2027 (up to 3 years)
Eligible Applicants:	Domestic public or private, nonprofit entities, including Tribes and tribal, faith-based, or community-based organizations are eligible.  See <a href="#">Section III.1</a> of this notice of funding opportunity (NOFO) for complete eligibility information.

## **Application Guide**

You (the applicant organization/agency) are responsible for reading and complying with the instructions included in this NOFO and in HRSA's [SF-424 Two-Tier Application Guide](#). Visit [HRSA's How to Prepare Your Application page](#) for more information.

## **Technical Assistance**

Application resources, as well as forms, instructions, samples, and frequently asked questions are available at the [SAC Technical Assistance webpage](#). Refer to "How to Apply for a Grant", available at <https://www.hrsa.gov/grants/apply-for-a-grant>, for general (i.e., not SAC specific) information on a variety of application and submission components.

The HRSA Primary Health Care Digest is a weekly email newsletter containing information and updates pertaining to the Health Center Program, including competitive funding opportunities. Organizations interested in seeking funding under the Health Center Program are encouraged to have several staff subscribe at [https://public.govdelivery.com/accounts/USHHSHRSA/subscriber/new?topic\\_id=USHHSHRSA\\_118](https://public.govdelivery.com/accounts/USHHSHRSA/subscriber/new?topic_id=USHHSHRSA_118).

HRSA-supported Primary Care Associations (PCAs) and/or National Health Center Training and Technical Assistance Partners (NTTAPs) are available to assist you in preparing a competitive application. For a listing of HRSA-supported PCAs and NTTAPs, refer to [HRSA's Strategic Partnerships webpage](#).

## **Other Federal Benefits**

Other federal benefits are described in [Section VIII](#).

## **Summary of Changes since the FY 2023 SAC Funding Opportunity**

- The NOFO describes updated pre-award processes for competing continuation or competing supplement applicants that have areas of non-compliance with Health Center Program requirements identified during their SAC application review. See [Section V.2](#) for details.
- The NEED section of the Project Narrative includes added requirements for new and competing supplement applicants to describe how the size and boundaries of the proposed/announced service area ensure access and eliminate barriers.
- The GOVERNANCE section of the Project Narrative includes a question for competing supplement applicants to describe how board composition accurately reflects the community and target population for the service area.

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# I. Program Funding Opportunity Description

## 1. Purpose

This notice announces the opportunity to apply for funding under the Health Center Program's Service Area Competition (SAC). The Health Center Program supports domestic public or private, nonprofit community-based and patient-directed organizations that provide primary health care services to the Nation's medically underserved populations. The purpose of the SAC notice of funding opportunity (NOFO) is to ensure continued access to comprehensive, culturally competent, high-quality primary health care services for communities and [populations](#) currently served by the Health Center Program.

## 2. Background

The Health Center Program is authorized by section 330 of the Public Health Service (PHS) Act, as amended ([42 U.S.C. § 254b](#)). Through the SAC, organizations compete for Health Center Program operational support to provide comprehensive primary health care services to defined service areas and patient populations already being served by the Health Center Program.

Service areas and target populations listed in the [Service Area Announcement Table](#) (SAAT) are currently served by Health Center Program award recipients whose periods of performance end in FY 2024. You must demonstrate how you will make primary health care services accessible in an announced service area, including the provision of services to the [SAAT](#) Patient Target and population type(s) for which funding is available. Only one award will be given to provide services for each announced service area.

## Funding Requirements

Your application must document an understanding of the need for primary health care services in the service area and propose a comprehensive plan that demonstrates compliance with the Health Center Program requirements.<sup>1</sup> The plan must ensure the availability and accessibility of primary health care services to all individuals in the service area and target population, regardless of ability to pay. Your plan must include collaborative and coordinated delivery systems for the provision of health care to the underserved.

If you are a [new or competing supplement applicant](#), you must demonstrate readiness to meet the following requirements:

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<sup>1</sup> Requirements are stated in 42 U.S.C. § 254b (section 330 of the PHS Act) and corresponding program regulations (42 CFR parts 51c and 56), and are reflected in the Health Center Program Compliance Manual ([Compliance Manual](#)).

- Within 120 days of release of the Notice of Award (NoA), all proposed sites (as noted on [Form 5B: Service Sites](#) and described in the [Project Narrative](#)) must have the necessary staff and providers in place to begin operating and delivering services as described on [Form 5A: Services Provided](#) and in the [Project Narrative](#) and [Attachment 12: Operational Plan](#).<sup>2</sup>
- Within 1 year of release of the NoA, all proposed sites on [Form 5B: Service Sites](#) must be open for the proposed hours of operation, with services as indicated on [Form 5A: Services Provided](#) delivered in a manner that will support the provision of care to the number of patients listed on [Form 1A: General Information Worksheet](#).

HRSA expects SAC award recipients to make every reasonable effort to provide services to the number of unduplicated patients projected to be served on [Form 1A: General Information Worksheet](#) in calendar year 2025. HRSA will track progress toward meeting the total unduplicated patient projection in calendar year 2025 (the patient projection from this application, plus other patient projections from funded supplemental applications for which the projections can be monitored in calendar year 2025) using the Uniform Data System (UDS) report. For more information, visit the [Patient Target FAQs](#). **If you do not serve the number of patients projected in calendar year 2025, funding for the service area in the next competed SAC may be reduced.**

Applicants for Health Care for the Homeless (HCH) and Public Housing Primary Care (PHPC) funding must use such grant funding to supplement, and not supplant, the expenditures of the health center and the value of in-kind contributions for the delivery of services to these populations. In accordance with this requirement, New and Competing Supplement applicants requesting funding for the first time to serve individuals experiencing homelessness (330(h) funding) and/or individuals in public housing (330(i) funding) must demonstrate that by receiving these funds, they will increase the level of services provided to these populations.

HRSA assesses health centers for Health Center Program compliance on a regular basis, including via SAC application reviews. Health Centers must demonstrate compliance with the program requirements either by submitting documentation as described in the Demonstrating Compliance sections of the [Compliance Manual](#), or by the health center proposing an alternative means of demonstrating compliance with the specified requirements, which would include submitting an explanation and documentation that explicitly demonstrates compliance. All responses to conditions are subject to review and approval by HRSA. Failure to fulfill applicable SAC funding and Health Center Program requirements may jeopardize Health Center Program grant funding per Uniform Guidance [2 CFR Part 200](#), as codified by the United States Department of Health and Human Services (HHS) at [45 CFR Part 75](#). If you fail to

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<sup>2</sup> HRSA may release NoAs up to 60 days prior to the period of performance start date.

resolve conditions through the progressive action process outlined in [Chapter 2: Health Center Program Oversight](#) of the [Compliance Manual](#) HRSA will withdraw support through termination of the award.

You must attest on the [Summary Page](#) form that if you receive a 1-year period of performance (see details in the [Period of Performance Length Criteria](#) section), you will submit a Compliance Achievement Plan for HRSA approval within 120 days of release of the SAC NoA. If you do not provide the required attestation, HRSA will not award grant funding. If you receive a 1-year period of performance and you do not submit the required Compliance Achievement Plan within 120 days of release of the SAC NoA or demonstration of good cause as to why you have not submitted the Compliance Achievement Plan<sup>3</sup>, HRSA will withdraw support through termination of the award.

HRSA will not award funding under this NOFO for a third consecutive 1-year period of performance unless the Health Center Program determines that the health center is in compliance with all program requirements (see the [Period of Performance Length Criteria](#) section for details).

Service areas where the current award recipient is in a 1-year period of performance are highlighted in the [SAAT](#). The SAAT distinguishes between first and second consecutive 1-year periods of performance. This distinction is necessary because a service area where the current award recipient is in a second consecutive 1-year period of performance is in jeopardy of having a gap in Health Center Program funding and services if HRSA does not receive an eligible, fundable application.

Failure to verify that all sites are operational within 120 days of the release of the NoA will also result in the placement of a condition of award, with 180 days for resolution. If you fail to successfully resolve this site-related condition within the specified time frame, HRSA may withdraw support through termination of all, or part, of the SAC grant award.

In addition to the general Health Center Program requirements discussed above, specific requirements for funding under each population type are outlined below.

#### COMMUNITY HEALTH CENTER (CHC) APPLICANTS:

- Ensure compliance with PHS Act section 330(e) and program regulations, requirements, and policies.
- Provide a plan that ensures the availability and accessibility of required primary health care services<sup>4</sup> to underserved populations in the service area.

#### MIGRANT HEALTH CENTER (MHC) APPLICANTS:

- Ensure compliance with PHS Act section 330(g); and, as applicable, section 330(e), program regulations, requirements, and policies.

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<sup>3</sup> Refer to Section 330(e)(1)(B) of the PHS Act.

<sup>4</sup> Refer to the [Service Descriptors for Form 5A: Services Provided](#), for details regarding required primary health care services.

- Provide a plan that ensures the availability and accessibility of required primary health care services to migratory and seasonal agricultural workers and their families in the service area, which includes:
  - Migratory agricultural workers who are individuals whose principal employment is in agriculture, who have been so employed within the last 24 months, and who establish for the purposes of such employment a temporary abode;
  - Seasonal agricultural workers who are individuals whose principal employment is in agriculture on a seasonal basis and who do not meet the definition of a migratory agricultural worker;
  - Individuals who are no longer employed in migratory or seasonal agriculture because of age or disability who are within such catchment area; and/or
  - Family members of the individuals described above.

**NOTE:** Agriculture refers to farming in all its branches (Section 330(g) of the PHS Act), as defined by the North American Industry Classification System under codes 111, 112, 1151, and 1152 (48 CFR § 219.303).

#### HEALTH CARE FOR THE HOMELESS (HCH) APPLICANTS:

- Ensure compliance with PHS Act section 330(h); and, as applicable, section 330(e), program regulations, requirements, and policies.
- Provide a plan that ensures the availability and accessibility of required primary health care services to individuals:
  - Who lack housing (without regard to whether the individual is a member of a family);
  - Whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations;
  - Who reside in transitional housing;
  - Who reside in permanent supportive housing or other housing programs that are targeted to homeless populations; and/or
  - Who are children and youth at risk of homelessness, homeless veterans, and veterans at risk of homelessness.
- Provide substance use disorder services.

#### PUBLIC HOUSING PRIMARY CARE (PHPC) APPLICANTS:

- Ensure compliance with PHS Act section 330(i); and, as applicable, section 330(e), program regulations, requirements, and policies.
- Provide a plan that ensures the availability and accessibility of required primary health care services to residents of public housing and individuals living in areas immediately accessible to public housing. Public housing includes public housing agency-developed, owned, or assisted low-income housing, including mixed finance projects, but excludes housing units with no public housing agency support other than Section 8 housing vouchers.<sup>5</sup>

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<sup>5</sup> For the purpose of funding under section 330(i) of the PHS Act, and as presented in the [Glossary](#) of the [Compliance Manual](#), "public housing" is defined in 42 U.S.C. § 1437a(b)(1).

- Consult with residents of the proposed public housing sites regarding the planning and administration of the program.

## **II. Award Information**

### **1. Type of Application and Award**

Types of applications sought:

- Competing continuation – A current Health Center Program award recipient whose period of performance ends March 31, 2024 and that seeks to continue serving its current service area.
- New – An organization that is not currently funded through the Health Center Program that seeks to serve an announced service area through the proposal of one or more permanent service delivery sites.<sup>6</sup>
- Competing supplement – A current Health Center Program award recipient that seeks to serve an announced service area through the addition of one or more new permanent service delivery sites within the announced service area in addition to its current service area.

HRSA will provide funding in the form of a grant.

### **2. Summary of Funding**

HRSA estimates approximately \$235,291,792 to be available annually to fund 60 recipients. The actual amount available will not be determined until enactment of the final FY 2024 federal appropriation. You may apply for a ceiling amount of up to the Total Funding listed in the [SAAT](#) for the proposed service area in total cost annually (reflecting direct and indirect costs) per year. This program notice is subject to the appropriation of funds and is a contingency action taken to ensure that, should funds become available for this purpose, HRSA can process applications and award funds appropriately.

The period of performance is April 1, 2024 through March 31, 2027 (up to 3 years). Funding beyond the first year is subject to the availability of appropriated funds for the Health Center Program in subsequent fiscal years, satisfactory progress, and a decision that continued funding is in the best interest of the Federal Government.

You must propose to serve at least 75 percent of the [SAAT](#) Patient Target in calendar year 2025 (January 1 through December 31, 2025). If you propose to serve fewer than the total number of patients indicated in the [SAAT](#), the request for federal funding on the SF-424A and Budget Narrative must reflect the required reductions noted below. If you

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<sup>6</sup> A Health Center Program look-alike must apply as a “new” applicant.



do not reduce the funding request as noted below, HRSA will reduce the award accordingly. A [funding calculator](#) is available to help you determine if a funding reduction is required.

**Table 1: Funding Reduction by Patients Projected to Be Served**

<b>Patient Projections Compared to SAAT Patient Target</b>	<b>Funding Request Reduction</b>
95-100% of patients listed in the <a href="#">SAAT</a>	No reduction
90-94.9% of patients listed in the <a href="#">SAAT</a>	0.5% reduction
85-89.9% of patients listed in the <a href="#">SAAT</a>	1% reduction
80-84.9% of patients listed in the <a href="#">SAAT</a>	1.5% reduction
75-79.9% of patients listed in the <a href="#">SAAT</a>	2% reduction
< 75% of patients listed in the <a href="#">SAAT</a>	Not eligible for funding

The amount of funds awarded in any fiscal year may not exceed the costs of health center operations for the budget period less the total of state, local, and other operational funding provided to the center and the fees, premiums, and third-party reimbursements, which the center may reasonably be expected to receive for its operations in the fiscal year. Health Center Program award funds must be used in compliance with applicable federal statutes, regulations, and the terms and conditions of the federal award. Nongrant funds from state, local and other operational funding provided to the center and from fees, premiums, and third-party reimbursements, which the center may reasonably be expected to receive for its operations in the fiscal year shall be used as permitted under section 330 of the PHS Act and may be used for such other purposes as are not specifically prohibited under section 330, if such use furthers the objectives of the project.<sup>7</sup>

Note: The federal cost principles apply to use of grant funds, but do not apply to use of nongrant funds.

All HRSA awards are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at [45 CFR Part 75](#). See [Section IV.2.iii](#) for instructions on the development of the application budget.

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<sup>7</sup> Section 330(e)(5)(D) of the PHS Act.

### III. Eligibility Information

#### 1. Eligible Applicants

- 1) You must be a domestic public or private, nonprofit entity, as demonstrated through the submission of the Evidence of Non-profit/Public Center Status ([Attachment 11](#)), outlined in [Section IV.2.vi](#).<sup>8</sup> Faith-based and community-based organizations, Tribes, and tribal organizations are eligible to apply.<sup>9</sup>
- 2) You must propose in the [RESPONSE](#) section of the Project Narrative to operate a health center that makes all required primary health care services (see footnote 4) available and accessible in the service area, either directly or through established arrangements, without regard for ability to pay. You may **not** propose to provide **ONLY** a single service or any subset of the required primary health care services.
- 3) You must propose on [Form 5A: Services Provided](#) to make General Primary Medical Care available directly (Column I) and/or through formal written contractual agreements in which the health center pays for the service (Column II).
- 4) You must provide continuity of services, ensuring availability and accessibility of services to residents of the service area, by proposing to serve an announced service area, as well as:
  - a) **Patients:** The total number of unduplicated patients that you project to serve in calendar year 2025 (January 1 – December 31, 2025) as entered on [Form 1A: General Information Worksheet](#) must be at least 75 percent of the [SAAT](#) Patient Target.
  - b) **Services:** You must project patients on [Form 1A: General Information Worksheet](#) for each Service Type (e.g., Medical, Mental Health, Enabling) listed for the service area in the [SAAT](#).
  - c) **Service Area:** If you are a **new or competing supplement applicant**, you must enter Service Area Zip Codes on [Form 5B: Service Sites](#) for service delivery sites (administrative-only sites will not be considered) that:<sup>10</sup>
    - Include a combination of [SAAT](#) Service Area Zip Codes where zip code patient percentages total at least 75 percent of the current patients served; or

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<sup>8</sup> Only public agency health centers can demonstrate compliance with governance requirements through a co-applicant structure. A co-applicant is the established body that serves as the health center's governing board when the public agency cannot meet the Health Center Program governing board requirements directly (Section 330(r)(2)(A) of the Public Health Service Act). However, status as a co-applicant is limited to this purpose and does not confer awardee rights to the co-applicant organization.

<sup>9</sup> Refer to [Chapter 1: Health Center Program Eligibility](#) of the [Compliance Manual](#).

<sup>10</sup> HRSA considers service area overlap when making funding determinations for new or competing supplement applicants if zip codes are proposed on [Form 5B: Service Sites](#) beyond those listed in the [SAAT](#). For more information about service area overlap, refer to [Policy Information Notice 2007-09](#).

- Include all [SAAT](#) Service Area Zip Codes for the proposed service area, if the sum of all zip code patient percentages is less than 75 percent of the current patients served.
- d) **Populations:** You must propose to serve all population types listed in the [SAAT](#) (i.e., CHC, MHC, HCH, and/or PHPC) and maintain the funding distribution from the [SAAT](#) in the federal funding request on the [SF-424A](#). You may not add new population types (those noted in the [SAAT](#) with \$0 in funding).
- 5) If you are a **new or competing supplement applicant**, you must propose at least one new full-time (operational 40 hours or more per week) permanent, fixed building service site on [Form 5B: Service Sites](#).<sup>11, 12</sup> You must provide a verifiable street address for each proposed site on [Form 5B: Service Sites](#).
- 6) You must propose to provide access to services for all individuals in the service area and target population, as described in the [RESPONSE](#) section of the Project Narrative. In instances where one or more services will be provided at a location that targets a sub-population (e.g., a school-based site that targets school-aged children), you must ensure that all health center services will be made available and accessible to others who seek services at the proposed site(s). You may **not** propose to serve **only** a single sub-population.
- 7) *PUBLIC HOUSING PRIMARY CARE APPLICANTS:* If you are a **new or competing supplement applicant** applying for 330(i) funding, you must demonstrate that you have consulted with residents of public housing in the preparation of the SAC application. You must also ensure ongoing consultation with the residents regarding the planning and administration of the health center, as documented in the [COLLABORATION](#) section of the Project Narrative.
- 8) *HEALTH CARE FOR THE HOMELESS AND PUBLIC HOUSING PRIMARY CARE APPLICANTS:* If you are a new or competing supplement applicant applying for 330(h) or 330(i) funding for the first time, you must attest on the [Summary Page](#) that you will use this funding to supplement, and not supplant, the expenditures of the health center and the value of in-kind contributions for the delivery of services to these populations.

## 2. Cost Sharing/Matching

Cost sharing/matching is not required for this program.

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<sup>11</sup> [Policy Information Notice 2008-01](#): Defining Scope of Project and Policy for Requesting Changes describes and defines the term “service sites.”

<sup>12</sup> If you propose to serve only migratory and seasonal agricultural workers, you may propose a full-time seasonal (rather than permanent) service site.

### 3. Other

HRSA will not consider an application for funding if it contains any of the non-responsive criteria below:

- Exceeds the funding ceiling amount (the amount of Total Funding available in the [SAAT](#)) on the SF-424A and Budget Narrative.
- Does not include all documents indicated as “required for completeness” in [Section IV.2.ii](#) and [Section IV.2.vi](#). This includes the [Project Narrative](#), as well as Attachments [6: Co-Applicant Agreement](#) (as applicable) and [11: Evidence of Nonprofit or Public Center Status](#).
- Applicant organization (as listed on the SF-424) does not propose to perform a substantive role in the project (consistent with application components, such as the [Budget Narrative](#), [Attachment 2: Bylaws](#), and [Form 8: Health Center Agreements](#) and its attachments). **Note:** Evidence that the applicant organization is performing a substantive role in the delivery of health services may include, but is not limited to, providing general primary medical care directly through the applicant organization’s employees and sites. Applications in which the applicant organization proposes to perform a substantive role in the project in addition to conducting a portion of the project through a subrecipient arrangement are allowable.
- Fails to satisfy the deadline requirements referenced in [Section IV.4](#).

### Multiple Applications

Multiple applications from an organization with the same [Unique Entity Identifier](#) (UEI) are allowed if the applications propose to serve different service areas announced under this notice. If you plan to apply to serve two or more service areas announced under this NOFO, you **must** contact the SAC Team through the [BPHC Contact Form](#) for guidance.

HRSA will only accept and review your first validated electronic submission under the correct funding opportunity number, in Grants.gov. Applications submitted after the first submission will be marked as duplicates and considered ineligible for review. If you wish to change attachments submitted as part of your Grants.gov application, you may do so in the [HRSA Electronic Handbooks \(EHBs\)](#) application phase.

## IV. Application and Submission Information

### 1. Address to Request Application Package

HRSA **requires** you to apply electronically through Grants.gov and the EHBs. You must use a two-phase submission process associated with this NOFO and follow the directions provided at [Grants.gov: HOW TO APPLY FOR GRANTS](#) and the EHBs.

- **Phase 1 – Grants.gov** – Required information must be submitted and validated via Grants.gov with a due date of **September 18, 2023** at 11:59 p.m. ET; and
- **Phase 2 – EHBs** – Supplemental information must be submitted via EHBs with a due date of **October 18, 2023** at 5 p.m. ET.

**Only applicants who successfully submit the workspace application package associated with this NOFO in Grants.gov (Phase 1) by the due date may submit the additional required information in EHBs (Phase 2).**

The NOFO is also known as “Instructions” on Grants.gov. You must select “Subscribe” and provide your email address for HRSA-24-069 in order to receive notifications, including modifications, clarifications, and/or republications of the NOFO on Grants.gov. You will also receive notifications of documents placed in the RELATED DOCUMENTS tab on Grants.gov that may affect the NOFO and your application. *You are ultimately responsible for reviewing the [For Applicants](#) page for all information relevant to this NOFO.*

### 2. Content and Form of Application Submission

#### Application Format Requirements

Section 5 of HRSA’s [SF-424 Two-Tier Application Guide](#) provides general instructions for the budget, budget narrative, staffing plan and personnel requirements, assurances, and certifications. You must submit the information outlined in Application Guide in addition to the program-specific information below. You are responsible for reading and complying with the instructions included in this NOFO and HRSA’s [SF-424 Two-Tier Application Guide](#). You must submit the application in the English language and budget figures expressed in U.S. dollars ([45 CFR § 75.111\(a\)](#)).

The following application components must be submitted in Grants.gov:

- Application for Federal Assistance (SF-424)
- Project Abstract Summary form
- Project/Performance Site Locations (Enter information for the site that you consider to be your primary service delivery site.)
- Grants.gov Lobbying Form
- Key Contacts

The following application components must be submitted in EHBs:

- Project Narrative
- Budget Information – Non-Construction Programs (SF-424A)
- Budget Narrative and Table of Personnel Paid with Federal Funds
- Program-Specific Forms
- Attachments

See Section 9.5 of HRSA's [SF-424 Two-Tier Application Guide](#) for the Application Completeness Checklist to assist you in completing your application.

### **Application Page Limit**

The total of uploaded pages that count toward the page limit shall be no more than **160 pages** when we print them. HRSA will not review any pages that exceed the page limit. Using the pages within the page limit, HRSA will determine eligibility using [Section III. Eligibility Information](#) of the NOFO.

These items don't count toward the page limit:

- Standard OMB-approved forms you find in the NOFO's workspace application package
- Abstract (standard form (SF) "Project Abstract Summary")
- Indirect Cost Rate Agreement
- Proof of non-profit status (if it applies)
- Attachment 6: Co-Applicant Agreement (if it applies)

If there are other attachments that do not count toward the page limit, this will be clearly marked in [Section IV.2.vi Attachments](#).

If you use an OMB-approved form that isn't in the **HRSA-24-069** workspace application package, it may count toward the page limit. We recommend you only use Grants.gov and EHBs workspace forms related with this NOFO to avoid going over the page limit.

**Applications must be complete and validated by Grants.gov under HRSA-24-069 before the [deadline](#).**

### **Debarment, Suspension, Ineligibility, and Voluntary Exclusion Certification**

- 1) You certify on behalf of the applicant organization, by submission of your proposal, that neither you nor your principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- 2) Failure to make required disclosures can result in any of the remedies described in [45 CFR § 75.371](#), including suspension or debarment. (See also 2 CFR Parts 180 and 376, and 31 U.S.C. § 3354.)

- 3) If you are unable to attest to the statements in this certification, you must include an explanation in [Attachment 13: Other Relevant Documents](#).

See Section 5.1.viii of HRSA's [SF-424 Two-Tier Application Guide](#) for additional information on all certifications.

### Program-Specific Instructions

In addition to application requirements and instructions in Sections 4 and 5 of HRSA's [SF-424 Two-Tier Application Guide](#) (including the budget, budget narrative, staffing plan and personnel requirements, assurances, certifications, and abstract), include the following:

**i. Project Abstract** (*Submit in Grants.gov*)

Use the Standard OMB-approved Project Abstract Summary Form that is included in the workspace application package. Do not upload the abstract as an attachment or it may count toward the page limit. For information required in the Project Abstract Summary Form, see Section 5.1.ix. of HRSA's [SF-424 Two-Tier Application Guide](#).

Additionally, include the proposed service area identification number (ID), city, and state (available in the [SAAT](#)); and the total number of unduplicated patients that you project to serve in calendar year 2025.

### NARRATIVE GUIDANCE

To ensure that you fully address the review criteria, the table below provides a crosswalk between the narrative language and where each section falls within the review criteria. Any forms or attachments referenced in a narrative section may be considered during the objective review.

Narrative Section, Forms, and Attachments <sup>13</sup>	Review Criteria
Need section of the Project Narrative	(1) Need
Response section of the Project Narrative Attachment 10: Sliding Fee Discount Schedule Attachment 12: Operational Plan	(2) Response
Collaboration section of the Project Narrative	(3) Collaboration

<sup>13</sup> Forms and attachments in the table are included within a specific review criteria element. All forms and attachments referenced throughout the NOFO will be considered during application review.



<b>Narrative Section, Forms, and Attachments<sup>13</sup></b>	<b>Review Criteria</b>
Evaluative Measures section of the Project Narrative	(4) Evaluative Measures
Resources/Capabilities section of the Project Narrative Form 8: Health Center Agreements	(5) Resources/Capabilities
Governance section of the Project Narrative Form 6B: Request for Waiver of Board Member Requirements	(6) Governance
Support Requested section of the Project Narrative SF-424A Budget Narrative	(7) Support Requested

**ii. Project Narrative** *(Submit in EHBs – required for completeness)*

This section provides a comprehensive framework and description of all aspects of the proposed project. It should be succinct, self-explanatory, **consistent with forms and attachments**, and organized in alignment with the sections and numbering format below so that reviewers can understand the proposed project and, where applicable, HRSA can assess compliance with Health Center Program requirements, consistent with the [Compliance Manual](#).

The application content that HRSA will use, in whole or in part, in the SAC-based assessment of compliance is noted with a bolded, underlined asterisk (**\***). Refer to the SAC Compliance Assessment Guide at the [SAC Technical Assistance webpage](#) for the specific [Compliance Manual](#) chapters and elements that relate to items with a bolded, underlined asterisk.

Successful applications will contain the information below. Use the following section headers for the Project Narrative: Need, Response, Collaboration, Evaluative Measures, Resources/Capabilities, Governance, and Support Requested.

If you are a **competing continuation applicant**, ensure that the Project Narrative reflects your approved scope of project. You must request any needed changes in scope separately through EHBs.<sup>14</sup>

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<sup>14</sup> Refer to the [Scope of Project](#) guidance for details.



If you are a **new applicant**, ensure that the Project Narrative reflects your entire proposed project for the proposed service area.

If you are a **competing supplement applicant**, ensure that the Project Narrative reflects the proposed project for the announced service area. In addition to the required new full-time site, you may propose additional new sites, and include current sites in scope if they will provide services to the new patients in the announced service area. You may reference current services, policies, procedures, and capacity (e.g., experience, resources) to the extent that they relate to the announced service area.<sup>15</sup>

**NEED** – Corresponds to [Section V.1 Review Criterion 1: NEED](#)

Information provided in the NEED section must:

- Serve as the basis for, and align with, the activities and goals described throughout the application.
  - Be used to inform and improve the delivery of health center services.
- 1) Describe the proposed service area (consistent with [Attachment 1: Service Area Map and Table](#)), including:
    - a) The service area boundaries.
    - b) If it is located in an [Opportunity Zone](#) (if applicable).<sup>16</sup>
    - c) If you are a:
      - **New or competing supplement applicant:** How you determined and intend to annually review the proposed service area, including the zip codes listed on [Form 5B: Service Sites](#), based on where the proposed patients reside. Such explanation should include how the boundaries of the proposed (or combined announced and currently funded, for a competing supplement applicant) service area 1) ensure that the services provided are available and accessible to the residents of the area, 2) ensure that the boundaries conform, to the extent practicable, to relevant boundaries of political subdivisions, school districts, and areas served by Federal and State health and social service programs; and 3) eliminate, to the extent possible, barriers to access.
      - **Competing continuation applicant:** How you annually review and, if necessary, update your service area based on where patients reside. Such updates should be consistent with data reported in the Uniform Data System (UDS) (e.g., service area zip codes listed on [Form 5B: Service Sites](#) represent those where 75 percent of current patients reside).

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<sup>15</sup> If a competing supplement's application is successful, the resulting service area will include both the announced service area and the currently funded service area.

<sup>16</sup> The lists of Qualified Opportunity Zones are available at IRS Notices [2018-48](#) and [2019-42](#).

- 2) Describe your process for assessing proposed service area/target population need,<sup>17</sup> including:
  - a) How often you conduct or update the needs assessment.
  - b) How you use the results to inform and improve service delivery.
  - c) Using and citing current data (including data for each special population (MHC, HCH, PHPC) identified in the [SAAT](#), if applicable), address the following:
    - Factors associated with access to care and health care utilization (e.g., geography, transportation, occupation, transience, unemployment, income level, educational attainment).
    - Any unique health care needs or characteristics that impact health status (e.g., language barriers, food insecurity, housing insecurity, financial strain, lack of transportation, neighborhood and the built environment, environmental issues/changes, intimate partner violence, human trafficking).<sup>18</sup>
- 3) Describe how the COVID-19 public health emergency impacted service area/target population need.

**RESPONSE** – Corresponds to [Section V.1 Review Criterion 2: RESPONSE](#)

- 1) Describe how you provide access to all required and proposed additional services (consistent with [Form 5A: Services Provided](#)), including how you will address health care access and utilization barriers (e.g., geography, transportation, occupation, transience, unemployment, income level, educational attainment) and other factors that impact health status (e.g., language barriers, food insecurity, housing insecurity, financial strain, lack of transportation, neighborhood and the built environment, environmental issues/changes, intimate partner violence, human trafficking).

**Note:** If you are requesting HCH funding, you must provide substance use disorder services (documented on [Form 5A: Services Provided](#)) to this population directly (Column I) and/or through contractual agreement (Column II).

- 2) Describe how the proposed service delivery sites on [Form 5B: Service Sites](#) assure the availability and accessibility of services (consistent with [Form 5A: Services Provided](#)) within the proposed service area, relative to where the target population lives and works (e.g., areas immediately accessible to public housing for health centers targeting residents of public housing). Specifically address:

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<sup>17</sup> In addition to your needs assessment, the Service Area Status (SAS) can be useful in understanding service area need. SAS describes the health, social, and economic status of a health center's service area using a standardized methodology and public data sources. See the [Health Center Program Strategic Initiatives webpage](#) for details.

<sup>18</sup> Social determinants of health (SDOH) include factors like socioeconomic status, neighborhood and physical environment, social support networks, community violence, and intimate partner violence. SDOH affect a wide range of health, functioning, and quality-of-life outcomes and risks. Addressing SDOH, such as intimate partner violence, is a HRSA objective to improve the health and well-being of individuals and the communities in which they reside.

- a) Access barriers (e.g., distance or travel time for patients, physical geographic barriers, residential patterns, economic and social groupings).
  - b) How the following service delivery site factors facilitate access: total number and type (e.g., fixed, mobile, school-based), hours of operation, and overall location (e.g., proximity to public housing). **Note:** Ensure information aligns with [Form 5B: Service Sites](#).
  - c) **If you are a competing supplement applicant:** If the proposed service area is not contiguous with the current Health Center Program service area for which you are funded, explain how all required and additional services will be made accessible to all patients in the resulting combined service area that will include both the announced service area and your currently funded service area.<sup>19</sup>
- 3) Describe how you educate patients on affordable insurance options, including how you inform them of third-party coverage options (e.g., determine their eligibility for federal, state, and local programs that provide support for medical and enabling services; information to support patients' informed decision making, including potential out-of-pocket costs), and provide enrollment assistance.
- 4) Describe your communication tools and protocols, referral processes, and electronic exchange of patient health records that facilitate continuity of care, including:
- a) Hospital admitting privileges.
  - b) Receipt, follow-up, and recording of medical information from referral sources.
  - c) Follow-up for patients who are hospitalized or visit a hospital's emergency department.
- 5)   \* Describe the following aspects of the sliding fee discount program (SFDP) policies to complement the more specific information you will provide in your sliding fee discount schedule (SFDS) attachment to document that both your SFDP and SFDS are compliant with all Health Center Program requirements:
- a) How they apply uniformly to all patients.
  - b) Definitions of income and family
  - c) They align with the current Federal Poverty Guidelines<sup>20</sup> (FPG).
  - d) Methods for assessing all patients for sliding fee discount eligibility based only on income and family size.
  - e) How the structure of each SFDS ensures that patient charges are adjusted based on ability to pay (consistent with [Attachment 10: Sliding Fee Discount Schedule](#)).

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<sup>19</sup> HRSA may not fund an application for an announced service area if the applicant would not make services available and accessible to residents of the area, if the service area would not conform to relevant boundaries of political subdivisions, school districts, and areas served by federal and State health and social service programs, and if the service area would not eliminate barriers to access. See [Chapter 3: Needs Assessment](#) of the Compliance Manual.

<sup>20</sup> In assessing compliance with sliding fee discount requirements, HRSA will take into consideration that the FPG may have been updated during the SAC open application period.

- f) If you have a nominal charge<sup>21</sup> for patients with incomes at or below 100 percent of the current FPG,<sup>22</sup> whether the nominal charge: (1) is flat, (2) is set at a level that is nominal from the perspective of the patient, and (3) does not reflect the actual cost of the service being provided. State if you do not have a nominal charge for patients with incomes at or below 100 percent of FPG.
- 6) Describe how you determined the number of:
    - a) Unduplicated patients that you project to serve in calendar year 2025, as documented on [Form 1A: General Information Worksheet](#).
    - b) Patients that you project for each service type, as documented on [Form 1A: General Information Worksheet](#), in alignment with the services currently provided in the service area (as listed in the Service Type column of the [SAAT](#)).

Include how these projections took into consideration recent or potential changes in the local health care landscape and resulting impacts to patient health (e.g., after-effects of the COVID-19 public health emergency, potential changes in insurance coverage), organizational structure, and/or workforce.

- 7) **New or competing supplement applicants only:** Describe plans to minimize disruption for patients (as noted in the [SAAT](#)) that may result from transition of the award to a new recipient (consistent with [Attachment 12: Operational Plan](#)).<sup>23</sup>

***COLLABORATION*** – Corresponds to [Section V.1 Review Criterion 3: COLLABORATION](#)

- 1)    \* Describe efforts to collaborate with other providers or programs in the service area (consistent with [Attachment 1: Service Area Map and Table](#)), including local hospitals, specialty providers, and social service organizations (including those that serve special populations), to provide access to services not available through the health center, to support:
  - a) Continuity of care across community providers.
  - b) Access to other health or community services that impact the patient population.
  - c) A reduction in the use of hospital emergency departments for non-urgent health care.

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<sup>21</sup> Nominal charges are not minimum fees, minimum charges, or co-pays. See [Chapter 9: Sliding Fee Discount Program](#) of the Compliance Manual.

<sup>22</sup> FPG are available at <https://aspe.hhs.gov/poverty-guidelines>.

<sup>23</sup> The current award recipient's health center sites do not transfer to the new awardee, unless the organizations have entered into agreements for this type of transfer. Regulations concerning record-keeping and disposition and transfer of equipment are found at [45 CFR § 75.320\(e\)](#). **Note:** If a new or competing supplement applicant is awarded a service area through this NOFO, HRSA may consider a request by the current award recipient for up to a 120-day period of performance extension, with a commensurate level of funding, to support the orderly phase-out of grant activities and transition of patients, as appropriate.

- 2)   \* Describe and document in [Attachment 9: Collaboration Documentation](#) efforts to coordinate and integrate your activities with other federally-funded entities, as well as state and local health services delivery projects and programs serving similar patient populations in the service area (consistent with [Attachment 1: Service Area Map and Table](#)). At a minimum, this includes establishing and maintaining relationships with other health centers (including look-alikes) in the service area. If you cannot obtain a requested letter of support from other health centers, include documentation of efforts made to obtain the letter.
- 3) Describe your efforts to collaborate and ensure that health center services are coordinated with, and complement, services provided by each of the following entities in the area (if not present in the proposed service area, state this):
- a) Social service agencies that address social determinants of health (e.g., language barriers, food insecurity, housing insecurity, financial strain, lack of transportation, neighborhood and the built environment, environmental issues/changes, intimate partner violence, human trafficking).
  - b) Local hospitals, including critical access hospitals.
  - c) Rural health clinics.
  - d) State and local health departments.
  - e) Home visiting programs.
  - f) State and local tuberculosis programs.
  - g) Clinics supported by the Indian Health Service.
  - h) Community-based organizations (e.g., organizations funded under the Ryan White HIV/AIDS Program, Aging and Disability Resource Centers).
- 4) **Applicants requesting PHPC Funding:** Describe how the service delivery plan was developed in consultation with residents of the targeted public housing, and how residents of public housing will be involved in administration of the proposed project.

***EVALUATIVE MEASURES*** – Corresponds to [Section V.1 Review Criterion 4: EVALUATIVE MEASURES](#)

- 1) Describe how the health center's Quality Improvement/Quality Assurance (QI/QA) program addresses:
- a) Adherence to current clinical guidelines and standards of care in the provision of services.
  - b) Proactive identification and analysis of patient safety issues and adverse events, including metrics, transparent information sharing, and action plans for improvement, as necessary.
  - c) Assessment of patient satisfaction.
  - d) Use of patient records data to inform modifications to the provision of services.
  - e) Oversight of and decision-making regarding the provision of services by key management staff and the governing board.
- 2) Describe how your electronic health record (EHR) system will:

- a) Protect the confidentiality of patient information and safeguard it, consistent with federal and state requirements.
  - b) Facilitate performance monitoring and improvement of patient outcomes.
  - c) Track social risk factors that impact patient and population health.
- 3) Describe how you will focus efforts to improve clinical quality and/or health outcomes, and reduce health disparities within your patient population, including within the following specified areas:
- a) Hypertension (e.g., controlling high blood pressure)
  - b) Diabetes (e.g., hemoglobin A1c (HbA1c) poor control (>9%))
  - c) Mental health (e.g., screening for depression and follow-up plan, depression remission at 12 months).
  - d) Substance use disorder (e.g., access to medication-assisted treatment (MAT)).
  - e) Improving maternal and child health (e.g., early entry into prenatal care, low birth weight, childhood immunization status).
  - f) Ending the HIV epidemic (e.g., HIV screening, HIV linkage to care, pre-exposure prophylaxis (PrEP)).

**RESOURCES/CAPABILITIES** – Corresponds to [Section V.1 Review Criterion 5: RESOURCES/CAPABILITIES](#)

- 1) Describe your organizational structure, including:
  - a) How any subrecipients/contractors will assist in carrying out the proposed project (consistent with Attachments [2: Bylaws](#) and [3: Project Organizational Chart](#), and, as applicable, Attachments [6: Co-Applicant Agreement](#), and [7: Summary of Contracts and Agreements](#)).
  - b) Whether your organization is part of a parent, affiliate, or subsidiary organization (consistent with [Form 8: Health Center Agreements](#)).
  - c) How your organization will play a substantive role in the implementation of the health center project.
- 2) Describe the key management team (e.g., project director (PD)/chief executive officer (CEO), clinical director (CD), chief financial officer (CFO), chief information officer (CIO), chief operating officer (COO)), including:
  - a) How the makeup and distribution of functions among key management staff, and their qualifications (consistent with Attachments [4: Position Descriptions for Key Management Staff](#) and [5: Biographical Sketches for Key Management Staff](#)), support the operation and oversight of the proposed project, consistent with scope and complexity.<sup>24</sup>
  - b)    Responsibilities of the PD/CEO for reporting to the health center governing board and overseeing other key management staff in carrying out the day-to-day

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<sup>24</sup> The PD/CEO must be a direct employee of the health center.



activities of the proposed project (consistent with [Attachment 4: Position Descriptions for Key Management Staff](#)).

- 3) Describe the following related to the staffing plan (consistent with [Form 2: Staffing Profile](#)):
  - a) How it ensures that clinical staff, contracted providers, and/or referral providers/provider organizations will carry out all required and any proposed additional services (consistent with [Form 5A: Services Provided](#) and [Attachment 12: Operational Plan](#)).
  - b) How the comprehensive plan addresses recruitment, development, engagement, and retention of clinically and culturally competent staff that is appropriate for the size, demographics, and health care needs of the service area/patient population.
  - c) How you maintain documentation of licensure, credentialing verification, and applicable privileges for clinical staff (e.g., employees, individual contractors, volunteers).
- 4) Describe your financial accounting and internal control systems and how they will:
  - a) Account for all federal award(s) in order to identify the source (receipt) and application (expenditure) of funds for federally-funded activities in whole or in part, including maintaining related source documentation pertaining to authorizations, obligations, unobligated balances, assets, expenditures, income, and interest under the federal award(s).
  - b) Assure that expenditures of the federal funds are allowable in accordance with the terms and conditions of the federal award and Federal Cost Principles (e.g., [45 CFR Part 75 Subpart E: Cost Principles](#)).
- 5)   \* Describe how you conduct billing and collections, including:
  - a) How board-approved policies, as well as operating procedures, ensure that fees or payments will be waived or reduced based on specific circumstances due to any patient's inability to pay.
  - b) Participating in Medicare, Medicaid, Children's Health Insurance Program (CHIP), and, as appropriate, other public or private assistance programs or health insurance, as applicable (consistent with [Form 3: Income Analysis](#)).
- 6) Describe how you use or plan to use telehealth<sup>25</sup> to:

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<sup>25</sup> You are strongly encouraged to use telehealth in your proposed service delivery plans when feasible or appropriate. Telehealth is defined as the use of electronic information and telecommunications technologies to support and promote, at a distance, health care, patient and professional health-related education, health administration, and public health. Additional information on telehealth can be found at <https://telehealth.hhs.gov>. In addition, if you use broadband or telecommunications services for the provision of health care, HRSA strongly encourages you to seek discounts through the Federal Communication Commission's Universal Service Program. For information about such discounts, see [Rural Health Care Program](#). Qualified low-income patients may also be eligible for a monthly discount on

- a) Provide in-scope services<sup>26</sup> (list all services that are, or will be provided via telehealth).
  - b) Communicate with providers and staff at other clinical locations.
  - c) Receive or perform clinical consultations.
  - d) Send and receive health care information from mobile devices to remotely monitor patients.<sup>27</sup>
- 7) Describe your current ability and/or plans for maintaining continuity of services and responding to urgent primary health care needs during natural or man-made disasters and public health emergencies,<sup>28, 29</sup> including:
- a) Preparation, response, and recovery plans.
  - b) Backup systems to facilitate communications.
  - c) Patient records access.
  - d) Integration into state and local preparedness plans.
  - e) Provision of status updates to HRSA-supported [Primary Care Associations \(PCAs\)](#).
- 8) If you do not have plans to seek Federal Tort Claims Act (FTCA) coverage (see [Section VIII](#) for details), describe plans for maintaining or obtaining private malpractice insurance.
- 9) **Competing continuation applicants:** Citing the number of unduplicated patients you served in 2022 (aligned with your 2022 UDS report) and your previous patient target, describe factors that restricted and contributed to your ability to achieve your patient target.

The previous patient target may be different from the patient target in the [SAAT](#).<sup>30</sup>

**GOVERNANCE** – Corresponds to [Section V.1 Review Criterion 6: GOVERNANCE](#)

**Health centers operated by Native American tribes or tribal, Native American, or Urban Indian groups are ONLY required to respond to Item 5 below.**

- 1)   \*   Describe where in [Attachment 2: Bylaws](#) (and, if applicable, [Attachment 6: Co-Applicant Agreement](#)) you document the following board composition requirements:

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phone, internet, or bundled package bills, which can give them the tools to access telehealth through [Lifeline](#). The [Affordable Connectivity Program](#) also helps ensure that households can afford the broadband they need for healthcare. Patients living on tribal lands may be eligible for additional benefits.

<sup>26</sup> For information about telehealth and the health center scope of project, see [Program Assistance Letter \(PAL\) 2020-01](#).

<sup>27</sup> For more information, see <http://www.telehealthtechnology.org/toolkits/mhealth>.

<sup>28</sup> Including natural or manmade disasters, as well as emergent or established public health emergencies.

<sup>29</sup> Consistent with the Center for Medicare & Medicaid Services (CMS) national emergency preparedness requirements. See details at <https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertEmergPrep/Emergency-Prep-Rule>.

<sup>30</sup> To obtain the previous patient target, access the Home Page of your H80 Grant Folder in EHBs and click the Patient Target Management link under the Others heading.



- a) Board size is at least 9 and no more than 25 members, with either a prescribed number or range of board members.<sup>31</sup>
  - b) At least 51 percent of board members are patients served by the health center.<sup>32, 33, 34</sup>
  - c) Patient members of the board, as a group, represent the individuals served by the health center in terms of demographic factors (e.g., gender, race, ethnicity).<sup>35</sup>
  - d) Non-patient members are representative of the community served by the health center or the health center's service area.
  - e) Non-patient members are selected to provide relevant expertise and skills (e.g., community affairs, local government, finance and banking, legal affairs, trade unions and other commercial and industrial concerns, social services).
  - f) No more than one-half of non-patient board members may earn more than 10 percent of their annual income from the health care industry.
  - g) Health center employees and immediate family members (i.e., spouses, children, parents, or siblings through blood, adoption, or marriage) of employees may not be health center board members.<sup>36, 37</sup>
- 2)    \* Describe where in Attachments [2: Bylaws](#) and/or [8: Articles of Incorporation](#) (new applicants only) (and, if applicable, [Attachment 6: Co-Applicant Agreement](#)) you document the following board authority requirements:
- a) Holding monthly meetings.
  - b) Approving the selection (and dismissal or termination, as appropriate) of the PD/CEO.
  - c) Approving the annual Health Center Program project budget and applications.
  - d) Approving proposed health center services and the locations and hours of operation of health center sites.
  - e) Evaluating the performance of the health center.
  - f) Establishing or adopting policies related to the operations of the health center.
  - g) Assuring the health center operates in compliance with applicable federal, state, and local laws and regulations.

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<sup>31</sup> List board members on [Form 6A: Current Board Member Characteristics](#).

<sup>32</sup> For the purposes of board composition, a patient is an individual who has received at least one service in the past 24 months that generated a health center visit, where both the service and the site where the service was received are within the proposed scope of project.

<sup>33</sup> You will include representative(s) from or for each of the target [special population\(s\)](#) on [Form 6A: Current Board Member Characteristics](#).

<sup>34</sup> You may request a waiver of this requirement on [Form 6B: Request for Waiver of Board Member Requirements](#) if you are requesting funding to serve only special populations (i.e., HCH, MHC, and/or PHPC funding). If this request is granted, it will be valid for the period of performance.

<sup>35</sup> Board representation is demonstrated on [Form 6A: Current Board Member Characteristics](#).

<sup>36</sup> Refer to [Chapter 20: Board Composition](#) of the [Compliance Manual](#).

<sup>37</sup> In the case of public agencies with co-applicant boards, this includes employees or immediate family members of either the co-applicant organization or of the public agency component in which the health center project is located (e.g., employees within the same department, division, or agency).

- 3)    **\* Referencing specific sections in Attachments [2: Bylaws](#), [6: Co-Applicant Agreement](#), [8: Articles of Incorporation](#) (new applicants only), and [Form 8: Health Center Agreements](#), describe how your governing board maintains the authority for oversight of the proposed Health Center Program project. Specifically address the following:**
  - a) No other individual, entity, or committee (including, but not limited to, an executive committee authorized by the board, and consistent with [Attachment 3: Project Organizational Chart](#)) reserves approval authority or has veto power over the board with regard to the required authorities and functions.
  - b) In cases where you collaborate with other entities in fulfilling the health center's proposed scope of project, such collaboration or agreements with other entities do not restrict or infringe upon the board's required authorities and functions.
  - c) **Public agency applicants with a co-applicant board:** The health center has a co-applicant agreement that delegates the required authorities and functions to the co-applicant board and delineates the roles and responsibilities of the public agency and the co-applicant in carrying out the project (consistent with Attachment [6: Co-Applicant Agreement](#)).
- 4) Describe how the voting members of the governing board leverage their areas of expertise (consistent with [Form 6A: Current Board Member Characteristics](#)) to actualize patient-centered care for the service area.
- 5) **Native American tribes or tribal, Native American, or Urban Indian Applicants Only:** Describe your governance structure and process for assuring adequate:
  - a) Input from the community/target population on health center priorities.
  - b) Fiscal and programmatic oversight of the proposed project.
- 6) **Competing supplement applicants:** Describe how you will ensure that board composition accurately reflects the community/target population of the resulting combined announced and currently funded service area, to include documenting that at least one board member resides or works in the announced service area.

***SUPPORT REQUESTED*** – Corresponds to [Section V.1 Review Criterion 7: SUPPORT REQUESTED](#)

- 1) Describe any identified adverse financial or workforce-related challenges (e.g., payer mix changes, temporary site closures, reduction in billable visits, workforce recruitment or retention challenges) and how you have planned for mitigating the adverse impacts.
- 2) If the patient projection on [Form 1A: General Information Worksheet](#) reflects an increase compared to the [SAAT](#) patient target, describe how you will accomplish this increase with the funding amount announced in the [SAAT](#).

***iii.    \* Budget (Submit in EHBs)***

Follow the instructions included in Section 5.1.iv of HRSA's [SF-424 Two-Tier Application Guide](#) and the additional budget instructions provided below. A budget that follows the *Guide* will ensure that, if HRSA selects your application for funding, you will have a well-organized financial plan and, by carefully following the approved plan, may avoid audit issues during the implementation phase. Note that you must classify costs in section B of the SF-424A Budget Information form for Year 1 into federal and non-federal resources.

**Reminder:** The Total Project or Program Costs are the total allowable costs (inclusive of direct **and** indirect costs) you incur to carry out a HRSA-supported project or activity. Total project or program costs include costs charged to the award and costs borne by you.

The total budget represents all proposed expenditures that directly relate to and support in-scope activities. Therefore, the total budget must reflect projections from **all** anticipated revenue sources. In addition, the Health Center Program requires the budget presentation to be formulated in alignment with section 330(e)(5)(A) of the PHS Act.

As required by the Consolidated Appropriations Act, 2023 (P.L. 117-328), Division H, § 202, "None of the funds appropriated in this title shall be used to pay the salary of an individual, through a grant or other extramural mechanism, at a rate in excess of Executive Level II..." Effective January 2023, the salary rate limitation is **\$212,100**. Note that these or other salary rate limitations may apply in the following fiscal years, as required by law.

**iv.    \* Budget Narrative** *(Submit in EHBs)*

The SAC NOFO requires a detailed budget narrative for **each requested 12-month period** (budget year) of the period of performance (1-year period of performance for new applicants and 3-year period of performance for competing continuation and competing supplement applicants). See Section 5.1.v of HRSA's [SF-424 Two-Tier Application Guide](#). In addition, classify Year 1 of the budget narrative into federal and non-federal resources, and provide a table of personnel to be paid with federal funds, per the example provided in HRSA's [SF-424 Two-Tier Application Guide](#). For subsequent budget years, if applicable, the narrative should highlight the changes from Year 1 or clearly indicate that there are no substantive changes during the period of performance. See the [SAC Technical Assistance webpage](#) for a sample Budget Narrative.

**Note:** Format the budget narrative to have all columns fit on an 8.5 x 11 page in portrait orientation when printed.

**v. Program-Specific Forms** *(Submit in EHBs)*

Phase 2 of your application requires the submission of supplemental information through the EHBs. All of the following forms, with the exception of Form 5C: Other Activities/Locations, are required. You must complete these OMB-approved forms

directly in EHBs. The forms that HRSA will use in its assessment of compliance, as detailed in the [Compliance Manual](#), are noted with a bolded, underlined asterisk below (**\***).

Refer to the [SAC Technical Assistance webpage](#) for Program-Specific Forms samples and instructions.

Form 1A: General Information Worksheet

Form 1C: Documents on File

**\*** Form 2: Staffing Profile

**\*** Form 3: Income Analysis

**\*** Form 4: Community Characteristics

Form 5A: Services Provided

Form 5B: Service Sites

Form 5C: Other Activities/Locations (if applicable)

**\*** Form 6A: Current Board Member Characteristics

**\*** Form 6B: Request for Waiver of Board Member Requirements

**\*** Form 8: Health Center Agreements

Form 12: Organization Contacts

**\*** Summary Page

**vi. Attachments** (*Submit in EHBs*)

Provide the following items in the order specified below. HRSA will assess compliance as detailed in the [Compliance Manual](#) by using the attachments noted with a bolded, underlined asterisk (**\***).

**Unless otherwise noted, attachments count toward the [application page limit](#).**

Your indirect cost rate agreement (provided in [Attachment 13: Other Relevant Documents](#)), proof of non-profit status ([Attachment 11: Evidence of Nonprofit or Public Center Status](#)), and the co-applicant agreement ([Attachment 6: Co-Applicant Agreement](#)) will not count toward the page limit. **Clearly label each attachment** according to the number and title below (e.g., Attachment 2: Bylaws). Merge similar documents (e.g., collaboration documentation) into a single file. You must upload attachments into the application. HRSA and the objective review committee will not open/review any hyperlinked attachments.

Applications that do not include attachments marked “C” (required for completeness) will be considered incomplete or non-responsive, and will not be considered for funding under this notice. Failure to include attachments marked “R” (required for review) may negatively affect the objective review score or result in conditions on your award.

**Attachment 1: Service Area Map and Table (R)**

Upload a map of the service area for the proposed project, indicating the:

- Proposed health center site(s) listed on [Form 5B: Service Sites](#).
- Proposed service area zip codes.

- Any medically underserved areas (MUAs) and/or medically underserved populations (MUPs).
- Health Center Program award recipients and look-alikes.
- Other health care providers serving the proposed zip codes, as described in the [COLLABORATION](#) section of the Project Narrative.

Create the map and table using UDS Mapper, available at <http://www.udsmapper.org/>. You may need to manually place markers for the locations of major private provider groups serving low income/uninsured patients. Note that the table will display Zip Code Tabulation Areas (ZCTAs)<sup>38</sup> and not zip codes.

For a tutorial, see Specific Use Cases: Create a Service Area Map and Data Table, available at <https://udsmapper.org/tutorialsandresources>.

— \* *Attachment 2: Bylaws (R)*

Upload a complete copy of your organization's most recent bylaws. Bylaws must be **signed and dated**, indicating review and approval by the governing board. A public center with a co-applicant must submit the co-applicant governing board's bylaws. See the [GOVERNANCE](#) section of the Project Narrative for details.

— \* *Attachment 3: Project Organizational Chart (R)*

Upload a one-page document that depicts your current organizational structure, including the governing board, key personnel, staffing, and any subrecipients or affiliated organizations.

— \* *Attachment 4: Position Descriptions for Key Management Staff (R)*

Upload current position descriptions for key management staff: PD/CEO, CD, CFO, CIO, and COO. Indicate on the position descriptions if key management positions are combined and/or part time (consistent with [Form 2: Staffing Profile](#)). Limit each position description to **one page** and include, at a minimum, training and experience qualifications, duties, and functions.

The PD/CEO position description **must address** the following duties and responsibilities:

- Direct employment by the health center.
- Reports directly to the health center's governing board.
- Oversees other key management staff in carrying out the day-to-day activities necessary to carry out the proposed project.

*Attachment 5: Biographical Sketches for Key Management Staff (R)*

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<sup>38</sup> ZCTAs are generalized areal representations of United States Postal Service ZIP Code service areas. ZCTAs were created to differentiate between areal service areas and mail delivery routes. See <https://www.census.gov/programs-surveys/geography/guidance/geo-areas/zctas.html> for more information.

Upload current biographical sketches for key management staff: PD/CEO, CD, CFO, CIO, and COO. Identify if the individual will fill more than one key management position. Biographical sketches should not exceed **two pages** each. Biographical sketches must include training, language fluency, and experience working with the cultural and linguistically diverse populations to be served, as applicable.

**\* Attachment 6: Co-Applicant Agreement (as applicable) (new applicants: C) (competing continuation and competing supplement applicants: R)**

Public center applicants with a co-applicant board **must** submit the most recent copy of the formal co-applicant agreement, in its entirety, signed by both the co-applicant governing board and the public center.<sup>39</sup> See the [RESOURCES/CAPABILITIES](#) and [GOVERNANCE](#) sections of the Project Narrative for more details.

**Attachment 7: Summary of Contracts and Agreements (as applicable) (R)**

Upload a brief summary describing all current or proposed patient service-related contracts and agreements, consistent with [Form 5A: Services Provided](#), Columns II and III, respectively. The summary must address the following items for each contract or agreement:

- Name of contract/referral organization.
- Type of contract or agreement (e.g., contract, referral agreement, Memorandum of Understanding or Agreement).
- Brief description of the type of services provided and how and where services are provided.
- Timeframe for each contract or agreement (e.g., ongoing contractual relationship, specific duration).

If a contract or agreement will be attached to [Form 8: Health Center Agreements](#), denote this with an asterisk (\*). Contracts for substantive programmatic work and subrecipient agreements<sup>40</sup> **must** be included in Form 8.

**\* Attachment 8: Articles of Incorporation (as applicable) (new applicants: R) (competing continuation and competing supplement applicants: N/A)**

New applicants: Upload the official signatory page (seal page) of your Articles of Incorporation.

- A public center with a co-applicant must upload the co-applicant's Articles of Incorporation signatory page, if incorporated.

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<sup>39</sup> See the definition of a co-applicant in the [Eligible Applicants](#) footnotes for details.

<sup>40</sup> Contracting for substantive programmatic work applies to contracting with a single entity for the majority of health care providers. The acquisition of supplies, material, equipment, or general support services is not considered programmatic work.



- A Tribal organization must reference its designation in the Federally Recognized Tribal Entity List maintained by the Bureau of Indian Affairs.

**\* Attachment 9: Collaboration Documentation (R)**

Upload current dated documentation of collaboration activities to provide evidence of commitment to the project. See the [COLLABORATION](#) section of the Project Narrative for details on required documentation. Letters of support should be addressed to the organization's board, PD/CEO, or other appropriate key management staff member.

**Note:** While reviewers will only consider letters of support and other documentation of collaboration submitted with the application, you are encouraged to consider the impact on your application's page length when providing non-required documentation of collaboration.

**\* Attachment 10: Sliding Fee Discount Schedule(s) (R)**

Upload the current sliding fee discount schedule (SFDS) for services provided directly (consistent with [Form 5A: Services Provided](#), Column I). The SFDS structure must be consistent with the policy (as described in the [RESPONSE](#) section of the Project Narrative) and provide discounts as follows:

- A full discount is provided for individuals and families with annual incomes at or below 100 percent of the current FPG, unless a health center elects to have a nominal charge, which would be less than the fee and/or discount paid by a patient in the first sliding fee discount pay class above 100 percent of the FPG.
- Partial discounts are provided for individuals and families with incomes above 100 percent of the current FPG and at or below 200 percent of the current FPG, and those discounts adjust based on gradations in income levels and include at least three discount pay classes.
- No discounts are provided to individuals and families with annual incomes above 200 percent of the current FPG.

Ensure the SFDS has incorporated the current [FPG](#). If you have more than one SFDS for services provided directly (e.g., medical, dental), upload all SFDSs.

**Attachment 11: Evidence of Nonprofit or Public Center Status (new applicants: C) (competing continuation and competing supplement applicants: N/A)**

Upload evidence of nonprofit or public center status.

A private, nonprofit organization must submit one of the following as evidence of its nonprofit status:

- A copy of your organization's currently valid Internal Revenue Service (IRS) tax exemption letter/certificate.
- A statement from a state taxing body, state attorney general, or other appropriate state official certifying that your organization has a nonprofit

status and that none of the net earnings accrue to any private shareholders or individuals.

- A certified copy of your organization's certificate of incorporation or similar document (e.g., Articles of Incorporation) showing the state or tribal seal that clearly establishes the nonprofit status of the organization.
- Any of the above documentation for a state or local office of a national parent organization, and a statement signed by the parent organization that your organization is a local nonprofit affiliate.

A public agency applicant must provide documentation demonstrating that the organization qualifies as a public agency (e.g., state or local health department) by submitting one of the following:

- A current dated letter affirming the organization's status as a state, territorial, county, city, or municipal government; a health department organized at the state, territory, county, city, or municipal level; or a subdivision or municipality of a United States (U.S.) affiliated sovereign State (e.g., Republic of Palau).
- A copy of the law that created the organization and that grants one or more sovereign powers (e.g., the power to tax, eminent domain, police power) to the organization (e.g., a public hospital district).
- A ruling from the State Attorney General affirming the legal status of an entity as either a political subdivision or instrumentality of the state (e.g., a public university).
- A "letter ruling" which provides a positive written determination by the Internal Revenue Service of the organization's exempt status as an instrumentality under Internal Revenue Code section 115.

Tribal Organizations, as defined under the Indian Self-Determination Act, must reference their designation in the Federally Recognized Tribal Entity List maintained by the Bureau of Indian Affairs as documentation demonstrating that the organization qualifies as a public agency. Urban Indian Organizations, as defined under the Indian Health Care Improvement Act, must either submit evidence of their nonprofit status as described above for all private, nonprofit organizations, or submit evidence that they are a public agency as part of a tribal organization.

*Attachment 12: Operational Plan (new and competing supplement applicants: R)  
(competing continuation applicants: N/A)*

New or competing supplement applicants: Upload a detailed Operational Plan. The plan must include reasonable and time-framed activities which assure that within 120 days of release of the NoA, all sites on [Form 5B: Service Sites](#) (all sites described in the [Project Narrative](#) must be included on Form 5B) will have the necessary staff and providers in place to begin operating and delivering services as described on [Form 5A: Services Provided](#). Also include plans to hire, contract, and/or establish formal written referral arrangements with all providers (consistent



with Forms [2: Staffing Profile](#), [5A: Services Provided](#) and [8: Health Center Agreements](#), and [Attachment 7: Summary of Contracts and Agreements](#)) and begin providing services at all sites for the stated number of hours (consistent with [Form 5B: Service Sites](#)) within 1 year of release the NoA and how your organization will ensure capacity to meet the patient projection for the announced service area, consistent with [Form 1A: General Information Worksheet](#).

Refer to the [SAC Technical Assistance webpage](#) for detailed instructions and a sample.

*Attachment 13: Other Relevant Documents (as applicable) (R)*

Upload an indirect cost rate agreement, if applicable, and include other relevant documents to support the proposed project (e.g., charts, organizational brochures, lease agreements). You are permitted a maximum of two uploads.

**New or competing supplement applicants:** Lease/intent to lease documentation must be included in this attachment if a proposed site is or will be leased.

### **3. Unique Entity Identifier (UEI) and System for Award Management (SAM)**

Effective April 4, 2022:

- The UEI assigned by [SAM](#) has replaced the Data Universal Numbering System (DUNS) number.
- Register at [SAM.gov](#) and you will be assigned a UEI.

You must register with SAM and continue to maintain active SAM registration with current information at all times when you have: an active federal award, an active application, or an active plan under consideration by an agency (unless you are an individual or federal agency that is exempted from those requirements under 2 CFR § 25.110(b) or (c), or have an exception approved by the agency under 2 CFR § 25.110(d)). For your SAM registration, you must submit a notarized letter appointing the authorized Entity Administrator.

Your business entity selection on [Form 1A: General Information Worksheet](#) must align with your equivalent selection in SAM.

If you are chosen as a recipient, HRSA will not make an award until you have complied with all applicable SAM requirements. If you have not fully complied with the requirements by the time HRSA is ready to make an award, you may be deemed not qualified to receive an award, and HRSA may use that determination as the basis for making an award to another applicant.

If you have already completed Grants.gov registration for HRSA or another federal agency, confirm that the registration is still active and that the Authorized Organization Representative (AOR) has been approved.

- The Grants.gov registration process requires information in two separate systems: System for Award Management (SAM) (<https://sam.gov/content/home> | [SAM Knowledge Base](#))
- Grants.gov (<https://www.grants.gov/>)

Effective March 3, 2023, individuals assigned a SAM.gov [Entity Administrator](#) role must be an employee, officer, or board member, and cannot be a non-employee. This change is to ensure entities are in control of who has permission to control roles within their entity.

Here's what this means:

- Entity Administrators assigning roles to non-employees will only be able to assign a Data Entry role or lower.
- Any entities assigning Entity Administrator roles using an Entity Administrator Role Request Letter (formerly called "notarized letter") will no longer be able to assign the Entity Administrator role to a non-employee.
- Entity Administrator roles assigned to non-employees will be converted to Data Entry roles. With a Data Entry role, non-employees can still create and manage entity registration data entry but cannot manage roles.

If you are an entity using a non-employee or if you are a non-employee working with an entity to manage registrations, please read (and share) more about this change on the [BUY.GSA.gov](#) blog to know what to expect.

For more details, see Section 3.2 of HRSA's [SF-424 Two-Tier Application Guide](#).

**If your registration with SAM or Grants.gov is not complete before your application is due, you will not be eligible for a deadline extension or waiver of the electronic submission requirement.**

#### 4. Submission Dates and Times

##### Application Due Date

The application due date under this NOFO in Grants.gov (Phase 1) is **September 18, 2023, at 11:59 p.m. ET**. The due date to complete all other required information in EHBs (Phase 2) is **October 18, 2023 at 5 p.m. ET**. HRSA suggests you submit your application to Grants.gov at least **3 calendar days before the deadlines** to allow for any unforeseen circumstances. See Summary of emails from Grants.gov of HRSA's [SF-424 Two-Tier Application Guide](#), Section 9.2.5 for additional information.

#### 5. Intergovernmental Review

The Health Center Program is subject to the provisions of [Executive Order 12372](#), as implemented by 45 CFR Part 100. See Section 5.1.ii of HRSA's [SF-424 Two-Tier Application Guide](#) for additional information.

## 6. Funding Restrictions

You may request funding for a period of performance of up to 3 years, at no more than the amount listed as Total Funding for the service area in the [SAAT](#) per year (inclusive of Federal direct and indirect costs). This program notice is subject to the appropriation of funds and is a contingency action taken to ensure that, should funds become available for this purpose, HRSA can process applications and award funds appropriately. Awards to support projects beyond the first budget year will be contingent upon Congressional appropriation, satisfactory progress in meeting the project's objectives, and a determination that continued funding would be in the best interest of the Federal Government. HRSA will not award funding to a competing continuation applicant for a third consecutive 1-year period of performance (see the [Period of Performance Length Criteria](#) section for details).

The General Provisions in Division H of the Consolidated Appropriations Act, 2023 (P.L. 117-328), apply to this program. See Section 5.1 of HRSA's [SF-424 Two-Tier Application Guide](#) for additional information. Note that these or other restrictions will apply in the following fiscal years, as required by law.

[45 CFR Part 75](#) includes information about allowable expenses. Note that funds under this notice may not be used for fundraising or the construction of facilities.

Pursuant to existing law, and consistent with Executive Order 13535 (75 FR 15599), health centers are prohibited from using federal funds to provide abortions, except in cases of rape or incest, or when a physician certifies that the woman has a physical disorder, physical injury, or physical illness that would place her in danger of death unless an abortion is performed.

You are required to have the necessary policies, procedures, and financial controls in place to ensure that your organization complies with all legal requirements and restrictions applicable to the receipt of federal funding, including statutory restrictions on specific uses of funding. It is imperative that you review and adhere to the list of statutory restrictions on the use of funds detailed in Section 5.1 of HRSA's [SF-424 Two-Tier Application Guide](#). Like all other applicable grants requirements, the effectiveness of these policies, procedures, and controls is subject to audit.

Be aware of the requirements for HRSA recipients and subrecipients at 2 CFR § 200.216 regarding prohibition on certain telecommunications and video surveillance services or equipment. For details, see the [HRSA Grants Policy Bulletin Number: 2021-01E](#).

All program income generated as a result of awarded funds must be used for approved project-related activities. You can find post-award requirements for program income at [45 CFR § 75.307](#). The non-federal share of the project budget includes all program income sources such as fees, premiums, third party reimbursements, and payments that are generated from the delivery of services, and from other revenue sources such

as state, local, or other federal grants or contracts; private support; and income generated from fundraising and donations/contributions.

In accordance with Sections 330(e)(5)(D) of the PHS Act relating to the use of non-grant funds, health centers shall use non-grant funds, including funds in excess of those originally expected, “as permitted under this section [section 330],” and may use such funds “for such other purposes as are not specifically prohibited under this section [section 330] if such use furthers the objectives of the project.”

## V. Application Review Information

### 1. Review Criteria

HRSA has procedures for assessing the technical merit of applications to provide for an objective review and to assist you in understanding the standards against which your application will be reviewed. HRSA has indicators for each review criterion to assist you in presenting pertinent information related to that criterion and to provide the reviewer with a standard for evaluation.

Reviewers will evaluate and score the merit of your application based upon these criteria. The information presented in the application will be used to determine the length of the [Period of Performance Length Criteria](#), if funding is awarded.

Seven review criteria are used to review and rank SAC applications. Below are descriptions of the review criteria and their scoring points.

*Criterion 1: NEED (10 Points) – Corresponds to [Section IV.2.ii NEED](#)*

- The extent to which the applicant describes the proposed service area and boundaries based on the application type.
- The extent to which the applicant describes the needs assessment process for the proposed service area/target population, including any targeted special populations.
- The extent to which the applicant describes how the COVID-19 public health emergency impacted service area/target population need.

*Criterion 2: RESPONSE (25 Points) – Corresponds to [Section IV.2.ii RESPONSE](#)*

- The extent to which the applicant demonstrates the service delivery sites will ensure access to, and availability of, all required and proposed services and that clinical capacity will meet the needs of the target population when considering barriers to care. If HCH funding is requested, the applicant must propose substance use disorder services. A competing supplement applicant must explain how all services will be available and accessible to all patients in the resulting combined announced and currently funded service area if the service areas are not contiguous.

- The extent to which the applicant describes how patients will be educated on affordable insurance options, including third-party coverage options (if applicable) and how they will be provided with enrollment assistance.
- The extent to which the applicant describes the communication tools and protocols, referral processes, and electronic exchange of patient health records that facilitate continuity of care.
- The extent to which the applicant describes the SFDP policies, including how they apply uniformly to all patients, definitions of income and family size, eligibility assessment methods based on income and family size, how the SFDS ensures charges are based on ability to pay, and any nominal charge (if applicable).
- The extent to which the SFDS ([Attachment 10](#)) is consistent with SFDP policies described in the [RESPONSE](#) section of the Project Narrative and demonstrates that discounts are applied for individuals and families based only on their annual income and the current FPG.
- The extent to which the applicant describes how the unduplicated patient projection (number of patients projected to be served in calendar year 2025) and the service type projections were determined and the factors that went into that determination.
- **New or competing supplement applicants:** The extent to which the applicant provides a detailed operational plan ([Attachment 12](#)) that ensures that 1) within 120 days of release of the NoA, all proposed site(s) in the announced service area will have necessary staff and providers in place; 2) all proposed sites in the announced service area will be open for the proposed hours of operation with proposed services delivered in a manner that will support the provision of care to the number of patients projected for the announced service area within 1 year of release of the NoA; and 3) potential impacts of award recipient transition will be minimized for patients currently served.

*Criterion 3: COLLABORATION (10 points) – Corresponds to [Section IV.2.ii](#)*  
[COLLABORATION](#)

- The extent to which the applicant describes collaboration with other providers or programs in the service area to provide access to services not available through the health center, and those services are coordinated and complement those provided by other entities in the area.
- The extent to which the applicant describes efforts to coordinate and integrate activities with other health services delivery projects and programs that serve similar patient populations in the service area and documents that they requested a letter of support or provides letter(s) of support ([Attachment 9: Collaboration Documentation](#)). At a minimum, this includes other health centers in the service area.

- **Applicants requesting PHPC funding:** The extent to which the applicant describes that the service delivery plan was developed in consultation with residents of the targeted public housing and how residents will be involved in administration of the proposed project.

*Criterion 4: EVALUATIVE MEASURES (15 points) – Corresponds to [Section IV.2.ii](#)*  
**EVALUATIVE MEASURES**

- The extent to which the applicant describes how the QI/QA program addresses adherence to current clinical guidelines and standards of care, patient safety and adverse events, patient satisfaction assessment, patient records data to inform service provision, and oversight and decision-making.
- The extent to which the applicant describes how the EHR system will protect confidentiality of and safeguard patient records, facilitate performance monitoring and improvement of patient outcomes, and track social risk factors.
- The extent to which the applicant describes how efforts will be focused to improve the clinical quality and/or health outcomes, and reduce health disparities within the patient population, including with the specified areas.

*Criterion 5: RESOURCES/CAPABILITIES (20 points) – Corresponds to [Section IV.2.ii](#)*  
**RESOURCES/CAPABILITIES**

- The extent to which the applicant establishes that the organizational structure and key management team, including oversight and reporting responsibilities of the PD/CEO, are appropriate for operation and oversight of the proposed project, including any contractors and subrecipients.
- The extent to which the staffing plan ensures providers will be in place to carry out required and any proposed additional services and addresses workforce recruitment and retention of clinically aligned and culturally competent staff, as well as that documentation of licensure, credentialing verification, and applicable privileges for clinical staff (e.g., employees, individual contractors, volunteers) will be maintained.
- The extent to which the applicant establishes that appropriate financial accounting and control systems have the capacity to account for all federal award(s) and assure that expenditures of the federal funds are allowable in accordance with the terms and conditions of the federal award and federal cost principles (e.g., [45 CFR Part 75 Subpart E: Cost Principles](#)).
- The extent to which the applicant describes how it conducts billing and collections, including: board-approved policies, as well as operating procedures for fee or payment reduction and waivers; and participation in public and private assistance programs or insurance.

- The extent to which the applicant describes current and planned uses of telehealth.
- The extent to which the applicant describes emergency preparedness ability and/or plans for maintaining continuity of services and responding to urgent primary health care needs during disasters and emergencies.
- If applicable, the extent to which the applicant describes plans for maintaining or obtaining private malpractice insurance.
- The extent to which the applicant demonstrates on [Form 8: Health Center Agreements](#) and in any attached agreements 1) the specific activities or services to be performed; 2) that the contractor or subrecipient will perform in accordance with all applicable award terms, conditions, and requirements; 3) how the applicant will monitor contractor or subrecipient compliance and performance; and 4) the requirements for the contractor or subrecipient to provide data necessary to meet reporting requirements.
- **Competing continuation applicants:** The extent to which the applicant describes contributing and restricting factors of achieving the previous patient target.

*Criterion 6: GOVERNANCE (10 points) – Corresponds to [Section IV.2.ii](#)*  
**GOVERNANCE**

- The extent to which the applicant documents the board composition requirements, including board representation that can communicate needs and concerns of targeted special populations, and board authority requirements in the Bylaws.
- The extent to which the applicant describes how the governing board effectively operates within the organization's structure to ensure that the board maintains authority and oversight of the project.
- The extent to which the applicant describes how voting members of the governing board leverage their areas of expertise to actualize patient-centered care for the service area.
- **Public agency applicants with a co-applicant board:** The extent to which the applicant documents delegation of the required authorities and functions to the co-applicant board and delineation of the respective roles and responsibilities of the public agency and the co-applicant.
- **Applicants targeting only special populations and requesting a waiver of the 51 percent patient majority board composition requirement:** The extent to which [Form 6B: Request for Waiver of Board Member Requirements](#) provides 1) a reasonable statement of need for the request ("good cause"), and 2) a plan



for appropriate alternative mechanisms for assuring patient participation in the direction and ongoing governance of the center.

- **Native American tribes or tribal, Native American, or Urban Indian Groups Only:** The extent to which the applicant demonstrates that the governance structure will assure adequate input from the community/target population, as well as fiscal and programmatic oversight of the proposed project.
- **Competing supplement applicants:** The extent to which the applicant describes how they will ensure that board composition accurately reflects the community/target population of the combined announced and currently funded service area, to include documenting that at least one board member resides or works in the announced service area.

*Criterion 7: SUPPORT REQUESTED (10 points) – Corresponds to [Section IV.2.ii SUPPORT REQUESTED](#)*

- The extent to which the applicant provides a detailed budget presentation (e.g., SF-424A Budget Information form, Budget Narrative) that aligns with the proposed project (e.g., services, sites, staffing).
- The extent to which the applicant describes plans to mitigate adverse impacts of financial or workforce-related challenges.
- If the patient projection exceeds the SAAT patient target, the extent to which the applicant describes how the patient projection will be accomplished with the announced funding amount.

## **2. Review and Selection Process**

The objective review process provides an objective evaluation of applications to the individuals responsible for making award decisions. The highest ranked applications receive consideration for award within available funding ranges. HRSA may also consider assessment of risk and the other pre-award activities described in Section 3 below. In addition to the ranking based on merit criteria, HRSA approving officials will apply other factors described below in selecting applications for award.

See Section 6.3 of HRSA's [SF-424 Two-Tier Application Guide](#) for more details.

For this program, HRSA will use period of performance length criteria and a funding priority as described below.

### **Period of Performance Length Criteria<sup>41</sup>**

The length of an awarded period of performance is determined by a comprehensive evaluation of compliance with program requirements by HRSA.

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<sup>41</sup> See [Chapter 2: Health Center Program Oversight](#) of the [Compliance Manual](#).



- New applicant awardees will be awarded a 1-year period of performance<sup>42</sup> and will receive an operational site visit (OSV) within 2-4 months of the award start date.
- If you are a competing continuation applicant and have conditions related to Health Center Program requirements set forth in section 330(k)(3) of the PHS Act<sup>43</sup> at the time SAC award decisions are made, you will receive a 1-year period of performance.
  - If you are a competing continuation or competing supplement applicant and areas of non-compliance with Health Center Program requirements are identified, HRSA will contact your AOR to provide 14 calendar days to submit additional information documenting compliance with program requirements prior to making final award decisions.<sup>44</sup> Such information submissions do not guarantee that HRSA will make an award to your organization, but are necessary to determine the organization's eligibility for such award. If an award is made but the conditions are not resolved, you will be awarded a 1-year period of performance if you did NOT have consecutive 1-year periods of performance in FY 2022 and FY 2023.
- You will NOT receive an FY 2024 SAC award if you had consecutive 1-year periods of performance in FY 2022 and FY 2023.<sup>45</sup>

IMPORTANT: Service areas where the current award recipient is in a first or second consecutive 1-year period of performance are highlighted in the [SAAT](#). The [SAAT](#) distinguishes between first and second consecutive 1-year periods of performance. A service area where the current award recipient is in a second consecutive 1-year period of performance is in jeopardy of having a gap in Health Center Program funding and services if HRSA does not receive an eligible, fundable application.

### Funding Priority

To minimize potential service disruptions and maximize the effective use of federal dollars, this program includes a two-part funding priority for competing continuation applicants. A funding priority is the favorable adjustment of combined review scores of individually approved applications when applications meet specified criteria. HRSA staff adjusts the score by a set, pre-determined number of points. **You do not need to request the funding priority.**

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<sup>42</sup> New applicant awardees will be awarded a 1-year period of performance regardless of the presence or absence of conditions related to Health Center Program requirements to be placed on the award based on information included in this application and [Assessment of Risk](#).

<sup>43</sup> Current unresolved conditions related to Health Center Program requirements carried over into the new period of performance or new conditions related to Health Center Program requirements to be placed on the award based on information available at time of review including but not limited to this application and the [Assessment of Risk](#).

<sup>44</sup> Not applicable to new applicants that are only eligible to receive a 1-year period of performance. See the [Period of Performance Length Criteria](#) for details.

<sup>45</sup> If no fundable applications are received, the service area will be re-competed.

- **Eligibility factors for funding priority:** You will be eligible for the funding priority if you:
  - Are a competing continuation applicant, and
  - Have no active conditions related to Health Center Program requirements at the time of application submission.

If you meet these two eligibility factors, the criteria for the funding priority are as follows:

- **Patient Trend (5 points):** You will be granted a funding priority if you have a positive or neutral (does not exceed a 5 percent decrease) 3-year patient growth trend, as documented in UDS.<sup>46</sup>
- **Patient-Centered Medical Home (PCMH) Recognition (5 points):** You will be granted a funding priority if you have one or more sites with PCMH recognition at the time HRSA reviews applications.

### 3. Assessment of Risk

HRSA may elect not to fund applicants with management or financial instability that directly relates to the organization's ability to implement statutory, regulatory, or other requirements ([45 CFR § 75.205](#)).

HRSA reviews applications receiving a favorable objective review for other considerations that include past performance, as applicable, cost analysis of the project/program budget, assessment of your management systems; ensuring continued applicant eligibility, and compliance with any public policy requirements, including those requiring just-in-time submissions. HRSA may ask you to submit additional programmatic or administrative information (such as an updated budget or "other support" information) or to undertake certain activities (such as negotiation of an indirect cost rate) in anticipation of an award. Following review of all applicable information, HRSA's approving and business management officials will determine whether HRSA can make an award, if special conditions are required, and what level of funding is appropriate.

Award decisions, including funding level and period of performance length, are discretionary and are not subject to appeal to any HRSA or HHS official or board.

HRSA is required to review and consider any information about your organization that is in the [Federal Awardee Performance and Integrity Information System \(FAPIIS\)](#). You may review and comment on any information about your organization that a federal awarding agency previously entered. HRSA will consider your comments, in addition to other information in [FAPIIS](#) in making a judgment about your organization's integrity, business ethics, and record of performance under federal awards when completing the

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<sup>46</sup> HRSA calculates the patient trend as  $[(2022 \text{ UDS Total Patients value} - 2020 \text{ UDS Total Patients value}) / 2020 \text{ UDS Total Patients value}] \times 100$ .

review of risk as described in [45 CFR § 75.205 HHS Awarding Agency Review of Risk Posed by Applicants](#).

HRSA will report to FAPIIS a determination that an applicant does not meet the minimum qualification standards in 45 CFR § 75.205 (a)(2) ([45 CFR § 75.212](#)).

## **VI. Award Administration Information**

### **1. Award Notices**

HRSA will release the NoA on or around the start date of April 1, 2024. See Section 6.4 of HRSA's [SF-424 Two-Tier Application Guide](#) for additional information.

### **2. Administrative and National Policy Requirements**

See Section 2.1 of HRSA's [SF-424 Two-Tier Application Guide](#).

If you are successful and receive a NoA, in accepting the award, you agree that the award and any activities thereunder are subject to:

- all provisions of [45 CFR part 75](#), currently in effect or implemented during the period of the award,
- other regulations and HHS policies in effect at the time of the award or implemented during the period of the award, and
- applicable statutory provisions.

### **Accessibility Provisions and Non-Discrimination Requirements**

Should you successfully compete for an award, recipients of federal financial assistance (FFA) from HHS will be required to complete an HHS Assurance of Compliance form (HHS 690) in which you agree, as a condition of receiving the grant, to administer your programs in compliance with federal civil rights laws that prohibit discrimination on the basis of race, color, national origin, age, sex and disability, and agreeing to comply with federal conscience laws, where applicable. This includes ensuring that entities take meaningful steps to provide meaningful access to persons with limited English proficiency; and ensuring effective communication with persons with disabilities. Where applicable, Title XI and Section 1557 prohibit discrimination on the basis of sexual orientation, and gender identity. The HHS Office for Civil Rights provides guidance on complying with civil rights laws enforced by HHS. See <https://www.hhs.gov/civil-rights/for-providers/provider-obligations/index.html> and <https://www.hhs.gov/civil-rights/for-individuals/nondiscrimination/index.html>.

- For guidance on meeting your legal obligation to take reasonable steps to ensure meaningful access to your programs or activities by limited English proficient individuals, see <https://www.hhs.gov/civil-rights/for-individuals/special->

[topics/limited-english-proficiency/fact-sheet-guidance/index.html](https://www.hhs.gov/ocr/civilrights/understanding/disability/index.html) and <https://www.lep.gov>.

- For information on your specific legal obligations for serving qualified individuals with disabilities, including providing program access, reasonable modifications, and to provide effective communication, see <http://www.hhs.gov/ocr/civilrights/understanding/disability/index.html>.
- HHS funded health and education programs must be administered in an environment free of sexual harassment, see <https://www.hhs.gov/civil-rights/for-individuals/sex-discrimination/index.html>.
- For guidance on administering your project in compliance with applicable federal religious nondiscrimination laws and applicable federal conscience protection and associated anti-discrimination laws, see <https://www.hhs.gov/conscience/conscience-protections/index.html> and <https://www.hhs.gov/conscience/religious-freedom/index.html>.

Contact the [HHS Office for Civil Rights](#) for more information about obligations and prohibitions under federal civil rights laws or call 1-800-368-1019 or TDD 1-800-537-7697.

The HRSA Office of Civil Rights, Diversity, and Inclusion (OCRDI) offers technical assistance, individual consultations, trainings, and plain language materials to supplement OCR guidance and assist HRSA recipients in meeting their civil rights obligations. Visit [OCRDI's website](#) to learn more about how federal civil rights laws and accessibility requirements apply to your programs, or contact OCRDI directly at [HRSACivilRights@hrsa.gov](mailto:HRSACivilRights@hrsa.gov).

### **Executive Order on Worker Organizing and Empowerment**

Pursuant to the [Executive Order on Worker Organizing and Empowerment](#) (E.O. 14025), HRSA strongly encourages applicants to support worker organizing and collective bargaining and to promote equality of bargaining power between employers and employees. This may include the development of policies and practices that could be used to promote worker power. Applicants can describe their plans and specific activities to promote this activity in the application narrative.

### **Requirements of Subawards**

The terms and conditions in the NoA apply directly to the recipient of HRSA funds. The recipient is accountable for the performance of the project, program, or activity; the appropriate expenditure of funds under the award by all parties; and all other obligations of the recipient, as cited in the NoA. In general, the requirements that apply to the recipient, including public policy requirements, also apply to subrecipients under awards, and it is the recipient's responsibility to monitor the compliance of all funded subrecipients. See [45 CFR § 75.101 Applicability](#) for more details.

Health Center Program award recipients that make subawards are required to document that, at the time a subaward is made, the subrecipient meets all of the Health Center Program requirements applicable to the award recipient's Health Center Program federal award. This includes, but is not limited to, those requirements found in Section 330 of the PHS Act ([42 U.S.C. § 254b](#)), implementing program regulations found in [42 CFR Part 51c](#) and [42 CFR Part 56](#) (for CHC and MHC, respectively), and grants regulations found in [45 CFR Part 75](#). Consistent with 45 CFR § 75.351(a), entities that receive a subaward for the purpose of carrying out a portion of a federal award are responsible for adherence to applicable federal program requirements specified in the federal award.

## Health Information Technology (IT) <sup>47</sup> Interoperability Requirements

Successful applicants under this NOFO agree that:

Where award funding involves:	Recipients and subrecipients are required to:
Implementing, acquiring, or upgrading health IT for activities by any funded entity	Use health IT that meets standards and implementation specifications adopted in 45 CFR part 170, Subpart B, if such standards and implementation specifications can support the activity. Visit <a href="https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-D/part-170/subpart-B">https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-D/part-170/subpart-B</a> to learn more.
Implementing, acquiring, or upgrading health IT for activities by eligible clinicians in ambulatory settings, or hospitals, eligible under Sections 4101, 4102, and 4201 of the HITECH Act	Use health IT certified under the ONC Health IT Certification Program, if certified technology can support the activity. Visit <a href="https://www.healthit.gov/topic/certification-ehrs/certification-health-it">https://www.healthit.gov/topic/certification-ehrs/certification-health-it</a> to learn more.

If standards and implementation specifications adopted in [45 CFR part 170, Subpart B](#) cannot support the activity, recipients and subrecipients are encouraged to use health IT that meets non-proprietary standards and implementation specifications developed by consensus-based standards development organizations. This may include standards

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<sup>47</sup> Health information technology is defined in Section 3000 of the PHSA. HHS has substantially adopted and codified that definition at 45 CFR 170.102. The regulation defines health information technology as hardware, software, integrated technologies or related licenses, IP, upgrades, or packaged solutions sold as services that are designed for or support the use by health care entities or patients for the electronic creation, maintenance, access, or exchange of health information.

identified in the ONC Interoperability Standards Advisory, available at <https://www.healthit.gov/isa/>.

### 3. Reporting

Award recipients must comply with Section 7 of HRSA's [SF-424 Two-Tier Application Guide](#) and the following reporting and review activities:

- 1) **Uniform Data System (UDS) Report** – The UDS collects data on all health centers to ensure compliance with legislative and regulatory requirements, improve health center performance and operations, and report overall program accomplishments. Award recipients are required to submit a UDS Universal Report and, if applicable, a UDS Grant Report annually, by the specified deadline. The Universal Report provides data on patients, services, staffing, and financing across all health centers. The Grant Report provides data on patients and services for special populations served (MHC, HCH, and/or PHPC). Failure to submit a complete UDS report by the specified deadline may result in conditions or restrictions being placed on your award, such as requiring prior approval of drawdowns of your Health Center Program award funds and/or limiting eligibility to receive future supplemental funding.
- 2) **Progress Report** – The Budget Period Progress Report (BPR) non-competing continuation (NCC) submission documents progress within the period of performance. Submission and HRSA approval of a BPR NCC will result in the release of an award for the subsequent year of funding (dependent upon Congressional appropriation, program compliance, organizational capacity, and a determination that continued funding would be in the best interest of the Federal Government).
- 3) **Integrity and Performance Reporting** – The NoA will contain a provision for integrity and performance reporting in [FAPIIS](#), as required in [45 CFR part 75 Appendix XII](#).

Note that the OMB revisions to Guidance for Grants and Agreements termination provisions located at [2 CFR § 200.340 - Termination](#) apply to all federal awards effective August 13, 2020. No additional termination provisions apply unless otherwise noted.

## VII. AGENCY CONTACTS

You may request additional information and/or technical assistance regarding business, administrative, or fiscal issues including budget development related to this NOFO by contacting:

Terry Hatchett  
Grants Management Specialist  
Division of Grants Management Operations, OFAM  
Health Resources and Services Administration  
Phone: (301) 443-7525  
Email: [THatchett@hrsa.gov](mailto:THatchett@hrsa.gov)

You may request additional information regarding the overall program issues and/or technical assistance related to this NOFO by contacting:

Julia Tillman or Chrissy James  
Public Health Analysts  
Bureau of Primary Health Care (BPHC), OPPD  
Health Resources and Services Administration  
Phone: (301) 594-4300  
Contact: [BPHC Contact Form](#)  
Web: [SAC Technical Assistance webpage](#)

You may need assistance when working online to submit your application forms electronically. Always obtain a case number when calling for support. For assistance with submitting the application in Grants.gov, contact Grants.gov 24 hours a day, 7 days a week, excluding federal holidays at:

Grants.gov Contact Center  
Telephone: 1-800-518-4726, (International callers, dial 606-545-5035)  
Email: [support@grants.gov](mailto:support@grants.gov)  
[Self-Service Knowledge Base](#)

You may need assistance when working online to submit your application electronically through the [EHBs](#). Always obtain a case number when calling for support. For assistance with submitting the remaining information in the EHBs, contact the HRSA Contact Center, Monday–Friday, 7 a.m. to 8 p.m. ET, excluding federal holidays at:

HRSA Contact Center  
Phone: (877) 464-4772 / (877) Go4-HRSA  
TTY: (877) 897-9910  
Web: <http://www.hrsa.gov/about/contact/ehbhelp.aspx>

The EHBs login process changed May 26, 2023 for applicants, recipients, service providers, consultants, and technical analysts. To enhance EHBs' security, the EHBs now uses **Login.gov** and **two-factor authentication**. Applicants, recipients, service providers, consultants, and technical analysts must have a Login.gov account for the new login process. For step-by-step instructions on creating a Login.gov account refer to the [EHBs Wiki Help page](#).



## VIII. Other Information

### Technical Assistance

A technical assistance webpage has been established to provide you with instructions for, and copies of, forms, FAQs, and other resources that will help you submit a competitive application. To review available resources, visit the [SAC Technical Assistance webpage](#).

### HRSA Primary Health Care Digest

The HRSA [Primary Health Care Digest](#) is a weekly email newsletter containing information and updates pertaining to the Health Center Program, including release of all competitive funding opportunities. You are encouraged to have several staff subscribe.

### Federal Tort Claims Act Coverage/Medical Malpractice Insurance

Organizations that receive operational funds under the Health Center Program are eligible for liability protection for certain claims or suits under the Federally Supported Health Centers Assistance Acts of 1992 and 1995 (42 U.S.C. 233(g)-(n)) (FSHCAA). Under FSHCAA, health centers and any associated statutorily eligible personnel may be deemed as Public Health Service (PHS) employees and thereby afforded protections of the Federal Tort Claims Act (FTCA) for the performance of medical, surgical, dental, or related functions within the scope of their deemed employment. Health Center volunteers may be eligible for FTCA coverage under 42 U.S.C. 233(q).

Once funded and you have met all FTCA deeming requirements, your health center can apply annually through EHBs to become a deemed PHS employee for purposes of FTCA coverage as described above; however, you must maintain private malpractice coverage until the effective date of such coverage (and may maintain private gap insurance for health-related activities not covered by FTCA after the effective date of FTCA coverage). The search for malpractice insurance, if necessary, should begin as soon as possible.

Deemed PHS employee status **is not guaranteed or automatic**. The Notice of Deeming Action (NDA) for an individual health center and additional NDAs for sponsored volunteer health professionals provide documentation of HRSA will issue a deeming determination only after review and approval of deeming applications. You are encouraged to review the deeming requirements outlined in the [Compliance Manual](#) and the most current [FTCA Deeming Application Program Assistance Letter](#). Other information on FTCA deeming requirements for health centers and their eligible officers, employees, and contractors can be found at <https://bphc.hrsa.gov/ftca/index.html>. You can find deeming requirements for health center volunteer health professionals at <https://bphc.hrsa.gov/ftca/about/health-center-volunteers.html>. Contact [Health Center Program Support](#) for additional information.



## **340B Drug Pricing Program**

The 340B Drug Pricing Program was created in 1992 and helps certain safety net providers known as covered entities stretch limited federal resources to reach more eligible patients and provide more comprehensive services. Eligible covered entities obtain discounts on covered outpatient drugs from drug manufacturers and are listed at section 340B (a)(4) of the Public Health Service Act. These providers include Federal Qualified Health Centers, AIDS Drug Assistance Programs, and certain disproportionate share hospitals. Manufacturers participating in the Medicaid Drug Rebate Program agree to charge covered entities a price that will not exceed the amount determined under the statute (ceiling price) when selling covered outpatient drugs. Covered entities receive these drugs at significantly reduced prices. Covered entities, including HRSA-funded health centers, must first register and be approved by HRSA's Office of Pharmacy Affairs before they can participate in the Program. Once enrolled, the entity must comply with all 340B Program requirements. For additional information and to register, visit the Office of Pharmacy Affairs webpage at <http://www.hrsa.gov/opa>.

### **Tips for Writing a Strong Application**

See Section 5.7 of HRSA's [\*SF-424 Two-Tier Application Guide\*](#).



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Cedar Park, TX 78613  
Phone: (800) 252-9435

Walker County EMS  
P O Box 1260  
Huntsville, TX 77342-1260

Invoice # 9069	Page 1 of 1
Account Number	Date
WALKCOU-01	9/20/2023
Balance Due On	
10/1/2023	
Amount Paid	Amount Due
	\$119,786.00

You can now pay ONLINE. To make a payment online, click here: <https://winstar.epaypolicy.com>

Commercial Auto	Policy Number: VFNU-CM-0023147	Effective: 10/1/2023 to 10/1/2024
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Item #	Trans Eff Date	Due Date	Trans	Description	Amount
44419	10/1/2023	10/1/2023	RENB	Renewal of Business Auto Policy	\$78,622.00
44420	10/1/2023	10/1/2023	THFE	Theft Fee	\$68.00

Commercial Package	Policy Number: VFNU-TR-0023148	Effective: 10/1/2023 to 10/1/2024
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Item #	Trans Eff Date	Due Date	Trans	Description	Amount
44421	10/1/2023	10/1/2023	RENB	Renewal of Commercial Package	\$41,096.00

Total Invoice Balance: \$119,786.00

We Appreciate Your Business! To pay online go to: <https://winstar.epaypolicy.com/>

Please note that a \$25 late fee will be applied to any payments that are not received by the due date indicated.

Sales Rep Name: Lauren Kuhner  
ProCare Service Rep: M Flowers - B Gomez

3800 E. Centre Ave  
Portage, MI 49009

Date: 4/28/2023  
ID #: 230428103909

**PROCARE PROPOSAL SUBMITTED TO:**

Billing Acc Num: 1078014  
Shipping Acct Num: 1097263  
Account Name: Huntsville Walker County  
Account Address: 1619 State Hwy 30 E  
City, State Zip: Huntsville, TX 77320

Name: Charlsa Dearwester  
Title: Purchasing  
Phone: (936) 577-5561  
Email: cdearwester@co.walker.tx.us

**PROCARE COVERAGE**

Item No.	Model Number	Model Description	Serial Number	ProCare Program	Qty	Yrs				Total
1	LUCAS	LUCAS	30148227	LUCAS Prevent Onsite	1	starts 10/24/23				\$1,576.00
2	LUCAS	LUCAS	30148228	LUCAS Prevent Onsite	1	starts 10/24/23				\$1,576.00
3	LUCAS	LUCAS	3521U724	LUCAS Prevent Onsite	1	1				\$1,719.00
4	LUCAS	LUCAS	3521V823	LUCAS Prevent Onsite	1	1				\$1,719.00
5	LUCAS	LUCAS	3521W545	LUCAS Prevent Onsite	1	1				\$1,719.00
6	LUCAS	LUCAS	3521W564	LUCAS Prevent Onsite	1	1				\$1,719.00
7	LUCAS	LUCAS	3521W567	LUCAS Prevent Onsite	1	1				\$1,719.00
8	LUCAS	LUCAS	3521Y790	LUCAS Prevent Onsite	1	1				\$1,719.00
9	LUCAS	LUCAS	3521Z336	LUCAS Prevent Onsite	1	1				\$1,719.00
10	LUCAS	LUCAS	3521Z625	LUCAS Prevent Onsite	1	1				\$1,719.00
11	LUCAS	LUCAS	3521Z627	LUCAS Prevent Onsite	1	1				\$1,719.00
12	LUCAS	LUCAS	3521Z629	LUCAS Prevent Onsite	1	1				\$1,719.00
13	LUCAS	LUCAS	3521Z630	LUCAS Prevent Onsite	1	1				\$1,719.00
14	LUCAS	LUCAS	3521Z631	LUCAS Prevent Onsite	1	1				\$1,719.00
15	6390	Power-LOAD	2206012400194	EMS Prevent	1	1				\$2,120.00
16	6390	Power-LOAD	2209012400126	EMS Prevent	1	1				\$2,120.00
17	6390	Power-LOAD	2209012400233	EMS Prevent	1	1				\$2,120.00
18	6390	Power-LOAD	2005012700075	EMS Prevent	1	1				\$2,120.00
19	6390	Power-LOAD	1910003400240	EMS Prevent	1	1				\$2,120.00
20	6392	Performance-LOAD	2018001000250	EMS Prevent NB	1	1				\$852.00
21	6506	Power Cots	1810003500021	EMS Prevent	1	1				\$1,614.00
22	6506	Power Cots	1912003500035	EMS Prevent	1	1				\$1,614.00
23	6506	Power Cots	1912003500036	EMS Prevent	1	1				\$1,614.00
24	6506	Power Cots	1912003500037	EMS Prevent	1	1				\$1,614.00
25	6506	Power Cots	1912003500038	EMS Prevent	1	1				\$1,614.00
26	6506	Power Cots	1912003500039	EMS Prevent	1	1				\$1,614.00
27	6506	Power Cots	1912003500040	EMS Prevent	1	1				\$1,614.00
28	6506	Power Cots	1912003500041	EMS Prevent	1	1				\$1,614.00
29	6506	Power Cots	2207020700144	EMS PM Only	1	1				\$305.00
30	6506	Power Cots	2208020700094	EMS PM Only	1	1				\$305.00
31	6252	Stair Chair	2103010000207	EMS Prevent NB	1	1				\$290.00
32	6252	Stair Chair	2103010000208	EMS Prevent NB	1	1				\$290.00
33	6252	Stair Chair	2104010000007	EMS Prevent NB	1	1				\$290.00

**PROGRAM INCLUDES:****EMS Prevent NB:**

\*Includes parts, labor, travel  
\*Includes 1 annual PM inspection  
\*Includes unscheduled service and product equipment checklists.  
\*Replacement parts do not include mattresses, batteries, and other Disposable or expendable parts.

**EMS Prevent:**

\*Includes parts, labor, travel  
\*Includes 1 annual PM inspection  
\*Includes unscheduled service  
\*Includes battery replacement  
\*Includes product equipment checklists.  
\*Replacement parts do not include mattresses, and other Disposable or expendable parts.

**EMS PM Only:**

\*Includes 1 annual PM only.

**LUCAS Prevent Onsite:**

ProCare LUCAS Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage

Unless otherwise stated on contract, payment is expected upfront.

ProCare Total \$49,624.00

**FINAL TOTAL \$49,624.00**

Start Date: 10/1/2023  
End Date: 9/30/2024

Stryker Signature \_\_\_\_\_ Date \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

The Terms and Conditions of this quote and any subsequent purchase order of the Customer are governed by the Terms and Conditions located at <https://techweb.stryker.com>  
The terms and conditions referenced in the immediately preceding sentence do not apply where Customer and Stryker are parties to a Master Service Agreement.

\_\_\_\_\_  
Purchase Order Number

**This is not an invoice. A physical invoice will be mailed.**  
**Remit payment to: P.O. Box 93308 Chicago, IL 60673-3308**

<b>COMMENTS:</b>
Please email signed Proposal and Purchase Order to <a href="mailto:procarecoordinators@stryker.com">procarecoordinators@stryker.com</a> . All information contained within this quotation is considered confidential and proprietary and is not subject to public disclosure. **Quote pricing valid for 30 days.

SERIAL NUMBER SHEET			
Item No.	Model	Serial Number	Program
1	LUCAS	30148227	LUCAS Prevent Onsite
2	LUCAS	30148228	LUCAS Prevent Onsite
3	LUCAS	3521U724	LUCAS Prevent Onsite
4	LUCAS	3521V823	LUCAS Prevent Onsite
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14	LUCAS	3521Z631	LUCAS Prevent Onsite
15	6390	2206012400194	EMS Prevent
16	6390	2209012400126	EMS Prevent
17	6390	2209012400233	EMS Prevent
18	6390	2005012700075	EMS Prevent
19	6390	1910003400240	EMS Prevent
20	6392	2018001000250	EMS Prevent NB
21	6506	1810003500021	EMS Prevent
22	6506	1912003500035	EMS Prevent
23	6506	1912003500036	EMS Prevent
24	6506	1912003500037	EMS Prevent
25	6506	1912003500038	EMS Prevent
26	6506	1912003500039	EMS Prevent
27	6506	1912003500040	EMS Prevent
28	6506	1912003500041	EMS Prevent
29	6506	2207020700144	EMS PM Only
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31	6252	2103010000207	EMS Prevent NB
32	6252	2103010000208	EMS Prevent NB
33	6252	2104010000007	EMS Prevent NB

## Purchase Order Form



Account Manager \_\_\_\_\_  
Cell Phone \_\_\_\_\_

Purchase Order Date \_\_\_\_\_  
Expected Delivery Date \_\_\_\_\_  
Stryker Quote Number 230428103909

Check box if Billing same as Shipping ☐

BILL TO		CUSTOMER #
Billing Account Num	1078014	
Company Name		
Contact or Department		
Street Address		
Add'l Address Line		
City, ST ZIP		
Phone		

SHIP TO		CUSTOMER #
Shipping Account Num	1097263	
Company Name	Huntsville Walker County	
Contact or Department	Charlsa Dearwester	
Street Address	1619 State Hwy 30 E	
Add'l Address Line		
City, ST ZIP	Huntsville , TX 77320	
Phone	(936) 577-5561	

Authorized Customer Initials \_\_\_\_\_

Authorized Customer Initials \_\_\_\_\_

DESCRIPTION	QTY	TOTAL
REFERENCE QUOTE <input type="text"/>	<input type="text"/>	<input type="text"/>

### Accounts Payable Contact Information

Name \_\_\_\_\_  
Email \_\_\_\_\_  
Phone \_\_\_\_\_

Stryker Terms and Conditions  
<https://techweb.stryker.com>

### Authorized Customer Signature

Printed Name \_\_\_\_\_  
Title \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_

Attachment Stryker Quote Number 230428103909

\*Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services on the Stryker Quote.



**Walker County, Texas  
Family Assistance Center Plan**

The Walker County Commissioners Court approved The Family Assistance Center Plan on September 25, 2023.

Butch Davis, Walker County EMC

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Colt Christian, Walker County Judge

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Danny Kuykendall, Walker County  
Commissioner Pct. 1

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Ronnie White, Walker County  
Commissioner Pct. 2

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Bill Daugette, Walker County  
Commissioner Pct. 3

---

Brandon Decker, Walker County  
Commissioner Pct. 4

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The City of Huntsville approved The Family Assistance Center Plan on

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Andy Brauninger, City of Huntsville Mayor

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Adam Winningham, City of Huntsville EMC

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## Record of Changes

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This page includes a table showing the changes made to this document including the date of the change, a description, and rationale, if applicable, and the name of the person who made the change. Any comments or recommendations for changes to this document should be emailed to [wcoem@co.walker.tx.us](mailto:wcoem@co.walker.tx.us)

Date	Description of Change	Name

For more information regarding this document, please contact:  
Walker County Office of Emergency Management  
[wcoem@co.walker.tx.us](mailto:wcoem@co.walker.tx.us)

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## Overview

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The Family Assistance Center Plan provides an operational-level overview of the roles and responsibilities of Walker County and its partners in establishing and operating a family assistance center.

For this document, the terms “family,” “friends,” and “relatives” are used to refer to those people who have a relationship to a person involved in, or missing because of, the disaster or emergency. Although the terms used have different meanings, they are used interchangeably throughout the document. When referring to those family, friends, and/or relatives who have reported to the Family Assistance Center (FAC) for services, the term “client” may also be used.

## Purpose

The Walker County Family Assistance Center plan is intended to guide regional staff in supporting, establishing, and operating family assistance centers after potentially traumatic events. This plan details the organization of family assistance center operations from the operational perspective.

## Scope

This is a plan that identifies the essential information for organizing and guiding family assistance center operations. The plan is specific to family assistance centers and does not include information about reunification immediately following an incident. Long-term recovery is also outside the scope of this document. This plan is used by Walker County and is supported by the Texas Department of State Health Services Public Health Region (PHR) 6/5 South *Family Assistance Center Plan* and other state and regional level emergency operations plans.

## Objectives

The objectives of this plan are to:

- Define and characterize family assistance center operations,
- Describe the roles and processes for supporting or organizing family assistance center operations, and
- Summarize the basic response protocols the region could implement to respond to an incident involving family assistance center operations, such as:
  - Response organization;
  - Direction, control, and coordination;
  - Information flow and management;
  - Communications;
  - Administration, finance, and logistics.
- Guide Walker County and supporting agencies in the management and operation of an FAC

## **Audience**

This document is for use by Walker County and its partners with responsibilities during a response involving family assistance center operations or support.

## **Response Goals**

The foundational response goals of the region when supporting/organizing family assistance center operations are to:

- Provide survivors and families with a safe and private space to collect information and access services regarding their missing or deceased loved ones.
- Provide a private and secure place for survivors and families to gather and receive information about the response and recovery.
- Address the informational, psychological, spiritual, medical, and logistical needs of survivors and families.
- Centralize and coordinate missing persons inquiries.
- Facilitate collection of antemortem information on the missing and known deceased.
- Facilitate information exchange between the local medicolegal authority and families.
- Provide a location for the medicolegal authority and other public officials to meet with families, assist with investigative efforts, and for the release of official information.
- Facilitate death notifications and the processing of death certificates and release of human remains for final disposition, as needed.
- Facilitate access to mental/behavioral health services to the family members, responders, and survivors of the incident

## **Assumptions**

The following is assumed to be true for the purposes of planning:

- A Family Assistance Center (FAC) will be needed in the aftermath of a critical incident to provide impacted individuals and their families with access to information, behavioral health services, spiritual care services, and support services to begin the process of recovery from the incident.
- Walker County will request support from DSHS PHR 6/5 S, which acts as the local health department, in establishing and operating a family assistance center.
- The disaster has not included a biological, radiological, infectious, or chemical contaminant (these disaster conditions would require additional considerations for the establishment of an FAC).
- Families of disaster victims will have high expectations regarding the identification of the deceased, return of their loved ones to them, and ongoing information and updates.

- Religious and cultural practices will be important factors in how survivors and families cope, manage stress, grieve, communicate about injuries and death, and prefer to have remains handled.
- Family members will immediately call or self-report to many agencies and/or locations seeking information.
- As many as 8-10 family members will arrive at the FAC for each individual involved in the incident.
- Responding to a critical incident can be overwhelming and lead to traumatic stress. Support services for responders and FAC staff will be essential.
- In the case of a transportation mass fatality incident, the National Transportation Safety Board (NTSB) will provide guidance for local jurisdictions and/or the transportation industry to run the FAC. Refer to <https://www.nts.gov/tda/er/Pages/default.aspx>
- Incidents resulting from an act of terrorism will involve the Federal Bureau of Investigation (FBI) as the lead investigative agency.
- Some families will require translation services for communication.
- Families of victims that reside outside of the county will travel to the incident site and may require accommodation.
- Some family members at the FAC will exhibit anxiety and/or require crisis intervention and referral to behavioral health services.
- There will be a large media interest in the operations of an FAC following an incident.
- Unaccompanied minors will arrive at the FAC seeking reunification with lost loved ones if reunification could not be completed prior to the FAC opening.
- Family members of survivors will arrive at the FAC seeking reunification with loved ones and will need to be redirected to another site (family reunification center, friends, and relatives center, etc.).
- The local Justice of the Peace retains control and authority over the decedents resulting from a critical incident, and their work will run separately and concurrently with the FAC.
- Not all critical incidents require establishing an FAC, nor is an FAC tied only to specific types of events.
- All county departments, along with other agencies within the county, are readily accessible to respond on short notice, to provide timely and effective assistance.

## **Situation**

Walker County is responsible for establishing a family assistance center however, due to lack of resources, the Texas Department of State Health Services will be called upon to operate the FAC. Planning efforts require a

planning framework which enables Walker County to define what support may be required and how this obligation can be fulfilled.

Walker County has a general aviation airport, an interstate highway, railways, factories, agricultural facilities, two school systems, a university, a major state agency headquarters as well as multiple state prisons.

These characteristics of the county expose its population to risks from events that may be traumatic to many people and may require access to and connection with support services as part of the response and recovery process. Some examples include active shooter incidents, hostage incidents, riot incidents, industrial accidents, and transportation accidents impacting many people.

## **Concept of Operations**

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The concept of operations section of the family assistance center plan outlines how Walker County will respond to an incident which requires the establishment of an FAC.

### **General**

Family Assistance Centers (FACs) are short-term operations intended to provide affected families with information about their loved ones who may be missing or deceased following a critical or traumatic incident, as well as information about and access to services to begin the process of recovery from a health and social services perspective.

The family assistance center plan will be used to guide county responses. FACs are established by emergency management coordinators following a critical incident, when necessary, and are the responsibility of the local jurisdiction. Walker County will collaborate with external partners, including the City of Huntsville, to establish an FAC, when required.

FAC operations will be guided by the National Incident Management System (NIMS).

The Walker County government is not the only entity which may be responsible for a family assistance center within the county. However, if one of these other entities establishes a family assistance center and needs additional resources, those resources may be supplied by the county.

- The county emergency management coordinator (EMC) will direct the establishment of an FAC when an incident occurring in unincorporated county, or incorporated areas serviced by the county Office of Emergency Management, require so.
- The emergency management coordinator or director in an incorporated city, such as the City of Huntsville, will direct the establishment of an FAC when an incident occurring within the city requires.



- When an incident occurs at a school or university, the school district or university's emergency management coordinator or chief executive (superintendent or president) may direct the establishment of an FAC using the school system or university's resources.
- If an incident occurs in a correctional facility operated by the Texas Department of Criminal Justice (TDCJ), TDCJ will be responsible for any family assistance operations.
- If an incident occurs in a healthcare facility or other private business, and that organization plans for and operates an FAC, they may do so, and may receive county support. However, the local emergency manager retains the ability to direct the establishment of an FAC using government resources.

FACs will likely not be open to the public until at least 24 hours from the onset of the incident, and federal resources are unlikely to be deployed to assist until at least 48 hours into an incident.

The FAC will have set hours, but those hours may change during the incident based on the needs of the response. Not all family members will be able to go to an FAC, so services may need to be available virtually to support and provide information to those that are not physically on-site.

### **Reunification, Family Assistance, and Resilience**

While the term "family assistance operations" is often used as an umbrella term for reunification, assistance, and resilience services, this plan is limited to the family assistance center portion of these operations.

Following an incident, a family reception center, friends and relatives center, or reunification center may be the first facility to be established and *is not* covered under this plan. These facilities handle requests for information about survivors and deceased individuals, and work to reunite survivors with their families, and provide victim identification and death notifications to impacted families.

The entity leading a family assistance center may not be leading these reception/reunification centers but will coordinate with them when established to ensure that there is continuity for survivors and impacted families during the response and short-term recovery process. A family reception center, friends and relatives center, or reunification center may transition into a family assistance center once initial operations are completed.

Walker County will coordinate with the Local Mental Health Authority, who may wish to transition the family assistance center to their family resilience center upon demobilization.

## Location

The location of an FAC is contingent upon the details of the incident and the number of people potentially impacted who may be seeking services. For example:

- The facility is not required to be near the incident site, but the location should be generally convenient for the individuals visiting the FAC.
- The facility should not require families to pass by the incident site.
- The facility location should not hinder rescue, recovery, or investigative work, should it be ongoing.
- FAC Operations should be far enough away not to expose families to the sights and sounds of the incident site.
- The facility should be Americans with Disabilities Act (ADA) compliant and meet the Texas Accessibility Standards.
- The site should be available to remain operational for a long-term duration.
- The facility should be large enough to accommodate the needs of families impacted (capability to support 8-10 family members per potential victim).
- The site should have ample parking or accommodations made for additional parking locations.
- The facility should limit entrances for security purposes.
- The facility should have accessible internet connectivity, cell phone reception, telephone lines, electric outlets, climate control, basic utilities, and restroom facilities.

If available, a neutral, nonreligious site such as a hotel or community center is often an ideal choice for an FAC because some of the impacted families may be uncomfortable visiting a place of worship. Hotels and community centers could meet the minimum site selection criteria for an FAC.

Number of Victims	Number of Rooms	Total Square Feet
< 10	17	5,124
10 – 25	19	9,200
26 – 50	23	15,995

These numbers are estimated minimums, and do not provide the full picture of the space required for a family assistance center. When selecting a facility, additional tools such as the [NCTCOG FAC Facility Size Estimation Tool](#) should be used.

## Plan Activations

FACs are established at the direction of the responsible emergency management coordinator or director in the jurisdiction where the incident occurred. FACs are the responsibility of the local jurisdiction, but Walker

County will assist with the operation and coordination of an FAC, when requested.

## **Operational Levels**

- Level IV – Normal Operations: all staff will carry out their routine work without interruption
- Level III – Increased Readiness: WCOEM management will monitor a developing situation while continuing with day-to-day work at normally assigned work locations.
- Level II – Limited Activation: WCOEM staff and CERT volunteers are activated and exclusively working on incident response. Some staff and/or volunteers may be assigned or deployed to the EOC or FAC.
- Level I – Full Activation: Staff are activated and working full-time on incident response. Incident Command System (ICS) roles and processes are utilized to support situational awareness and resource coordination within Walker County.

## **FAC Functions and Components**

The following are core functions and components of FAC operations:

### **Reception and Information**

The purpose of the reception and information desk is to welcome and register families and visitors to the FAC. Staff will take reasonable steps to confirm the identify of family and visitors and will register them. The reception and information desk also serves to help families and visitors navigate the support services offered at the FAC.

### **Family Briefings**

Family briefings provide families with the most recent information regarding the incident response and victim identification process in a timely manner, and in coordination with media releases. Information is provided in language and terminology which the families can understand. A conference call bridge or similar option may be set up to connect family members who are not able to be on-site.

### **Victim Information**

The victim information center (VIC), when established, collects and processes antemortem data to positively identify persons reported missing as victims of the incident. Antemortem data collection must be performed by qualified personnel, such as funeral directors or medicolegal death investigators. However, the VIC component of the FAC can provide the local Justice of the Peace a location easily accessible to victims' families to deliver death notifications and collect information to be used in identifying victims. FAC staff

may be tasked with supporting medicolegal authorities in the VIC and assisting in the collection of antemortem data appropriate support and supervision from the Justice of the Peace.

### **Call Center**

A call center may be established with support from local and state partners to receive initial missing persons information to assist in the family reunification process. If a call center was utilized in the initial reunification process, that same call center may be used to support the FAC. The call center may transition into an informational hotline later in the incident response.

### **Behavioral Health Services**

Behavioral and mental health services are provided to FAC visitors to help families and friends of victims understand and manage the full range of grief reactions. Referrals to community-based mental health providers for ongoing mental/behavioral health care are made as needed.

### **Spiritual Care Services**

Spiritual care services are available to FAC visitors, including interreligious and spiritual counseling. Spiritual care services may provide emotional support and assistance through all the functions/components of the FAC.

### **Childcare Services**

Childcare services are provided at the FAC to enable parents to attend briefings, meetings, and interviews, and to handle difficult situation caused by the incident, while their children are cared for by qualified personnel.

### **First Aid Station**

On-site medical first aid will attend to minor medical issues and provide initial evaluation of emergency medical issues and ensure transfer of care to emergency medical personnel.

### **Family Support Services**

Information and appropriate referrals for a wide range of support services are made available to FAC visitors. Specific services are determined based on the nature of the incident, and the services available in the impacted community. These services could include the following:

- Communications (phone and internet)
- Crime victims' assistance
- Disability information
- Educational services
- Employment services
- Financial assistance
- Food services
- Housing assistance

- Identification replacement services
- Legal assistance
- Postal services
- Material goods/personal property replacement

## **Organization and Assignment of Responsibilities**

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This section describes the general responsibilities of the county, as well as partner agencies that are expected to be involved in operating or supporting a family assistance center.

### **General**

When leading an FAC, Walker County OEM or the City of Huntsville OEM is responsible for coordinating with partner agencies (and local jurisdictions, if applicable) to implement this plan.

Walker County or the City of Huntsville is responsible for providing and/or coordinating to provide staffing resources for the operation of the family assistance center.

County or city departments and local partners have the following responsibilities in supporting and operating a family assistance center.

**Emergency Management Coordinator (EMC):** The emergency management coordinator at the county or city Office of Emergency Management is responsible for identifying the need to establish a family assistance center and requesting support from partners to do so (if needed). The FAC operates under the emergency operation center (EOC), and the EMC or their staff/EOC are responsible for continually coordinating with partners to support the establishment and operation of the FAC. Additionally, any contracting, agreements, resource requests, or financial obligations involved in the FAC operation are the responsibility of the local jurisdiction.

**Law Enforcement:** The Walker County Sheriff's Office or Huntsville Police Department will be the primary law enforcement entity responsible for providing security services to the FAC. If the entity responsible for the FAC, such as a university, has its own police, then that entity's law enforcement will have the primary responsibility for security of the FAC. In such cases, the county or city will provide Walker County Sheriff's deputies or Huntsville Police Department officers to support the FAC if local resources are exhausted.

**Justice of the Peace (JP):** The local Justice of the Peace may utilize space at the FAC to deliver death notifications and gather information to be used in identifying victims. Some of this information can be gathered by FAC staff/volunteers if desired/allowed by the JP. However, resources needed to accomplish responsibilities that cannot be done by volunteer staff must be

requested by the JP through existing contracts, mutual aid agreements, disaster medical systems, and/or the local EOC.

**Walker County Emergency Medical Services (EMS):** Walker County Emergency Medical Services will be responsible for providing first aid/standby emergency medical services at the FAC.

**Sam Houston State University:** Sam Houston State University may be involved in FAC operations if their facilities, students, or staff were involved in the incident. Involvement of, and support provided by, the university will vary depending on the circumstances of the incident. However, when not involved in the initial incident, facilities maintained by the university may be utilized for an FAC.

The university may also be utilized as a resource for additional staff and volunteers to support the FAC, potentially including university police officers for law enforcement/security support.

**Independent School Districts:** Independent school districts may be involved in FAC operations, particularly if their facilities, students, or staff were involved in the incident. Involvement of, and support provided by, these districts will vary depending on the jurisdiction and the circumstances of the incident. However, when not involved in the initial incident, facilities maintained by school districts may be utilized for an FAC.

**Tri-County Behavioral Healthcare:** Tri-County Behavioral Healthcare is the Local Mental Health Authority (LMHA) for Walker County. The LMHA will be responsible for the provision of emotional support and crisis intervention services to survivors and victims' families at an FAC.

**Walker County Community Emergency Response Team (CERT):** Walker County CERT will provide volunteers to support the operation of the FAC.

**Texas Gulf Coast Regional Voluntary Agencies Active in Disaster (VOAD):** The VOAD will coordinate with the county (or other responsible entity) to identify member organizations that can provide volunteers or resources to support the FAC, as well as organizations that may be able to provide needed support services to families at the FAC.

The VOAD's membership includes several non-profit organizations operating in Walker County, including faith-based organizations that may have staff available to assist in a family assistance center.

**Workforce Solutions:** The Workforce Solutions Huntsville unemployment office can be contacted to provide employment assistance to survivors and their families, if needed.

**Good Shepherd Mission:** The Good Shepherd mission can provide some employment services, housing, furniture replacement, and food services, depending on what is available to the mission at the time.

**Lone Star Legal Aid:** Lone Star Legal Aid can provide legal assistance to survivors and their families.

**Walker County Housing Authority:** Walker County Housing Authority, in collaboration with other partners, may help provide housing assistance to survivors and their families, if needed.

**Huntsville Housing Authority:** Walker County Housing Authority, in collaboration with other partners, may help provide housing assistance to survivors and their families, if needed.

### **Regional Response Partners**

The following are specific partner organizations which can provide support to family assistance centers throughout the region. Some organizations identified in this section are expected to provide the same services offered by other partners. Which services are requested of each partner will depend on that organizations' ability to support operations at that time, local planning considerations, incident specific needs, and resource availability.

**The Salvation Army:** The Salvation Army may be requested to provide the following services at an FAC:

- Provide spiritual support services.
- Work with local partners to provide temporary housing services for survivors and their families.

The Salvation Army could also be requested to support the FAC operation by providing resources and services within the FAC structure:

- Provide food services support, potentially including food products, food handling supplies, and food services personnel.
- Provide volunteers to assist in FAC operations, such as registration, planning, or logistics support.

**American Red Cross:** The American Red Cross (ARC) may be requested to provide the following services at an FAC:

- Provide childcare services.
- Provide spiritual support services.
- Casework.
- Disaster Mental Health Services.
- Work with local partners to provide temporary housing services for survivors and their families.



The ARC could also be requested to support the FAC operation by providing resources and services within the FAC structure:

- Provide food services support, potentially including food products, food handling supplies, and food services personnel.
- Provide volunteers to assist in FAC operations, such as registration, planning, or logistics support.

**United Way:** The United Way may be requested to provide the following support to an FAC:

- Provide call center support for making FAC information available to the public through 211.
- Provide a directory of support services and resources from the FAC to 211 callers who cannot physically go to the FAC.
- Provide in-person resource directory assistance at the FAC.

### State Agency Response Partners

While the resources of most state agencies are available to support the county in emergencies which exhaust local resources, the following are specific state agencies expected or likely to provide support to FAC operations. All resources requested from these agencies will require a State of Texas Assistance Request (STAR) to be approved at the county-level and sent to the Disaster District Emergency Operations Center.

**Texas Department of State Health Services:** The Texas Department of State Health Services (DSHS) is the primary state agency responsible for supporting family assistance centers. This is done through both the Public Health Region (6/5 South), based in Houston, and the Center for Health Emergency Preparedness and Response, based in Austin.

Public Health Region 6/5 South (PHR 6/5 S) is the primary source of DSHS support to a family assistance center in Walker County and serves as the local public health services provider/health department for the county. Upon request, PHR 6/5 S can provide:

- Family assistance center advance team: *assists local jurisdiction in coordinating the location, set-up, and activation of a family assistance center.*
- Emergency Operations Center liaison: *DSHS representative to work in the local emergency operations center and coordinate between DSHS and the local jurisdiction.*
- Family assistance center director: *appointed by local jurisdiction through delegation of authority to administer and supervise the family assistance center.*



- Family assistance center staff: *assigned by the family assistance center director to fulfil a function within the family assistance center.*

The PHR can also assist with coordination of support service providers, and accessing and coordinating with regional partners, if requested. PHR assistance can be initially requested via phone call to the Preparedness and Response Manager for the region but should be followed up with a STAR requesting each needed service specifically.

The Center for Health Emergency Preparedness and Response (CHEPR) operates the State Medical Operations Center, and coordinates to fill assistance requests for public health and medical resources that cannot be met at the regional level.

CHEPR, upon request through DSHS and TDEM (STAR process) can support the family assistance center through the deployment of Emergency Medical Task Force (EMTF) assets.

- The EMTF includes the Texas Mass Fatality Operations Response Team (TMORT).
- TMORT includes a Victim Information Center Team, which conducts family interviews, gathers antemortem data, & collects DNA samples.
  - Staffing: Family Interviewers, Records Collection & Management, Personal Effects, & DNA Reference Collectors.
- TMORT will collaborate with jurisdictions in the set-up of Family Assistance Centers [FAC] however, FAC staffing & operations are the jurisdiction's responsibility.

**Texas Health and Human Services Commission:** The Texas Health and Human Services Commission (HHSC) Disaster Behavioral Health (DBH) unit will provide behavioral health services such as emotional support and crisis intervention or support the Local Mental Health Authority in doing so.

**Texas Division of Emergency Management:** The Texas Division of Emergency Management (TDEM) will coordinate with state and federal agencies to respond to resource requests that are unable to be fulfilled within the county. TDEM may also, upon request, support the county's response with volunteer & donations management support.

**Texas Department of Public Safety:** The Texas Department of Public Safety (DPS) is the primary state law enforcement agency. DPS will be the lead provider of disaster behavioral health and victims' services following incidents related to a criminal act.

DPS resources which may be beneficial to request for the FAC include:

- Victims' services providers (criminal incidents).
- Peace officers to supplement local law enforcement in providing security services to the FAC.
- Driver's License Division Disaster Response Units, which can assist with driver's license replacement services for survivors.

## **Direction, Control, and Coordination**

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This section describes the framework for how Walker County and local jurisdictions will direct, control, and coordinate family assistance center operations.

### **General**

All emergency responses are local and are organized and led by the local emergency management coordinator.

### **Family Assistance Center**

The Family Assistance Center operates under the direction of the local/county emergency operations center. The FAC has a self-contained Incident Command System (ICS)-like structure reporting to a "Family Assistance Center Director" appointed by the EOC or the jurisdiction's executive.

The FAC Director exercises tactical control over all resources assigned to the FAC. All resources at an FAC remain under the administrative control of their home agencies.

### **Local Emergency Operations Center(s)**

The local/county emergency operations center is responsible for the family assistance center, and the county emergency operations center requests support from partner agencies, if needed.

Requests for personnel, equipment, or other resources to support the FAC go through the emergency operations center and follow its resource management processes.

### **Disaster District Emergency Operations Center**

The disaster district emergency operations center (DDEOC) is the Texas Division of Emergency Management's (TDEM) operations center responsible for coordinating state assistance for a district of two or more counties.

The DDEOC processes resource requests submitted to the state through the County EOC. The DDEOC will send resource requests to the appropriate state agency at the regional level to be filled and will submit requests that cannot be filled regionally to the State Operations Center.

## **Information, Collection, Analysis, and Dissemination**

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This section describes the critical or essential information that will be collected and/or shared during a response.

### **General**

The following essential elements of information (EEI) represent the standard information requirements needed by emergency management officials to provide context and support decision-making in family assistance center operations and the broader incident response and recovery:

- Estimated number or range of known or presumed deceased,
- Estimated number or range of anticipated or reported missing,
- Locations where injured persons have been transported or likely sought medical care,
- Number of survivors and/or families checked-in to the FAC,
- Number of survivors and/or families accessing support services at the FAC,
- And the number of survivors and/or families attending family briefings at the FAC.

These EEIs provide EOC and incident management personnel an understanding of the impact of the incident, as well as current and continuing need for the FAC. Additionally, these EEIs can support the decision to activate or demobilize the FAC.

### **Information Collection**

Essential information during a response involving a family assistance center will be collected continually and can be collected from many sources, including (but not limited to):

- Emergency operations centers,
- Regional Health and Medical Operations Center,
- Catastrophic Medical Operations Center,
- Incident command post/on-scene operations,
- EMTrack: a web-based resource used by the Regional Healthcare Preparedness Coalition to track patients from a mass-casualty incident,
- FAC registration/check-in and check-out documents, family briefing attendance counts/documentation, and reports from support services at the FAC,
- FAC call center records (if established),
- Family interviews and reports at the FAC,
- And medicolegal authorities.

### **Information Analysis and Dissemination**

The EEIs identified in this plan, in addition to other critical information to be determined based on the specifics of the incident, will be assessed within the FAC structure (i.e., the Planning Section or Situation Unit) to determine

operational plans and needs. A situation report based on this information will be developed and delivered to the emergency operations center and regional health and medical operations center, if activated, to aid in incident decision-making.

## **Communications and Public Information**

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This section describes the communication protocols and coordination procedures between Walker County and its response partners and the public during family assistance center operations.

### **Communications**

Within the FAC, the primary communications mechanisms will include:

- Face-to-face meetings and conversations
- Email
- Telephone

Communication between FAC staff will follow ICS principles for communication. Specifically, formal communication, such as work assignments and resource requests, will occur using the chain of command.

Partner agencies supporting the FAC will communicate with the FAC organizational structure through the Liaison Officer, or the FAC Director if a Liaison Officer is not assigned. Organizations not staffing the FAC, but are providing services at the FAC, will communicate with the FAC Director, or an appropriate subordinate staff member designated by the FAC director.

Within the EOC, if also activated, the primary communications mechanisms will include:

- Face-to-face meetings and conversations
- Virtual meetings
- Email
- Telephone
- WebEOC: A real-time online emergency management interface that allows the completion, submission, and tracking of information and requests between operations centers.

All telephone communication should be conducted using phones and phone numbers issued by a responder's home agency, if possible. Additionally, all emails and virtual meetings should be conducted using accounts and associated email addresses issued and managed by a responder's home agency, if possible.

### **Public Information**

The Public Information Officer (PIO) for the FAC is assigned by the local emergency operations center, will work within the framework of the joint

information system, and will coordinate messaging with the Joint Information Center (JIC).

The County Judge, or designee, will be the spokesperson for public messaging on behalf of the county. If the incident occurs in a city, school district, university, healthcare institution or other private entity, that entity's public information officer, spokesperson, or executive may act as the PIO or spokesperson for the FAC. Those entities may also choose to defer to the County Judge, or designee.

The FAC's PIO, or local EOC, will work within the joint information system to publicize:

- Family assistance center location,
- Hours of operation,
- Contact information
- Services provided at the FAC,
- And date/time of expected FAC demobilization.

## **Administration, Finance, and Logistics**

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This section covers general support requirements and the availability of services and support for an incident response, as well as policies for managing resources.

### **Administration and Finance**

The emergency operations center is responsible for the administration and finance of the family assistance center. However, designated staff at the FAC may be assigned responsibilities to report administrative and financial information to the EOC.

All expenditures, staff time, and other resource deployment related to response activities should be tracked and reported to the EOC and all agencies involved in the operation.

### **Logistics**

On-site logistics functions will primarily be performed by the logistics section of the FAC. All resource requests from or in support of the FAC will go through the emergency operations center to be filled or requested.

## **Plan Development and Maintenance**

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This section discusses the overall approach to preparedness planning and the assignment of plan development responsibilities.

## **Development**

The PHR 6/5 S Preparedness and Response Program (PRP) collaborated with the Walker County Office of Emergency Management to hold a family assistance center planning meeting with local and regional partners in Walker County.

PHR 6/5 S staff drafted the plan from available templates, guidance, and completed plans from various jurisdictions around the nation, as well as the PHR's regional FAC plan. Walker County emergency management staff met with PHR 6/5 S staff to continue drafting, editing, and revising the plan for the county.

## **Approval**

This plan is approved under the authority of the Walker County Commissioners Court. Additional appendixes, supporting documents, or minor revision such as the fixing of broken links or grammatical corrections which do not substantially change the content of the plan may be approved by the Emergency Management Coordinator, or designee.

## **Maintenance**

The Walker County Office of Emergency Management (WCOEM) is responsible for maintaining this plan. Recommended changes should be forwarded to WCOEM as needs become apparent.

This plan will be revised when changes in policy, approach, partnerships, or vendors occur. Additionally, the plan will be revised from time to time with lessons learned from exercises and real-world events.

This document will be reviewed and revised at least every five years if revisions discussed above were not necessary or made within the proceeding five years.

## **Exercises**

The Family Assistance Center Plan is a functional plan, not a hazard-specific plan, which allows for flexibility in its use and in exercising the plan. The FAC function does not have to be exercised alone, but can, and should, be evaluated whenever it fits into a given exercise scenario and resources are sufficient to do so.

## **Authorities and References**

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This section lists the authorities while allow this specific document to be implemented and the references which aided the development of or support the implementation of this document.

## **Legal**

### **Federal**

- Public Health Service Act
- Aviation Disaster Family Assistance Act of 1996
- Foreign Carrier Family Support Act of 1997
- Robert. T. Stafford Disaster Relief and Emergency Assistance Act, as amended.

### **State**

- Texas Government Code, Chapter 418

## **References**

- Mass Fatality Incident Family Assistance Operations: Recommended Strategies for Local and State Agencies (FBI)
- North Central Texas Council of Governments Family Assistance Base Plan Template
- North Central Texas Council of Governments Family Assistance Center Toolkit
- State of Texas Emergency Management Plan
- State of Texas Emergency Management Plan, Public Health and Medical Annex
- Texas DSHS Family Assistance Center Toolkit
- Public Health Region 6/5 South Family Assistance Center Plan

For more information regarding this document, please contact:  
Walker County Office of Emergency Management  
[wcoem@co.walker.tx.us](mailto:wcoem@co.walker.tx.us)







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Q-501352-45184.745BP

Issued: 09/15/2023

Quote Expiration:

Estimated Contract Start Date: 11/01/2023

Account Number: 532454

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Walker County (TX) Criminal District Attorney 1036 11th St Huntsville, TX 77340-3964 USA	Walker County (TX) Criminal District Attorney 1036 11th St Huntsville TX 77340-3964 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Bert Panganiban Phone: (941) 527-9189 Email: bpanganiban@axon.com Fax:	Quentin Russell Phone: 9364352441 Email: qrussell@co.walker.tx.us Fax: (936) 435-2449

## Quote Summary

Program Length	60 Months
TOTAL COST	\$160,162.52
ESTIMATED TOTAL W/ TAX	\$160,162.52

## Discount Summary

Average Savings Per Year	\$22,522.90
TOTAL SAVINGS	\$112,614.48

## Payment Summary

Date	Subtotal	Tax	Total
Oct 2023	\$46,664.63	\$0.00	\$46,664.63
Oct 2024	\$26,727.62	\$0.00	\$26,727.62
Oct 2025	\$27,796.73	\$0.00	\$27,796.73
Oct 2026	\$28,908.60	\$0.00	\$28,908.60
Oct 2027	\$30,064.94	\$0.00	\$30,064.94
Total	\$160,162.52	\$0.00	\$160,162.52

Quote Unbundled Price:	\$272,777.00
Quote List Price:	\$272,777.00
Quote Subtotal:	\$160,162.52

## Pricing

*All deliverables are detailed in Delivery Schedules section lower in proposal*

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
<b>A la Carte Software</b>									
AttorneyPrem	Justice Premier	22	59		\$194.00	\$107.24	\$139,197.52	\$0.00	\$139,197.52
<b>A la Carte Services</b>									
100338	INVESTIGATE METROLOGY TRAINING	1			\$995.00	\$995.00	\$995.00	\$0.00	\$995.00
100336	INVESTIGATE OPERATOR TRAINING	3			\$395.00	\$395.00	\$1,185.00	\$0.00	\$1,185.00
100337	INVESTIGATE EXAMINER TRAINING	3			\$595.00	\$595.00	\$1,785.00	\$0.00	\$1,785.00
100491	JUSTICE FULL SERVICE	1			\$17,000.00	\$17,000.00	\$17,000.00	\$0.00	\$17,000.00
<b>Total</b>							<b>\$160,162.52</b>	<b>\$0.00</b>	<b>\$160,162.52</b>

## Delivery Schedule

### Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Justice Premier	100165	UNLIMITED 3RD-PARTY STORAGE	22	11/01/2023	09/30/2028
Justice Premier	100626	INVESTIGATE PRO LICENSE	22	11/01/2023	09/30/2028
Justice Premier	73478	REDACTION ASSISTANT USER LICENSE	22	11/01/2023	09/30/2028
Justice Premier	73618	AXON COMMUNITY REQUEST+ LICENSE	22	11/01/2023	09/30/2028
Justice Premier	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	22	11/01/2023	09/30/2028
Justice Premier	73838	PROSECUTOR PROFESSIONAL ACCESS LICENSE	22	11/01/2023	09/30/2028
Justice Premier	85762	AUTO-TRANSCRIBE JUSTICE ACCESS SERVICE	22	11/01/2023	09/30/2028
Justice Premier	85767	DISCOVERY MODULE ACCESS SERVICE	22	11/01/2023	09/30/2028

### Services

Bundle	Item	Description	QTY
Justice Premier	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	22
A la Carte	100336	INVESTIGATE OPERATOR TRAINING	3
A la Carte	100337	INVESTIGATE EXAMINER TRAINING	3
A la Carte	100338	INVESTIGATE METROLOGY TRAINING	1
A la Carte	100491	JUSTICE FULL SERVICE	1

## Payment Details

### Oct 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Training	100336	INVESTIGATE OPERATOR TRAINING	3	\$1,185.00	\$0.00	\$1,185.00
Training	100337	INVESTIGATE EXAMINER TRAINING	3	\$1,785.00	\$0.00	\$1,785.00
Training	100338	INVESTIGATE METROLOGY TRAINING	1	\$995.00	\$0.00	\$995.00
Training	100491	JUSTICE FULL SERVICE	1	\$17,000.00	\$0.00	\$17,000.00
Year 1	AttorneyPrem	Justice Premier	22	\$25,699.63	\$0.00	\$25,699.63
Total				\$46,664.63	\$0.00	\$46,664.63

### Nov 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	AttorneyPrem	Justice Premier	22	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

### Oct 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	AttorneyPrem	Justice Premier	22	\$26,727.62	\$0.00	\$26,727.62
Total				\$26,727.62	\$0.00	\$26,727.62

### Oct 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	AttorneyPrem	Justice Premier	22	\$27,796.73	\$0.00	\$27,796.73
Total				\$27,796.73	\$0.00	\$27,796.73

### Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	AttorneyPrem	Justice Premier	22	\$28,908.60	\$0.00	\$28,908.60
Total				\$28,908.60	\$0.00	\$28,908.60

### Oct 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	AttorneyPrem	Justice Premier	22	\$30,064.94	\$0.00	\$30,064.94
Total				\$30,064.94	\$0.00	\$30,064.94

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcwell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

## Standard Terms and Conditions

### Axon Enterprise Inc. Sales Terms and Conditions

#### Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

#### ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

#### Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

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Signature

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Date Signed

9/15/2023





## Axon Evidence Justice Services Agreement

This Axon Evidence Justice Services Agreement ("**Agreement**") is between Axon Enterprise, Inc., a Delaware corporation ("**Axon**"), and the agency on the Quote ("**Agency**"). This Agreement is effective as of the later of the (a) last signature date on this Agreement, or (b) signature date on the Quote ("**Effective Date**"). Axon and Agency are each a "**Party**" and collectively "**Parties**". This Agreement governs Agency's purchase and use of the Axon services detailed in the Quote Appendix ("**Quote**"). The Parties agree as follows:

1 **Term.** The Axon Evidence Justice Services subscription will begin on the Effective Date and continues until all subscriptions hereunder have expired or been terminated ("**Term**").

2 **Definitions.**

**"Axon Cloud Services"** means Axon's web services for Axon Evidence, Axon Records, Axon Dispatch, and interactions between Axon Evidence and Axon Devices or Axon client software. Axon Cloud Service excludes third-party applications, hardware warranties, and my.evidence.com.

**"Axon Device Data"** data uploaded to Evidence.com from Axon devices including body worn cameras, Fleet cameras, Interview Room cameras, or Axon Capture.

**"Axon Evidence"** means Axon's web services for Evidence.com, and interactions between Evidence.com and or Axon client software. This excludes third-party applications or my.evidence.com.

**"Agency Content"** is data uploaded into, ingested by, or created in Axon Evidence within Agency's tenant. Agency Content includes Evidence but excludes Non-Content Data.

**"Quote"** is only valid for services on the quote at the specified prices. Any inconsistent or supplemental terms within Agency's purchase order in response to a Quote will be void.

3 **Storage.** Agency may store unlimited Axon Device Data in Agency's Axon Evidence account if the Axon Device Data is shared to Agency through Axon Evidence from a partner agency using Axon Evidence. If Agency is not purchasing an unlimited storage plan, Agency may purchase ala carte storage for other data.

4 **Payment.** In the event Agency purchases services from Axon, payment is due net thirty (30) days from the invoice date. Payment obligations are non-cancelable. Agency will pay invoices without setoff, deduction, or withholding. If Axon sends a past due account to collections, Agency is responsible for collection and attorneys' fees. All sales are final. Axon does not allow refunds or exchanges, except warranty returns or as provided by state or federal law. Agency is responsible for sales and other taxes associated with the order, unless Agency provides Axon a valid tax exemption certificate.

5 **Insurance.** Axon will maintain General Liability, Workers' Compensation, and Automobile Liability insurance. Upon request, Axon will supply certificates of insurance.

6 **Indemnification.** Axon will indemnify Agency's officers, directors, and employees ("**Agency Indemnitees**") against all claims, demands, losses, and reasonable expenses arising out of a third party claim against an Agency Indemnitee resulting from any negligent act, error or omission, or willful misconduct by Axon under this Agreement, except to the extent of Agency's negligence or willful misconduct, or claims under workers compensation.

**To the extent permitted by law, Axon disclaims all warranties, remedies, and conditions, whether oral, written, statutory, or implied. Axon's cumulative liability to any Party for any loss or damage resulting from any claim, demand, or action arising out of or relating to Axon Evidence Justice Service will not exceed the amount paid for such services over the twelve (12) months preceding the claim. Neither Party will be liable for direct, special, indirect, incidental, punitive, or consequential damages, however caused, whether for breach of warranty or contract, negligence, strict liability, tort, or any other legal theory.**

7 **IP Rights.** Axon owns and reserves all right, title, and interest in Axon products and services and suggestions to Axon, including all related intellectual property rights. Agency will not cause any Axon proprietary rights to be violated.



- 8 **IP Indemnification.** Axon will indemnify Agency Indemnitees against all claims, losses, and reasonable expenses from any third-party claim alleging that the use of Axon Evidence infringes or misappropriates the third party's intellectual property rights. Agency must promptly provide Axon with written notice of such claim, tender to Axon the defense or settlement of such claim at Axon's expense and cooperate fully with Axon in the defense or settlement of such claim. Axon's IP indemnification obligations do not apply to claims based on: (a) modification of Axon Evidence by Agency or a third party not approved by Axon; (b) use of Axon Evidence in combination with hardware or services not approved by Axon; or (c) use of Axon Evidence other than as permitted in this Agreement.
- 9 **Termination.**
- 9.1 **For Breach.** A Party may terminate this Agreement for cause if it provides thirty (30) days written notice of the breach to the other Party, and the breach remains uncured at the end of thirty (30) days. If Agency terminates this Agreement due to Axon's uncured breach, Axon will refund prepaid amounts on a prorated basis based on the date of notice of termination.
- 9.2 **By Agency.** Agency is obligated to pay any applicable fees under this Agreement. If sufficient funds are not appropriated or otherwise legally available to pay the fees, Agency may terminate this Agreement. Agency will deliver notice of termination under this section as soon as reasonably practicable. The date of such termination will be the date Axon receives notice from Agency.
- 9.3 **Effect of Termination.** Upon termination of this Agreement, Agency rights immediately terminate, and Agency remains responsible for all fees incurred prior to the date of termination.
- 9.4 **By Axon.** If the Agency is using an Axon Evidence instance that has been provided a no charge to the Agency, Axon may terminate this Agreement for its convenience by providing ninety (90) days prior written notice.
- 10 **Confidentiality. "Confidential Information"** means nonpublic information designated as confidential or, given the nature of the information or circumstances surrounding disclosure, should reasonably be understood to be confidential. Each Party will take reasonable measures to avoid disclosure, dissemination, or unauthorized use of the other Party's Confidential Information. Unless required by law, neither Party will disclose the other Party's Confidential Information during the Term and for five (5) years thereafter. Axon pricing is Confidential Information and competition sensitive. If Agency is required by law to disclose Axon pricing, to the extent allowed by law, Agency will provide notice to Axon before disclosure. Axon may publicly announce information related to this Agreement.
- 11 **General.**
- 11.1 **Force Majeure.** Neither Party will be liable for any delay or failure to perform due to a cause beyond a Party's reasonable control.
- 11.2 **Independent Contractors.** The Parties are independent contractors. Neither Party has authority to bind the other. This Agreement does not create a partnership, franchise, joint venture, Agency, fiduciary, or employment relationship between the Parties.
- 11.3 **Third-Party Beneficiaries.** There are no third-party beneficiaries under this Agreement.
- 11.4 **Non-Discrimination.** Neither Party nor its employees will discriminate against any person based on: race; religion; creed; color; sex; gender identity and expression; pregnancy; childbirth; breastfeeding; medical conditions related to pregnancy, childbirth, or breastfeeding; sexual orientation; marital status; age; national origin; ancestry; genetic information; disability; veteran status; or any class protected by local, state, or federal law.
- 11.5 **Export Compliance.** Each Party will comply with all import and export control laws and regulations.
- 11.6 **Assignment.** Neither Party may assign this Agreement without the other Party's prior written

consent. Axon may assign this Agreement, its rights, or obligations without consent: (a) to an affiliate or subsidiary; or (b) for purposes of financing, merger, acquisition, corporate reorganization, or sale of all or substantially all its assets. This Agreement is binding upon the Parties respective successors and assigns.

- 11.7 Waiver.** No waiver or delay by either Party in exercising any right under this Agreement constitutes a waiver of that right.
- 11.8 Severability.** If a court of competent jurisdiction holds any portion of this Agreement invalid or unenforceable, the remaining portions of this Agreement will remain in effect.
- 11.9 Survival.** The following sections will survive termination: Indemnification, IP Rights, Axon's Cloud Services Appendix, and, Storage.
- 11.10 Governing Law.** The laws of the state where Agency is physically located, without reference to conflict of law rules, govern this Agreement and any dispute arising from it. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.
- 11.11 Notices.** All notices must be in English. Notices posted on Agency's Axon Evidence site are effective upon posting. Notices by email are effective on the sent date of the email. Notices by personal delivery are effective immediately. Notices to Prosecutor shall be provided to the address on file with Axon. Notices to Axon shall be provided to Axon Enterprise, Inc., Attn: Legal, 17800 North 85th Street, Scottsdale, Arizona 85255 with a copy to legal@axon.com.
- 11.12 Entire Agreement.** This Agreement represents the entire agreement between the Parties. This Agreement supersedes all prior agreements or understandings, whether written or verbal, regarding the subject matter of this Agreement. This Agreement may only be modified or amended in a writing signed by the Parties.

Each representative identified below declares they have been expressly authorized to execute this Agreement as of the date of signature.

**Axon Enterprise, Inc.,****Agency**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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**Axon Cloud Services Terms of Use Appendix**

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**1. Definitions.**

- 1.1. **"Agency Content"** is data uploaded into, ingested by, or created in Axon Cloud Services within Agency's tenant, including media or multimedia uploaded into Axon Cloud Services by Agency. Agency Content includes Evidence but excludes Non-Content Data.
- 1.2. **"Evidence"** is media or multimedia uploaded into Axon Evidence as 'evidence' by an Agency. Evidence is a subset of Agency Content.
- 1.3. **"Non-Content Data"** is data, configuration, and usage information about Agency's Axon Cloud Services tenant, Axon Devices and client software, and users that is transmitted or generated when using Axon Devices. Non-Content Data includes data about users captured during account management and customer support activities. Non-Content Data does not include Agency Content.
- 1.4. **"Personal Data"** means any information relating to an identified or identifiable natural person. An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

2. **Access.** Upon Axon granting Agency a subscription to Axon Cloud Services, Agency may access and use Axon Cloud Services to store and manage Agency Content. Agency may not exceed more end users than the Quote specifies. Axon Air requires an Axon Evidence subscription for each drone operator. For Axon Evidence Lite, Agency may access and use Axon Evidence only to store and manage TASER CEW and TASER CAM data ("**TASER Data**"). Agency may not upload non-TASER Data to Axon Evidence Lite.
3. **Agency Owns Agency Content.** Agency controls and owns all right, title, and interest in Agency Content. Except as outlined herein, Axon obtains no interest in Agency Content, and Agency Content is not Axon's business records. Agency is solely responsible for uploading, sharing, managing, and deleting Agency Content. Axon will only have access to Agency Content for the limited purposes set forth herein. Agency agrees to allow Axon access to Agency Content to (a) perform troubleshooting, maintenance, or diagnostic screenings; and (b) enforce this Agreement or policies governing use of the Axon products.
4. **Security.** Axon will implement commercially reasonable and appropriate measures to secure Agency Content against accidental or unlawful loss, access or disclosure. Axon will maintain a comprehensive information security program to protect Axon Cloud Services and Agency Content including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; encryption of uploaded digital evidence; security education; and data protection. Axon agrees to the Federal Bureau of Investigation Criminal Justice Information Services Security Addendum.
5. **Agency Responsibilities.** Agency is responsible for (a) ensuring Agency owns Agency Content; (b) ensuring no Agency Content or Agency end user's use of Agency Content or Axon Cloud Services violates this Agreement or applicable laws; and (c) maintaining necessary computer equipment and Internet connections for use of Axon Cloud Services. If Agency becomes aware of any violation of this Agreement by an end user, Agency will immediately terminate that end user's access to Axon Cloud Services.
  - 5.1. Agency will also maintain the security of end usernames and passwords and security and access by end users to Agency Content. Agency is responsible for ensuring the configuration and utilization of Axon Cloud Services meet applicable Agency regulation and standards. Agency may not sell, transfer, or sublicense access to any other entity or person. Agency shall contact Axon immediately if an unauthorized party may be using Agency's account or Agency Content, or if account information is lost or stolen.
  - 5.2. To the extent Agency uses the Axon Cloud Services to interact with YouTube®, such use may be governed by the YouTube Terms of Service, available at <https://www.youtube.com/static?template=terms>.
6. **Privacy.** Agency's use of Axon Cloud Services is subject to the Axon Cloud Services Privacy Policy, a current version of which is available at <https://www.axon.com/legal/cloud-services-privacy-policy>. Agency agrees to allow Axon access to Non-Content Data from Agency to (a) perform troubleshooting, maintenance, or

diagnostic screenings; (b) provide, develop, improve, and support current and future Axon products and related services; and (c) enforce this Agreement or policies governing the use of Axon products.

7. **Axon Body 3 Wi-Fi Positioning.** Axon Body 3 cameras offer a feature to enhance location services where GPS/GNSS signals may not be available, for instance, within buildings or underground. Agency administrators can manage their choice to use this service within the administrative features of Axon Cloud Services. If Agency chooses to use this service, Axon must also enable the usage of the feature for Agency's Axon Cloud Services tenant. Agency will not see this option with Axon Cloud Services unless Axon has enabled Wi-Fi Positioning for Agency's Axon Cloud Services tenant. When Wi-Fi Positioning is enabled by both Axon and Agency, Non-Content and Personal Data will be sent to Skyhook Holdings, Inc. ("**Skyhook**") to facilitate the Wi-Fi Positioning functionality. Data controlled by Skyhook is outside the scope of the Axon Cloud Services Privacy Policy and is subject to the Skyhook Services Privacy Policy.
8. **Storage.** For Axon Unlimited Device Storage subscriptions, Agency may store unlimited data in Agency's Axon Evidence account only if data originates from Axon Capture or the applicable Axon Device. Axon may charge Agency additional fees for exceeding purchased storage amounts. Axon may place Agency Content that Agency has not viewed or accessed for six (6) months into archival storage. Agency Content in archival storage will not have immediate availability and may take up to twenty-four (24) hours to access.

For Third-Party Unlimited Storage the following restrictions apply: (i) it may only be used in conjunction with a valid Axon's Evidence.com user license; (ii) is limited to data of the law enforcement agency that purchased the Third-Party Unlimited Storage and the Axon's Evidence.com end user or Agency is prohibited from storing data for other law enforcement agencies; and (iii) Agency may only upload and store data that is directly related to: (1) the investigation of, or the prosecution of a crime; (2) common law enforcement activities; or (3) any Agency Content created by Axon Devices or Evidence.com.
9. **Location of Storage.** Axon may transfer Agency Content to third-party subcontractors for storage. Axon will determine the locations of data centers for storage of Agency Content. For United States agencies, Axon will ensure all Agency Content stored in Axon Cloud Services remains within the United States. Ownership of Agency Content remains with Agency.
10. **Suspension.** Axon may temporarily suspend Agency's or any end user's right to access or use any portion or all of Axon Cloud Services immediately upon notice, if Agency or end user's use of or registration for Axon Cloud Services may (a) pose a security risk to Axon Cloud Services or any third-party; (b) adversely impact Axon Cloud Services, the systems, or content of any other customer; (c) subject Axon, Axon's affiliates, or any third-party to liability; or (d) be fraudulent. Agency remains responsible for all fees incurred through suspension. Axon will not delete Agency Content because of suspension, except as specified in this Agreement.
11. **Axon Cloud Services Warranty.** Axon disclaims any warranties or responsibility for data corruption or errors before Agency uploads data to Axon Cloud Services. Service Offerings will be subject to the Axon Cloud Services Service Level Agreement, a current version of which is available at <https://www.axon.com/products/axon-evidence/sla>.
12. **Axon Records.** Axon Records is the software-as-a-service product that is generally available at the time Agency purchases an OSP 7 bundle. During Agency's Axon Records Subscription Term, if any, Agency will be entitled to receive Axon's Update and Upgrade releases on an if-and-when available basis.
  - 12.1. The Axon Records Subscription Term will end upon the completion of the Axon Records Subscription as documented in the Quote, or if purchased as part of an OSP 7 bundle, upon completion of the OSP 7 Term ("**Axon Records Subscription**")
  - 12.2. An "**Update**" is a generally available release of Axon Records that Axon makes available from time to time. An "**Upgrade**" includes (i) new versions of Axon Records that enhance features and functionality, as solely determined by Axon; and/or (ii) new versions of Axon Records that provide additional features or perform additional functions. Upgrades exclude new products that Axon introduces and markets as distinct products or applications.
  - 12.3. New or additional Axon products and applications, as well as any Axon professional services needed to configure Axon Records, are not included. If Agency purchases Axon Records as part of a bundled

- offering, the Axon Record subscription begins on the later of the (1) start date of that bundled offering, or (2) date Axon provisions Axon Records to Agency.
- 12.4. Users of Axon Records at the Agency may upload files to entities (incidents, reports, cases, etc) in Axon Records with no limit to the number of files and amount of storage. Notwithstanding the foregoing, Axon may limit usage should the Agency exceed an average rate of one-hundred (100) GB per user per year of uploaded files. Axon will not bill for overages.
13. **Axon Cloud Services Restrictions.** Agency and Agency end users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may not attempt to:
- 13.1. copy, modify, tamper with, repair, or create derivative works of any part of Axon Cloud Services;
  - 13.2. reverse engineer, disassemble, or decompile Axon Cloud Services or apply any process to derive any source code included in Axon Cloud Services, or allow others to do the same;
  - 13.3. access or use Axon Cloud Services with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;
  - 13.4. use trade secret information contained in Axon Cloud Services, except as expressly permitted in this Agreement;
  - 13.5. access Axon Cloud Services to build a competitive device or service or copy any features, functions, or graphics of Axon Cloud Services;
  - 13.6. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within Axon Cloud Services; or
  - 13.7. use Axon Cloud Services to store or transmit infringing, libelous, or other unlawful or tortious material; material in violation of third-party privacy rights; or malicious code.
14. **After Termination.** Axon will not delete Agency Content for ninety (90) days following termination. There will be no functionality of Axon Cloud Services during these ninety (90) days other than the ability to retrieve Agency Content. Agency will not incur additional fees if Agency downloads Agency Content from Axon Cloud Services during this time. Axon has no obligation to maintain or provide Agency Content after these ninety (90) days and will thereafter, unless legally prohibited, delete all Agency Content. Upon request, Axon will provide written proof that Axon successfully deleted and fully removed all Agency Content from Axon Cloud Services.
15. **Post-Termination Assistance.** Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Content, including requests for Axon's data egress service, will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.
16. **U.S. Government Rights.** If Agency is a U.S. Federal department or using Axon Cloud Services on behalf of a U.S. Federal department, Axon Cloud Services is provided as a "commercial item," "commercial computer software," "commercial computer software documentation," and "technical data", as defined in the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement. If Agency is using Axon Cloud Services on behalf of the U.S. Government and these terms fail to meet the U.S. Government's needs or are inconsistent in any respect with federal law, Agency will immediately discontinue use of Axon Cloud Services.
17. **Survival.** Upon any termination of this Agreement, the following sections in this Appendix will survive: Agency Owns Agency Content, Privacy, Storage, Axon Cloud Services Warranty, and Axon Cloud Services Restrictions.



**Axon Customer Experience Improvement Program Appendix**

1. **Axon Customer Experience Improvement Program (ACEIP)**. The ACEIP is designed to accelerate Axon's development of technology, such as building and supporting automated features, to ultimately increase safety within communities and drive efficiency in public safety. To this end, subject to the limitations on Axon as described below, Axon, where allowed by law, may make limited use of Agency Content from all of its customers, to provide, develop, improve, and support current and future Axon products (collectively, "ACEIP Purposes"). However, at all times, Axon will comply with its obligations pursuant to the Axon Cloud Services Terms of Use Appendix to maintain a comprehensive data security program (including compliance with the CJIS Security Policy for Criminal Justice Information), privacy program, and data governance policy, including high industry standards of de-identifying Personal Data, to enforce its security and privacy obligations for the ACEIP. ACEIP has 2 tiers of participation, Tier 1 and Tier 2. By default, Agency will be a participant in ACEIP Tier 1. If Agency does not want to participate in ACEIP Tier 1, Agency can revoke its consent at any time. If Agency wants to participate in Tier 2, as detailed below, Agency can check the ACEIP Tier 2 box below. If Agency does not want to participate in ACEIP Tier 2, Agency should leave box unchecked. At any time, Agency may revoke its consent to ACEIP Tier 1, Tier 2, or both Tiers.
2. **ACEIP Tier 1.**
  - 2.1. When Axon uses Agency Content for the ACEIP Purposes, Axon will extract from Agency Content and may store separately copies of certain segments or elements of the Agency Content (collectively, "**ACEIP Content**"). When extracting ACEIP Content, Axon will use commercially reasonable efforts to aggregate, transform or de-identify Agency Content so that the extracted ACEIP Content is no longer reasonably capable of being associated with, or could reasonably be linked directly or indirectly to a particular individual ("**Privacy Preserving Technique(s)**"). For illustrative purposes, some examples are described in footnote 1<sup>1</sup>. For clarity, ACEIP Content will still be linked indirectly, with an attribution, to the Agency from which it was extracted. This attribution will be stored separately from the data itself, but is necessary for and will be solely used to enable Axon to identify and delete all ACEIP Content upon Agency request. Once de-identified, ACEIP Content may then be further modified, analyzed, and used to create derivative works. At any time, Agency may revoke the consent granted herein to Axon to access and use Agency Content for ACEIP Purposes. Within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete any and all ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or could reasonably be linked directly or indirectly to Agency. In addition, if Axon uses Agency Content for the ACEIP Purposes, upon request, Axon will make available to Agency a list of the specific type of Agency Content being used to generate ACEIP Content, the purpose of such use, and the retention, privacy preserving extraction technique, and relevant data protection practices applicable to the Agency Content or ACEIP Content ("**Use Case**"). From time to time, Axon may develop and deploy new Use Cases. At least 30 days prior to authorizing the deployment of any new Use Case, Axon will provide Agency notice (by updating the list of Use Case at <https://www.axon.com/aceip> and providing Agency with a mechanism to obtain notice of that update or another commercially reasonable method to Agency designated contact) ("**New Use Case**").
  - 2.2. **Expiration of ACEIP Tier 1.** Agency consent granted herein, will expire upon termination of the Agreement. In accordance with section 1.1.1, within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or

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<sup>1</sup> For example; (a) when extracting specific text to improve automated transcription capabilities, text that could be used to directly identify a particular individual would not be extracted, and extracted text would be disassociated from identifying metadata of any speakers, and the extracted text would be split into individual words and aggregated with other data sources (including publicly available data) to remove any reasonable ability to link any specific text directly or indirectly back to a particular individual; (b) when extracting license plate data to improve Automated License Plate Recognition (ALPR) capabilities, individual license plate characters would be extracted and disassociated from each other so a complete plate could not be reconstituted, and all association to other elements of the source video, such as the vehicle, location, time, and the surrounding environment would also be removed; (c) when extracting audio of potential acoustic events (such as glass breaking or gun shots), very short segments (<1 second) of audio that only contains the likely acoustic events would be extracted and all human utterances would be removed.

could reasonably be linked directly or indirectly to Agency.

3. **ACEIP Tier 2.** In addition to ACEIP Tier 1, if Agency wants to help further improve Axon's services, Agency may choose to participate in Tier 2 of the ACEIP. ACEIP Tier 2 grants Axon certain additional rights to use Agency Content, in addition to those set forth in Tier 1 above, without the guaranteed deployment of a Privacy Preserving Technique to enable product development, improvement, and support that cannot be accomplished with aggregated, transformed or de-identified data.

☐ Check this box if Agency wants to help further improve Axon's services by participating in ACEIP Tier 2 in addition to Tier 1. Axon will not enroll Agency into ACEIP Tier 2 until Axon and Agency agree to terms in writing providing for such participation in ACEIP Tier 2.

## Professional Services Appendix

If any of the professional services specified below are included on the Quote, this Appendix applies.

1. **Utilization of Services.** Agency must use professional services as outlined in the Quote and this Appendix within six (6) months of the Effective Date.
2. **Axon Full Service (Axon Full Service).** Axon Full Service includes advance remote project planning and configuration support and up to four (4) consecutive days of on-site service and a professional services manager to work with Agency to assess Agency's deployment and determine which on-site services are appropriate. If Agency requires more than four (4) consecutive on-site days, Agency must purchase additional days. Axon Full Service options include:

### **System set up and configuration**

- Instructor-led setup of Axon View on smartphones (if applicable)
- Configure categories and custom roles based on Agency need
- Register cameras to Agency domain
- Troubleshoot IT issues with Axon Evidence and Axon Dock ("Dock") access
- One on-site session included

### **Dock configuration**

- Work with Agency to decide the ideal location of Docks and set configurations on Dock
- Authenticate Dock with Axon Evidence using admin credentials from Agency
- On-site assistance, not to include physical mounting of docks

### **Best practice implementation planning session**

- Provide considerations for the establishment of video policy and system operations best practices based on Axon's observations with other agencies
- Discuss the importance of entering metadata in the field for organization purposes and other best practices for digital data management
- Provide referrals of other agencies using the Axon camera devices and Axon Evidence
- Recommend rollout plan based on review of shift schedules

### **System Admin and troubleshooting training sessions**

Step-by-step explanation and assistance for Agency's configuration of security, roles & permissions, categories & retention, and other specific settings for Axon Evidence

### **Axon instructor training (Train the Trainer)**

Training for Agency's in-house instructors who can support Agency's Axon camera and Axon Evidence training needs after Axon has fulfilled its contractual on-site obligations

### **Evidence sharing training**

Tailored workflow instruction for Investigative Units on sharing Cases and Evidence with local prosecuting agencies

### **End user go-live training and support sessions**

- Assistance with device set up and configuration
- Training on device use, Axon Evidence, and Evidence Sync

### **Implementation document packet**

Axon Evidence administrator guides, camera implementation guides, network setup guide, sample policies, and categories & roles guide

### **Post go-live review**



## Axon Evidence Justice Services Agreement

3. **Out of Scope Services.** Axon is only responsible for the performance of the professional services described in the Quote and this Appendix. Any additional professional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in the charges or schedule.
4. **Delivery of Services.** Axon personnel will work Monday through Friday, 8:30 a.m. to 5:30 p.m., except holidays. Axon will perform all on-site tasks over a consecutive timeframe. Axon will not charge Agency travel time by Axon personnel to Agency premises as work hours.
5. **Access Computer Systems to Perform Services.** Agency authorizes Axon to access relevant Agency computers and networks, solely for performing the services. Axon will work to identify as soon as reasonably practicable resources and information Axon expects to use and will provide an initial itemized list to Agency. Agency is responsible for and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.
6. **Site Preparation.** Axon will provide a hardcopy or digital copy of current user documentation for the Axon Devices ("**User Documentation**"). User Documentation will include all required environmental specifications for the professional services and Axon Devices to operate per the Axon Device User Documentation. Before installation of Axon Devices (whether performed by Agency or Axon), Agency must prepare the location(s) where Axon Devices are to be installed ("**Installation Site**") per the environmental specifications in the Axon Device User Documentation. Following installation, Agency must maintain the Installation Site per the environmental specifications. If Axon modifies Axon Device User Documentation for any Axon Devices under this Agreement, Axon will provide the update to Agency when Axon generally releases it.
7. **Acceptance.** When Axon completes professional services, Axon will present an acceptance form ("**Acceptance Form**") to Agency. Agency will sign the Acceptance Form acknowledging completion. If Agency reasonably believes Axon did not complete the professional services in substantial conformance with this Agreement, Agency must notify Axon in writing of the specific reasons for rejection within seven (7) calendar days from delivery of the Acceptance Form. Axon will address the issues and re-present the Acceptance Form for signature. If Axon does not receive the signed Acceptance Form or written notification of reasons for rejection within seven (7) calendar days of delivery of the Acceptance Form, Axon will deem Agency to have accepted the professional services.
8. **Agency Network.** For work performed by Axon transiting or making use of Agency's network, Agency is solely responsible for maintenance and functionality of the network. In no event will Axon be liable for loss, damage, or corruption of Agency's network from any cause.



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**Add-on Services Appendix**

This Appendix applies to Axon Citizen for Communities, Axon Redaction Assistant, and Axon Performance.

- 1**     **Subscription Term.** If Prosecutor purchases Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance as part of OSP 7, the subscription begins on the later of the (1) start date of the OSP 7 Term, or (2) date Axon provisions Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance to Prosecutor.

If Prosecutor purchases Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance as a standalone, the subscription begins the later of the (1) date Axon provisions Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance to Prosecutor, or (2) first day of the month following the Effective Date.

The subscription term will end upon the completion of the Axon Evidence Subscription associated with the add-on.

- 2**     **Performance Auto-Tagging Data.** In order to provide some features of Axon Performance to Prosecutor, Axon will need to store call for service data from Prosecutor's CAD or RMS.

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Axon Auto-Transcribe Appendix

This Appendix applies to Axon Auto-Transcribe.

- 1) **Subscription Term.** If Prosecutor purchases Axon Auto-Transcribe as part of a bundle or Axon Evidence subscription, the subscription begins on the later of the (1) start date of the bundle or Axon Evidence license term, or (2) date Axon provisions Axon Auto-Transcribe to Prosecutor. If Prosecutor purchases Axon Auto-Transcribe minutes as a standalone, the subscription begins on the date Axon provisions Axon Auto-Transcribe to Prosecutor.

Axon Auto-Transcribe minutes expire one year after being provisioned to Prosecutor by Axon.

If Prosecutor cancels Auto-Transcribe services, any amounts owed by the Parties will be based on the amount of time passed under the annual subscription, rather than on the number of minutes used, regardless of usage.

- 2) **Auto-Transcribe A-La-Carte Minutes.** Upon Axon granting Prosecutor a set number of minutes, Prosecutor may utilize Axon Auto-Transcribe, subject to the number of minutes allowed on the Quote. Prosecutor will not have the ability to roll over unused minutes to future Auto-Transcribe terms. Axon may charge Prosecutor additional fees for exceeding the number of purchased minutes.
- 3) **Axon Auto-Transcribe On-Demand.** Upon Axon granting Prosecutor an On-Demand subscription to Axon Auto-Transcribe, Prosecutor may utilize Axon Auto-Transcribe with no limit on the number of minutes. The scope of Axon Auto-Transcribe On-Demand is to assist Prosecutor with reviewing and transcribing individual evidence items. In the event Prosecutor uses Axon Auto-Transcribe On-Demand outside this scope, Axon may initiate good-faith discussions with Prosecutor on upgrading Prosecutor's Axon Auto-Transcribe On-Demand to better meet Prosecutor's needs.
- 4) **Warranty.** Axon does not warrant the accuracy of Axon Auto-Transcribe.

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**Axon Application Programming Interface Appendix**

This Appendix applies if Axon's API Services are included on the Quote.

**1. Definitions.**

- 1.1. **"API Client"** means the software that acts as the interface between Agency's computer and the server, which is already developed or to be developed by Agency.
- 1.2. **"API Interface"** means software implemented by Agency to configure Agency's independent API Client Software to operate in conjunction with the API Service for Agency's authorized Use.
- 1.3. **"Axon Evidence Partner API, API or Axon API"** (collectively **"API Service"**) means Axon's API which provides a programmatic means to access data in Agency's Axon Evidence account or integrate Agency's Axon Evidence account with other systems.
- 1.4. **"Use"** means any operation on Agency's data enabled by the supported API functionality.

**2. Purpose and License.**

- 2.1. Agency may use API Service and data made available through API Service, in connection with an API Client developed by Agency. Axon may monitor Agency's use of API Service to ensure quality, improve Axon devices and services, and verify compliance with this Agreement. Agency agrees to not interfere with such monitoring or obscure from Axon Agency's use of API Service. Agency will not use API Service for commercial use.
- 2.2. Axon grants Agency a non-exclusive, non-transferable, non-sublicensable, worldwide, revocable right and license during the Term to use API Service, solely for Agency's Use in connection with Agency's API Client.
- 2.3. Axon reserves the right to set limitations on Agency's use of the API Service, such as a quota on operations, to ensure stability and availability of Axon's API. Axon will use reasonable efforts to accommodate use beyond the designated limits.

**3. Configuration.** Agency will work independently to configure Agency's API Client with API Service for Agency's applicable Use. Agency will be required to provide certain information (such as identification or contact details) as part of the registration. Registration information provided to Axon must be accurate. Agency will inform Axon promptly of any updates. Upon Agency's registration, Axon will provide documentation outlining API Service information.**4. Agency Responsibilities.** When using API Service, Agency and its end users may not:

- 4.1. use API Service in any way other than as expressly permitted under this Agreement;
- 4.2. use in any way that results in, or could result in, any security breach to Axon;
- 4.3. perform an action with the intent of introducing any viruses, worms, defect, Trojan horses, malware, or any items of a destructive nature to Axon Devices and Services;
- 4.4. interfere with, modify, disrupt or disable features or functionality of API Service or the servers or networks providing API Service;
- 4.5. reverse engineer, decompile, disassemble, or translate or attempt to extract the source code from API Service or any related software;
- 4.6. create an API Interface that functions substantially the same as API Service and offer it for use by third parties;
- 4.7. provide use of API Service on a service bureau, rental or managed services basis or permit other individuals or entities to create links to API Service;
- 4.8. frame or mirror API Service on any other server, or wireless or Internet-based device;
- 4.9. make available to a third-party, any token, key, password or other login credentials to API Service;
- 4.10. take any action or inaction resulting in illegal, unauthorized or improper purposes; or
- 4.11. disclose Axon's API manual.

**5. API Content.** All content related to API Service, other than Agency Content or Agency's API Client content,

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is considered Axon's API Content, including:

- 5.1. the design, structure and naming of API Service fields in all responses and requests;
  - 5.2. the resources available within API Service for which Agency takes actions on, such as evidence, cases, users, or reports;
  - 5.3. the structure of and relationship of API Service resources; and
  - 5.4. the design of API Service, in any part or as a whole.
6. Prohibitions on API Content. Neither Agency nor its end users will use API content returned from the API Interface to:
- 6.1. scrape, build databases, or otherwise create permanent copies of such content, or keep cached copies longer than permitted by the cache header;
  - 6.2. copy, translate, modify, create a derivative work of, sell, lease, lend, convey, distribute, publicly display, or sublicense to any third-party;
  - 6.3. misrepresent the source or ownership; or
  - 6.4. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices).
7. **API Updates**. Axon may update or modify the API Service from time to time ("**API Update**"). Agency is required to implement and use the most current version of API Service and to make any applicable changes to Agency's API Client required as a result of such API Update. API Updates may adversely affect how Agency's API Client access or communicate with API Service or the API Interface. Each API Client must contain means for Agency to update API Client to the most current version of API Service. Axon will provide support for one (1) year following the release of an API Update for all depreciated API Service versions.

# **WALKER COUNTY SHERIFF'S DEPARTMENT**



**Clint R. McRae, Sheriff**

**717 FM 2821 W. Suite 500 Huntsville, Texas 77320**  
**936-4352400 Fax: 936-4352440**  
**Jail: 936-4352412 Jail Fax: 936-4352410**



We are looking into upgrading our commissary system due to the influx in unclaimed money. The system we have been researching is ReleasePay by Rapid Financial Solutions. There are no costs to the County associated with this system.

A few benefits of adding this system include:

- Eliminates uncashed checks by closing the account with issuance of a debit card.
- Reduces exposure to fraud and lost checks
- Simplifies bank account reconciliation
- Cost effective alternative to issuing traditional checks

Utilizing this system will make funds immediately available to inmates after release or upon transfer. This will significantly reduce the amount of paper checks written which is at cost to the County. With ReleasePay the inmates are not required to have a permanent address or bank account to access their funds. They will be able to choose the best option for them to manage their money.



# RELEASEPAY OVERVIEW

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In the last decade, correctional facilities have experienced a tremendous increase in costs associated with handling Inmate Trust Funds. In an effort to streamline and reduce costs associated with this obligation, many facilities have replaced cash and checks with our debit card program. Debit cards are a cost-effective alternative to issuing traditional checks. All hardware needed to provide this service will be provided by Keefe at no cost.

## **Benefits of ReleasePay**

- Reduces exposure to fraud and lost checks
- Eliminates uncashed checks
- Easy to use, simplifies bank account reconciliation
- Eliminates checks and cash handling

The Keefe debit release card is provided through our partnership with Rapid Financial Solutions. Our debit card carries the MasterCard logo and can be used worldwide. The card will be immediately activated at the time the funds are loaded on to the card and a PIN code will be provided to the cardholder. There are no extra steps required to activate the card. This provides the cardholder with immediate access to their funds.



## RELEASEPAY OVERVIEW

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Our debit card is also part of a national surcharge free network – Money Pass. This means that the cardholder can get cash via an ATM without paying additional surcharge fees, when using a participating MoneyPass ATM at such convenient locations as Credit Unions, National Banks, 7-Eleven ATMS, and Wal-Mart store ATMs. This debit card allows inmates with or without a bank account access to their money 24 hours a day at ATM locations and Point-of-Sale locations worldwide.

In addition to the MoneyPass ATM network, our debit cards also provide the cardholder the ability to remove the total balance of their card for FREE by visiting any financial institution that is a MasterCard principal member and asking for a cash advance for the balance of their card.

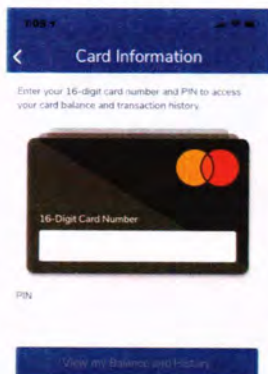
Inmates can access their cash for free at Cash Back Point-of-Sale locations anywhere in the world. The facility can load the card with as little as \$0.01 or as much as \$9,700.00. There is no fee to load the card. All funds are on deposit at an FDIC insured bank. Every inmate qualifies for this program and can be issued a debit card regardless of immigration status.





# MOBILE BANKING

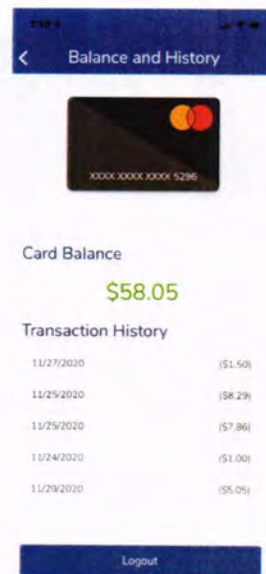
ReleasePay's app, Currencie, is our mobile banking solution allows inmates to manage and monitor their money in real time with features like checking account balances and transferring funds.



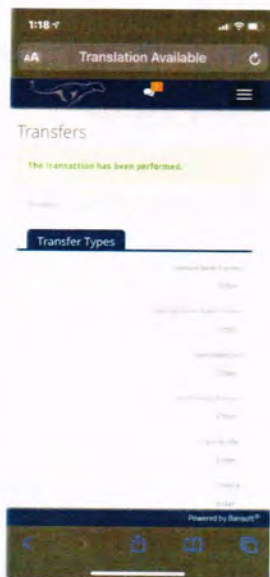
**Register Card**



**Login**



**Balance**



**Transfers**



**Transfers**



ReleasePay's unique card jacket provides security by shielding the card number as well as providing all the instructions for an inmate to successfully gain access to their money in a manner that best suits their lifestyle.



## GET STARTED

with these options to receive your money.

### If You Want To Use Your Card:



- Use your card anywhere MasterCard® is accepted.



- Get cash back when you make a debit transaction.



- Download the **currencie** app to check your balance and transaction history or register for the options below.

### Your Card Is Inactive and must be validated. To validate:



- Call 877-287-2448



- Activate online by visiting the website on the back of your card.



- Use the card

### If You Do Not Want To Use Your Card:

Register online at the website on the back of your card or through the mobile app to use these options below at no cost.



- Move money to a **bank account**.



- Send money to **PayPal**.



- Buy **gift cards**.



- Request a **paper check**.

Sample of our card jacket that is provided to the inmate upon release.

Explanation of how an inmate gains access to their money by using the debit card.

Easy to follow instructions on how to activate card.

Other options for the inmate to manage their money if they choose not to use the card.

# CONSUMER-DRIVEN OPTIONS AND CHOICES

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Use your card anywhere MasterCard is accepted for Point of Sale purchases. Swipe your card at checkout and enter your PIN or run as credit.



Use your card to make purchases online. Just enter the card number, expiration date, and security code.



Check your balance and get cash at ATM's. Insert card and follow prompts. \*ATM's will charge usage fees.



Go into participating banks to receive cash back off your card.



At a Point of Sale purchase select cash back option to get funds off card FREE of charge.



Transfer money to a bank or PayPal account, or request paper check from ReleasePay.



Change PIN or hear account balance by calling 877-592-1118



**pulse.**



**Use your card anywhere you see these logos.**

For Customer Service call 1-877-287-2448





# OPT-IN APPROACH OVERVIEW

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Once the facility loads the inmate's money to the card/account the inmate now has many options to receive their money, including using the card at any MasterCard accepting retailer, receiving cash back after purchase, using an ATM, and visiting a MasterCard sponsored bank all with no fees.

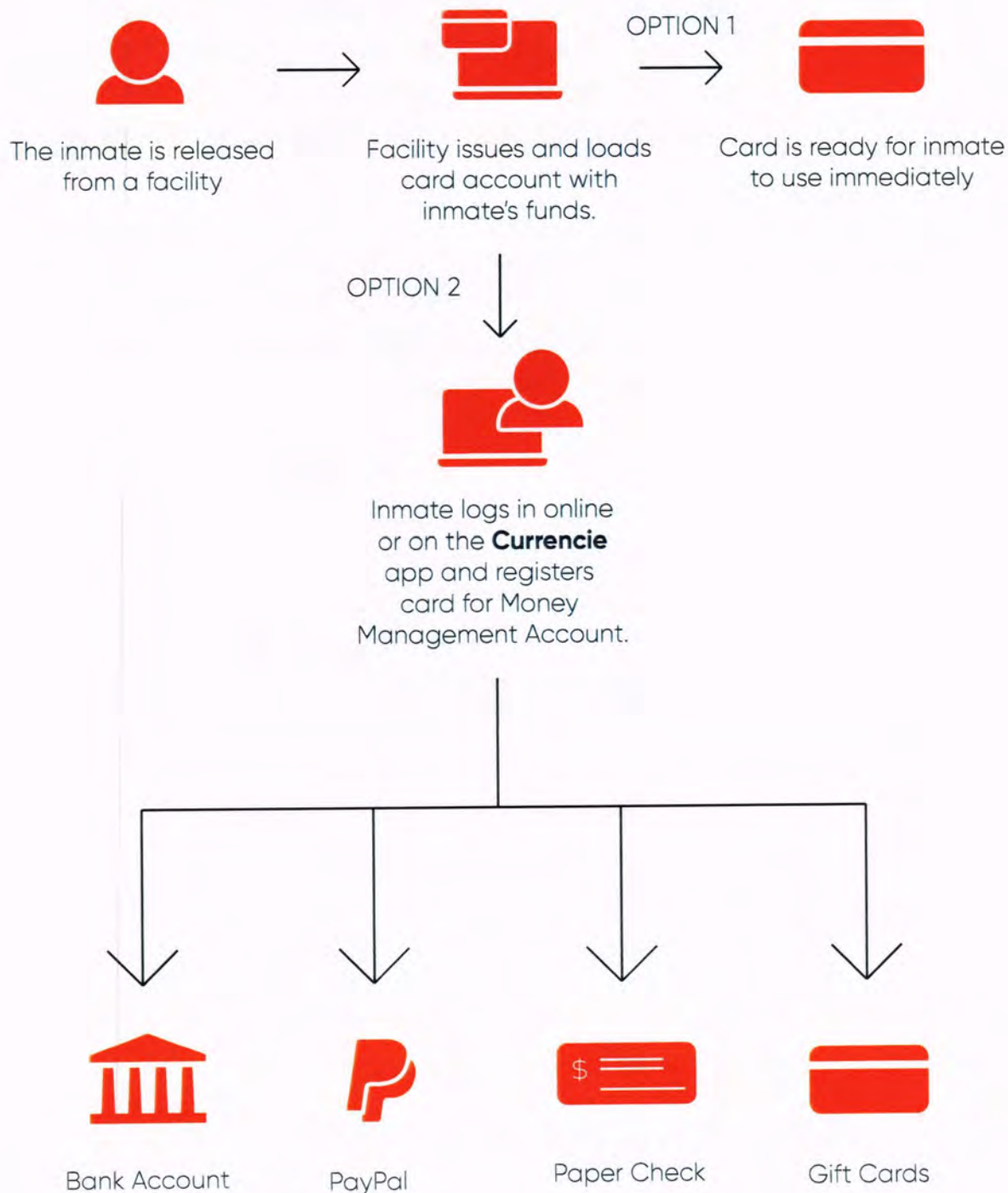
Other options to receive their money include direct deposit to a bank or Paypal account, requesting a check from Rapid Financial Solutions, and purchasing a gift card. All options can be processed through our app, online, or by calling customer service.

There are no fees incurred on the card during the first 100 days of ownership, but if the inmate has not validated (used) the card or received their funds through one of the options mentioned above within the 100 days, the card/account will incur an inactivity fee. If the inmate realizes that these fees have occurred, they can call customer support and request a refund.



# OPT-IN APPROACH OVERVIEW

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# PROPOSED STANDARD FEE PROGRAM

## Inmate Release Card Program Fees Cardholder Fees Associated with the Inmate Release Program

	Charge
<b>Card Activation Fee</b>	FREE
<b>Support Calls Fee</b>	FREE
<b>PIN Change Fee</b>	FREE
<b>Point of Sale (POS) Transactions (PIN &amp; Signature)</b>	FREE
<b>Cash Back Option with POS purchase</b>	FREE
<b>POS Declines</b>	FREE
<b>Card to Bank ACH Transfer****</b>	FREE
<b>Cash Out at any Principal MasterCard Member Institution</b>	FREE
<b>Monthly Maintenance Fee*</b>	<b>\$3.95</b>
<b>ATM Account Inquiry Fee</b>	\$1.50
<b>Inactivity Fee**</b>	<b>\$3.95</b>
<b>Domestic ATM Fees***</b>	\$2.95
<b>ATM Decline for Non Sufficient Funds Fee</b>	\$2.95
<b>International ATM Fees***</b>	\$3.95
<b>ATM Decline International Fee</b>	\$3.95
<b>Replacement of lost or stolen card</b>	<b>\$0.00</b>
<b>Account Closure Fee/Request for Balance by Check</b>	FREE

\* After 15 days of the card being validated (used for a transaction) the card starts incurring a monthly maintenance fee to cover the cost of the FDIC insured account. Once the card has been validated the inactivity fees no longer apply. Both fees will never be charged together.

\*\* If after 100 days the card has not been validated (used for a transaction) the card will be charged an inactivity fee of \$3.95 per month. Until the card has been validated (used for a transaction).

\*\*\*Fees may also be imposed by the local ATM provider in addition to card fees. For a listing of surcharge-free ATM's, visit <http://www.moneypass.com/>.

\*\*\*\*Returned or rejected ACH transfers for invalid banking information are subject to a \$9.95 returned processing fee.

\*\*\*\*\*Cardholder fees are subject to change. Thirty (30) day prior written notice of a change in fees will be given. The changes will be posted on the Card website at [www.accessfreedomcard.com](http://www.accessfreedomcard.com). You will be deemed to have proper notice thirty days (30) after the amendments are posted.



# RELEASEPAY CARD JACKET

Page 2 of the jacket provides an overview on fees and the best ways to use your card.

## FEES FOR RELEASEPAY PREPAID CARD

You do not have to validate or use this card to receive your funds. Call the number or visit the website on the back of your card for other ways to receive your funds at no cost.

Monthly Fee	Per purchase	ATM withdrawal	Cash reload
<b>\$3.95*</b>	<b>\$0</b>	<b>\$2.95</b>	<b>N/A</b>

ATM balance inquiry \$1.50

Customer service \$0

Inactivity \$3.95<sup>†</sup>

**We charge other types of fees. They are:**

ATM decline \$2.95

Card replacement \$0

\*Begins 15 calendar days after card is validated and then every 30 days thereafter. If card is not validated, this fee will not be charged.  
<sup>†</sup>Fee begins after 100 calendar days of no activity and then every 30 days thereafter, even if the card is not validated. If card is validated, this fee will not be charged.

**No overdraft/credit feature.**

Your funds will be held at or transferred to Axiom Bank N.A., an FDIC-insured institution.

For general information about prepaid accounts, visit [cfpb.gov/prepaid](http://cfpb.gov/prepaid). Obtain details and conditions for all fees and services in the Cardholder Agreement on the reverse side of this card carrier.

## WAYS TO AVOID FEES

**Do not use your card to "Pay at the Pump" at stations.** For gas, see the attendant inside and specifying how much you want to spend. Your card may be declined at the pump if you do not have adequate funds, which imposes a decline fee.

**Know your balance** and check your balance online, through the app, or call before using an ATM or making a purchase.

**For best success,** run your card as credit to avoid potential fees.

**Use cash advance** to remove your entire card balance at no charge by visiting any MasterCard® principal financial institution.

**You can run your card as debit** when you make a transaction and ask for cash back.

**Utilize the direct deposit transfer** service to send funds from your card to your bank account.

**Check your balance online** or through customer service before using an ATM to avoid a decline fee.

**If your card is rejected at an ATM, never attempt over and over again.** Some ATM providers impose a fee even for declined transactions. The card provider also imposes a fee for declined transactions.

**Watch gratuity** as some merchants may authorize your card up to 25% more than the transaction to allow for gratuity, which can cause declined transactions and incur a decline fee.

**Update your temporary PIN before use.** Do this by calling 877-287-2448.

**To avoid maintenance fees,** use your card in a timely manner. See fee table for details.

**If you want to split your payment** between this card and another form of payment, you must specify to the cashier the amount you would like run on the card. Be sure you know the balance on your card before you do this kind of transaction.

Information about the fees associated with the ReleasePay card.

Clear ways to avoid fees and how to use your money your way.

**RELEASEPAY**

# RELEASEPAY CARD JACKET

Page 3 of the jacket provides information on the different options ReleasePay offers to manage your money.

## Manage Your Money Your Way

Check your balance or change PIN (Personal Identification Number) three different ways:



**Register online at**

[www.ReleasePay.com](http://www.ReleasePay.com)

—OR—



**Download the *currencie* mobile app**

—OR—



**Call 877-287-2448**

Funds are available immediately once the account has been loaded.

Use your card anywhere MasterCard® is accepted to make purchases.

Or register for more options to use your money such as transfer to a bank, PayPal, gift cards, or a paper check.



**Download the *currencie* App** from the App Store or Google Play Store to check your balance and transaction history.



App Store  
for iOS



Google Play Store  
for Android

INDIVIDUALS WHO BELIEVE THEY HAVE RECEIVED THIS CARD NON-CONSENSUALLY WILL BE ENTITLED TO A FULL REFUND OF ANY FEES CHARGED TO THE CARD. INDIVIDUALS CAN CLAIM THEIR FULL BALANCE BY VISITING DAILYPAYME OR CALLING THE NUMBER ON THE BACK OF THE CARD.

— Clear instructions on how to manage your money your way.

— ReleasePay's free app, Currencie, is a great tool for the inmate to manage their money.

— Important notice on how a refund can be issued if you received the card non-consensually or incur an inactivity fee.





### Agent Agreement

This Agent Agreement ("Agreement") is entered by RAPID Financial Solutions, 3065 N 200 W Suite #200 North Logan, UT 84341 ("Processor") and:

Entity Name:

Physical Address:

Phone Number: (    )

Fax: (    )

Tax ID Number:

Hereinafter referred to as ("Agent").

Agent acknowledges and agrees that it is solely responsible for registering or qualifying their business, and shall obtain and maintain all necessary licenses, permits and consents to conduct its activities, in any jurisdiction that requires any such registration qualifications, license, permit or consent.

If any change in the processing services or the system are required by applicable laws, rules, regulations, or other operating rules of the applicable payment networks, Issuers or other relevant financial institution, Processor shall promptly notify Agent of such modifications or changes and make modifications or changes, as necessary to, (i) the system and/or (ii) the manner and methods used to provide the processing services hereunder, as soon as practicable after Processor has been notified of such required changes by the payment network, issuer or financial institution or learns of an applicable law, rule or regulatory change. Any such modification or change so required shall be made without the need for Agent approval and at Processor's sole expense. Processor shall use its best efforts to give Agent timely notice of all material changes to the program or system which are being made to comply with any known changes in federal or state laws, rules or regulations or the operating rules of the payment networks, issuer or other relevant financial institution.

Agent acknowledges and agrees that the system shall not be used to make or facilitate any transaction that is fraudulent or illegal in any applicable jurisdiction. Processor shall have the right to prevent anyone who may, in Processor's sole determination, violate any federal or state law, rule or regulation, or violate any operating rules from accessing the system. Processor reserves the right to monitor card activity on any system and to shut down and/or suspend processing services in the event that it determines, in its reasonable discretion, that there is illegal, unusual, or suspect activity occurring in relation thereto. Processor shall have no liability to Agent for any adverse financial or other consequences that may result from any action taken pursuant to this section.

Agent agrees that the processor does not control the inputs affecting the amount that is to be paid to the recipient. Therefore, as with all financial processes, you agree to take full responsibility for the payment amount that is provided to processor, as well as audit your bank account on a regular basis.

Agent hereby authorizes Processor to ACH debit and credit the bank account at the depository financial institution named below (the "Designated Account") on a daily basis or as needed for the prior 24-hour cycle of debits and credits to card accounts.

Agent agrees to maintain the Designated Account. Agent hereby authorizes Processor to withdraw funds from the Designated Account without signature or notice to initiate all offsets, deductions, and other transactions due Processor provided for in this Agreement or from the services provided pursuant to this Agreement. Agent further agrees to execute any additional documents that may be required for Processor to enforce their rights under this Agreement. Agent is solely



responsible for all fees associated with maintaining the Designated Account. Processor shall notify Agent if at any time there are insufficient funds in the Designated Account to cover any amount that is due and owing to Processor. Agent shall promptly pay such amount to Processor.

This authorization is to remain in full force and effect until Processor has received written notification from Agent of its termination in such time and in such manner as to afford Processor and the depository financial institution named below a reasonable opportunity to act on it. Agent shall give Processor no less than three (3) banking business days' notice if the Designated Account is to be changed so as to allow enough time for Processor to make the necessary system modifications.

Bank Name:

Bank City:

Bank State:

Routing#:

Account#:

Agent acknowledges and agrees that card accounts are credited in real-time and Processor operates on a good funds model and that funds must be available and on deposit at the Processors financial institution before card account can be credited.

Agent's estimate of cards needed per month \_\_\_\_\_; Processor will use this number to determine the initial inventory needs of Cards.

The following individuals are authorized to act on behalf of Agent:

**Executive Contact**

Name:

Phone Number:

Fax:

E-mail:

**Primary Contact (day-to-day operations)**

Name:

Phone Number:

Fax:

E-mail:

**Administrative Contact**

Name:

Phone Number:

Fax:

E-mail:

**Secondary Contact (day-to-day operations)**

Name:

Phone Number:

Fax:

E-mail:

This Agreement shall be construed and enforced in accordance with the internal laws of the State of Texas, without reference to choice of law rules.

This Agreement does not create a relationship of agency, joint ventures, partners, employees, servants, or fiduciaries by and between Agent and Processor, and none of the terms and conditions contained herein shall be so construed. None of the parties shall have the power to bind or obligate the other.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors in interest, except that Agent may not assign this Agreement to any person or entity without the written consent of Processor.

The Undersigned authorizes Processor to obtain reference information, as it may require and deem appropriate, to validate the statements made within this Agreement.

IN WITNESS WHEREOF:

**AGENT:**

\_\_\_\_\_  
BY:  
ITS:

Date: \_\_\_\_\_

**PROCESSOR:**

\_\_\_\_\_  
Brad Labrum  
President & COO

Date: \_\_\_\_\_



# TEXAS ASSOCIATION of COUNTIES RISK MANAGEMENT POOL

## Workers' Compensation Renewal Questionnaire

### Walker County

Coverage Period: January 1, 2024 through January 1, 2025

Thank you for participating in the TAC Risk Management Pool's Workers' Compensation program. As we prepare your renewal, there are a few questions we need you to answer so that we can provide you the most comprehensive and cost effective coverage possible. Pursuant to the Interlocal Participation Agreement, Section 4. Annual Contribution, 4.01 requires that the member timely submit to the Pool documentation necessary for the Pool to properly underwrite the renewal. To ensure that we have up-to-date information, please fill out each page completely and make any changes directly to this document. You can also provide supplemental sheets as necessary. NOTE: Omitted information may result in an exclusion from coverage.

We value your membership in the TAC Risk Management Pool and look forward to another successful year! If you have any questions or need help completing the Renewal Questionnaire, please contact your Member Services Representative (listed below) at 800-456-5974.

Member Service Representative: Ms. Nelly Cano

Email: nellyc@county.org

### Pool Coordinator/Workers' Compensation Coordinator

Our records indicate that the Member has designated the individual below as the contact for this coverage. In accordance with the terms of the Interlocal Participation Agreement, the Pool Coordinator has express authority to represent and to bind the Member, and the Pool will not be required to contact any other individual regarding matters arising from or related to this Agreement. If the Member wishes to change or update the Pool Coordinator information, please make the necessary changes below.

Contact: Hon. Amy Klawinsky

Email: aklawinsky@co.walker.tx.us

Office Phone Number: (936) 436-4934

Fax Number: (936) 436-0888

Mailing Address: PO Box 1207

City, State, Zip: Huntsville, TX, 77342

### General Information

	Yes or No
1. Do you use a manned aircraft in any capacity?	No
If Yes: Are your pilots employees?	
If yes, please complete the Aircraft and Aircraft and Pilot info tabs.	
Are your pilots volunteers?	
If yes, and you desire to include Workers' Compensation coverage please complete the Aircraft and Aircraft and Pilot info tabs.	
2. Do you have operations involving the loading, unloading, repair, or construction of watercraft or vessels, including work performed on barges or docks?	No
3. Do you own, operate, or maintain a railroad, or own, lease, operate, or repair railroad equipment?	No
4. Do you engage in manufacturing, handling, transporting, distributing, or storing explosives or explosive substances (other than gasoline)?	No
5. Do you perform any underground, subaqueous, or tunneling operations?	No
6. Do you provide group transportation for employees to and from the workplace?	No
If Yes:	
* Average number of employees in a vehicle per trip:	
* Maximum number of employees in a vehicle per trip:	
* Average number of daily trips:	
7. Do you have a County Fire Department that contracts with the state or National Forest Service to fight wildland fires?	No
If Yes: Please advise in the last 5 years for each fire the number of employees and duration in the explanation box below.	
For any "Yes" responses to the questions above, please provide a brief explanation:	

### Unreported Claims

	Yes or No
1. Are you, or any officer or employee, aware of, or have knowledge of any circumstance, occurrence, fact or event which is likely to be a basis of a claim, either now or in the future?	No
If yes, please describe:	
2. Has the situation been reported to TAC Claims Department?	

### Acknowledgement and Acceptance

Member Name: Walker County

Member acknowledges that the information submitted in this questionnaire is true and accurate, including all known potential claims. The information submitted may be used by the Pool in processing the renewal and in assessing the coverage needs of the Member. The questions posed, or any wording of the questionnaire, should not and may not be relied upon by the Member as implying that coverage exists for any particular claim or class of claims. The only coverage provided by the Pool to the Member is as described in the applicable Coverage Document, including any endorsements and the Contribution and Coverage Declaration, issued to a covered Member.

If the Member makes no changes, the Pool will assume the Member is reporting for the same information as in the previous applicable Coverage Period. The Member understands that any failure to fully and accurately answer the questionnaire and any attached documents may result in denial of coverage provided by the Pool.

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Signature of County Judge or presiding official of the Political Subdivision

Date



# TEXAS ASSOCIATION of COUNTIES RISK MANAGEMENT POOL

Please enter the estimated payroll and the number of employees for calendar year 2024 in the highlighted columns.

Only include payroll for Elected Officials if your Commissioners Court has selected this Optional Coverage. For Optional Coverages, refer to the next tab for instructions on reporting this payroll.

**Member Name : Walker County**

**Coverage Period: January 1, 2024 through January 1, 2025**

Rating Class Code	Rating Class Description	2022 Actual Payroll +2%	Current Number of Employees	Current Number of Volunteers	Estimated 2024 Payroll Amount	Estimated 2024 Number of Employees	Note
07422	Aircraft Ambulance						
07418	Aircraft Oper. (Patrol, Ambulan)						
07423	Airport						
07721	Ambulance	\$1,961,751	41		3,033,304	41	
09016	Amusement Park, Exhibition Center						
08391	Auto Mechanics						
09014	Bldg. Maintenance & Janitors	\$357,958	12		562,490	12	
05403	Carpentry (NOC)						
09220	Cemetary Operations						
04511	Chemical Analyst/Assayers						
08809	Chief Of Commissions & Directors						
08810	Clerical	\$8,661,943	150		12,344,581	190	
05606	Co. & Drain Dist, Commissioners	\$317,858	4		400,230	4	
08006	Commodity Dist.-Retail Grocery						
05203	Concrete Construction-Bridges						
07380	Drivers						
08811	Election Personnel						
05190	Electrical Wiring W/In Buildings						
08601	Engineers, Surveyors						
07704	Firefighters & Drivers						
09402	Garbage Collection & Drivers						
06319	Gas/Water Main Connection Constr						
09060	Golf Course						
08828	Homemaker Service						
08833	Hospital Professional & Clerical						
09040	Hospital, All Others						
09033	Housing Authority & Drivers						
09032	Housing Authority Mgrs & Empls						
04519	Insect Control						
08709	Inspectors, Samplers, Or Weighers Of Merchandise On Vessels Or Docks Classification						
06229	Irrigation/Drainage Construct.						
08812	Jurors						
08742	Juv Probation, Collectors, Sales	\$389,776	9		546,948	9	
07722	Juvenile Detention Officers						
06219	Landfill Operation & Drivers, Excavation NOC						
07590	Landfill, Garbage Reduction						
07720	Law Enforcement	\$5,430,889	103		7,618,360	112	
08820	Law Office						
08838	Library/Museum-Prof. & Clerical						
08829	Nursing Home Employees						
05191	Office Technician						
09015	Parking Lots & Drivers						
09102	Parks & Recreation						
08227	Permanent Yard Employees						
08832	Physician Med.Lab. Minor Emer. Clinic						
04299	Printing						
08264	Recycling Or Shredding Workers & Drivers						
09079	Restaurant, Food Preparation						
05506	Road Employees-Paving, Repaving	\$1,542,249	37		2,058,367	37	
09101	Schools - All Other Employees						
07580	Sewage Disposal Plant Operations						

Rating Class Code	Rating Class Description	2022 Actual Payroll +2%	Current Number of Employees	Current Number of Volunteers	Estimated 2024 Payroll Amount	Estimated 2024 Number of Employees	Note
07327	Stevedoring						
08017	Store Clerks						
09061	Swimming Pools						
09019	Toll Bridge Employees						
08831	Vet Hospital & Animal Control						
08859	Volunteers - All Others						
08857	Volunteers - Emergency Medical Personnel						
08855	Volunteers - Fire Fighters						
08856	Volunteers - Law Enforcement						
08292	Warehousing NOC And Driver						
07520	Waterworks Operation & Drivers						
03365	Welder						
08868	Youth & Community Cntr Directors						



# TEXAS ASSOCIATION of COUNTIES RISK MANAGEMENT POOL

If you wish to add additional coverages, please make your selection in the form below.

Please note, Chapter 504 Labor Code requires political subdivisions to have a majority vote to add or remove optional coverages for Volunteers, Elected Officials, Election Workers (non-employees) or Jurors.

**Member Name : Walker County**

*Coverage Period: January 1, 2024 through January 1, 2025*

## Current Optional Coverages Elected

Elected Officials

☒

## ONLY COMPLETE IF MAKING CHANGES TO CURRENT OPTIONAL COVERAGES ELECTED

### 1. ELECTED OFFICIALS

**Does your governing body desire this coverage?**

Enter Yes or No:

If yes, include the estimated payroll of all elected officials on the payroll tab, based on the job responsibility of the elected official. If no, do not report the estimated payroll of any elected official.

### 2. VOLUNTEERS

**Does your governing body desire this coverage?**

Enter Yes or No:

If yes, enter the estimated payroll on the payroll tab. Four classifications are available: Volunteers - Firefighters, Volunteers - Law Enforcement, Volunteers - Emergency Medical Personnel, and Volunteers - All Others. You may choose to cover any or all classifications.

Please note: You can calculate annual salary by using \$5,200 per volunteer, or if you have an auditable record of hours that each volunteer was on duty or participating in sponsored training you may determine the "salary" by multiplying the number of hours by the hourly wage that would have been used if the services had been provided by an employee.

### 3. JURORS

**Does your governing body desire coverage of Jurors?**

Enter Yes or No:

If yes, enter the estimated payroll on the payroll tab.

### 4. ELECTION WORKERS (NON-EMPLOYEES)

**Does your governing body desire coverage of election personnel?**

Enter Yes or No:

If yes, enter the estimated payroll on the payroll tab.

Please note: Election Personnel refers to temporary or contract personnel paid for service in the conduct of an election. Do not include payroll for county employees. County employed election staff should be reported under Clerical.



Please update your list of locations and the number of employees at each location. Place an X in the 'Remove Location' column if this location is no longer valid. Update the employee counts for all locations. Add new locations at the bottom.

Member Name : Walker County

Coverage Period: January 1, 2024 through January 1, 2025

Policy Effective Date	Structure Identifier	Local Address	Employee Count	Remove Location	Updated Employee Count	Maximum Employees At One Time	*Complete this section if a location has 200 or more employees		
							Number of Stories	Construction Code	Year Built
01/01/2024	COURTHOUSE	1100 UNIVERSITY AVENUE,HUNTSVILLE,TX,77340	37		38				
01/01/2024	CRIMINAL DISTRICT ATTORNEY	1036 11TH STREET,HUNTSVILLE,TX,77340	25		25				
01/01/2024	JUSTICE COMPLEX	717 FM 2821,HUNTSVILLE,TX,77340	66		67				
01/01/2024	SPU OFFICE - LEASED SPACE	1300 11TH STREET,HUNTSVILLE,TX,773404639	44		44				
01/01/2024	WALKER COUNTY ANNEX	1301 SAM HOUSTON AVE,HUNTSVILLE,TX,77340	37		40				
01/01/2024	WALKER COUNTY ANNEX	344 A SH 75 N,HUNTSVILLE,TX,773404639	9		10				
01/01/2024	WALKER COUNTY ANNEX	344 B SH 75 N ,HUNTSVILLE,TX,773404639	3		4				
01/01/2024	WALKER COUNTY EMS	1619 HWY 30 E,HUNTSVILLE,TX,77340	38		39				
01/01/2024	WALKER COUNTY JAIL	751 FM 2821,HUNTSVILLE,TX,77340	41		44				
01/01/2024	WALKER COUNTY JP 2 & AG EXTENSION	102 TAM ROAD,HUNTSVILLE,TX,77340	7		8				
01/01/2024	WALKER COUNTY JP 3 & CONSTABLE	2986A SH 19,RIVERSIDE,TX,77367	5		5				
01/01/2024	WALKER COUNTY JP 4 & CONSTABLE	9360 SH 75 S,NEW WAVERLY,TX,77358	9		10				
01/01/2024	WALKER COUNTY JUVENILE PROBATION	1021 UNIVERSITY AVE,HUNTSVILLE,TX,77340	6		6				
01/01/2024	WALKER COUNTY PLANNING & DEVELOPMENT	1313 UNIVERSITY AVE,HUNTSVILLE,TX,77340	9		10				
01/01/2024	WALKER COUNTY R&B 2	123 BOOKER ROAD,HUNTSVILLE,TX,77340	10		11				
01/01/2024	WALKER COUNTY R&B 4	9368 SH 75 S,NEW WAVERLY,TX,77358	11		11				
01/01/2024	WALKER COUNTY R&B1	350 A SH 75 N,HUNTSVILLE,TX,77340	8		8				
01/01/2024	WALKER COUNTY R&B3	2986 SH 19,RIVERSIDE,TX,77367	11		11				

New

Location(s)



## Amy Klawinsky

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**From:** Drea Smith <dreas@county.org> on behalf of CountyChoice Silver <ccs@county.org>  
**Sent:** Wednesday, September 6, 2023 9:10 AM  
**To:** Amy Klawinsky  
**Cc:** Amy Klawinsky  
**Subject:** [CORRECTION] Walker County CountyChoice Silver 2024 Renewal  
**Attachments:** Group\_Retiree\_Healthcare\_Package 1.pdf; Group\_Retiree\_Healthcare\_Package 2.pdf; Group\_Retiree\_Healthcare\_Package 3.pdf; 2024 Amwins Renewal Summary TAC- New Transamerica.pdf; 2024 CountyChoice Silver Renewal Confirmation - Walker County.pdf

**Importance:** High

CAUTION: The sender of this email is not within Walker County. Any links or attachments may be dangerous. To report this email as suspicious, forward it to Walker County IT Helpdesk.

Good morning,

Please disregard the CountyChoice Silver Renewal packet sent yesterday. Some CountyChoice Silver renewals went to the incorrect Entity and/or Entity contact. Please use the renewal packet attached to this email. Again, we apologize for any inconvenience or confusion.

Thank you.

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### MEMORANDUM

**TO:** Walker County  
**FROM:** Texas Association of Counties Health & Employee Benefits Pool (TAC HEBP)  
**RE:** 2024 CountyChoice Silver Retiree Medical Program Renewal  
**DATE:** September 5, 2023

Attached is the CountyChoice Silver renewal packet for 2024.

After negotiations with the TAC HEBP staff, Transamerica Life Insurance Company (TLIC) and AmWINS Group Benefits there has been a determination of the 2024 renewal rates for the CountyChoice Silver program. There will be an average increase of 6.75% in the retiree medical senior supplement plan for 2024. There will also be a 3.5% increase for the retiree prescription drug plan offered through AmWINS Group Benefits

Walker County has the option to select the same plan offering from the previous year which is Plan F, Rx Option 1. Walker County also has the option to choose a package plan.

A Package Plan will provide your retirees the option to choose Medical ONLY, Medical and Rx (includes a Medicare supplement plan which is combined with a Part D prescription plan), or a Medicare Advantage plan which that will includes a Part D prescription plan.

If the retiree opts to change their plan option, this should be done during the Open Enrollment period for the Centers for Medicare and Medicaid Services (CMS) from October 15<sup>th</sup> to December 7<sup>th</sup>.

**All enrolled retirees will move to the newly selected plan beginning January 1, 2024.**

**Please confirm Walker County's renewal in CountyChoice Silver by returning the signed renewal documents by September 30, 2023.**

For questions regarding renewals and renewal submission for CountyChoice Silver, please contact Andrea Walker or Drea Smith at [ccs@county.org](mailto:ccs@county.org) or by phone at (800) 456-5974. We appreciate Walker County's participation in the CountyChoice Silver program.

**Andrea Walker**  
**Unemployment Fund & Retiree Health Program Coordinator**

**Drea Smith**  
**Unemployment Fund & Retiree Health Program Specialist**  
**Texas Association of Counties**  
**1210 San Antonio Street**  
**Austin, TX 78701**

**TAC Way Fundamental #20 TREAT PEOPLE WITH DIGNITY.** Interact with people in a way that honors their self-worth and respects their value as unique individuals. Demonstrate kindness and compassion. Learn to walk in others' shoes and to think from their perspective. Understand their needs and respond in a way that provides reassurance and support. Focus on what's right for them, rather on what you would want or what you think of their communication.



## Transamerica Life Insurance Company & Retiree Rx Care 2024 Renewal Notice and Benefit Confirmation

**Group:** Walker County  
Return to TAC by: 9/30/2023

Please complete and initial each section confirming your groups retiree health benefits. Renewal rate is effective on 1/1/2024. Email renewals to CCS@county.org.

### MEDICAL + PRESCRIPTION PLAN

**Current Plan:** Plan F, Rx Option 1

**Current Monthly Rate:**

- Medical: \$279.08
- Rx: \$274.07
- **Total: \$553.15**

☐ **Renew and keep** current plan.

☐ **Change to a Package Option (select only one from the list below):**

### PACKAGE OPTIONS

☐ **Package 1**

- Medical: \$279.08
- Rx: \$274.07
- MedAdvantage:  
\$374.85

☐ **Package 2**

- Medical: \$155.45
- Rx: \$108.00
- MedAdvantage:  
\$288.27

☐ **Package 3**

- Medical: \$255.43
- Rx: \$239.80
- MedAdvantage:  
\$288.27

\_\_\_\_\_ Initial to accept 2024 retiree Medical plan and Rx option or package options rates.

### MANAGE MY HEALTH (OPTIONAL)

☐ Add Manage My Health for an additional \$10 per retiree per month.

\_\_\_\_\_ Initial to accept Manage My Health.



## Transamerica Life Insurance Company & Retiree Rx Care 2024 Renewal Notice and Benefit Confirmation

### BILLING AND CONTRIBUTION SCHEDULE

**Please select your preferred billing option (Current billing option is List):**

- ☐ **Direct Bill:** Invoice for 100% of the cost to each retiree.
- ☐ **List Bill:** Invoice sent to the employer for 100% of the cost for each retiree. Employer will be responsible for collecting any premium due from retirees/spouses.
- ☐ **Split Bill:** Invoice will be sent to the group for employer subsidy and Amwins will send invoice to retiree for their remaining portion. (Please see next page.)

- **Split Billing:** Please indicate monthly contributions levels for Employer and Retirees:

	Medical Premium	Rx Premium	MedAdvantage
Paid by Employee	\$ _____	\$ _____	\$ _____
Paid by Retiree	\$ _____	\$ _____	\$ _____

\_\_\_\_\_ Initial to accept Billing Method.

**CountyChoice Silver**  
**Member Contact Designations**  
**Walker County**

**Contracting Authority:** As specified in the Interlocal Participation Agreement, each Member hereby designates and appoints a Contracting Authority of department head rank or above and agrees that TAC HEBP shall not be required to contact or provide **notices** to any other person. Further, any notice to, or agreement by, a Member's Contracting Authority, with respect to service or claims hereunder, shall be binding on the Member. Each Member reserves the right to change its Contracting Authority from time to time by giving written notice to TAC HEBP. Please complete each category below:

Please list changes and/or corrections below.

**Name/Title:** Amy Klawinsky/Treasurer  
**Address:** 1301 Sam Houston Ave., Ste 103  
Huntsville, TX 77342  
**Phone:** 936-436-4934  
**Fax:** 936-436-0888  
**Email:** aklawinsky@co.walker.tx.us

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**Primary Contact:** Main contact for daily matters pertaining to the retiree benefits.

Please list changes and/or corrections below.

**Name/Title:** Amy Klawinsky/Treasurer  
**Address:** 1301 Sam Houston Ave., Ste 103  
Huntsville, TX 77342  
**Phone:** 936-436-4934  
**Fax:** 936-436-0888  
**Email:** aklawinsky@co.walker.tx.us

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**\*HIPAA Secure Fax\***

**Billing Contact:** Responsible for receiving all invoices relating to retiree benefits. (Not applicable if Direct Bill).

Please list changes and/or corrections below.

**Name/Title:**  
**Address:**  
**Phone:**  
**Fax:**  
**Email:**

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\_\_\_\_\_  
Signature of County Judge or Contracting Authority

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please PRINT Name and Title

AMWINS™

## Bring on the Future

2024 Renewal Summary:



*Silver*  
**CountyChoice™**

Texas Association of Counties  
Retiree Medical Program

# Texas Association of Counties 2024 Retiree Medical & Rx Plan Renewal

## Renewal Summary

We are pleased to provide the 2024 Group Retiree Medical and Prescription Drug Program Renewal for Texas Association of Counties. Other than the annual Medicare deductible and co-insurance adjustments for Parts A, B, and D, the plan designs will remain unchanged for 2024. Please review the program details enclosed in this summary.

Amwins is also excited to offer a comprehensive Retiree Assistance Program. This program, **Manage My Health**, offers greater assistance to retirees and spouses by giving them easy, confidential access to an immense suite of programs and services aimed at improving their physical, mental, and financial wellbeing. In 2024, retirees will have:

- Fitness Program & Membership
- 24/7 Telehealth Solutions
- Food Delivery Service
- 24/7 Counseling & Intervention
- Hearing Services & Benefits
- Health & Wellness Support
- Access to Discounts & Rewards

We are confident your retirees will greatly benefit from this retiree assistance program. Each employer group will need to select MMH for 2024 on their Renewal Acceptance, if they are choosing to include it in the 2024 benefits.

As always, Amwins Group Benefits will continue to provide our extensive administrative services including:

Eligibility Management  
Annual and Monthly Enrollments  
Retiree Communications  
Customer Service

Program Administration  
Billing and Collection of Premiums  
Retiree Specialty Contact Center  
Ongoing Retiree Advocacy and Support

# Texas Association of Counties 2024 Retiree Medical & Rx Plan Renewal

## Medical Plan

**Underwritten by:** Transamerica Life Insurance Company  
Effective January 1, 2024 – December 31, 2024

	2023	2024	% Increase	# of Lives
<b>Medical Package 1</b>	\$261.00	\$279.08	6.93%	368
<b>Medical Package 2</b>	\$146.00	\$155.45	6.47%	42
<b>Medical Package 3</b>	\$239.00	\$255.43	6.87%	0

## Prescription Drug Plan

**Underwritten by:** Elixir Insurance Company through Retiree RxCare  
Effective January 1, 2024 – December 31, 2024

	2023	2024	% Increase	# of Lives
<b>Rx Package 1</b>	\$264.80	\$274.07	3.50%	291
<b>Rx Package 2</b>	\$104.35	\$108.00	3.50%	41
<b>Rx Package 3</b>	\$231.69	\$239.80	3.50%	166

## MAPD Plan

**Underwritten by:** Humana  
Effective January 1, 2024 – December 31, 2024

	2023	2024	% Increase	# of Lives
<b>MAPD Package 1</b>	\$359.43	\$374.85	4.29%	36
<b>MAPD Package 2 &amp; 3</b>	\$276.51	\$288.27	4.25%	5

*Amounts are inclusive of all services performed by Amwins Group Benefits, insurance premiums, and non-insurance costs (\$10 for TAC).  
Administration services are provided by Amwins Group Benefits, LLC, a division of Amwins Group, Inc.*



# Texas Association of Counties 2024 Retiree Medical & Rx Plan Renewal

## Retiree Program Plan Designs

### Medical Plan

**Underwritten by:** Transamerica Life Insurance Company  
Effective January 1, 2024 – December 31, 2024

	Package 1	Package 2	Package 3
<b>Deductible *</b>	\$0	50%	50%
<b>Skilled Nursing</b>	0%	50%	0%
<b>Part B Co-insurance</b>	0%	50%	0%
<b>Total OOP Max **</b>	Unlimited	\$4,620	Unlimited
<b>Office Visit Copay</b>	\$0	50%	\$0
<b>ER Visit Copay</b>	\$0	50%	\$0

*\*Includes Part B Deductible (2023: \$226). Retiree is responsible for 50% of both the Part A and B deductible if enrolled in Package 2. Only responsible for 50% of Part B deductible for Package 3.*

*\*\*Includes Calendar Year Deductible*

### Prescription Drug Plan:

**Underwritten by:** Elixir Insurance Company through Retiree RxCare  
Effective January 1, 2024 – December 31, 2024

Prescription Drug Plan (30 Day Retail)	Package 1	Package 2	Package 3
<b>Annual Deductible:</b>	\$0	\$0	\$0
<b>Tier 1: Generic</b>	\$5	\$5	\$10
<b>Tier 2: Preferred Brand</b>	\$25	\$25	\$30
<b>Tier 3: Non-Preferred Brand</b>	\$60	\$60	\$65
<b>Tier 4: Specialty</b>	25%	25%	25%
<b>Coverage in Gap*</b>	Full Gap Coverage	Tier 1 only Gap Coverage	Full Gap Coverage
<b>OPX that Triggers Catastrophic</b>		\$8,000	

*\*After your total yearly drug costs reach \$5,030, you will pay the same co-payment schedule as noted above. The co-payments shown already include the manufacturer discounts on brand name drugs provided by the Medicare Coverage Gap Discount Program.*

# Texas Association of Counties 2024 Retiree Medical & Rx Plan Renewal

## Retiree Program Plan Designs (*continued*)

### MAPD Plan:

Underwritten by: Humana

Effective January 1, 2024 – December 31, 2024

MAPD Plan	Package 1 High Plan	Package 2 & 3 Low Plan
Calendar Year Deductible	\$0	\$0
Part B Co-Insurance	0%	0%
Out-of-Pocket Maximum**	Unlimited	\$2,400
Office Visit Co-pay	\$0	\$10
Emergency Room Co-pay	\$0	\$90
Part D Prescription	30-day standard retail	
Tier 1: Generic	\$5	\$5
Tier 2: Preferred Brand	\$25	\$25
Tier 3: Non-Preferred Brand	\$60	\$60
Tier 4: Specialty	33%	33%
Coverage in Gap	Full Gap Coverage	Tier 1 Only Gap Coverage (25% all other Tiers)
OPX that Triggers Catastrophic	\$8,000	\$8,000



c/o Amwins Group Benefits, LLC  
50 Whitecap Drive  
North Kingstown, RI 02852



# Texas Association of Counties 2024 Post-65 Retiree Benefit Plans Package 1



**GROUP RETIREE MEDICAL  
Package 1**



Medicare (Part A) – Hospital Services	Medicare Pays	Plan Pays	You Pay
<b>HOSPITAL CONFINEMENT BENEFIT*</b>			
Semiprivate room and board, general nursing and miscellaneous services and supplies:			
First 60 days	All but \$1,600	\$1,600 (Part A deductible)	\$0
61 <sup>st</sup> through 90 <sup>th</sup> day	All but \$400 per day	\$400 per day	\$0
91 <sup>st</sup> through 150 <sup>th</sup> day (while using 60 lifetime reserve days)	All but \$800 per day	\$800 per day	\$0
Once Lifetime Reserve days are used:			
Additional 365 days:	\$0	100% of Medicare Eligible Expenses	\$0
Beyond the Additional 365 days:	\$0	\$0	All costs
<b>SKILLED NURSING FACILITY CARE*</b>			
You must meet Medicare's requirements, including having been in a hospital for at least 3 days and entered a Medicare-approved facility within 30 days after leaving the hospital:			
First 20 Days	All approved amounts	\$0	\$0
21 <sup>st</sup> through 100 <sup>th</sup> day	All but \$200 a day	Up to \$200 a day	\$0
101 <sup>st</sup> day and after	\$0	\$0	All costs
<b>BLOOD DEDUCTIBLE – Hospital Confinement and Out-Patient Medical Expense</b>			
When furnished by a hospital or skilled nursing facility during a covered stay:			
First 3 pints	\$0	3 pints	\$0
Additional amounts	100%	\$0	\$0
<b>HOSPICE CARE</b>			
Available as long as your doctor certifies you are terminally ill and you elect to receive these services.	All but very limited coinsurance for outpatient drugs and inpatient respite care	\$0	Balance
Medicare (Part B) – Medical Services	Medicare Pays	Plan Pays	You Pay
<b>OUT-PATIENT MEDICAL EXPENSES - In or Out of the Hospital and Out-Patient Hospital Treatment, such as Physician's services, inpatient and outpatient medical and surgical services and supplies, physical and speech therapy, diagnostic tests, durable medical equipment:</b>			
Medicare Part B Deductible: First \$226 of Medicare-approved amounts**	\$0	\$226 (Part B Deductible)	\$0
Remainder of Medicare-approved amounts	Generally 80%	Generally 20%	0%
Part B Excess Charges (Above Medicare Approved Amounts)	\$0	100%	0%

**The Medicare Parts A and B deductibles and co-insurance amounts shown are the 2023 amounts. Your plan will automatically adjust to the changes to Medicare Parts A and B amounts for 2024.**

**GROUP RETIREE MEDICAL  
Package 1**



Medicare (Part B) – Medical Services	Medicare Pays	Plan Pays	You Pay
<b>BLOOD</b>			
First 3 pints	\$0	All costs	\$0
Next \$226 of Medicare Approved Amounts**	\$0	\$226 (Part B Deductible)	\$0
Remainder of Medicare Approved Amounts	80%	20%	\$0
<b>CLINICAL LABORATORY SERVICES</b>			
Blood tests for Diagnostic Services	Blood tests for Diagnostic Services	Blood tests for Diagnostic Services	Blood tests for Diagnostic Services
Medicare (Parts A & B)	Medicare Pays	Plan Pays	You Pay
<b>HOME HEALTH CARE – Medicare Approved Services:</b>			
Medically necessary skilled care services and medical supplies	100%	\$0	\$0
<b>DURABLE MEDICAL EQUIPMENT</b>			
First \$226 of Medicare Approved Amounts**	\$0	\$226 (Part B Deductible)	\$0
Remainder of Medicare Approved Amounts	80%	20%	\$0
Benefits Not Covered by Medicare	Medicare Pays	Plan Pays	You Pay
<b>FOREIGN TRAVEL - Medically necessary emergency care services beginning during the first 60 days of each trip outside the USA:</b>			
First \$250 each calendar year	\$0	\$0	\$250
Remainder of charges	\$0	80% to a lifetime maximum of \$50,000	20% and amounts over the \$50,000 lifetime max

\*A benefit period begins on the first day you receive service as an inpatient in a hospital and ends after you have been out of the hospital and have not received skilled care in any other facility for 60 days in a row.

\*\*Once you have been billed the first dollars of Medicare-Approved amounts for covered services (which are noted with two asterisks), your Medicare Part B Deductible will have been met for the calendar year.

**Benefits are paid only for those expenses which have been approved as eligible by the Federal Medicare program.**

**Benefits will not be paid for any expenses which are not determined to be Medicare Eligible Expenses by the Federal Medicare Program or its administrators, except as otherwise specified.**

**This policy's renewability, cancellability and termination provisions are at the option of the group policy holder except in cases of non-payment of premium**

**The summary of program benefits described herein is for illustrative purposes only. In case of differences or errors, the Group Policy governs.**

**GROUP RETIREE PART D PLAN  
Package 1**



Description	Package 1
Prescription Drug Plan	Custom Plan
Part D Gap Coverage	Full Gap Coverage
Rx Deductible	\$0
Formulary	Retiree RxCare Part D
<b>PART D 30 DAY STANDARD RETAIL SUPPLY</b>	
<b>NOTE: 90 DAY RETAIL SUPPLY IS AVAILABLE FOR 3X COPAY AMOUNT</b>	
Tier 1: Generic	\$5
Tier 2: Preferred Brand	\$25
Tier 3: Non-Preferred Brand	\$60
Tier 4: Specialty Tier	25%
<b>PART D 90 DAY STANDARD MAIL ORDER SUPPLY</b>	
Tier 1: Generic	\$10
Tier 2: Preferred Brand	\$50
Tier 3: Non-Preferred Brand	\$120
Tier 4: Specialty Tier	25%
Initial Coverage Limit	\$5,030
TrOOp Threshold	\$8,000
Catastrophic Coverage over TrOOp (greater amount of)	2024 Standard CMS Values
Copay for Generics	\$0
Copay for all other drugs	\$0
OR Coinsurance	\$0

**GROUP MEDICARE ADVANTAGE PPO  
Package 1**

Description	Amount You Pay - Package 1
Annual Medical Deductible	None
Annual Medical Out-of-Pocket Maximum	\$0
Is Annual Medical Out-of-Pocket Maximum combined for IN and OUT of network?	Yes
<b>PRIMARY CARE PHYSICIAN</b>	
Office Visit	\$0
Diagnostic Procedures and Tests	\$0
Lab Services	\$0
Surgical Procedures	\$0
Allergy Shots and Injections	\$0
Mental Health/ Substance Abuse Services	\$0
Administration of Drugs in a Physician's office	\$0
<b>SPECIALIST</b>	
Office Visit	\$0
Advanced Imaging Services	\$0
Diagnostic Procedures and Tests	\$0
Lab Services	\$0
Surgical Procedures	\$0
Diagnostic Colonoscopy	\$0
Podiatry Services (Medicare-covered)	\$0
Chiropractic Services (Medicare-covered)	\$0
Cardiac Therapy	\$0
Supervised Exercise Therapy (SET) for Symptomatic Peripheral Artery Disease (PAD) Services	\$0
Pulmonary Therapy	\$0
Therapies (Occupational, Physical, Audiology, and Speech)	\$0
Radiation Therapy	\$0
Allergy shots and Injections	\$0
Mental Health/ Substance Abuse Services	\$0
Opioid Treatment Services	\$0
Administration of Drugs in a Physician's Office	\$0
Chemotherapy Drugs	\$0
Dental Services (Medicare-covered)	\$0
Hearing Services (Medicare-covered)	\$0

**GROUP MEDICARE ADVANTAGE PPO  
Package 1**

Description	Amount You Pay - Package 1
Vision Services (Medicare-covered)	\$0
Eyewear for Post-Cataract Surgery	\$0 For eyeglasses and contacts after cataract surgery
Diabetic Eye Exam	\$0
Acupuncture (Medicare-covered)	\$0 *20 visits per year
<b>PREVENTATIVE SERVICES</b>	
Abdominal Aortic Aneurysm Screening	
Alcohol Misuse Screening and Counseling	
Annual Wellness Visit	
Bone Mass Measurement	
Breast Cancer Screening	
Cardiovascular Disease Behavioral Therapy	
Cardiovascular Disease Screening	
Cervical and Vaginal Cancer Screening	
Colorectal Cancer Screening	
Depression Screening	
Diabetes Screening	
Diabetes Self-Management Training	\$0
Glaucoma Screening	
Hepatitis C Screening	
HIV Screening	
Kidney Disease Education Services	
Lung Cancer Screening	
Medical Nutrition Therapy	
Obesity Screening and Therapy	
Physical Exams (Routine)	
Prostate Cancer Screening Exam	
STI Screening and Counseling	
Smoking and Tobacco Use Cessation	
"Welcome to Medicare" Preventive Visit	
Medicare Diabetes Prevention Program (MDPP)	\$0
Immunizations	\$0
<b>INPATIENT HOSPITAL SERVICES</b>	
Inpatient Care (all authorized admissions)	\$0
Inpatient Physician Services	\$0
Inpatient Mental Health Care/ Substance Abuse Services (all authorized Admissions)	\$0



**GROUP MEDICARE ADVANTAGE PPO  
Package 1**

Description	Amount You Pay - Package 1
<b>INPATIENT PSYCHIATRIC FACILITY</b>	
Inpatient Mental Health Care/ Substance Abuse Services (all authorized Admissions)	\$0 *190 Day lifetime limit
Inpatient Mental Health Care/ Substance Abuse Physician Services	\$0
<b>PARTIAL HOSPITALIZATION</b>	
Mental Health/ Substance Abuse Services	\$0
Opioid Treatment Services	\$0
<b>OUTPATIENT HOSPITAL SERVICES</b>	
Surgical Services	\$0
Diagnostic Colonoscopy	\$0
Advanced Imaging Services	\$0
Nuclear Medicine Services	\$0
Diagnostic Procedures and Tests	\$0
Lab services	\$0
Radiation Therapy	\$0
Cardiac Therapy	\$0
Supervised Exercise Therapy (SET) for Symptomatic Peripheral Artery Disease (PAD) Services	\$0
Pulmonary Therapy	\$0
Therapies (Occupational, Physical, Audiology, and Speech)	\$0
Chemotherapy Drugs	\$0
Renal Dialysis Services	\$0
Mental Health/Substance Abuse Services	\$0
Opioid Treatment Services	\$0
Outpatient Physician Services	\$0
<b>SKILLED NURSING FACILITY (SNF)</b>	
SNF Care (no 3-day hospital stay is required)	\$0 per days 1-100
SNF Physician Services	\$0
<b>URGENT CARE</b>	
Urgently Needed Care	\$0
Lab Services	\$0

**GROUP MEDICARE ADVANTAGE PPO  
Package 1**

Description	Amount You Pay - Package 1
<b>EMERGENCY ROOM</b>	
Emergency Services (2)	\$0
Emergency Room Physician Services	\$0
<b>AMBULANCE</b>	
Ambulance Services	\$0
<b>NETWORK PROVIDER</b>	
US Travel Benefit	Member receives in-network benefits
<b>WORLDWIDE COVERAGE</b>	
Emergency Services and Urgently Needed Care Only	N/A
<b>COMPREHENSIVE OUTPATIENT REHABILITATION FACILITY</b>	
Pulmonary Therapy	\$0
Therapies (Occupational, Physical, Audiology, and Speech)	\$0
Advanced Imaging Services	\$0
Nuclear Medicine Services	\$0
Diagnostic Procedures and Tests	\$0
<b>FREESTANDING RADIOLOGICAL FACILITY</b>	
Advanced Imaging Services	\$0
Nuclear Medicine Services	\$0
Diagnostic Procedures and Tests	\$0
Radiation Therapy	\$0
<b>AMBULATORY SURGICAL CENTER</b>	
Surgical Procedures	\$0
Diagnostic Colonoscopy	\$0
<b>FREESTANDING LABORATORY</b>	
Lab Services	\$0
<b>DIALYSIS CENTER</b>	
Renal Dialysis Services	\$0
<b>HOME HEALTH</b>	
Home Health Care	\$0 Excludes Personal Home Care

**GROUP MEDICARE ADVANTAGE PPO  
Package 1**

Description	Amount You Pay - Package 1
<b>DME PROVIDER</b>	
Durable Medical Equipment	\$0
Diabetic Monitoring Supplies	\$0
<b>MEDICAL SUPPLY PROVIDER</b>	
Medical Supplies	\$0
<b>PROSTHETICS PROVIDER</b>	
Prosthetics	\$0
<b>PHARMACY (PART B ONLY)</b>	
Durable Medical Equipment	\$0
Medical Supplies	\$0
Diabetic Monitoring Supplies	\$0
Medicare-covered Part B Drugs	\$0
<b>ADDITIONAL TELEHEALTH SERVICES</b>	
Primary Care Physician – Virtual Visit	\$0
Specialist – Virtual Visit	\$0
Behavioral Health and Substance Abuse – Virtual Visit	\$0
Urgently Needed Care – Virtual Visit	\$0
<b>OTHER BENEFITS</b>	
COVID-19 Testing	\$0
Hearing Services	\$0 for fitting/ evaluation, exams up to 1 per ear. \$500 benefit coverage for both hearing aids up to 2 every 3 years.
Vision Services	\$0 for routine eye exam (1 per year)
<b>EXTRA BENEFITS</b>	
Silver Sneakers	In most service areas members will have free membership to a local fitness center
Personal Health Coaching	Personal Health Coaching is an interactive inbound and outreach on-line and telephonic wellness coaching for Medicare participants who elect to participate, for wellness improvement, including weight management, nutrition, exercise, back care, blood pressure management, and blood sugar management.

**GROUP MEDICARE ADVANTAGE PPO  
Package 1**

Description	Amount You Pay - Package 1
Smoking Cessation	A Comprehensive smoking cessation program available online email and phone
Meal Program	After a member's overnight inpatient stay in a hospital or skilled nursing facility, they are eligible for nutritious meals delivered to their door at no cost.
COVID-19 Care Package	Coverage includes a Health Essentials Kit from our mail order catalog.
CARE MANAGEMENT	
Clinical Programs/ Disease Management (3) Case Management Humana At Home Chronic Condition Management Transplant Management Behavioral Health Care Coordination's	Health education and clinical programs that provide support to members and caregivers to optimize health outcomes

**GROUP MEDICARE ADVANTAGE PPO**  
**Package 1 – Prescription Drug**

Description	Amount You Pay - Package 1
Prescription Drug Plan	Custom Plan
Part D Gap Coverage	Full Gap Coverage
Rx Deductible	\$0
Formulary	Group Plus
<b>PART D 30 DAY STANDARD RETAIL SUPPLY</b>	
<b>NOTE: 90 DAY RETAIL SUPPLY IS AVAILABLE FOR 3X COPAY AMOUNT</b>	
Tier 1: Generic	\$5
Tier 2: Preferred Brand	\$25
Tier 3: Non-Preferred Brand	\$60
Tier 4: Specialty Tier	33%
<b>PART D 90 DAY STANDARD MAIL ORDER SUPPLY</b>	
Tier 1: Generic	\$10
Tier 2: Preferred Brand	\$50
Tier 3: Non-Preferred Brand	\$120
Tier 4: Specialty Tier	N/A
Initial Coverage Limit	\$5,030
TrOOp Threshold	\$8,000
Catastrophic Coverage over TrOOp (greater amount of)	2024 Standard CMS Values
Copay for Generics	\$0
Copay for all other drugs	\$0
OR Coinsurance	\$0

**GROUP RETIREE PAYMENT SUMMARY**  
**Package 1**

TAC HEBP 2024 Payment Summary – Package 1		
<u>Plan Name</u>	<u>Plan Provider</u>	<u>Cost Per Month*</u>
Group Retiree Medical Plan	Transamerica (pages 2-3)	\$279.08
Group Retiree Part D Plan	Retiree RxCare (page 4)	\$274.07
Group Medicare Advantage PPO Plan	Humana (pages 5-11)	\$374.85

\*The costs above reflect the full monthly cost and do not include your employer subsidy, if applicable.



# Texas Association of Counties 2024 Post-65 Retiree Benefit Plans Package 2



**GROUP RETIREE MEDICAL  
Package 2**



Medicare (Part A) – Hospital Services	Medicare Pays	Plan Pays	You Pay
<b>HOSPITAL CONFINEMENT BENEFIT*</b>			
Semiprivate room and board, general nursing and miscellaneous services and supplies:			

First 60 days	All but \$1,600	<b>\$800</b> (50% of Part A Deductible)	<b>\$800</b> (50% of Part A Deductible)
61 <sup>st</sup> through 90 <sup>th</sup> day	All but \$400 per day	\$400 per day	<b>\$0</b>
91 <sup>st</sup> through 150 <sup>th</sup> day (while using 60 lifetime reserve days)	All but \$800 per day	\$800 per day	<b>\$0</b>
Once Lifetime Reserve days are used:			
Additional 365 days:	\$0	100% of Medicare Eligible Expenses	<b>\$0</b>
Beyond the Additional 365 days:	\$0	\$0	<b>All costs</b>

<b>SKILLED NURSING FACILITY CARE*</b>			
You must meet Medicare's requirements, including having been in a hospital for at least 3 days and entered a Medicare-approved facility within 30 days after leaving the hospital:			

First 20 Days	All approved amounts	\$0	<b>\$0</b>
21 <sup>st</sup> through 100 <sup>th</sup> day	All but \$200 a day	<b>\$100 per day</b>	<b>\$100 per day</b>
101 <sup>st</sup> day and after	\$0	\$0	<b>All costs</b>

<b>BLOOD DEDUCTIBLE – Hospital Confinement and Outpatient Medical Expenses</b>			
When furnished by a hospital or skilled nursing facility during a covered stay.			

First 3 pints	\$0	<b>50%</b>	<b>50%</b>
Additional amounts	100%	\$0	<b>\$0</b>

<b>HOSPICE CARE</b>			
Available as long as your doctor certifies you are terminally ill and you elect to receive these services.	All but very limited coinsurance for outpatient drugs and inpatient respite care	<b>Balance</b>	<b>Balance</b>

Medicare (Part B) – Medical Services	Medicare Pays	Plan Pays	You Pay
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<b>OUTPATIENT MEDICAL EXPENSES - In or Out of the Hospital and Outpatient Hospital Treatment</b> , such as Physician's services, inpatient and outpatient medical and surgical services and supplies, physical and speech therapy, diagnostic tests, durable medical equipment:			
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Medicare Part B Deductible: First \$226 of Medicare-approved amounts**	\$0	<b>\$113</b> (50% of Part B Deductible)	<b>\$113</b> (50% of Part B Deductible)
Remainder of Medicare-approved amounts	Generally 80%	<b>10%</b>	<b>10%</b>
Part B Excess Charges (Above Medicare Approve Amounts)	\$0	<b>50%</b>	<b>50%</b>

**The Medicare Parts A and B deductibles and co-insurance amounts shown are the 2023 amounts. Your plan will automatically adjust to the changes to Medicare Parts A and B amounts for 2024.**



**GROUP RETIREE MEDICAL  
Package 2**



Medicare (Part B) – Medical Services	Medicare Pays	Plan Pays	You Pay
<b>BLOOD</b>			
First 3 pints	\$0	50%	50%
Next \$226 of Medicare Approved Amounts**	\$0	\$113 (50% of Part B Deductible)	\$113 (50% of Part B Deductible)
Remainder of Medicare Approved Amounts	80%	10%	10%
<b>CLINICAL LABORATORY SERVICES</b>			
Blood tests for Diagnostic Services	100%	\$0	\$0
<b>Medicare (Parts A &amp; B)</b>			
	<b>Medicare Pays</b>	<b>Plan Pays</b>	<b>You Pay</b>
<b>HOME HEALTH CARE – Medicare Approved Services:</b>			
Medically necessary skilled care services and medical supplies	100%	\$0	\$0
<b>DURABLE MEDICAL EQUIPMENT</b>			
First \$226 of Medicare Approved Amounts**	\$0	\$113 (50% of Part B Deductible)	\$113 (50% of Part B Deductible)
Remainder of Medicare Approved Amounts	80%	10%	10%

\*A benefit period begins on the first day you receive service as an inpatient in a hospital and ends after you have been out of the hospital and have not received skilled care in any other facility for 60 days in a row.

\*\*Once you have been billed the first dollars of Medicare-Approved amounts for covered services (which are noted with two asterisks), your Medicare Part B Deductible will have been met for the calendar year.

***Benefits are paid only for those expenses which have been approved as eligible by the Federal Medicare program.***

***Benefits will not be paid for any expenses which are not determined to be Medicare Eligible Expenses by the Federal Medicare Program or its administrators, except as otherwise specified.***

***This policy's renewability, cancellability, and termination provisions are at the option of the group policy holder except in cases of non-payment of premium.***

***The summary of program benefits described herein is for illustrative purposes only. In case of differences or errors, the Group Policy governs.***

**GROUP RETIREE PART D PLAN**  
**Package 2**



Description		Package 2
Prescription Drug Plan		Custom Plan
Part D Gap Coverage		Tier 1 Gap Coverage Only
Rx Deductible		\$0
Formulary		Retiree RxCare Part D
PART D 30 DAY STANDARD RETAIL SUPPLY		
NOTE: 90 DAY RETAIL SUPPLY IS AVAILABLE FOR 3X COPAY AMOUNT		
Tier 1: Generic		\$5
Tier 2: Preferred Brand		\$25
Tier 3: Non-Preferred Brand		\$60
Tier 4: Specialty Tier		25%
PART D 90 DAY STANDARD MAIL ORDER SUPPLY		
Tier 1: Generic		\$10
Tier 2: Preferred Brand		\$50
Tier 3: Non-Preferred Brand		\$120
Tier 4: Specialty Tier		25%
Initial Coverage Limit		\$5,030
TrOOp		\$8,000
Catastrophic Coverage over TrOOp (greater amount of)		2024 Standard CMS Values
Copay for Generics		\$0
Copay for all other drugs		\$0
OR Coinsurance		\$0

**GROUP MEDICARE ADVANTAGE PPO  
Package 2**

Description	Amount You Pay - Package 2
Annual Medical Deductible	None
Annual Medical Out-of-Pocket Maximum	\$2,400
Is Annual Medical Out-of-Pocket Maximum combined for IN and OUT of network?	Yes
<b>PRIMARY CARE PHYSICIAN</b>	
Office Visit	\$10
Diagnostic Procedures and Tests	\$10
Lab Services	\$0
Surgical Procedures	\$10
Allergy Shots and Injections	\$10
Mental Health/ Substance Abuse Services	\$10
Administration of Drugs in a Physician's office	\$0
<b>SPECIALIST</b>	
Office Visit	\$20
Advanced Imaging Services	\$20
Diagnostic Procedures and Tests	\$20
Lab Services	\$0
Surgical Procedures	\$20
Diagnostic Colonoscopy	\$20
Podiatry Services (Medicare-covered)	\$20
Chiropractic Services (Medicare-covered)	\$20
Cardiac Therapy	\$20
Supervised Exercise Therapy (SET) for Symptomatic Peripheral Artery Disease (PAD) Services	\$20
Pulmonary Therapy	\$20
Therapies (Occupational, Physical, Audiology, and Speech)	\$20
Radiation Therapy	\$20
Allergy shots and Injections	\$20
Mental Health/ Substance Abuse Services	\$20
Opioid Treatment Services	\$20
Administration of Drugs in a Physician's Office	\$0
Chemotherapy Drugs	20%
Dental Services (Medicare-covered)	\$20

Hearing Services (Medicare-covered)

\$20

**Humana.**  
 Group Medicare  
 Advantage
**GROUP MEDICARE ADVANTAGE PPO****Package 2**

Description	Amount You Pay - Package 2
Vision Services (Medicare-covered)	\$20
Eyewear for Post-Cataract Surgery	\$20 For eyeglasses and contacts after cataract surgery
Diabetic Eye Exam	\$0
Acupuncture (Medicare-covered)	\$20 *20 visits per year
<b>PREVENTATIVE SERVICES</b>	
Abdominal Aortic Aneurysm Screening Alcohol Misuse Screening and Counseling Annual Wellness Visit Bone Mass Measurement Breast Cancer Screening Cardiovascular Disease Behavioral Therapy Cardiovascular Disease Screening Cervical and Vaginal Cancer Screening Colorectal Cancer Screening Depression Screening Diabetes Screening Diabetes Self-Management Training Glaucoma Screening Hepatitis C Screening HIV Screening Kidney Disease Education Services Lung Cancer Screening Medical Nutrition Therapy Obesity Screening and Therapy Physical Exams (Routine) Prostate Cancer Screening Exam STI Screening and Counseling Smoking and Tobacco Use Cessation "Welcome to Medicare" Preventive Visit	\$0
Medicare Diabetes Prevention Program (MDPP)	\$0
Immunizations	\$0
<b>INPATIENT HOSPITAL SERVICES</b>	
Inpatient Care (all authorized Admissions)	\$500 copay per admission
Inpatient Physician Services	\$0

Inpatient Mental Health Care/ Substance Abuse Services (all authorized Admissions)

\$500 copay per admission

**Humana**  
Group Medicare  
Advantage

**GROUP MEDICARE ADVANTAGE PPO  
Package 2**

Description	Amount You Pay - Package 2
<b>INPATIENT PSYCHIATRIC FACILITY</b>	
Inpatient Mental Health Care/ Substance Abuse Services (all authorized Admissions)	\$500 copay per admission *190 Day lifetime limit
Inpatient Mental Health Care/ Substance Abuse Physician Services	\$0
<b>PARTIAL HOSPITALIZATION</b>	
Mental Health/ Substance Abuse Services	\$20
Opioid Treatment Services	\$20
<b>OUTPATIENT HOSPITAL SERVICES</b>	
Surgical Services	\$250
Diagnostic Colonoscopy	\$250
Advanced Imaging Services	\$20
Nuclear Medicine Services	\$20
Diagnostic Procedures and Tests	\$10
Lab services	\$0
Radiation Therapy	\$25
Cardiac Therapy	\$25
Supervised Exercise Therapy (SET) for Symptomatic Peripheral Artery Disease (PAD) Services	\$25
Pulmonary Therapy	\$25
Therapies (Occupational, Physical, Audiology, and Speech)	\$25
Chemotherapy Drugs	20%
Renal Dialysis Services	20%
Mental Health/Substance Abuse Services	\$20
Opioid Treatment Services	\$20
Outpatient Physician Services	\$0
<b>SKILLED NURSING FACILITY (SNF)</b>	
SNF Care (no 3-day hospital stay is required)	\$0 per days 1-20; \$75 per days 21-100
SNF Physician Services	\$0
<b>URGENT CARE</b>	
Urgently Needed Care	\$35

Lab Services

\$0

**Humana.**  
 Group Medicare  
 Advantage
**GROUP MEDICARE ADVANTAGE PPO****Package 2**

Description	Amount You Pay - Package 2
<b>EMERGENCY ROOM</b>	
Emergency Services (2)	\$90
Emergency Room Physician Services	\$0
<b>AMBULANCE</b>	
Ambulance Services	\$100
<b>NETWORK PROVIDER</b>	
US Travel Benefit	N/A
<b>WORLDWIDE COVERAGE</b>	
Emergency Services and Urgently Needed Care Only	\$100 Deductible, 80% coinsurance to \$25,000 Maximum or 60 consecutive days, whichever is reached first.
<b>COMPREHENSIVE OUTPATIENT REHABILITATION FACILITY</b>	
Pulmonary Therapy	\$20
Therapies (Occupational, Physical, Audiology, and Speech)	\$20
<b>FREESTANDING RADIOLOGICAL FACILITY</b>	
Advanced Imaging Services	\$20
Nuclear Medicine Services	\$10
Diagnostic Procedures and Tests	\$25
Radiation Therapy	\$25
<b>AMBULATORY SURGICAL CENTER</b>	
Surgical Procedures	\$250
Diagnostic Colonoscopy	\$250
<b>FREESTANDING LABORATORY</b>	
Lab Services	\$0
<b>DIALYSIS CENTER</b>	
Renal Dialysis Services	20%
<b>HOME HEALTH</b>	
Home Health Care	\$0 Excludes Personal Home Care

**GROUP MEDICARE ADVANTAGE PPO  
Package 2**

Description	Amount You Pay - Package 2
<b>DME PROVIDER</b>	
Durable Medical Equipment	20%
Diabetic Monitoring Supplies	20%
<b>MEDICAL SUPPLY PROVIDER</b>	
Medical Supplies	20%
<b>PROSTHETICS PROVIDER</b>	
Prosthetics	20%
<b>PHARMACY (PART B ONLY)</b>	
Durable Medical Equipment	20%
Medical Supplies	20%
Diabetic Monitoring Supplies	\$0
Medicare-covered Part B Drugs	20%
<b>OTHER BENEFITS</b>	
COVID-19 Testing	\$0
Hearing Services	\$0 for fitting/ evaluation (1 every 2 years). \$0 for routine hearing exams (1 every 3 years). \$400 coverage amount for both hearing aids (2 every 3 years).
Vision Services	\$10 for routine eye exam (1 per year)
<b>EXTRA BENEFITS</b>	
Silver Sneakers	In most service areas members will have free membership to a local fitness center through the SilverSneakers program.
Personal Health Coaching	Personal Health Coaching is an interactive inbound and outreach on-line and telephonic wellness coaching for Medicare participants who elect to participate, for wellness improvement, including weight management, nutrition, exercise, back care, blood pressure management, and blood sugar management.

**GROUP MEDICARE ADVANTAGE PPO  
Package 2**

Description	Amount You Pay - Package 2
Smoking Cessation	A comprehensive smoking cessation program available online, email, and phone.
Meal Program	After a member's overnight inpatient stay in a hospital or skilled nursing facility, they are eligible for nutritious meals delivered to their door at no cost.
COVID-19 Care Package	Coverage includes a Health Essentials Kit from our mail order catalog.
<b>CARE MANAGEMENT</b>	
Clinical Programs/ Disease Management (3) Case Management Humana At Home Chronic Condition Management Transplant Management Behavioral Health Care	Health education and clinical programs that provide support to members and caregivers to optimize health outcomes



**GROUP MEDICARE ADVANTAGE PPO**

**Package 2 – Prescription Drug**

Description	Amount You Pay - Package 2
Prescription Drug Plan	Custom Plan
Part D Gap Coverage	Tier 1 Gap Coverage Only
Rx Deductible	\$0
Formulary	Group Plus
<b>PART D 30 DAY STANDARD RETAIL SUPPLY</b>	
<b>NOTE: 90 DAY RETAIL SUPPLY IS AVAILABLE FOR 3X COPAY AMOUNT</b>	
Tier 1: Generic	\$5
Tier 2: Preferred Brand	\$25
Tier 3: Non-Preferred Brand	\$60
Tier 4: Specialty Tier	33%
<b>PART D 90 DAY STANDARD MAIL ORDER SUPPLY</b>	
Tier 1: Generic	\$10
Tier 2: Preferred Brand	\$50
Tier 3: Non-Preferred Brand	\$120
Tier 4: Specialty Tier	N/A
Initial Coverage Limit	\$5,030
TrOOp	\$8,000
Catastrophic Coverage over TrOOp (greater amount of)	2024 Standard CMS Values
Copay for Generics	\$0
Copay for all other drugs	\$0
OR Coinsurance	\$0

**GROUP RETIREE PAYMENT SUMMARY**  
**Package 2**

TAC HEBP 2024 Payment Summary – Package 2		
<u>Plan Name</u>	<u>Plan Provider</u>	<u>Cost Per Month*</u>
Group Retiree Medical Plan	Transamerica (pages 2-3)	\$155.45
Group Retiree Part D Plan	Retiree RxCare (page 4)	\$108.00
Group Medicare Advantage PPO Plan	Humana (pages 5-11)	\$288.27

\*The costs above reflect the full monthly cost and do not include your employer subsidy, if applicable.



# Texas Association of Counties 2024 Post-65 Retiree Benefit Plans Package 3



**GROUP RETIREE MEDICAL  
Package 3**



Medicare (Part A) – Hospital Services	Medicare Pays	Plan Pays	You Pay
<b>HOSPITAL CONFINEMENT BENEFIT*</b>			
Semiprivate room and board, general nursing and miscellaneous services and supplies:			

First 60 days	All but \$1,600	\$1,600 (Part A deductible)	\$0
61 <sup>st</sup> through 90 <sup>th</sup> day	All but \$400per day	\$400per day	\$0
91 <sup>st</sup> through 150 <sup>th</sup> day (while using 60 lifetime reserve days)	All but \$800 per day	\$800per day	\$0
Once Lifetime Reserve days are used:			
Additional 365 days:	\$0	100% of Medicare Eligible Expenses	\$0
Beyond the Additional 365 days:	\$0	\$0	<b>All costs</b>

<b>SKILLED NURSING FACILITY CARE*</b>			
You must meet Medicare's requirements, including having been in a hospital for at least 3 days and entered a Medicare-approved facility within 30 days after leaving the hospital:			

First 20 Days	All approved amounts	\$0	\$0
21 <sup>st</sup> through 100 <sup>th</sup> day	All but \$200 a day	Up to \$200 a day	\$0
101 <sup>st</sup> day and after	\$0	\$0	<b>All costs</b>

<b>BLOOD DEDUCTIBLE – Hospital Confinement and Outpatient Medical Expenses</b>			
When furnished by a hospital or skilled nursing facility during a covered stay:			

First 3 pints	\$0	3 pints	\$0
Additional amounts	100%	\$0	\$0

**HOSPICE CARE**

Available as long as your doctor certifies you are terminally ill and you elect to receive these services.	All but very limited coinsurance for outpatient drugs and inpatient respite care	\$0	<b>Balance</b>
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Medicare (Part B) – Medical Services	Medicare Pays	Plan Pays	You Pay
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<b>OUTPATIENT MEDICAL EXPENSES - In or Out of the Hospital and Outpatient Hospital Treatment, such as Physician's services, inpatient and outpatient medical and surgical services and supplies, physical and speech therapy, diagnostic tests, durable medical equipment:</b>			
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Medicare Part B Deductible: First \$226 of Medicare-approved amounts**	\$0	<b>\$113</b> (50% of Part B Deductible)	<b>\$113</b> (50% of Part B Deductible)
Remainder of Medicare-approved amounts	Generally 80%	Generally 20%	0%
Part B Excess Charges (Above Medicare Approve Amounts)	\$0	100%	0%

**The Medicare Parts A and B deductibles and co-insurance amounts shown are the 2023 amounts. Your plan will automatically adjust to the changes to Medicare Parts A and B amounts for 2024.**

**GROUP RETIREE MEDICAL  
Package 3**



Medicare (Part B) – Medical Services	Medicare Pays	Plan Pays	You Pay
<b>BLOOD</b>			
First 3 pints	\$0	All costs	0%
Next \$226 of Medicare Approved Amounts**	\$0	\$113 (50% of Part B Deductible)	\$113 (50% of Part B Deductible)
Remainder of Medicare Approved Amounts	80%	20%	0%
<b>CLINICAL LABORATORY SERVICES</b>			
Blood tests for Diagnostic Services	100%	\$0	\$0
Medicare (Parts A & B)	Medicare Pays	Plan Pays	You Pay
<b>HOME HEALTH CARE – Medicare Approved Services:</b>			
Medically necessary skilled care services and medical supplies	100%	\$0	\$0
<b>DURABLE MEDICAL EQUIPMENT</b>			
First \$226 of Medicare Approved Amounts**	\$0	\$113 (50% of Part B Deductible)	\$113 (50% of Part B Deductible)
Remainder of Medicare Approved Amounts	80%	20%	0%
Benefits Not Covered by Medicare	Medicare Pays	Plan Pays	You Pay
<b>FOREIGN TRAVEL - Medically necessary emergency care services beginning during the first 60 days of each trip outside the USA:</b>			
First \$250 each calendar year	\$0	\$0	\$250
Remainder of charges	\$0	80% to a lifetime maximum of \$50,000	20% and amounts over the \$50,000 lifetime max

\*A benefit period begins on the first day you receive service as an inpatient in a hospital and ends after you have been out of the hospital and have not received skilled care in any other facility for 60 days in a row.

\*\*Once you have been billed the first dollars of Medicare-Approved amounts for covered services (which are noted with two asterisks), your Medicare Part B Deductible will have been met for the calendar year.

***Benefits are paid only for those expenses which have been approved as eligible by the Federal Medicare program.***

***Benefits will not be paid for any expenses which are not determined to be Medicare Eligible Expenses by the Federal Medicare Program or its administrators, except as otherwise specified.***

***This policy's renewability, cancellability, and termination provisions are at the option of the group policy holder except in cases of non-payment of premium.***

***The summary of program benefits described herein is for illustrative purposes only. In case of differences or errors, the Group Policy governs.***

**GROUP RETIREE PART D PLAN**  
**Package 3**



Description	Package 3
Prescription Drug Plan	Custom Plan
Part D Gap Coverage	Full Gap Coverage
Rx Deductible	\$0
Formulary	Retiree RxCare Part D
<b>PART D 30 DAY STANDARD RETAIL SUPPLY</b>	
<b>NOTE: 90 DAY RETAIL SUPPLY IS AVAILABLE FOR 3X COPAY AMOUNT</b>	
Tier 1: Generic	\$10
Tier 2: Preferred Brand	\$30
Tier 3: Non-Preferred Brand	\$65
Tier 4: Specialty Tier	25%
<b>PART D 90 DAY STANDARD MAIL ORDER SUPPLY</b>	
Tier 1: Generic	\$20
Tier 2: Preferred Brand	\$60
Tier 3: Non-Preferred Brand	\$130
Tier 4: Specialty Tier	25%
Initial Coverage Limit	\$5,030
TrOOp	\$8,000
Catastrophic Coverage over TrOOp (greater amount of)	2024 Standard CMS Values
Copay for Generics	\$0
Copay for all other drugs	\$0
OR Coinsurance	\$0

**GROUP MEDICARE ADVANTAGE PPO  
Package 3**

Description	Amount You Pay - Package 3
Annual Medical Deductible	None
Annual Medical Out-of-Pocket Maximum	\$2,400
Is Annual Medical Out-of-Pocket Maximum combined for IN and OUT of network?	Yes
<b>PRIMARY CARE PHYSICIAN</b>	
Office Visit	\$10
Diagnostic Procedures and Tests	\$10
Lab Services	\$0
Surgical Procedures	\$10
Allergy Shots and Injections	\$10
Mental Health/ Substance Abuse Services	\$10
Administration of Drugs in a Physician's office	\$0
<b>SPECIALIST</b>	
Office Visit	\$20
Advanced Imaging Services	\$20
Diagnostic Procedures and Tests	\$20
Lab Services	\$0
Surgical Procedures	\$20
Diagnostic Colonoscopy	\$20
Podiatry Services (Medicare-covered)	\$20
Chiropractic Services (Medicare-covered)	\$20
Cardiac Therapy	\$20
Supervised Exercise Therapy (SET) for Symptomatic Peripheral Artery Disease (PAD) Services	\$20
Pulmonary Therapy	\$20
Therapies (Occupational, Physical, Audiology, and Speech)	\$20
Radiation Therapy	\$20
Allergy shots and Injections	\$20
Mental Health/ Substance Abuse Services	\$20
Opioid Treatment Services	\$20
Administration of Drugs in a Physician's Office	\$0
Chemotherapy Drugs	20%
Dental Services (Medicare-covered)	\$20
Hearing Services (Medicare-covered)	\$20

**GROUP MEDICARE ADVANTAGE PPO  
Package 3**

Description	Amount You Pay - Package 3
Vision Services (Medicare-covered)	\$20
Eyewear for Post-Cataract Surgery	\$20 For eyeglasses and contacts after cataract surgery
Diabetic Eye Exam	\$0
Acupuncture (Medicare-covered)	\$20 *20 visits per year
<b>PREVENTATIVE SERVICES</b>	
Abdominal Aortic Aneurysm Screening	\$0
Alcohol Misuse Screening and Counseling	
Annual Wellness Visit	
Bone Mass Measurement	
Breast Cancer Screening	
Cardiovascular Disease Behavioral Therapy	
Cardiovascular Disease Screening	
Cervical and Vaginal Cancer Screening	
Colorectal Cancer Screening	
Depression Screening	
Diabetes Screening	
Diabetes Self-Management Training	
Glaucoma Screening	
Hepatitis C Screening	
HIV Screening	
Kidney Disease Education Services	
Lung Cancer Screening	
Medical Nutrition Therapy	
Obesity Screening and Therapy	
Physical Exams (Routine)	
Prostate Cancer Screening Exam	
STI Screening and Counseling	
Smoking and Tobacco Use Cessation	
"Welcome to Medicare" Preventive Visit	
Medicare Diabetes Prevention Program (MDPP)	\$0
Immunizations	\$0
<b>INPATIENT HOSPITAL SERVICES</b>	
Inpatient Care (all authorized Admissions)	\$500 copay per admission
Inpatient Physician Services	\$0
Inpatient Mental Health Care/ Substance Abuse Services (all authorized Admissions)	\$500 copay per admission



**GROUP MEDICARE ADVANTAGE PPO  
Package 3**

Description	Amount You Pay - Package 3
<b>INPATIENT PSYCHIATRIC FACILITY</b>	
Inpatient Mental Health Care/ Substance Abuse Services (all authorized Admissions)	\$500 copay per admission *190 Day lifetime limit
Inpatient Mental Health Care/ Substance Abuse Physician Services	\$0
<b>PARTIAL HOSPITALIZATION</b>	
Mental Health/ Substance Abuse Services	\$20
Opioid Treatment Services	\$20
<b>OUTPATIENT HOSPITAL SERVICES</b>	
Surgical Services	\$250
Diagnostic Colonoscopy	\$250
Advanced Imaging Services	\$20
Nuclear Medicine Services	\$20
Diagnostic Procedures and Tests	\$10
Lab services	\$0
Radiation Therapy	\$25
Cardiac Therapy	\$25
Supervised Exercise Therapy (SET) for Symptomatic Peripheral Artery Disease (PAD) Services	\$25
Pulmonary Therapy	\$25
Therapies (Occupational, Physical, Audiology, and Speech)	\$25
Chemotherapy Drugs	20%
Renal Dialysis Services	20%
Mental Health/Substance Abuse Services	\$20
Opioid Treatment Services	\$20
Outpatient Physician Services	\$0
<b>SKILLED NURSING FACILITY (SNF)</b>	
SNF Care (no 3-day hospital stay is required)	\$0 per days 1-20; \$75 per days 21-100
SNF Physician Services	\$0
<b>URGENT CARE</b>	
Urgently Needed Care	\$35
Lab Services	\$0

**GROUP MEDICARE ADVANTAGE PPO  
Package 3**

Description	Amount You Pay - Package 3
<b>EMERGENCY ROOM</b>	
Emergency Services (2)	\$90
Emergency Room Physician Services	\$0
<b>AMBULANCE</b>	
Ambulance Services	\$100
<b>NETWORK PROVIDER</b>	
US Travel Benefit	N/A
<b>WORLDWIDE COVERAGE</b>	
Emergency Services and Urgently Needed Care Only	\$100 Deductible, 80% coinsurance to \$25,000 Maximum or 60 consecutive days, whichever is reached first.
<b>COMPREHENSIVE OUTPATIENT REHABILITATION FACILITY</b>	
Pulmonary Therapy	\$20
Therapies (Occupational, Physical, Audiology, and Speech)	\$20
<b>FREESTANDING RADIOLOGICAL FACILITY</b>	
Advanced Imaging Services	\$20
Nuclear Medicine Services	\$10
Diagnostic Procedures and Tests	\$25
Radiation Therapy	\$25
<b>AMBULATORY SURGICAL CENTER</b>	
Surgical Procedures	\$250
Diagnostic Colonoscopy	\$250
<b>FREESTANDING LABORATORY</b>	
Lab Services	\$0
<b>DIALYSIS CENTER</b>	
Renal Dialysis Services	20%
<b>HOME HEALTH</b>	
Home Health Care	\$0 Excludes Personal Home Care

**GROUP MEDICARE ADVANTAGE PPO  
Package 3**



Description	Amount You Pay - Package 3
<b>DME PROVIDER</b>	
Durable Medical Equipment	20%
Diabetic Monitoring Supplies	20%
<b>MEDICAL SUPPLY PROVIDER</b>	
Medical Supplies	20%
<b>PROSTHETICS PROVIDER</b>	
Prosthetics	20%
<b>PHARMACY (PART B ONLY)</b>	
Durable Medical Equipment	20%
Medical Supplies	20%
Diabetic Monitoring Supplies	\$0
Medicare-covered Part B Drugs	20%
<b>OTHER BENEFITS</b>	
COVID-19 Testing	\$0
Hearing Services	\$0 for fitting/ evaluation (1 every 2 years). \$0 for routine hearing exams (1 every 3 years). \$400 coverage amount for both hearing aids (2 every 3 years).
Vision Services	\$10 for routine eye exam (1 per year)
<b>EXTRA BENEFITS</b>	
Silver Sneakers	In most service areas members will have free membership to a local fitness center through the SilverSneakers program.
Personal Health Coaching	Personal Health Coaching is an interactive inbound and outreach on-line and telephonic wellness coaching for Medicare participants who elect to participate, for wellness improvement, including weight management, nutrition, exercise, back care, blood pressure management, and blood sugar management.

**GROUP MEDICARE ADVANTAGE PPO  
Package 3**



Description	Amount You Pay - Package 3
Smoking Cessation	A comprehensive smoking cessation program available online, email, and phone.
Meal Program	After a member's overnight inpatient stay in a hospital or skilled nursing facility, they are eligible for nutritious meals delivered to their door at no cost.
COVID-19 Care Package	Coverage includes a Health Essentials Kit from our mail order catalog.
<b>CARE MANAGEMENT</b>	
Clinical Programs/ Disease Management (3) Case Management Humana At Home Chronic Condition Management Transplant Management Behavioral Health Care	Health education and clinical programs that provide support to members and caregivers to optimize health outcomes

**GROUP MEDICARE ADVANTAGE PPO**  
**Package 3 – Prescription Drug**



Description	Amount You Pay - Package 3
Prescription Drug Plan	Custom Plan
Part D Gap Coverage	Tier 1 Gap Coverage Only
Rx Deductible	\$0
Formulary	Group Plus
<b>PART D 30 DAY STANDARD RETAIL SUPPLY</b>	
<b>NOTE: 90 DAY RETAIL SUPPLY IS AVAILABLE FOR 3X COPAY AMOUNT</b>	
Tier 1: Generic	\$5
Tier 2: Preferred Brand	\$25
Tier 3: Non-Preferred Brand	\$60
Tier 4: Specialty Tier	33%
<b>PART D 90 DAY STANDARD MAIL ORDER SUPPLY</b>	
Tier 1: Generic	\$10
Tier 2: Preferred Brand	\$50
Tier 3: Non-Preferred Brand	\$120
Tier 4: Specialty Tier	N/A
Initial Coverage Limit	\$5,030
TrOOp	\$8,000
Catastrophic Coverage over TrOOp (greater amount of)	2024 Standard CMS Values
Copay for Generics	\$0
Copay for all other drugs	\$0
OR Coinsurance	\$0

**GROUP RETIREE PAYMENT SUMMARY**  
**Package 3**

TAC HEBP 2024 Payment Summary – Package 3		
<u>Plan Name</u>	<u>Plan Provider</u>	<u>Cost Per Month*</u>
Retiree Medical Plan	Transamerica (pages 2-3)	\$255.43
Prescription Drug Plan	Retiree RxCare (page 4)	\$239.80
Medicare Advantage	Humana (pages 5-11)	\$288.27

\*The costs above reflect the full monthly cost and do not include your employer subsidy, if applicable.



## C2360-23-015-Geographic Information System (GIS)

**AWARDED VENDOR:**

<b>BID NUMBER: C2360-23-015</b>		VENDOR: Lone Star Geographic solutions	VENDOR: Colliers Engineering & Design	VENDOR: Geographic Technologies Group Inc.	VENDOR: LJA Engineering Inc.
		CONTACT: Richard N. Rush	CONTACT: Thomas N. Reed	CONTACT: David A. Holdstock	CONTACT: Jeff Cannon, P.E.
<b>Line No.</b>	<b>Description</b>	<b>Score</b>	<b>Score</b>	<b>Score</b>	<b>Score</b>
1	Completeness of BID	20.00	18.00	18.00	20.00
2	Experience/Qualifications	20.00	15.00	14.00	12.00
4	References	20.00	20.00	20.00	20.00
5	Acceptance of Standard Terms & Conditions	20.00	20.00	20.00	20.00
6	Fee Structure/Billing Rates	20.00	9.80	10.10	5.90
<b>Total Score</b>		<b>100.00</b>	<b>82.80</b>	<b>82.10</b>	<b>77.90</b>

Award Justification: Recommendation to award to Lone Star Geographic Solutions due to possessing capabilities to perform duties according to solicitation and providing the lowest rate per hour at \$83.33.

Purchaser's Name \_\_\_\_\_



## BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

100 Nugent Street  
Conroe, TX 77301  
(936) 441-7833

August 23, 2023

Ms. Cheryl Cowart  
Walker County Purchasing Agent  
1301 Sam Houston Avenue, Suite 235  
Huntsville, TX 77340

Re: Contract Fee Modifications C2360-21-008 Civil Engineering Services

Ms. Cowart:

Please find the enclosed Professional Engineering Fee Schedule for Contract C2360-21-008. This updated fee schedule is being provided per the request from Walker County and for discussion at Commissioners Court. An executed 1295 Form and an executed House Bill 89 Verification will be provided prior to final Commissioners Court approval.

We greatly enjoy providing engineering services to Walker County, and we thank you for the opportunity. Please contact me if you have any questions or require additional information.

Sincerely,

Steffanie M. DeLoss, PE  
**Sr. Engineering Manager**  
**Bleyl Engineering**

f:\90500s\90500 walker county general\proposal\230823 c2360-21-008 fees.docx





# BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

100 Nugent Street  
Conroe, TX 77301  
(936) 441-7833

## Attachment B

### Professional Engineering Fee Schedule

Effective September 1, 2023

Compensation to Bleyl Engineering for all work accomplished shall be according to the Standard Billing Rates set forth in this fee schedule and will be the sum of all the items listed unless an alternative fee option is utilized.

#### Alternative Fee Options:

- A. **Infrastructure Improvement Projects:** A lump sum fee may be provided upon request.
- B. **Complete Third-Party Services:** This service includes administering all phases of the engineering plan submittal, review, and inspection including the receipt, administration, review, inspection, processing, and acceptance of engineering plans and the inspection of regulated improvements under the Walker County Subdivision Regulations. The lump sum fees for these services are as follows and subject to annual revision:

#### **Plats with 40 or Fewer Lots**

\$18,000.00 + \$150.00/Acre + \$150.00/Lot

#### **Plats Exceeding 40 Lots**

\$15,000.00 + \$125.00/Acre + \$125.00/ Lot

#### **Plats without Right-of-Way Improvements (Detention Only)**

\$7,500.00 + \$125.00/ Acre + \$125.00/Lot

Following the third plan review, EACH review will be subject to a 25% fee increase.

The following is a breakdown of rates and fees to be charged by this office:

#### **Standard Billing Rates by Staff Classifications**

Principal / Senior Director	\$200.00	Construction Manager	\$140.00
Associate / Director	\$185.00	Project Representative III	\$100.00
Senior Engineering Manager	\$170.00	Project Representative II	\$85.00
Engineering Manager	\$170.00	Project Representative I	\$70.00
Project Engineer III	\$155.00	Senior CAD Designer	\$110.00
Project Engineer II	\$140.00	CAD Designer	\$110.00
Project Engineer I	\$125.00	CAD Tech III	\$95.00
Graduate Engineer II	\$105.00	CAD Tech II	\$80.00
Graduate Engineer I	\$95.00	CAD Tech I	\$65.00
Engineering Assistant	\$45.00	Administrative Assistant III	\$65.00
Expert Witness Testimony	\$300.00	Administrative Assistant II	\$65.00
Reg. Prof. Land Surveyor	\$175.00	Administrative Assistant I	\$55.00

#### **Standard Billing Rates for Reimbursable Expenses**

Advanced Charges	Cost Plus 10%
Vehicle Mileage	IRS Standard Rate
Reproduction and Travel	Billed At Cost

#### **Method of Billing**

Invoices are prepared monthly. Payment is due upon receipt. Interest at the rate of 1½% per month (an annual percentage of 18%) will be charged on all accounts not paid by the 30<sup>th</sup> day after the billing date. Rates are subject to change without notice.

Conroe

Bryan

bleylengineering.com

Austin

Houston

*Advancing stronger, safer communities across Texas since 1997.*

Tex Reg. No. F-678

**Walker County Road Materials Bid C2360-23-011 Road Materials**

**P- Primary S-Secondary (pu)-Pickup (del)- Delivered**

L i n e		Materials		R&B1 Delivered	R&B2 Delivered	R&B3 Delivered	R&B4 Delivered	Pick UP	Haul Rate/ ton ***	Pick up Location
1		<b>*CWP All Weather Pothole Patch</b>	\$/Ton							
	P	East Texas Asphalt		\$164.73	\$164.73	\$162.77	\$162.77	\$145.00		Livingston Terminal
3		<b>Hi-Performance Cold Mix</b>	\$/Ton							
	P	Vulcan		\$127.47	\$128.63	\$128.50	\$129.03	\$120.00		Huntsville
4		<b>Hot Mix Cold Laid</b>	\$/Ton							
	P	Vulcan		\$127.47	\$128.63	\$128.05	\$129.03	\$120.00		Huntsville
	S	East Texas Asphalt		\$137.73	\$137.73	\$135.77	\$135.77	\$118.00		Livingston Terminal
5		<b>Hotmix Ty A, B, C, D, F</b>	\$/Ton							
	P	Vulcan		\$97.47	\$98.63	\$98.05	\$99.03	\$90.00		Huntsville
	S (pu)	East Texas Asphalt		FOB	FOB	FOB	FOB	\$120.00		Livingston Terminal
6		<b>1/4" Washed Limestone</b>	\$/Ton							
	P	Vulcan		\$54.69	\$55.50	\$54.92	\$55.90	\$49.75		Huntsville
7		<b>Ty B Gr 1 or 3/4" Washed Limestone</b>	\$/Ton							
	P	Vulcan		\$51.94	\$52.75	\$52.17	\$53.15	\$47.00		Huntsville
8		<b>Ty B Gr 1 or 1" Washed Limestone</b>	\$/Ton							
	P	Vulcan		\$51.94	\$52.75	\$52.17	\$53.15	\$47.00		Huntsville
9		<b>Ty B Gr 1 or 1 1/2" Washed Limestone</b>	\$/Ton							
	P	Vulcan		\$51.94	\$52.75	\$52.17	\$53.15	\$47.00		Huntsville
10		<b>Ty B Gr 2 or 1" Washed Limestone</b>	\$/Ton							
	P	Vulcan		\$51.94	\$52.75	\$52.17	\$53.15	\$47.00		Huntsville
	S	East Texas Asphalt		\$74.73	\$74.73	\$72.77	\$72.77	\$55.00		Livingston Terminal
11		<b>Ty B Gr 2 or 1 1/4" Aggregate</b>	\$/Ton							
	P	Vulcan		\$51.94	\$52.75	\$52.17	\$53.15	\$47.00		Huntsville
12		<b>Ty B Gr 2 or 1 1/2" Washed Limestone</b>	\$/Ton							
	P	Vulcan		\$51.94	\$52.75	\$52.17	\$53.15	\$47.00		Huntsville
	S	East Texas Asphalt		\$74.73	\$74.73	\$72.77	\$72.77	\$55.00		Livingston Terminal
17		<b>Ty C Gr 1 5/8" Washed Limestone</b>	\$/Ton							

Walker County Road Materials Bid C2360-23-011 Road Materials

P- Primary S-Secondary (pu)-Pickup (del)- Delivered

L i n e	Materials		R&B1 Delivered	R&B2 Delivered	R&B3 Delivered	R&B4 Delivered	Pick UP	Haul Rate/ ton ***	Pick up Location
P	Vulcan		\$54.69	\$55.50	\$54.92	\$55.90	\$49.75		Huntsville
18	Ty C Gr 2 5/8" Washed Limestone	\$/Ton							
P	Vulcan		\$54.64	\$55.50	\$54.92	\$55.90	\$49.75		Huntsville
S	East Texas Asphalt		\$74.73	\$74.73	\$72.77	\$72.77	\$55.00		Livingston Terminal
19	TY D Gr 4 Sac B AKA 3/8" Washed Limestone	\$/Ton							
	Vulcan		\$54.69	\$55.50	\$54.92	\$55.90	\$49.75		Huntsville
20	Ty D Gr 4 or 3/8" Aggregate	\$/Ton							
P	Vulcan		\$54.69	\$55.50	\$54.92	\$55.90	\$49.75		Huntsville
S	East Texas Asphalt		\$74.73	\$74.73	\$72.77	\$72.70	\$55.00		Livingston Terminal
23	DF Blend 1/4", 3/8"	\$/Ton							
P	Vulcan		\$54.69	\$55.50	\$54.92	\$55.90	\$49.75		Huntsville
S	Slott		\$60.00	\$60.00	\$59.00	\$59.00	\$65.00		Dippingvat Road
24	Ty F 1/4" *AKA F Rock	\$/Ton							
P	Vulcan		\$54.69	\$55.50	\$54.92	\$55.90	\$49.75		Huntsville
25	Salvage Ballast	\$/Ton							
P	Vulcan		\$69.94	\$70.75	\$70.17	\$71.15	\$65.00		Huntsville
26	1 X 3 Rip Rap	\$/Ton							
P(del); S(pu)	Green Dream AKA Kosse Mine		\$28.60	\$30.80	\$33.00	\$34.10	\$17.05		4731 TX 7, Kosse, TX 76653
S (del)	Slott		\$43.50	\$43.50	\$44.00	\$44.00	\$48.50		
P(pu)	Vulcan		\$53.19	\$54.00	\$53.42	\$54.40	\$48.25		
	East Texas Asphalt		\$74.73	\$74.73	\$72.77	\$72.77	\$55.00		Livingston
S(pu)	Frost Crushed Stone		N/A	N/A	N/A	N/A	16.00/ton		158 Cnt Rd 248, Marlin, TX 76661
27	3 X 5 Rip Rap	\$/Ton							
P(del)	Green Dream AKA Kosse Mine		\$28.60	\$30.80	\$33.00	\$34.10	\$17.05		4731 TX 7, Kosse, TX 76653
S(del)	Slott		\$43.50	\$43.50	\$44.00	\$44.00	\$48.50		
P(pu)	Vulcan		\$56.94	\$57.75	\$57.17	\$58.15	\$51.00		Huntsville
	East Texas Asphalt		\$74.73	\$74.73	\$72.77	\$72.77	\$55.00		Livingston

**Walker County Road Materials Bid C2360-23-011 Road Materials**

**P- Primary S-Secondary (pu)-Pickup (del)- Delivered**

L i n e	Materials		R&B1 Delivered	R&B2 Delivered	R&B3 Delivered	R&B4 Delivered	Pick UP	Haul Rate/ ton ***	Pick up Location
28	<b>S(pu)</b>	Frost Crushed Stone	N/A	N/A	N/A	N/A	\$16.00/ton		158 Cnt Rd 248, Marlin, TX 76661
		<b>5 X 8 Rip Rap</b>	\$/Ton						
	<b>P(del), S(pu)</b>	Green Dream AKA Kosse Mine	\$29.70	\$31.90	\$34.10	\$35.20	\$20.35		4731 TX 7, Kosse, TX 76653
	<b>S (del)</b>	Slott	\$49.00	\$49.00	\$49.50	\$49.50	\$54.00		
29	<b>P(pu)</b>	Frost Crushed Stone	N/A	N/A	N/A	N/A	\$19.00/ton		158 Cnt Rd 248, Marlin, TX 76661
		<b>12" Rip Rap</b>	\$/Ton						
	<b>P(del) S(pu)</b>	Green Dream AKA Kosse Mine	\$30.80	\$33.00	\$35.20	\$36.30	\$27.50		4731 TX 7, Kosse, TX 76653
	<b>S(del), P(pu)</b>	Vulcan	\$78.19	\$79.00	\$78.42	\$79.40	\$71.25		Huntsville
		East Texas Asphalt	\$83.73	\$83.73	\$81.77	\$81.77	\$63.00		Livingston
		Frost Crushed Stone	N/A	N/A	N/A	N/A	\$29.00/ton		158 Cnt Rd 248, Marlin, TX 76661
30		<b>18" Rip Rap</b>	\$/Ton						
	<b>P(del)</b>	Green Dream AKA Kosse Mine	\$31.90	\$34.10	\$36.30	\$37.40	\$29.70		4731 TX 7, Kosse, TX 76653
	<b>P(pu), S(del)</b>	Slott	\$65.50	\$65.50	\$66.00	\$66.00	\$70.50		
		Vulcan	\$79.19	\$80.00	\$79.42	\$80.40	\$71.25		Huntsville
		East Texas Asphalt	\$96.73	\$96.73	\$94.77	\$94.77	\$75.00		Livingston
	<b>S(pu)</b>	Frost Crushed Stone	N/A	N/A	N/A	N/A	\$28.00/ton		158 Cnt Rd 248, Marlin, TX 76661
31		<b>24" Rip Rap</b>	\$/Ton						
	<b>P(del)</b>	Green Dream AKA Kosse Mine	\$33.00	\$35.20	\$37.40	\$38.50	\$27.50		4731 TX 7, Kosse, TX 76653
	<b>S(del&amp; pu)</b>	Slott	\$65.50	\$65.50	\$66.00	\$66.00	\$70.50		
		Vulcan	\$80.19	\$81.00	\$80.42	\$81.40	\$71.25		Huntsville
		East Texas Asphalt	\$97.63	\$96.73	\$94.77	\$94.77	\$75.00		Livingston
	<b>S(pu)</b>	Frost Crushed Stone	N/A	N/A	N/A	N/A	\$26.00/ton		158 Cnt Rd 248, Marlin, TX 76661
32		<b>Ty A Gr 2 Limestone Base</b>	\$/Ton						

**Walker County Road Materials Bid C2360-23-011 Road Materials**

**P- Primary S-Secondary (pu)-Pickup (del)- Delivered**

L i n e	Materials		R&B1 Delivered	R&B2 Delivered	R&B3 Delivered	R&B4 Delivered	Pick UP	Haul Rate/ ton ***	Pick up Location
	<b>P(del &amp; pu)</b>	<b>Ellis Walker Trucking</b>	<b>\$28.50</b>	<b>\$28.50</b>	<b>\$28.50</b>	<b>\$28.50</b>	<b>\$28.00</b>		205 FM 2821 Rd E, Huntsville, TX 77320
	<b>S(del)</b>	<b>Green Dream AKA Kosse Mine</b>	<b>\$28.60</b>	<b>\$30.80</b>	<b>\$33.00</b>	<b>\$34.10</b>	\$10.45		4731 TX 7, Kosse, TX 76653
		Slott	\$34.50	\$34.50	\$35.00	\$35.00	\$39.50		
		Vulcan	\$49.94	\$50.75	\$50.17	\$51.15	\$45.00		Huntsville
		East Texas Asphalt	\$64.73	\$64.73	\$62.77	\$62.77	\$45.00		Livingston
	<b>S(pu)</b>	<b>Frost Crushed Stone</b>	N/A	N/A	N/A	N/A	\$8.00/ton		158 Cnt Rd 248, Marlin, TX 76661
33		<b>Limestone Base</b>	\$/Ton						
	<b>P(del and pu)</b>	<b>Ellis Walker Trucking</b>	<b>\$28.50</b>	<b>\$28.50</b>	<b>\$28.50</b>	<b>\$28.50</b>	<b>\$28.00</b>		205 FM 2821 Rd E, Huntsville, TX 77320
	<b>S(del)</b>	<b>Slott</b>	<b>\$34.50</b>	<b>\$34.50</b>	<b>\$35.00</b>	<b>\$35.00</b>			
		East Texas Asphalt	\$58.23	\$58.23	\$56.27	\$56.27	\$38.50		Livingston
	<b>S(pu)</b>	<b>Frost Crushed Stone</b>	N/A	N/A	N/A	N/A	\$8.00/ton		158 Cnt Rd 248, Marlin, TX 76661
34		<b>Course Limestone Base</b>	\$/Ton						
	<b>P</b>	<b>Ellis Walker Trucking</b>	<b>\$28.50</b>	<b>\$28.50</b>	<b>\$28.50</b>	<b>\$28.50</b>	<b>\$28.00</b>		205 FM 2821 Rd E, Huntsville, TX 77320
	<b>S</b>	<b>Slott</b>	<b>\$36.00</b>	<b>\$36.00</b>	<b>\$36.50</b>	<b>\$36.50</b>			
35		<b>Plant Sweepings</b>	\$/Ton						
	<b>P</b>	<b>Vulcan</b>	<b>\$32.94</b>	<b>\$33.75</b>	<b>\$33.17</b>	<b>\$34.15</b>	<b>\$28.00</b>		Huntsville
36		<b>Concrete Rubble</b>	\$/CYD						
	<b>P</b>	<b>Ellis Walker Trucking</b>	<b>\$21.00</b>	<b>\$21.00</b>	<b>\$21.00</b>	<b>\$21.00</b>	<b>\$17.00</b>		205 FM 2821 Rd E, Huntsville, TX 77320
37		<b>1.5 Sack Cement Stabilized Sand</b>	\$/Ton						
	<b>P</b>	<b>Vulcan</b>	<b>\$38.44</b>	<b>\$39.25</b>	<b>\$38.67</b>	<b>\$39.65</b>	<b>\$33.50</b>		Huntsville
38		<b>2.0 Sack Cement Stabilized Sand</b>	\$/Ton						
	<b>P</b>	<b>Vulcan</b>	<b>\$40.44</b>	<b>\$41.25</b>	<b>\$40.67</b>	<b>\$41.65</b>	<b>\$35.50</b>		Huntsville
39		<b>2.5 Sack Cement Stabilized Sand</b>	\$/Ton						

**Walker County Road Materials Bid C2360-23-011 Road Materials**

**P- Primary S-Secondary (pu)-Pickup (del)- Delivered**

L i n e	Materials		R&B1 Delivered	R&B2 Delivered	R&B3 Delivered	R&B4 Delivered	Pick UP	Haul Rate/ ton ***	Pick up Location
P	Vulcan		\$42.44	\$43.25	\$42.67	\$43.65	\$37.50		Huntsville
40	3.0 Sack Cement Stabilized Sand	\$/Ton							
P	Vulcan		\$46.44	\$47.25	\$46.67	\$47.65	\$41.50		Huntsville
41	1.5 Sack Cement Stabilized Limestone Base	\$/Ton							
P	Vulcan		\$55.94	\$56.75	\$56.17	\$57.15	\$51.00		Huntsville
42	2.0 Sack Cement Stabilized Limestone Base	\$/Ton							
P	Vulcan		\$56.94	\$57.75	\$57.17	\$58.15	\$52.00		Huntsville
43	2.5 Sack Cement Stabilized Limestone Base	\$/Ton							
P	Vulcan		\$58.94	\$59.75	\$59.17	\$60.15	\$54.00		Huntsville
44	3.0 Sack Cement Stabilized Limestone Base	\$/Ton							
P	Vulcan		\$61.44	\$62.25	\$61.67	\$62.65	\$56.50		Huntsville
48	Asphalt Road Millings	\$/Ton							
P	Slott		\$45.00	\$45.00	\$43.50	\$42.50	\$40.00		
51	Crushed Concrete Base	\$/Ton							
P	Ellis Walker Trucking		\$28.50	\$28.50	\$28.50	\$28.50	\$28.00		205 FM 2821 Rd E, Huntsville, TX 77320
52	S Select Fill	\$/CYD							
P	Ellis Walker Trucking		\$9.50	\$9.50	\$9.50	\$9.50	\$3.50		205 FM 2821 Rd E, Huntsville, TX 77320
S	Slott		\$11.67	\$11.67	\$11.67	\$10.83	\$4.58		
53	Bank Sand	\$/Ton							
P	Ellis Walker Trucking		\$11.00	\$11.00	\$11.00	\$11.00	\$3.50		205 FM 2821 Rd E, Huntsville, TX 77320
S	Slott		\$18.75	\$18.75	\$18.75	\$17.00	\$8.00		

color coding

Walker County Road Materials Bid C2360-23-011 Road Materials

P- Primary S-Secondary (pu)-Pickup (del)- Delivered

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Materials		R&B1 Delivered	R&B2 Delivered	R&B3 Delivered	R&B4 Delivered	Pick UP	Haul Rate/ ton ***	Pick up Location
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Line Item

P=Primary Vendor

S=Secondary Vendor

pu=Pickup

del=Delivery







Bid Tabulation <b>C2360-23-012 Oils &amp; Emulsions</b> <b>Closed: July 27, 2023 @ 2:00 pm</b> Term of Contract: October 1, 2023 - September 30, 2024						
CLEVELAND ASPHALT PRODUCTS, INC. - Primary Vendor						
Material	Quantity	Cost/per Gal				Pick up
		R&B1	R&B2	R&B3	R&B4	
MC-30 Prime Oil for sub-grade	0-1,000	\$5.55	\$5.55	\$5.55	\$5.55	\$5.00
	1,001-2,500	\$5.55	\$5.55	\$5.55	\$5.55	\$5.00
	2,501-5,000	\$5.22	\$5.22	\$5.22	\$5.22	\$5.00
	5,001 +	\$5.14	\$5.14	\$5.14	\$5.14	\$5.00
Location for pick-up: <u>100 Asphalt Lane, Shepherd, TX 77971</u>						
SS-1 Prime Oil & Dust (Base Stabilization/Dust Control)	0-1,000	\$1.93/\$1.16	\$1.93/\$1.16	\$1.93/\$1.16	\$1.93/\$1.16	\$1.38/\$0.61
	1,001-2,500	\$1.93/\$1.16	\$1.93/\$1.16	\$1.93/\$1.16	\$1.93/\$1.16	\$1.38/\$0.61
(SS-1/H2O / SS-1H2O)	2,501-5,000	\$1.60/\$0.83	\$1.60/\$0.83	\$1.60/\$0.83	\$1.60/\$0.83	\$1.38/\$0.61
50/50 / 20/80	5,001 +	\$1.52/\$0.75	\$1.52/\$0.75	\$1.52/\$0.75	\$1.52/\$0.75	\$1.38/\$0.61
Location for pick-up: <u>100 Asphalt Lane, Shepherd, TX 77971</u>						
AE-P Prime Oil for sub-grade	0-1,000	\$3.50	\$3.50	\$3.50	\$3.50	\$2.95
	1,001-2,500	\$3.50	\$3.50	\$3.50	\$3.50	\$2.95
	2,501-5,000	\$3.17	\$3.17	\$3.17	\$3.17	\$2.95
	5,001 +	\$3.09	\$3.09	\$3.09	\$3.09	\$2.95
Location for pick-up: <u>100 Asphalt Lane, Shepherd, TX 77971</u>						
CRS-2	0-1,000	\$3.10	\$3.10	\$3.10	\$3.10	\$2.55
	1,001-2,500	\$3.10	\$3.10	\$3.10	\$3.10	\$2.55
	2,501-5,000	\$2.77	\$2.77	\$2.77	\$2.77	\$2.55
	5,001 +	\$2.69	\$2.69	\$2.69	\$2.69	\$2.55
Location for pick-up: <u>100 Asphalt Lane, Shepherd, TX 77971</u>						
CRS-2P	0-1,000	\$3.65	\$3.65	\$3.65	\$3.65	\$3.10
	1,001-2,500	\$3.65	\$3.65	\$3.65	\$3.65	\$3.10
	2,501-5,000	\$3.32	\$3.32	\$3.32	\$3.32	\$3.10
	5,001 +	\$3.24	\$3.24	\$3.24	\$3.24	\$3.10
Location for pick-up: <u>100 Asphalt Lane, Shepherd, TX 77971</u>						
Pimer - SS1 Tackcoat	0-1,000	\$3.10	\$3.10	\$3.10	\$3.10	\$2.55
	1,001-2,500	\$3.10	\$3.10	\$3.10	\$3.10	\$2.55
	2,501-5,000	\$2.77	\$2.77	\$2.77	\$2.77	\$2.55
	5,001 +	\$2.69	\$2.69	\$2.69	\$2.69	\$2.55
Location for pick-up: <u>100 Asphalt Lane, Shepherd, TX 77971</u>						
<div style="text-align: center;">*** ALL PRECINCTS ***</div> <div>           Pump &amp; Hose Charge <u>NONE</u> Per Load            Demurrage after 2 HRS <u>\$80.00</u> Per Hour         </div>						
Cleveland Asphalt Products does not spip any quantities below 1,000 gallons. Diluted material (Base Stabilization & dust Control) can not be returned for credit.						

## C2360-23-013 Hydrated Lime

Closed: July 27, 2023 @ 2:00 PM

Austin White Lime Company, Ltd. - Primary Vendor						
Material	Quantity	Cost/per Gal				
		R&B1 Delivered	R&B2 Delivered	R&B3 Delivered	R&B4 Delivered	Pick up
Ty C Gr DS Quicklime	500 Tons	\$252.66/ton	\$252.60/ton	\$252.66/ton	252.66/ton	
Location for pick-up: <u>McNeil, Travis Co., TX</u>						
Hydrated Lime	500 Tons	267.66/ton	\$267.66/ton	\$267.66/ton	\$267.66/ton	\$225.00/ton
Location for pick-up: <u>McNeil, Travis Co., TX</u>						
Pellet or Powder Hydrated Lime (2000/lb /Super Sack)	500 Tons	_____	_____	_____	_____	_____
Location for pick-up: <u>McNeil, Travis Co., TX</u>						
*** ALL PRECINCTS ***						
Pump & Hose Charge		N/A		Per Load		
Demurrage after 2 HRS		\$80.00		Per Hour		

Minimum truckload is 22 tons.

If Walker County provides their own transportation they must provide a pneumatic tank trailer.

Sign \_\_\_\_\_

Date \_\_\_\_\_

Rapid Bulk Services, LLC - Not Awarded						
Material	Quantity	Cost/per Gal				
		R&B1 Delivered	R&B2 Delivered	R&B3 Delivered	R&B4 Delivered	Pick up
Ty C Gr DS Quicklime	500 Tons	\$359.00	\$359.00	\$359.00	\$359.00	
Location for pick-up: <u>AWL 14001 McNeil Road, Sustin, TX 78717</u>						
Hydrated Lime	500 Tons	\$272.00	\$272.00	\$272.00	\$272.00	\$168.00
Location for pick-up: <u>AWL 14001 McNeil Road, Sustin, TX 78717</u>						
Pellet or Powder Hydrated Lime (2000/lb /Super Sack)	500 Tons	\$597.00	\$597.00	\$597.00	\$597.00	\$480.00
Location for pick-up: <u>AWL 14001 McNeil Road, Sustin, TX 78717</u>						
*** ALL PRECINCTS ***						
Pump & Hose Charge		N/A		Per Load		
Demurrage after 2 HRS		\$80.00		Per Hour		

Minimum freight charges for bulk and bag products is 22 tons. Rapid Bulk Services can arrange for delivery for lower quantities however freight charges will be for 22 tons. In the event Walker County provides transportation a 48 to 72 hour notice is required. Drivers are required to have proper PPE (hard hat, safety glasses, steel toe boots, gloves, and high visibility reflective vests), current registration and insurance as well. All bulk products must be loaded into bulk pneumatic tank trailers; all 2,000lb super sacks must be loaded on flat beds. If diesel increases or decreases by 10% a fuel surcharge reduction or increase will apply.



# Walker County Purchasing Department BID TABULATION

## C2360-23-014- Generator Preventative Maintenance

<b>AWARDED VENDOR:</b>			Primary Vendor					
<b>BID NUMBER: C2360-23-014</b>			VENDOR: Pro Generator Services, LLC		VENDOR: Kentech, Inc		VENDOR: Mustang Machinery LLC	
<b>BID OPENING DATE: July 28, 2023</b>			CONTACT: Eric Koepnick		CONTACT: Greg Tanner		CONTACT: Zachary Ray	
<b>BID TABULATION DATE: July 28, 2023</b>			PHONE #: 936-828-9195		PHONE #: 832-368-4734		PHONE #: 713-452-7472	
			FAX #: None		FAX #: 281-354-8895		Fax: N/A	
			Email: eric@progeneratorservices.com		Email: gtanner@kentechpower.com		Email: zray@mustangcat.com	
Line No.	Qty.	Description	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	18	Quarterly Inspections	\$105.00	\$1,890.00	\$550.00	\$9,900.00	\$680.87	\$12,255.66
2	6	Annual Inspections	\$465.00	\$2,790.00	\$1,052.50	\$6,315.00	\$1,650.00	\$9,900.00
4	1	Hourly Labor Rate	\$95.00	\$95.00	\$100.00	\$100.00	\$196.00	\$196.00
5	1	Overtime Rate	\$120.00	\$120.00	\$150.00	\$150.00	\$294.00	\$294.00
6	1	Milaege Rate	\$2.00	\$2.00	\$1.00	\$1.00	\$4.40	\$4.40
7	1	Drive Time Rate	\$75.00	\$75.00	\$100.00	\$100.00	\$196.00	\$196.00
		Additional Charges						
		Grand Total						

Award Justification: Awarding to Pro Generator Services, LLC due to meeting the requirements of the IFB and being lowest bidder.

Purchaser's Name

Purchaser's Signature

# WALKER COUNTY PCT 2 CONSTABLE'S OFFICE



102 Tam Rd, Suite C  
Huntsville, TX 77320  
Office (936) 436-4979 / Fax (936) 435-2491  
sloosier@co.walker.tx.us

Constable Central  
(936) 435-2489

Shane Loosier  
Constable Pct. 2

Greetings,

This is a proposal to enhance the use of my Reserve Deputy Constables to facilitate the service of civil process. If approved, this proposal will assist in fulfilling one of the missions of Pct. 2 Constable's office, which is to deliver civil papers as quickly as possible in an efficient and effective manner. The program costs much less than hiring a Deputy Constable and will greatly improve the operations of my department. I am proposing that this be a one-year trial program, to be evaluated prior to next budget year. If it proves to be successful, the model could be scalable to other Precincts in the future if their workload demands.

With my current and incoming reserve deputy Constables I already have the basic resources needed, including a 2013 Police Tahoe (FAS #10439) that currently has most of the necessary equipment and is in very good condition.

Proposal – Use Reserve Deputy Constables to deliver civil papers.

My proposal consists of two parts, listed in order of my preference. Part B is not a requirement if the intention is to serve only civil papers, however, the upfit will allow the Reserve Deputy to perform all the functions of a Deputy Constable:

A. Upfit of existing vehicle, two major items needed:

1. Watchguard in-car video system- approx.\$7,000 (\$600 installation cost)
2. Laptop-approx. \$6,000 (~\$600/year for laptop connectivity/ICS, etc.)

- a. The video system and laptop are for officer safety purposes and are a legal liability requirement for police contact interactions.

Fuel and maintenance costs for the existing 2013 Tahoe would be monitored the first year and the budget supplemented, if necessary, using the maintenance contingency.

- B. I am currently researching the possibility of the Texas Commission on Law Enforcement (TCOLE) allowing option of a line item in my budget to pay Reserve Deputy Constables within my agency. If the Court is willing to consider this as a budget line item, I will get further details from TCOLE.

Allocation of \$10,000 to budget line item specifically for this purpose. This allocation would be used to pay for existing or future reserve Deputy Constables to serve civil papers during periods when the workload is too much for me to serve them myself. Examples of times would include times when a large number of papers need to be served quickly, when I am at the Courthouse serving in the District Courts, Bailiff JP Court, executing Writs, in training, or on vacation.

Regards,  
Shane Loosier  
Constable Pct. 2  
Walker County



## Billing Address:

WALKER COUNTY  
1301 SAM HOUSTON AVE  
HUNTSVILLE, TX 77340  
USQuote Date:08/08/2023  
Expiration Date:11/06/2023  
Quote Created By:  
Kevin Lamel  
Kevin.Lamel@  
motorolasolutions.comEnd Customer:  
WALKER COUNTY  
Shane Loosier  
936-436-4979  
sloosier@co.walker.tx.us  
Payment Terms:30 NET**Summary:**

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at [www.motorolasolutions.com/product-terms](http://www.motorolasolutions.com/product-terms).

**Summary:**

This quote does not include the installation of In-car hardware to the vehicle as it is best for customers to work with 3rd party upfitter directly on Installation.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	4RE In car Video System					
1	WGB-0148A	MIKROTIK CONF WIFI POE KIT, DRILL MT	1		\$200.00	\$200.00
2	WGB-0190A	HIFI MIC MUTABLE KIT W BKTS, CAT5 CABLE	1		\$360.00	\$360.00
3	LSV01S03365A	4RE EXTENDED WARRANTY AND REPAIR	1	3 YEAR	\$625.00	\$625.00
4	WGB-0167A	VIDEO EQUIPMENT,4RE STANDARD SSD PANORAMIC CABIN*	1		\$5,590.40	\$5,590.40

**Grand Total****\$6,775.40(USD)**

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

**JEST Warning Lights**

1289 Highway 71 suite B

Bastrop, TX 78602 US

(512) 636-0443

trey@jestwarninglights.com

http://www.jestwarninglights.com



## Estimate / Purchase Order

**ADDRESS**Laura Buccafurni  
Walker County**SHIP TO**Laura Buccafurni  
Walker County**ESTIMATE /** 1628**PURCHASE****ORDER #****DATE** 09/11/2023**BUILD**

2013 Tahoe

**ACTIVITY****Shop supplies**

QTY	RATE	AMOUNT	SKU
-----	------	--------	-----

1	150.00	150.00	
---	--------	--------	--

**Removal and Replacement of Equipment**

1	450.00	450.00	
---	--------	--------	--

Remove old camera system and replace with a Watchguard system.

This will cover the removal of the old camera system and installation of a Watchguard system.

**SUBTOTAL**

600.00

**TAX**

0.00

**TOTAL****\$600.00**

Accepted By

Accepted Date





## Sales Quote

Walker County Constable Precinct 2 (#C34182)

Quote #	Date	Quote Valid Until	Terms	Ref
Q-10920	9/18/2023, 7:23 AM	10/11/2023	Pre-pay (Wire, Check, ACH)	

### Account Specialist

Tim Grayewski  
tim@ruggeddepot.com  
p: 888-337-3007  
f: 281-259-6615

### Billing

Walker County Constable Precinct 2  
102 Tam Road Suite C  
Huntsville, TX 77320  
US  
936.436.4944

### Shipping

Walker County Constable Precinct 2  
102 Tam Road Suite C  
Huntsville, TX 77320  
US

CF-33 Mk3

Item Code	Details	Qty	Unit Price	Extended
CF-33 Mk3 120 -180 day lead time	Win11 Pro, Intel Core i5-1245U vPro (up to 4.4GHz), AMT, 12.0" QHD Gloved Multi Touch+Digitizer, 16GB, Intel Iris Xe, 512GB OPAL SSD, Intel Wi-Fi 6E, Bluetooth, 4G MLP31-W, Dual Pass (Ch1:WWAN/Ch2:WWAN-GPS), Mic and Infrared 2MP Webcam, 8MP Rear Camera, Standard Batteries (2), TPM 2.0, Flat	1.00	\$3,742.47	\$3,742.47
Keyboard	PREMIUM KEYBOARD FOR CF-33 Mk1, Mk2. NEW IMPROVED, 3X BRIGHTER OUT-OF-THE-BOX. EMISSIVE RED BACKLIT (4 LEVELS). HANDLE/ KICKSTAND - DISPLAY CAN BE OPENED TO ANY ANGLE. COMPATIBLE WITH TABLET, 33 LAPTOP VEHICLE DOCK, AND 33 DESKTOP DOCK. ETHERNET, SDXC (FULL-SIZE), HDMI, VGA, USB 2.0, USB 3.0 (2), SERIAL (USB), POWER, DOCKING CONNECTOR, KENSINGTON LOCK, TABLET RELEASE WITH LOCK/ UNLOCK, LATCH ARM. FORWARD OR REVERSE- DOCKABLE TO CONVERTIBLE MODE	1.00	\$626.73	\$626.73
CF-33 Mk3 TOTAL:				\$4,369.20

Freight	\$37.89
Freight Type	
Total	\$4,407.09





9/11/2023

Presented by: Mobile Wireless LLC

Dan Early  
Walker County  
717 FM 2821 West  
Huntsville, TX 77320  
dearly@co.walker.tx.us

Re: NetMotion/Absolute Complete add 1 (Constable Pct. 2 department)

**Complete add 1**

Item	SKU	QTY	Price	Extended Price
Absolute COMPLETE Platform Full access to the Absolute platform and all of its features, powering security, visibility and connectivity use-cases. Includes the software defined perimeter (SDP), enterprise VPN and experience monitoring solutions. <b>(Effective from 9/11/2023 through 10/31/2024)</b>	NMCOMP CONV	1	\$133.57	\$133.57
<b>Total</b>				<b>\$133.57</b>

I will follow up with you to answer any questions. Until then, please do not hesitate to contact me.

Respectfully,

Alan McClintock  
Mobile Wireless LLC  
Phone: 972-516-1365  
Fax: 469-574-5000  
alan@mobwireless.com

Mobile Wireless LLC · 3608 Austin Ct., Flower Mound, Texas 75028 · Tel. 214-850-9886

## Shane Loosier

---

**From:** Laura Buccafurni  
**Sent:** Monday, September 18, 2023 1:21 PM  
**To:** Shane Loosier  
**Subject:** FW: [E] Verizon Mobile Line  
**Attachments:** image001.png

This is the estimate for your Verizon line.

Laura

**From:** Cervantes, Yadu <yadu.cervantes@verizonwireless.com>  
**Sent:** Monday, September 18, 2023 12:01 PM  
**To:** Laura Buccafurni <lbuccafurni@co.walker.tx.us>  
**Subject:** Re: [E] Verizon Mobile Line

CAUTION: The sender of this email is not within Walker County. Any links or attachments may be dangerous. To report this email as suspicious, forward it to Walker County IT Helpdesk.

Hello Laura,

MDT toughbook service is \$ 37.99 public safety unlimited monthly plan.

Best regards,

**VerizonFrontline**  
The advanced network  
for first responders  
on the front lines

Yadu Cervantes

Public Sector - Sr. Government Account Manager  
Verizon Business Group

**M 713-816-8773**  
5444 Westheimer Suite 2000  
Houston, Texas 77056



On Mon, Sep 18, 2023 at 11:15 AM Laura Buccafurni <[lbuccafurni@co.walker.tx.us](mailto:lbuccafurni@co.walker.tx.us)> wrote:

Hi Yadu,

**Integrated Computer Systems**

7300 SH 121, Suite 470

McKinney, TX 75070

214-544-0022

adara.flowers@icspublicsafety.com

**QUOTATION**

Number: ICSQ2664

Date: Sep 13, 2023

Bill To	Contact
<b>Walker County Purchasing</b> Laura Buccafurni 1301 Sam Houston Ave. Suite 235 Huntsville, TX 77340  lbuccafurni@co.walker.tx.us	<b>Walker County Purchasing</b> Laura Buccafurni 1301 Sam Houston Ave. Suite 235 Huntsville, TX 77340  lbuccafurni@co.walker.tx.us

**Quote for 1 MDC Add On**

Expiration Date	P.O. Number	Requested Install Date	Terms
12/13/2023			NET30

Product and Description	Qty	List \$	Disc Price	Extended	SAP3
<b>MDC: Mobile Data Client</b> Full-function, in-field, integrated call processing software (licensed by workstation)	1	3,700.00	3,145.00	3,145.00	555.00
<b>MDC-MAP-GPS-SUB: Mobile Advanced Mapping</b> Advanced mapping with GPS plots active calls (using their exact latitude and longitude) and units (by their GPS/AVL device). See product details for prerequisites.	1	1,000.00	850.00	850.00	150.00
<b>MDC-MAP-NAV-SUB: Mobile Navigation</b> Advanced mapping with navigation draws a route and provides turn-by-turn directions. See product details for prerequisites.	1	850.00	850.00	850.00	375.00
<b>MDC-NCIC: Mobile NCIC/TLETS</b> Allows field units to process NCIC/TLETS requests.	1	500.00	425.00	425.00	75.00
<b>MDC-RAP: Mobile Racial Profiling</b> Enter and verify racial profiling data on mobile devices.	1	200.00	170.00	170.00	30.00

Please contact me if I can be of further assistance.

<b>Sub-total</b>	6,250.00
<b>Less discount</b>	810.00-
<b>Distribution</b>	0.00
<b>Total</b>	\$5,440.00

<b>Software Assurance</b>	
<b>Plan (SAP 3) per Yr</b>	\$1,185.00
(Annual maintenance starts in Year 2)	

Signature or valid purchase order number

Upon approval by your agency, this document will become a purchase agreement by and between LICENSEE and Integrated Computer Systems Inc., located at 7300 SH 121, Suite 470, McKinney, Texas 75070, and is subject to all terms and conditions or user license agreements executed at an earlier date.

09/13/23 16:48:32



## Reconnecting Communities and Neighborhoods (RCN) FY 2023 - Community Planning Grants

### Fiscal Year (FY) 2023 Reconnecting Communities and Neighborhoods (RCN) Community Planning Grants and Regional Partnerships Challenge Grants with planning activities

Applications must be submitted by Sept 28, 2023 by 11:59 pm EDT. Late applications will not be accepted.

This application site is for applicants wishing to submit a FY 2023 application for a Community Planning Grant activities. If you wish to apply for a Capital Construction Grant please visit: [https://www.validaval.com/teams/rcn\\_capitalconstruction/signup](https://www.validaval.com/teams/rcn_capitalconstruction/signup)

To assist in completing your application, please view the resources available at: <https://www.transportation.gov/grants/rcnprogram>

The Notice of Funding Opportunity (NOFO), with detailed instructions on how to prepare your proposal, is located at the right of this page. Additional templates and resources are also available there as well as on the program website.

### Signup Instructions

If you do not have a Valid Eval account, complete the dark blue Sign-up box below.

If you already have a Valid Eval account, click the Login at the bottom of the dark blue Sign-up box below.

Once you have signed up and are logged into your account, and have entered a valid Entity/Community Name/SAM UEI - the submission form fields below will be available for you to edit. Before starting to fill this form out, please take the time to ensure you have all the required information at hand and your final documents are ready for submission.

### Contact Information

Program Website: <https://www.transportation.gov/grants/rcnprogram>

Email: [reconnectingcommunities@validaval.com](mailto:reconnectingcommunities@validaval.com)

Telecommunications device for the deaf (TDD) is available at 202-366-4000 dial 7-1-1

Valid Eval Support email: [support@validaval.com](mailto:support@validaval.com) or click on the help button at the top of this page.

### Files to Upload

Resources related to the document uploads are located in the right-hand column. Applicants are required to use these templates, without modifications, in order for their application to be considered. When signatures are required as part of these templates, they must be signed by the applicant and not their contractors. Digital Signature or Wet Signatures are required on the SF424, typed signature will not be accepted. Applicants will upload files at the bottom of this page.

All fields on this page are required unless otherwise noted.

### Applicant Information

Primary applicant information should match what is indicated on the SF-424.

**STANDARD FORM 299**  
**APPLICATION FOR TRANSPORTATION, UTILITY SYSTEMS, TELECOMMUNICATIONS AND FACILITIES**  
**ON FEDERAL LANDS AND PROPERTY**

FORM APPROVED  
OMB Control Number: 0596-0249  
Expiration Date: 02/28/2023

**FOR AGENCY USE ONLY**

NOTE: Before completing and filing the application for an authorization (easement, right-of-way, lease, license or permit), the applicant should completely review this package, including instructions, and schedule a pre-application meeting with representatives of the agency responsible for processing the application. Each agency may have specific and unique requirements to be met in preparing and processing the application. Many times, with the help of the agency representative, the application can be completed at the pre-application meeting.

Application Number

Date Filed

1. Name and address of applicant

2. Name and address of authorized agent if different from item 1

3. Applicant telephone number and email:

Authorized agent telephone number and email:

4. As applicant are you? *(check one)*

- a. ☐ Individual
- b. ☐ Corporation\*
- c. ☐ Partnership/Association\*
- d. ☐ State Government/State Agency
- e. ☐ Local Government
- f. ☐ Federal Agency

\* If checked, complete supplemental page

5. Specify what application is for: *(check one)*

- a. ☐ New authorization
- b. ☐ Renewing existing authorization number
- c. ☐ Amend existing authorization number
- d. ☐ Assign existing authorization number
- e. ☐ Existing use for which no authorization has been received \*
- f. ☐ Other\*

\* If checked, provide details under item 7

6. If an individual, or partnership, are you a citizen(s) of the United States? ☐ Yes ☐ No

7. Project description (describe in detail): (a) Type of use or occupancy, (e.g., canal, pipeline, road, telecommunications); (b) related structures and facilities; (c) physical specifications (Length, width, grading, etc.); (d) term of days/years needed; (e) time of year of use or operation; (f) Volume or amount of product to be transported; (g) duration and timing of construction; and (h) temporary work areas needed for activity/construction (Attach additional sheets, if additional space is needed.)

8. Attach a map covering area and show location of project proposal.

9. State or Local government approval: ☐ Attached ☐ Applied for ☐ Not Required

10. Nonrefundable application fee: ☐ Attached ☐ Not required ☐ To be determined by agency

11. Does project cross international boundary or affect international waterways? ☐ Yes ☐ No (if "yes," indicate on map)

12. Give statement of your technical and financial capability to construct, operate, maintain, and terminate system for which authorization is being requested.

---

13a. Describe other alternative locations considered.

---

b. Why were these alternatives not selected?

---

c. Give explanation as to why it is necessary to use or occupy Federal assets (lands or buildings).

---

14. List authorizations and pending applications filed for similar projects which may provide information to the authorizing agency. (*Specify number, date, code, or name*)

---

15. Provide statement of need for project, including the economic feasibility and items such as: (a) cost of proposal (construction, operation, and maintenance); (b) estimated cost of next best alternative; and (c) expected public benefits.

---

16. Describe probable effects on the population in the area, including the social and economic aspects, and the rural lifestyles.

---

17. Describe likely environmental effects that the proposed project will have on: (a) air quality; (b) visual impact; (c) surface and ground water quality and quantity; (d) the control or structural change on any stream or other body of water; (e) existing noise levels; and (f) the surface of the land, including vegetation, permafrost, soil, and soil stability; and, (g) historic or archaeological resources or properties.

---

18. Describe the probable effects that the proposed project will have on (a) populations of fish, plant life, wildlife, and marine life, including threatened and endangered species; and (b) marine mammals, including hunting, capturing, collecting, or killing these animals.

---

19. State whether any hazardous material, as defined in this paragraph, would be used, produced, transported or stored on or in a federal building or federal lands or would be used in connection with the proposed use or occupancy. "Hazardous material" shall mean (a) any hazardous substance under section 101(14) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 U.S.C. § 9601(14); (b) any pollutant or contaminant under section 101(33) of CERCLA, 42 U.S.C. § 9601(33); (c) any petroleum product or its derivative, including fuel oil, and waste oils; and (d) any hazardous substance, extremely hazardous substance, toxic substance, hazardous waste, ignitable, reactive or corrosive materials, pollutant, contaminant, element, compound, mixture, solution or substance that may pose a present or potential hazard to human health or the environment under any applicable environmental laws. The holder shall not store any hazardous materials at the site without prior written approval from the authorized officer. This approval shall not be unreasonably withheld. If the authorized officer provides approval, this permit shall include (or in the case of approval provided after this permit is issued, shall be amended to include) specific terms addressing the storage of hazardous materials, including the specific type of materials to be stored, the volume, the type of storage, and a spill plan. Such terms shall be proposed by the holder and are subject to approval by the authorized officer.

---

20. Name all the Federal Department(s)/Agency(ies) where this application is being filed.

---

I HEREBY CERTIFY, That I am of legal age and authorized to do business in the State and that I have personally examined the information contained in the application and believe that the information submitted is correct to the best of my knowledge.

---

Signature of Applicant

---

Date

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Title 18, U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

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GENERAL INFORMATION  
ALASKA NATIONAL INTEREST LANDS

This application will be used when applying for a right-of-way, permit, license, lease, or certificate for the use of Federal lands which lie within conservation system units and National Recreation or Conservation Areas as defined in the Alaska National Interest Lands Conservation Act. Conservation system units include the National Park System, National Wildlife Refuge System, National Wild and Scenic Rivers System, National Trails System, National Wilderness Preservation System, and National Forest Monuments.

Transportation utility systems telecommunication installations facility uses for which the application may be used are:

1. Canals, ditches, flumes, laterals, pipes, pipelines, tunnels, and other systems for the transportation of water.
2. Pipelines and other systems for the transportation of liquids other than water, including oil, natural gas, synthetic liquid and gaseous fuels, and any refined product produced therefrom.
3. Pipelines, slurry and emulsion systems, and conveyor belts for transportation of solid materials.
4. Systems for the transmission and distribution of electric energy.
5. Wired and wireless systems for transmission or reception of radio, television, telephone, telegraph, and other electronic signals, and other means of communications.
6. Improved right-of-way for snow machines, air cushion vehicles, and all-terrain vehicles.
7. Roads, highways, railroads, tunnels, tramways, airports, landing strips, docks, and other systems of general transportation.

This application must be filed simultaneously with each Federal department or agency requiring authorization to establish and operate your proposal.

In Alaska, the following agencies will help the applicant file an application and identify the other agencies the applicant should contact and possibly file with:

Department of Agriculture  
Regional Forester, Forest Service (USFS)  
P.O. Box 21628  
Juneau, Alaska 99802-1628  
Telephone: (907) 586-7847 (or a local Forest Service Office)

Department of the Interior  
Bureau of Indian Affairs (BIA)  
Alaska Regional Office  
709 West 9th Street  
Juneau, Alaska 99802  
Telephone: (907) 586-7177

Department of the Interior  
Alaska State Office  
Bureau of Land Management  
222 West 7th Avenue #13  
Anchorage, Alaska 99513  
Public Room: 907-271-5960  
FAX: 907-271-3684  
(or a local BLM Office)

U.S. Fish & Wildlife Service (FWS)  
Office of the Regional Director 1011  
East Tudor Road Anchorage, Alaska  
99503 Telephone: (907) 786-3440

National Park Service (NPS)  
Alaska Regional Office  
240 West 5th Avenue  
Anchorage, Alaska 99501  
Telephone: (907) 644-3510

Note - Filings with any Interior agency may be filed with any office noted above or with the Office of the Secretary of the Interior, Regional Environmental Officer, P.O. Box 120, 1675 C Street, Anchorage, Alaska 99513.

Department of Transportation  
Federal Aviation Administration  
Alaska Region AAL-4, 222 West 7th Ave., Box 14  
Anchorage, Alaska 99513-7587  
Telephone: (907) 271-5285

NOTE - The Department of Transportation has established the above central filing point for agencies within that Department. Affected agencies are: Federal Aviation Administration (FAA), Coast Guard (USCG), Federal Highway Administration (FHWA), Federal Railroad Administration (FRA).

OTHER THAN ALASKA NATIONAL INTEREST LANDS

Use of this form is not limited to National Interest Conservation Lands of Alaska.

Individual department/agencies may authorize the use of this form by applicants for transportation, utility systems, telecommunication installations and facilities on other Federal lands outside those areas described above.

For proposals located outside of Alaska, applications will be filed at the local agency office or at a location specified by the responsible Federal agency.

SPECIFIC INSTRUCTIONS  
(Items not listed are self-explanatory)

- 7 Attach preliminary site and facility construction plans. The responsible agency will provide instructions whenever specific plans are required.
- 8 Generally, the map must show the section(s), township(s), and range(s) within which the project is to be located. Show the proposed location of the project on the map as accurately as possible. Some agencies require detailed survey maps. The responsible agency will provide additional instructions.
- 9, 10, and 12 The responsible agency will provide additional instructions.
- 13 Providing information on alternate locations in as much detail as possible, discussing why certain locations were rejected and why it is necessary to use Federal assets will assist the agency(ies) in processing your application and reaching a final decision. Include only reasonable alternate locations as related to current technology and economics.
- 14 The responsible agency will provide instructions.
- 15 Generally, a simple statement of the purpose of the proposal will be sufficient. However, major proposals located in critical or sensitive areas may require a full analysis with additional specific information. The responsible agency will provide additional instructions.
- 16 through 19 Providing this information with as much detail as possible will assist the Federal agency(ies) in processing the application and reaching a decision. When completing these items, you should use a sound judgment in furnishing relevant information. For example, if the project is not near a stream or other body of water, do not address this subject. The responsible agency will provide additional instructions.

Application must be signed by the applicant or applicant's authorized representative.

### **EFFECT OF NOT PROVIDING INFORMATION**

Disclosure of the information is voluntary. If all the information is not provided, the proposal or application may be rejected.

### **DATA COLLECTION STATEMENT**

The Federal agencies collect this information from proponents and applicants requesting a right-of-way, permit, license, lease, or certification for use of Federal assets. The Federal agencies use this information to evaluate a proponent's or applicant's proposal to use Federal assets.

### **BURDEN STATEMENT**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0249. The time required to complete this information collection is estimated to average 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The authority to collect this information is derived from 47 U.S.C. 1455(c)(3) and 16 U.S.C. 3210.

### **USDA NONDISCRIMINATION STATEMENT**

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.



**SUPPLEMENTAL**

NOTE: The responsible agency(ies) will provide instructions	CHECK APPROPRIATE BLOCK	
<b>I - PRIVATE CORPORATIONS</b>	ATTACHED	FILED*
a. Articles of Incorporation	<input type="checkbox"/>	<input type="checkbox"/>
b. Corporation Bylaws	<input type="checkbox"/>	<input type="checkbox"/>
c. A certification from the State showing the corporation is in good standing and is entitled to operate within the State	<input type="checkbox"/>	<input type="checkbox"/>
d. Copy of resolution authorizing filing	<input type="checkbox"/>	<input type="checkbox"/>
e. The name and address of each shareholder owning 3 percent or more of the shares, together with the number and percentage of any class of voting shares of the entity which such shareholder is authorized to vote and the name and address of each affiliate of the entity together with, in the case of an affiliate controlled by the entity, the number of shares and the percentage of any class of voting stock of that affiliate owned, directly or indirectly, by that entity, and in the case of an affiliate which controls that entity, the number of shares and the percentage of any class of voting stock of that entity owned, directly or indirectly, by the affiliate.	<input type="checkbox"/>	<input type="checkbox"/>
f. If application is for an oil or gas pipeline, describe any related right-of-way or temporary use permit applications, and identify previous applications.	<input type="checkbox"/>	<input type="checkbox"/>
g. If application is for an oil and gas pipeline, identify all Federal lands by agency impacted by proposal.	<input type="checkbox"/>	<input type="checkbox"/>
<b>II - PUBLIC CORPORATIONS</b>		
a. Copy of law forming corporation	<input type="checkbox"/>	<input type="checkbox"/>
b. Proof of organization	<input type="checkbox"/>	<input type="checkbox"/>
c. Copy of Bylaws	<input type="checkbox"/>	<input type="checkbox"/>
d. Copy of resolution authorizing filing	<input type="checkbox"/>	<input type="checkbox"/>
e. If application is for an oil or gas pipeline, provide information required by item "I - f" and "I - g" above.	<input type="checkbox"/>	<input type="checkbox"/>
<b>III - PARTNERSHIP OR OTHER UNINCORPORATED ENTITY</b>		
a. Articles of association, if any	<input type="checkbox"/>	<input type="checkbox"/>
b. If one partner is authorized to sign, resolution authorizing action is	<input type="checkbox"/>	<input type="checkbox"/>
c. Name and address of each participant, partner, association, or other	<input type="checkbox"/>	<input type="checkbox"/>
d. If application is for an oil or gas pipeline, provide information required by item "I - f" and "I - g" above.	<input type="checkbox"/>	<input type="checkbox"/>

\*If the required information is already filed with the agency processing this application and is current, check block entitled "Filed." Provide the file identification information (e.g., number, date, code, name). If not on file or current, attach the requested information.

## LETTER OF AGREEMENT

Walker County agrees to present a check in the amount of \$17,601.10 to the Sam Houston State University Small Business Development Center for the purpose of promoting Economic Development of minority owned businesses in Walker County.

Sam Houston State University's Small Business Development Center agrees to disperse the funds accordingly with Chapter 381.004 of the Local Government Code which specifies the law that governs what this money can be used for. A financial report reflecting the accountability of the funds received will be provided to Commissioners Court annually.

Both parties agree that the monies received from the electric cooperative corporations for the above program and purpose is not a guaranteed amount or even a guaranteed annual payment.

Approved in Commissioners' Court the \_\_\_\_\_ day of \_\_\_\_\_.

---

Colt Christian, County Judge

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Danny Kuykendall  
Commissioner Precinct 1

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Ronnie White  
Commissioner Precinct 2

---

Bill Daugette  
Commissioner Precinct 3

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Brandon Decker  
Commissioner Precinct 4

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Attest: Kari A. French  
County Clerk

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Rhonda Ellisor, Director  
Sam Houston State University  
Small Business Development Center

**DESIGNATION OF REPRESENTATIVES  
HOUSTON-GALVESTON AREA COUNCIL  
2024 GENERAL ASSEMBLY  
AND  
BOARD OF DIRECTORS**

\*\*\*\*\*

**BE IT RESOLVED**, by the Commissioner's Court of Walker County, Texas, that the following be and are hereby designated as the REPRESENTATIVES and ALTERNATES of the GENERAL ASSEMBLY of the Houston-Galveston Area Council for the year 2024 and that the REPRESENTATIVES to the GENERAL ASSEMBLY be designated as the DELEGATE and ALTERNATE to the Houston-Galveston Area Council BOARD OF DIRECTORS for the year 2024.

1. REPRESENTATIVE, GENERAL ASSEMBLY  
and DELEGATE, BOARD OF DIRECTORS \_\_\_\_\_

2. REPRESENTATIVE, GENERAL ASSEMBLY  
and ALTERNATE, BOARD OF DIRECTORS \_\_\_\_\_

1. ALTERNATE, GENERAL ASSEMBLY \_\_\_\_\_

2. ALTERNATE, GENERAL ASSEMBLY \_\_\_\_\_

**THAT** the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named DELEGATES and ALTERNATES.

**PASSED AND ADOPTED**, this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED:

\_\_\_\_\_  
Commissioner's Court of Walker County

**FIRST CONTRACT RENEWAL**  
**PARTICIPATING ENTITY SERVICES AGREEMENT FOR THE**  
**STATEWIDE AUTOMATED VICTIM NOTIFICATION SERVICE (SAVNS)**

**Contract No. 20222344900-516-01**

WHEREAS, the Office of the Attorney General (OAG) is the Texas State agency tasked with certifying a statewide vendor to provide a Statewide Automated Victim Notification Service (SAVNS) to a variety of political subdivisions of the State of Texas, including counties, county Sheriffs, clerks and attorneys, district attorneys, and courts ("Participating Entities");

WHEREAS OAG certified and contracted with **Appriss Insights, LLC ("Vendor")** as the statewide vendor to provide SAVNS to each of the Participating Entities ("OAG Certification Agreement");

WHEREAS Walker County as a Participating Entity and VENDOR executed a Participating Services Agreement identified as Contract No. 20222344900-516-01 under which VENDOR would provide SAVNS to Walker County (the "Contract");

WHEREAS SECTION 1 of the Contract permitted the Walker County to, in its sole and absolute discretion, renew the Contract, for one (1) additional one (1) year renewal terms (each a "Renewal Term") to the extent the OAG Certification Agreement, remains in effect;

WHEREAS the OAG exercised its option to renew the OAG Certification Agreement, extending the term thereof to August 31, 2024;

NOW, THEREFORE, THIS **FIRST CONTRACT RENEWAL** is exercised by Walker County as follows:

The Contract terminated on August 31, 2023. The Contract is hereby renewed, with this First Contract Renewal Term ("First Renewal Term") to begin on September 1, 2023 and end of August 31, 2024. Pursuant to Section 1 of the Contract, this First Renewal Term and any subsequent renewals, shall be subject to all specifications and terms and conditions of the Contract, the OAG Certification Agreement, and the Incorporated Documents as defined in Section 2 therein.

**Walker County by:**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Title*

**Acknowledged by Appriss Insights, LLC**



**9/12/23**

*Signature*

*Date*

*Name Jarrod Carnahan*

*Title VP, Government & Vine Services*

## OFFICE OF THE COUNTY JUDGE

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DANNY PIERCE  
Walker County Judge  
(936) 436-4910  
(936) 436-4914 FAX

Walker County Courthouse  
1100 University Avenue  
Huntsville, Texas 77340

May 10, 2022

1836 Steakhouse  
2643 11<sup>th</sup> Street  
Huntsville, TX 77340

ATTN: Mr. John Matthews

Dear Mr. Matthews,

On January 31, 2022, Walker County Commissioners Court unanimously approved the Huntsville Chamber of Commerce request to use the Walker County Annex Parking Lot for their annual Fair on the Square for the evening of Thursday, September 29, 2022, thru all day on Saturday, October 1, 2022. This letter authorizes you to apply for the necessary TABC licensing through the State of Texas for the duration of the Fair on the Square event.

Sincerely,



Danny Pierce  
County Judge  
Walker County

# WALKER COUNTY PLAT APPLICATION

If any section is not applicable to the proposed development project please mark that section "NA"  
All references to the Walker County Subdivision Regulations will be abbreviated WCSR in this document.

SECTION A - OWNER / APPLICANT INFORMATION		FOR COUNTY USE ONLY
A1. Property Owner's Last Name DOUGLAS and Rochelle Daly LIVING TRUST	A2. Property Owner's First Name DOUGLAS Daly - Trustee Rochelle Daly - Trustee	Application Number: P-2023-013
A3. Mailing Address [REDACTED]		Date of Submittal: 3-9-23
		Precinct Number: 4
City [REDACTED]	State [REDACTED]	ZIP Code [REDACTED]
A4. Primary Telephone Number [REDACTED]	A5. Alternate Phone Number [REDACTED]	
A6. Email Address [REDACTED]	A7. Name of Lienholder (If no lienholder mark "None") NONE	
SECTION B - PROFESSIONAL SERVICES		
<p>Owner shall provide the names of the Professional Engineer, Registered Professional Land Surveyor, and any Authorized Representative for the Plat Application. By including the information of an Authorized Representative on the application the Owner/Applicant agrees that this individual is given authority to sign for, submit, receive, and make any decisions related to the submitted application on behalf of the owner. In the case that the owner wishes to retract this authority, the Owner/Applicant shall submit this retraction in writing to the Planning and Development Office. If no Authorized Representative is named then all communications related to the project will be submitted to the Owner/Applicant. All correspondence, including but not limited to notices, approvals, disapprovals, and conditions are authorized to be sent to any listed Mailing Address or Electronic Mail account.</p>		
B1. Name of Registered Professional Land Surveyor (R.P.L.S.) Joe Fuller	B2. Phone Number of R.P.L.S. 936-295-8330	
B3. Email of R.P.L.S.	B4. Mailing Address of R.P.L.S. P.O. BOX 1783 Huntsville, TX 77342	
B5. Name of Professional Engineer	B6. Phone Number of P.E.	
B7. Email of P.E.	B7. Mailing Address of P.E.	
B9. Name of Authorized Representative	B10. Phone Number of Authorized Representative.	
B11. Email of Authorized Representative	B12. Mailing Address of Authorized Representative.	

**SECTION - PARENT TRACT PROPERTY INFORMATION**  
Information for the tract or tracts of land that are the subject of the plat application

- C1. Is the property located within the city limits of Huntsville, New Waverly, or Riverside? (Mark with "X") ☐ Yes ☒ No  
*If the answer to C1 is "Yes" then the applicant will need to apply to the City having jurisdiction.*
- C2. Is the property within two miles of the City of Huntsville? (Mark with "X") ☐ Yes ☒ No  
*If the answer to C2 is "Yes" then the applicant will need to submit any plat applications to the City of Huntsville.*
- C3. Is the property within 1/2 mile of the City of New Waverly? (Mark with "X") ☐ Yes ☒ No

The Abstract, Tract #, and Survey Name are generally included in the property description on the deed, the Geographic ID # can be obtained from the Walker County Appraisal District, the Appraisal District Map or the most recent property tax statement issued for the property. If a property is in a platted subdivision items B10 - B13 must be filled out using information from the property deed, if not in a platted subdivision mark these sections "NA"

C4. Property Acreage	C5. Appraisal Geographic ID #	C6. Survey Name <i>G. Robinson Survey</i>	C7. Abstract #
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**Section C8 - C11 are for Amending Plat and Replat Applications only.**

C8. Subdivision Name <i>Wildwood Shores</i>	C9. Lot #s <i>1(A) 26</i>	C10. Block <i>#341</i>	C11. Section # <i>5, 8</i>
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C12. Deed Record Filing Information for Parent Tract (s) (WCDR and WCOPR are the record sets of the County Clerk - Mark the record set with an "X") If more than one tract please indicate multiple deeds.

Volume / Document # <i>Inst. 56230</i>	Page	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)
		<input checked="" type="checkbox"/>	Walker County Official Public Records (WCOPR)
Volume / Document # <i>Inst. 62322</i>	Page	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)
		<input checked="" type="checkbox"/>	Walker County Official Public Records (WCOPR)
Volume / Document # <i>Inst. 86573</i>	Page	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)
		<input checked="" type="checkbox"/>	Walker County Official Public Records (WCOPR)
Volume / Document #	Page	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)
		<input type="checkbox"/>	Walker County Official Public Records (WCOPR)

**SECTION D - APPLICATION TYPE**

*Please choose a single application type from the list below and mark with an "X".*

- D1. ☐ **Plat Application** (This application is required for all plat applications including improvements or including more than 4 lots)
- D2. ☐ **Minor Plat Application** (This application is required for minor subdivisions with no proposed infrastructure and 4 or less lots.)
- D3. ☒ **Re-Plat / Amending Plat Application** (This application is required to alter or amend a previously platted subdivision)
- D4. ☐ **Exception Application** (This application is required in order to obtain approval for subdivisions excepted from the WCSR.)

**SECTION E - REQUEST FOR A GUIDANCE REVIEW**

The request for a guidance review is only allowable if an application is submitted incomplete. The guidance review is voluntary and must be requested by the owner/applicant below and authorized by the County. This review of the submitted documents prior to a complete application is outside the standard review timelines, however the applicant/ owner may proceed to submit a complete application without awaiting the results of this review. If at any time during the Guidance Review process a completed application is submitted then the Guidance Review will cease, and the incomplete results of the review will not be forwarded to the applicant. Any deficiencies or comments released as part of the guidance review are not to be considered as a final review, but are collected to assist the owner and owner's agents in their efforts to comply with the regulations.

E1. The Developer/Owner does hereby voluntarily make a request for a "Guidance Review" the application if the application is found to be incomplete.	<input checked="" type="checkbox"/> Yes, a review is requested	<input type="checkbox"/> No, a review is not requested
--	--	--

**SECTION F - SUBDIVISION APPLICATION DETAIL**

(The # of Proposed Lots shall include any Reserve or Remainders Created by the Subdivision)

F1. Original Acreage	F2. Original # of Tracts 3	F3. # of Proposed Lots 2	F4. Proposed Name of Subdivision Wildwood Shores
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**SECTION G - ENGINEERING AND PROPOSED IMPROVEMENTS**

31. Will the proposed subdivision utilize a public water system?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
32. Will the proposed subdivision utilize individual on-site sewage facilities?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
33. Will the proposed subdivision include the construction of road, drainage, or other improvements regulated by the NCSR?	<input type="checkbox"/> Yes *	<input checked="" type="checkbox"/> No
34. If the answer to G3 is "Yes" then what is the estimated cost of construction of all regulated improvements?		
35. If the answer to G3 is "Yes" then what is the approximate length of all proposed roads in linear feet?		
36. Will the proposed subdivision access from or across a Texas Department of Transportation system road?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**SECTION H - CERTIFICATIONS AND ACKNOWLEDGEMENTS**

I, the below signed individual, am the legal owner or legal representative of the owner of the property described in this application, and do hereby certify that the information contained in this application is a true and correct under penalty of law. The below signature further represents my understanding, agreement, and acceptance of the following items:

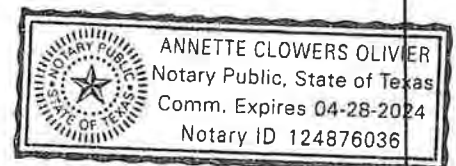
- Authorization is hereby given to Walker County and its representatives to enter onto the private property described in the application for the purpose of inspection and regulation related to this application and the applicable regulations.
- I have read and understand the requirements of the Walker County Subdivision Regulations, and understand it is my responsibility to comply with all the requirements therein.
- The completion and acceptance of this application by Walker County in no way shall be construed as a guarantee that the proposed construction will be approved for installation. This application may be rejected as incomplete for 10 business days after the original submittal of the application at any point without any refund of the application fee. This includes that no refund shall be given for applications submitted incomplete or applications withdrawn. The applicant also recognizes that additional resubmittals, applications, or responses after the initial application may result in a fee increase to the original application fee, and that any increase in the fee must be paid when the additional submittal is submitted.
- The completion and acceptance of this application is not an authorization to perform any activity. A final approval of the application and approval of the plat for filing must be made in writing prior to any subdivision of property or filing of any plat. I understand that any approvals made related to this application are made subject to the minimum requirements of the Walker County Subdivision Regulations.
- If no direct variance is granted to the Walker County Subdivision Regulations or other State or Federal requirements then no approval under this application shall be construed to provide a waiver to compliance with those regulations and the Owner/Applicant is still fully responsible for compliance with said regulations.
- The fee for the subdivision applications may be calculated based on variable factors including cost of construction, number of lots, length of road centerline, and the quantity of revisions, replacement applications, and responses. The initial calculated fee charged at the original submittal may increase during the application timeline if any of these variables change or are calculated in error. Any increase in the fee must be paid as part of any submittal of a revision, replacement, or response to an application.
- I hereby release, indemnify, and hold harmless Walker County and its employees and agents for any and all claims, costs, or liabilities, expressly including alleged negligence, or for any damages to property or persons arising from the inspection, construction, development, design, or review related to this application or occurring under any permit issued in relation to this application. I understand that I and my agents are completely and wholly responsible for the design and construction of all necessary improvements to local, State, and Federal Standards.
- I certify that all necessary permits from those Federal, State, or local government agencies (including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 (Corps of Engineers), Texas Commission on Environmental Quality, Texas Historical Commission, United States Fish and Wildlife (Endangered Species), Texas Water Development Board, TXDOT, and City Approvals, etc.) have been obtained.

Signature Rochelle Daly	Date 3/9/23	Printed Name Rochelle Daly
----------------------------	----------------	-------------------------------

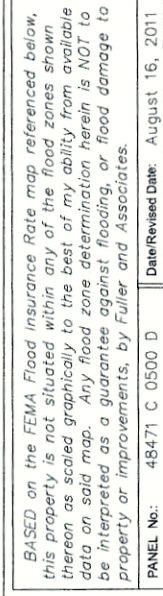
THE STATE OF TEXAS \$ COUNTY OF WALKER \$

Before me Annette C. Olivier a notary public on this day personally appeared Rochelle F. Daly, known to me (or proved to me) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for purposes and consideration there in expressed.

Given under my hand and seal of office this 9th Day of March, 2023







TO CERTIFY WHICH, WITNESS by my hand this 1st day of Sept., 2023

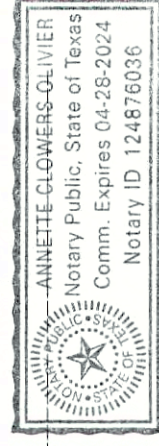
Signed Rochelle Daly  
Rochelle Daly, owner  
81 North Forest Drive  
Huntsville, Texas 77340

STATE OF TEXAS  
COUNTY OF Walker

STATE OF TEXAS  
COUNTY OF Walker

RECEIVED AT THE CLERK OF COURTS OFFICE, this the 1st day of 2023.

Annette C. Oliver



All owners of lots within the subdivision shall have the responsibility of complying with the Walker County Subdivision Regulations policies on drainage runoff due to the development of impervious areas created through the development of the lot for residential, commercial, or recreational use. It is the responsibility of the lot owners to comply with any regulations or limitations noted, and permits issued by Walker County for development do not act as a waiver or variance of the lot owner's responsibility to provide for excess runoff and drainage created by the permitted development. If detention of water is necessary in order to comply with the local, state or federal regulations, including but not limited to the Walker County Subdivision Regulations then the owner may be able to accomplish compliance with said policies through creating detention on a single lot, multiple lots, or the entire subdivision depending on the circumstances involved and depending on the owner's ability to obtain the cooperation of other owners in the subdivision. A copy of an agreement between owners to create detention shall be submitted to Walker County and filed in the public records becoming a restriction on future owners, heirs, and assigns.

All lots within the subdivision and the owners thereof must continue to accept all existing drainage flows and drainage structures in place at the time of development that are a part or necessary to the existing or designed roads infrastructure or the existing or designed system of drainage, in addition to all natural flows of water entering onto or crossing the property.

1. Plot of Section 5, WILDWOOD SHORES is recorded in Volume 3, Page 139, Plat Records;
2. Plot of Section 8, WILDWOOD SHORES is recorded in Volume 4, Page 22, Plat Records;
3. Affidavit of Re-Plat (Lot 1, Block 3, Section 5 and Lot 26, Block 1, Section 8) is recorded under instrument #48735, Official Records;
4. This survey was performed without the benefit of a title commitment. Easements and other matters may exist not shown by this survey;
5. Bearings based on plat call for the northwest line of Lot 25;
6. The purpose of this plat is to consolidate Lots 25 and 26, Block 1, Section 8 and Lot 1, Block 3, Section 5 into one lot to be known as Lot 25A, Block 1, Section 8;

8. This replat does not seek to change or amend any existing deed restrictions:

9. Walker County will at no point be under any obligation to accept maintenance of roads or associated drainage features, as the roads and associated drainage features were developed and approved, by request of the owner, specifically for private maintenance.

STATE OF TEXAS  
COUNTY OF WALKER

I, Kari French, Clerk of the County Court or said County, do hereby certify that the foregoing instrument in writing, with its certificate of authentication was filed for record in my office on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock, \_\_\_\_\_ M., and duly recorded this the day of \_\_\_\_\_, 20\_\_\_\_, in the Plat Records of said County in Volume \_\_\_\_\_, Page \_\_\_\_\_.

TO CERTIFY WHICH, witness my hand and seal at the County Court of said County, at my office in Huntsville, Texas, the date last shown above written.

Kari French, Clerk County Court  
of Walker County, Texas

By: \_\_\_\_\_, Deputy

I, JOE A. FULLER, Registered Professional Land Surveyor, do hereby certify that this plat represents a survey made on the ground under my supervision and that all monuments and apparent easements are shown hereon.

No structure or land within this plat shall hereafter be developed without first obtaining a Development Permit from the Walker County Floodplain Administrator unless the proposed development is exempt or excepted from the Walker County Floodplain Development Regulations.

The minimum lowest finished floor elevation shall be in minimum compliance with the local, State or Federal regulations, whichever elevation is higher.

If any portion of the original parent tract being subdivided as a Minor Subdivision is further subdivided so that the total number of daughter tracts created from the original parent tract exceeds 4, then all new lots created must be addressed by the re-plat application's engineering plans, including detention for all new lots created by the replat.

LOT 25A, BLOCK 1, SECTION 8, being a replat of  
 LOT 1, BLOCK 3, SECTION 5 and  
 LOTS 25 and 26, BLOCK 1, SECTION 8  
 WILDWOOD SHORES

( a Private Subdivision )

In the G. W. ROBINSON SURVEY, A-454  
Walker County, Texas

February, 2023

Scale: 1" = 30 Feet

FULLER and ASSOCIATES  
P.O. Box 1783 FIRM 10122400  
Huntsville, Texas

FILE: WILDWOOD Shores 5 0103 8 25-26 01-MP \2023\



# WALKER COUNTY PLAT APPLICATION

If any section is not applicable to the proposed development project please mark that section "NA"  
All references to the Walker County Subdivision Regulations will be abbreviated WCSR in this document.

SECTION A – OWNER / APPLICANT INFORMATION		FOR COUNTY USE ONLY
A1. Property Owner's Last Name <b>Goheen</b>	A2. Property Owner's First Name <b>Jonathan &amp; Flora</b>	Application Number: <b>P- 2023- 033</b>
A3. Mailing Address [REDACTED]		Date of Submittal: <b>6-29-23</b>
		Precinct Number: <b>4</b>
City [REDACTED]	State [REDACTED]	ZIP Code [REDACTED]
A4. Primary Telephone Number [REDACTED]	A5. Alternate Phone Number [REDACTED]	
A6. Email Address [REDACTED]	A7. Name of Lienholder (If no lienholder mark "None") <b>None</b>	
<b>SECTION B – PROFESSIONAL SERVICES</b>		
<p>Owner shall provide the names of the Professional Engineer, Registered Professional Land Surveyor, and any Authorized Representative for the Plat Application. By including the information of an Authorized Representative on the application the Owner/Applicant agrees that this individual is given authority to sign for, submit, receive, and make any decisions related to the submitted application on behalf of the owner. In the case that the owner wishes to retract this authority, the Owner/Applicant shall submit this retraction in writing to the Planning and Development Office. If no Authorized Representative is named then all communications related to the project will be submitted to the Owner/Applicant. All correspondence, including but not limited to notices, approvals, disapprovals, and conditions are authorized to be sent to any listed Mailing Address or Electronic Mail account.</p>		
B1. Name of Registered Professional Land Surveyor (R.P.L.S.) <b>Joe A. Fuller</b>	B2. Phone Number of R.P.L.S. <b>936-295-8330</b>	
B3. Email of R.P.L.S. <b>fullerandassoc@sbcglobal.net</b>	B4. Mailing Address of R.P.L.S. <b>19 P.O. Box 1783 Huntsville, Tx 77340</b>	
B5. Name of Professional Engineer	B6. Phone Number of P.E.	
B7. Email of P.E.	B7. Mailing Address of P.E.	
B9. Name of Authorized Representative	B10. Phone Number of Authorized Representative.	
B11. Email of Authorized Representative	B12. Mailing Address of Authorized Representative.	

SECTION C – PARENT TRACT PROPERTY INFORMATION				
Information for the tract or tracts of land that are the subject of the plat application				
C1. Is the property located within the city limits of Huntsville, New Waverly, or Riverside? (Mark with "X")			*Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
*If the answer to C1 is "Yes" then the applicant will need to apply to the City having jurisdiction.				
C2. Is the property within two miles of the City of Huntsville? (Mark with "X")			*Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
*If the answer to C2 is "Yes" then the applicant will need to submit any plat applications to the City of Huntsville.				
C3. Is the property within 1/2 mile of the City of New Waverly? (Mark with "X")			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
The Abstract, Tract #, and Survey Name are generally included in the property description on the deed, the Geographic Id # can be obtained from the Walker County Appraisal District, the Appraisal District Map or the most recent property tax statement issued for the property. If a property is in a platted subdivision items B10 – B13 must be filled out using information from the property deed, if not in a platted subdivision mark these sections "NA"				
C4. Property Acreage	C5.. Appraisal Geographic ID #	C6. Survey Name	C7. Abstract #	
0.602	46583,46576,46584	George W. Robinson	454	
Section C8 – C11 are for Amending Plat and Replat Applications only.				
C8. Subdivision Name		C9. Lot #s	C10. Block #	C11. Section #
Wildwood Shores		10, 17, 18	5	
C12. Deed Record Filing Information for Parent Tract (s) (WCDR and WCOPR are the record sets of the County Clerk - Mark the record set with an "X") If more than one tract please indicate multiple deeds.				
Volume / Document #	Page	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)	
67686		<input checked="" type="checkbox"/>	Walker County Official Public Records (WCOPR)	
Volume / Document #	Page	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)	
88572		<input checked="" type="checkbox"/>	Walker County Official Public Records (WCOPR)	
Volume / Document #	Page	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)	
85534		<input checked="" type="checkbox"/>	Walker County Official Public Records (WCOPR)	
Volume / Document #	Page	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)	
		<input type="checkbox"/>	Walker County Official Public Records (WCOPR)	
SECTION D – APPLICATION TYPE				
Please choose a single application type from the list below and mark with an "X".				
D1. _____ Plat Application (This application is required for all plat applications including improvements <u>or</u> including more than 4 lots)				
D2. _____ Minor Plat Application (This application is required for minor subdivisions with no proposed infrastructure <u>and</u> 4 or less lots.)				
D3. <u>X</u> Re-Plat / Amending Plat Application ( This application is required to alter or amend a previously platted subdivision)				
D4. _____ Exception Application (This application is required in order to obtain approval for subdivisions excepted from the WCSR.)				
SECTION E - REQUEST FOR A GUIDANCE REVIEW				
The request for a guidance review is only allowable if an application is submitted incomplete. The guidance review is voluntary and must be requested by the owner/applicant below and authorized by the County. This review of the submitted documents prior to a complete application is outside the standard review timelines, however the applicant/ owner may proceed to submit a complete application without awaiting the results of this review. If at any time during the Guidance Review process a completed application is submitted then the Guidance Review will cease, and the incomplete results of the review will not be forwarded to the applicant. Any deficiencies or comments released as part of the guidance review are not to be considered as a final review, but are collected to assist the owner and owner's agents in their efforts to comply with the regulations.				
E1. The Developer/Owner does hereby voluntarily make a request for a "Guidance Review" of the application if the application is found to be incomplete.			Yes, a review is requested <input checked="" type="checkbox"/>	No, a review is not requested <input type="checkbox"/>

SECTION F – SUBDIVISION APPLICATION DET. .S (The # of Proposed Lots shall include any Reserve or Remainders Created by the Subdivision)			
F1. Original Acreage	F2. Original # of Tracts	F3. # of Proposed Lots	F4. Proposed Name of Subdivision
<b>SECTION G – ENGINEERING AND PROPOSED IMPROVEMENTS</b>			
G1. Will the proposed subdivision utilize a public water system?			Yes <input type="checkbox"/> No <input type="checkbox"/>
G2. Will the proposed subdivision utilize individual on-site sewage facilities?			Yes <input type="checkbox"/> No <input type="checkbox"/>
G3. Will the proposed subdivision include the construction of road, drainage, or other improvements regulated by the WCSR?			Yes * <input type="checkbox"/> No <input type="checkbox"/>
G4. If the answer to G3 is "Yes" then what is the estimated cost of construction of all regulated improvements?			
G5. If the answer to G3 is "Yes" then what is the approximate length of all proposed roads in linear feet?			
G6. Will the proposed subdivision access from or across a Texas Department of Transportation system road?			Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>SECTION H – CERTIFICATIONS AND ACKNOWLEDGEMENTS</b>			
<p>I, the below signed individual, am the legal owner or legal representative of the owner of the property described in this application, and do hereby certify that the information contained in this application is a true and correct under penalty of law. The below signature further represents my understanding, agreement, and acceptance of the following items:</p> <ol style="list-style-type: none"> <li>Authorization is hereby given to Walker County and its representatives to enter onto the private property described in the application for the purpose of inspection and regulation related to this application and the applicable regulations.</li> <li>I have read and understand the requirements of the Walker County Subdivision Regulations, and understand it is my responsibility to comply with all the requirements therein.</li> <li>The completion and acceptance of this application by Walker County in no way shall be construed as a guarantee that the proposed construction will be approved for installation. This application may be rejected as incomplete for 10 business days after the original submittal of the application at any point without any refund of the application fee. This includes that no refund shall be given for applications submitted incomplete or applications withdrawn. The applicant also recognizes that additional resubmittals, applications, or responses after the initial application may result in a fee increase to the original application fee, and that any increase in the fee must be paid when the additional submittal is submitted.</li> <li>The completion and acceptance of this application is not an authorization to perform any activity. A final approval of the application and approval of the plat for filing must be made in writing prior to any subdivision of property or filing of any plat. I understand that any approvals made related to this application are made subject to the minimum requirements of the Walker County Subdivision Regulations.</li> <li>If no direct variance is granted to the Walker County Subdivision Regulations or other State or Federal requirements then no approval under this application shall be construed to provide a waiver to compliance with those regulations and the Owner/Applicant is still fully responsible for compliance with said regulations.</li> <li>The fee for the subdivision applications may be calculated based on variable factors including cost of construction, number of lots, length of road centerline, and the quantity of revisions, replacement applications, and responses. The initial calculated fee charged at the original submittal may increase during the application timeline if any of these variables change or are calculated in error. Any increase in the fee must be paid as part of any submittal of a revision, replacement, or response to an application.</li> <li>I hereby release, indemnify, and hold harmless Walker County and its employees and agents for any and all claims, costs, or liabilities, expressly including alleged negligence, or for any damages to property or persons arising from the inspection, construction, development, design, or review related to this application or occurring under any permit issued in relation to this application. I understand that I and my agents are completely and wholly responsible for the design and construction of all necessary improvements to local, State, and Federal Standards.</li> <li><u>I certify that all necessary permits from those Federal, State, or local government agencies (including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 (Corps of Engineers), Texas Commission on Environmental Quality, Texas Historical Commission, United States Fish and Wildlife (Endangered Species), Texas Water Development Board, TXDOT, and City Approvals, etc.) have been obtained.</u></li> </ol>			
Signature <u>Flora Goheen</u>		Date <u>June 29, 2023</u>	Printed Name <u>Flora Goheen</u>
THE STATE OF <u>Texas</u> §		COUNTY OF <u>Walker</u> §	
Before me <u>Kelly Ernst</u>		a notary public on this day personally	
appeared <u>Flora Goheen</u>		known to me ( or proved to me) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for purposes and consideration there in expressed.	
Given under my hand and seal of officer this <u>29</u> Day of <u>June</u> , 20 <u>23</u>			









# VARIANCE REQUEST FORM FOR WALKER COUNTY SUBDIVISION POLICY

To: Utility Director  
Walker County  
1100 University Ave. Rm. 207  
Huntsville, Texas 77340

Date of Submission:

June 29, 2023

Name of Property Owner:

Goheen

LAST

Jonathan &amp; Flora

FIRST

M

MI

I. Description of lot or tract of land for which variance is requested:

1) Survey and abstract:

George W. Robinson Survey, A-454

2) Name on Deed:

Jonathan &amp; Flora Goheen

3) County Records:

Volume 3

Page 192 &amp; 199

4) Previous owner Name and Recording:

Name

## Volume

Page

5) Tax Number:

833463, 835439, 788029

6) If in a subdivision or being subdivided, give name of subdivision:

## Wildwood Shores

7) Date lot or tract was created:

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8) Name of person causing lot or tract to be created (Owner, developer, or other):

Owner

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9) Name and address of lienholder of property(if none, so state):

We own all three vacant lots and there is no mortgage or liens on any property.

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10) Give :

Section 5 Page 192&199 Paragraph \_\_\_\_\_  
of the subdivision document for which variance is requested.

## II. Variance requested and reason.

1) Describe what variance is desired (Add additional pages if needed):

Appendix B- B2.9

We are requesting a variance on the 20' Utility Easement on our Replat for lot consolidation  
in Wildwood Shores Subdivision

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2) Give reason why your are unable to comply with the Walker County Subdivision Policy as shown. Normal cost of creating and complying with the Walker County Subdivision Policy is not necessarily an acceptable reason. (Add additional pages if needed):

Wildwood Shores is an exsisting subdivision with small lots so this variance is needed  
for improvements and to coinside with the exsisting subdivision plat.

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\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print name

Subscribed and sworn before me  
this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

Exp. Date \_\_\_\_\_

If the lot or tract in question was created (divided) before January 1, 1996, complete the above Section I and II only.

If the lot or tract was created after January 19, 1996, have the previous owner or seller of the land complete and execute section III of this form.

III. To be completed by previous owner or seller of land for which variance is requested:

1) Name:

\_\_\_\_\_  
LAST FIRST MI

2) If a person other than you is requesting variance:

Are you related to the person requesting the variance?

\_\_\_\_\_  
If "Yes", how?

3) Were you familiar with the Walker County Subdivision Policy when this lot or tract was created? No \_\_\_\_\_

4) Are you now familiar with the Walker County Subdivision Policy?



Yes \_\_\_\_\_

I have been given a copy of Section 232.001 - 232.005 of the Local Government Code which states that dividing my property into smaller tracts may qualify me as a subdivider and my property as a subdivision.

I am aware that as a subdivider, I am required to comply with the Walker County Subdivision Policy.

I am aware that failure to comply with the policy may make me subject penalties.

I am aware that failure to comply with the policy will mean that the grantee may be unable to obtain a permit for utilities and building.

Flora Goheen  
Signature of Prior Property Owner or seller

Flora Goheen  
Print Name

Subscribed and sworn before me  
this 29 day of June, 2023



Kelly Ernst  
NOTARY PUBLIC  
Exp. Date 01-03-2025

#### IV. Commissioners Court action on Subdivision Variance Request:

1) Date of Action: \_\_\_\_\_

2) Approved as requested? \_\_\_\_\_

Yes or No

3) Approved with the following stipulation:

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Signature Walker County Judge

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Attested:  
Walker County Clerk

WCFM-10 approved 10-16-97



MARTINEVILLE

State Route 174

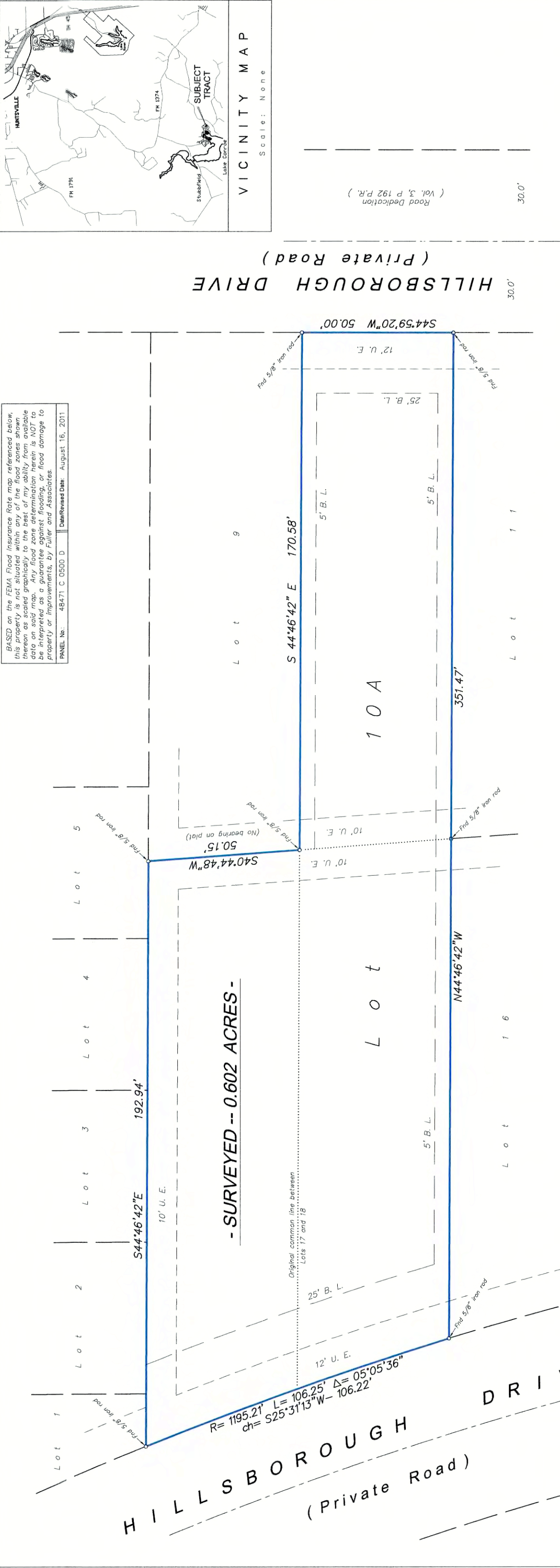
State Route 179

SUBJECT TRACT

SAGE CORN

VICINITY MAP

Scale: None



NOTES:

1. Plat of Section 5, WILDWOOD SHORES is recorded in Volume 3, Page 199, Plat Records;
2. This survey was performed without the benefit of a title Commitment. Easements and other matters may exist not shown by this survey;
3. Bearings and distances are taken from the plat of 18. Survey;
4. The purpose of this plat is to consolidate Lots 10, 17 and 18, Block 5, into one lot to be known as Lot 10A, Block 5, Section 5, WILDWOOD SHORES;
5. Quarter and individual mailboxes, if allowed, shall set three feet from the edge of the pavement or behind curbs, when used. All mailboxes within the County aerial right of way shall meet the current TxDOT standards. Any mailbox that interferes or negatively affects the maintenance or use of the roads or drainage system may be removed by Walker County;
6. This replat does not seek to change or amend any existing deed restrictions.
7. Variance to Section B2.9 of WCSR regarding 20 ft. utility easement was granted by Walker County Commissioners Court on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_;
8. Walker County will at no point be under any obligation to accept maintenance of road features on private roads. Private roads, roads, roads, and drainage features were developed and approved, by request of the owner, specifically for private maintenance.

D.R. Walker County Deed Records  
O.R. Walker County Official Records  
B.L. Set back lines  
U.E. Utility easements

STATE OF TEXAS  
COUNTY OF WALKER

The Commissioners Court of Walker County, Texas, does hereby certify that this plat, with field notes hereon, for a subdivision having been fully presented to the Commissioners Court of Walker County, Texas and by the said Court duly considered, was on this day approved and that this plat is authorized to be registered and recorded in the proper records of the County Clerk of Walker County, Texas.

This certification is based upon the representations of the developer/developer's agent, engineer, surveyor, and/or surveyor whose seal(s) and/or signatures are affixed hereto. This certification is made solely upon such representations and should not be relied upon for verifications of the facts alleged. Walker County disclaims any responsibility to any member of the public for independent verification of the representations, factual or otherwise contained in this plat and the documents associated with it.

Commissioner, Pct. 2  
Ronnie White

Commissioner, Pct. 4  
Brandon Decker

It is the responsibility of the Owner, not the County, to assure compliance with the provisions of all applicable state, federal and local laws and regulations relating to the platting and development of this property.

The County assumes no responsibility for the accuracy of representations by other parties in this plat. Floodplain data, in particular, may change. It is further understood that the Owner(s) of the tract of land covered by this plat or a designated property owner's association must install and maintain at their own expense all roads, stormwater management controls, traffic control devices, and signage that may be required until such time, if any, said infrastructure in the subdivision have been accepted for public maintenance.

No structure or land within this plat shall hereafter be developed without first obtaining a Development Permit from the Walker County Floodplain Administrator unless the proposed development is exempt or excepted from the Walker County Floodplain Development Regulations.

The minimum lowest finished floor elevation shall be in minimum compliance with the local, State or Federal regulations, whichever elevation is higher.

**3.73** If any portion of the original parent tract being subdivided as a Minor Subdivision is further subdivided so that the total number of daughter tracts created from the original parent tract exceeds 4, then all new lots created must be addressed by the re-plot application's engineering plans, including detention for all new lots created by the replot.

STATE OF TEXAS  
COUNTY OF WALKER

I, Kari French, Clerk of the County Court or said County, do hereby certify that the foregoing instrument in writing, with its certificate of authentication was filed for record in my office on the        day of       , 20      , at        o'clock,       M., and duly recorded this day of       , 20      , in the Plat Records of said County in Volume       , Page       .

TO CERTIFY WHICH, witness my hand and seal at the County Court of said County, at my office in Huntsville, Texas, the date last shown above written.

By: \_\_\_\_\_, Deputy

JOE A. FULLER  
R.P.L.S. No. 4066  
June 17, 2023

I, JOE A. FULLER, Registered Professional Land Surveyor, do hereby certify that this plat represents a survey made on the ground under my supervision and that all monuments and apparent easements are shown hereon.

All owners of lots within the subdivision shall have the responsibility of complying with the Walker County Subdivision Regulations. The responsibility of complying with the Walker County Subdivision Regulations, policies on drainage runoff due to the development of impervious areas created through the development of the lot for residential, commercial, or recreational use. It is the responsibility of the lot owners to comply with any regulations or limitations noted, and permits issued by Walker County for development do not act as a waiver or variance of the lot owner's responsibility to provide for excess runoff and drainage created by the permitted development. If detention of water is necessary in order to comply with the local, state or federal regulations, including but not limited to the Walker County Subdivision Regulations then the owner may be able to accomplish compliance with said policies by installing a detention pond, detention basin, or other water storage facility. Compliance depending on the circumstances involved and depending on the owner's ability to obtain the cooperation of other owners in the subdivision. A copy of an agreement between owners to create detention shall be submitted to Walker County and filed in the public records becoming a restriction on future owners, heirs, and assigns.


All lots within the subdivision and the owners thereof must continue to accept all existing drainage flows and drainage structures in place at the time of development that are a part of or necessary to the existing or designed roads infrastructure or the existing or designed system of drainage, in addition to all natural flows of water entering onto or crossing the property.

STATE OF TEXAS  
COUNTY OF WALKER

BEFORE ME, the undersigned authority, on this day personally appeared JONATHAN and FLORENCE COHEN, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

WITNESS MY HAND AND SEAL OF OFFICE, this the 31st day of August, 2023.

Notary Public

ANNETTE CLOWERS OLIVIER  
Notary Public, State of Texas  
Comm. Expires 04-28-2024  
Notary ID 124876036



# WALKER COUNTY PLAT APPLICATION

If any section is not applicable to the proposed development project please mark that section "NA"  
All references to the Walker County Subdivision Regulations will be abbreviated WCSR in this document.

SECTION A – OWNER / APPLICANT INFORMATION		FOR COUNTY USE ONLY
A1. Property Owner's Last Name <b>Long</b>	A2. Property Owner's First Name <b>Walton</b>	Application Number: <b>P-2023-043</b>
A3. Mailing Address [REDACTED]		Date of Submittal: <b>9-5-23</b>
		Precinct Number: <b>2</b>
City [REDACTED]	State [REDACTED]	ZIP Code [REDACTED]
A4. Primary Telephone Number [REDACTED]	A5. Alternate Phone Number [REDACTED]	
A6. Email Address [REDACTED]	A7. Name of Lienholder (If no lienholder mark "None")	
<b>SECTION B – PROFESSIONAL SERVICES</b>		
<p>Owner shall provide the names of the Professional Engineer, Registered Professional Land Surveyor, and any Authorized Representative for the Plat Application. By including the information of an Authorized Representative on the application the Owner/Applicant agrees that this individual is given authority to sign for, submit, receive, and make any decisions related to the submitted application on behalf of the owner. In the case that the owner wishes to retract this authority, the Owner/Applicant shall submit this retraction in writing to the Planning and Development Office. If no Authorized Representative is named then all communications related to the project will be submitted to the Owner/Applicant. All correspondence, including but not limited to notices, approvals, disapprovals, and conditions are authorized to be sent to any listed Mailing Address or Electronic Mail account.</p>		
B1. Name of Registered Professional Land Surveyor (R.P.L.S.) <b>Fuller and Associates, Joe Fuller</b>	B2. Phone Number of R.P.L.S. <b>936-295-8330</b>	
B3. Email of R.P.L.S. <b>fullerandassoc@sbcglobal.net</b>	B4. Mailing Address of R.P.L.S. <b>1923 Fairway Drive Huntsville, TX 77340</b>	
B5. Name of Professional Engineer	B6. Phone Number of P.E.	
B7. Email of P.E.	B7. Mailing Address of P.E.	
B9. Name of Authorized Representative <b>Sheryle Long</b>	B10. Phone Number of Authorized Representative [REDACTED]	
B11. Email of Authorized Representative [REDACTED]	B12. Mailing Address of Authorized Representative [REDACTED]	

**SECTION C – PARENT TRACT PROPERTY INFORMATION**  
Information for the tract or tracts of land that are the subject of the plat application

C1. Is the property located within the city limits of Huntsville, New Waverly, or Riverside? (Mark with "X") ☐ \*Yes ☒ No

*\*If the answer to C1 is "Yes" then the applicant will need to apply to the City having jurisdiction.*

C2. Is the property within two miles of the City of Huntsville? (Mark with "X") ☐ \*Yes ☒ No

*\*If the answer to C2 is "Yes" then the applicant will need to submit any plat applications to the City of Huntsville.*

C3. Is the property within 1/2 mile of the City of New Waverly? (Mark with "X") ☐ Yes ☒ No

*The Abstract, Tract #, and Survey Name are generally included in the property description on the deed, the Geographic Id # can be obtained from the Walker County Appraisal District, the Appraisal District Map or the most recent property tax statement issued for the property. If a property is in a platted subdivision items B10 – B13 must be filled out using information from the property deed, if not in a platted subdivision mark these sections "NA"*

C4. Property Acreage <b>10.0</b>	C5. Appraisal Geographic ID # <b>33658</b>	C6. Survey Name <b>E. W. Cawthorne</b>	C7. Abstract # <b>129</b>
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*Section C8 – C11 are for Amending Plat and Replat Applications only.*

C8. Subdivision Name <b>Oakhills</b>	C9. Lot #s <b>19.1</b>	C10. Block # <b>X</b>	C11. Section # <b>X</b>
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C12. Deed Record Filing Information for Parent Tract (s) (WCDR and WCOPR are the record sets of the County Clerk - Mark the record set with an "X") If more than one tract please indicate multiple deeds.

Volume / Document # <b>1157</b>	Page <b>11</b>	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)
		<input checked="" type="checkbox"/>	Walker County Official Public Records (WCOPR)
Volume / Document #	Page <b>11</b>	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)
		<input type="checkbox"/>	Walker County Official Public Records (WCOPR)
Volume / Document #	Page <b>11</b>	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)
		<input type="checkbox"/>	Walker County Official Public Records (WCOPR)
Volume / Document #	Page <b>11</b>	<input type="checkbox"/>	Walker County Deed Records (WCDR) (Generally before 1986)
		<input type="checkbox"/>	Walker County Official Public Records (WCOPR)

**SECTION D – APPLICATION TYPE**

*Please choose a single application type from the list below and mark with an "X".*

- D1. \_\_\_\_\_ **Plat Application** (This application is required for all plat applications including improvements or including more than 4 lots)
- D2. **X** **Minor Plat Application** (This application is required for minor subdivisions with no proposed infrastructure and 4 or less lots.)
- D3. \_\_\_\_\_ **Re-Plat / Amending Plat Application** ( This application is required to alter or amend a previously platted subdivision)
- D4. \_\_\_\_\_ **Exception Application** (This application is required in order to obtain approval for subdivisions excepted from the WCSR.)

**SECTION E - REQUEST FOR A GUIDANCE REVIEW**

The request for a guidance review is only allowable if an application is submitted incomplete. The guidance review is voluntary and must be requested by the owner/applicant below and authorized by the County. This review of the submitted documents prior to a complete application is outside the standard review timelines, however the applicant/ owner may proceed to submit a complete application without awaiting the results of this review. If at any time during the Guidance Review process a completed application is submitted then the Guidance Review will cease, and the incomplete results of the review will not be forwarded to the applicant. Any deficiencies or comments released as part of the guidance review are not to be considered as a final review, but are collected to assist the owner and owner's agents in their efforts to comply with the regulations.

E1. The Developer/Owner does hereby voluntarily make a request for a "Guidance Review" of the application if the application is found to be incomplete.	<b>X</b>	Yes, a review is requested	No, a review is not requested
---	----------	----------------------------	-------------------------------

# SECTION F - SUBDIVISION APPLICATION DETAILS

(The # of Proposed Lots shall include any Reserve or Remainders Created by the Subdivision)

F1. Original Acreage <b>10.0</b>	F2. Original # of Tracts <b>1.0</b>	F3. # of Proposed Lots <b>2.0</b>	F4. Proposed Name of Subdivision <b>Oakhills</b>
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## SECTION G - ENGINEERING AND PROPOSED IMPROVEMENTS

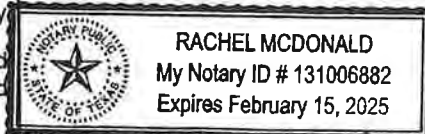
G1. Will the proposed subdivision utilize a public water system?	Yes	<input checked="" type="checkbox"/>	No
G2. Will the proposed subdivision utilize individual on-site sewage facilities?	Yes	<input checked="" type="checkbox"/>	No
G3. Will the proposed subdivision include the construction of road, drainage, or other improvements regulated by the WCSR?	Yes *	<input checked="" type="checkbox"/>	No
G4. If the answer to G3 is "Yes" then what is the estimated cost of construction of all regulated improvements?			
G5. If the answer to G3 is "Yes" then what is the approximate length of all proposed roads in linear feet?			
G6. Will the proposed subdivision access from or across a Texas Department of Transportation system road?	Yes	<input checked="" type="checkbox"/>	No

## SECTION H - CERTIFICATIONS AND ACKNOWLEDGEMENTS

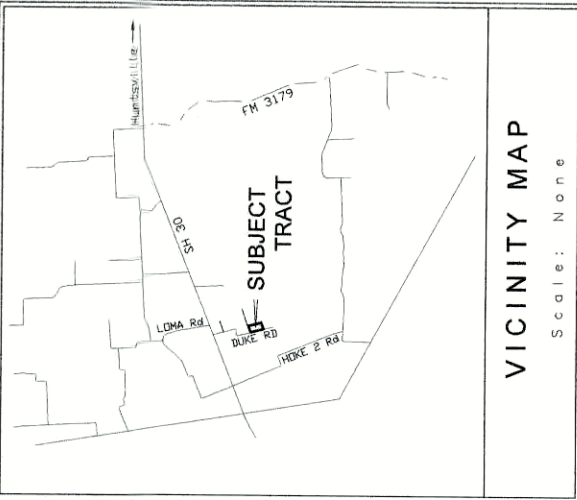
I, the below signed individual, am the legal owner or legal representative of the owner of the property described in this application, and do hereby certify that the information contained in this application is a true and correct under penalty of law. The below signature further represents my understanding, agreement, and acceptance of the following items:

1. Authorization is hereby given to Walker County and its representatives to enter onto the private property described in the application for the purpose of inspection and regulation related to this application and the applicable regulations.
2. I have read and understand the requirements of the Walker County Subdivision Regulations, and understand it is my responsibility to comply with all the requirements therein.
3. The completion and acceptance of this application by Walker County in no way shall be construed as a guarantee that the proposed construction will be approved for installation. This application may be rejected as incomplete for 10 business days after the original submittal of the application at any point without any refund of the application fee. This includes that no refund shall be given for applications submitted incomplete or applications withdrawn. The applicant also recognizes that additional resubmittals, applications, or responses after the initial application may result in a fee increase to the original application fee, and that any increase in the fee must be paid when the additional submittal is submitted.
4. The completion and acceptance of this application is not an authorization to perform any activity. A final approval of the application and approval of the plat for filing must be made in writing prior to any subdivision of property or filing of any plat. I understand that any approvals made related to this application are made subject to the minimum requirements of the Walker County Subdivision Regulations.
5. If no direct variance is granted to the Walker County Subdivision Regulations or other State or Federal requirements then no approval under this application shall be construed to provide a waiver to compliance with those regulations and the Owner/Applicant is still fully responsible for compliance with said regulations.
6. The fee for the subdivision applications may be calculated based on variable factors including cost of construction, number of lots, length of road centerline, and the quantity of revisions, replacement applications, and responses. The initial calculated fee charged at the original submittal may increase during the application timeline if any of these variables change or are calculated in error. Any increase in the fee must be paid as part of any submittal of a revision, replacement, or response to an application.
7. I hereby release, indemnify, and hold harmless Walker County and its employees and agents for any and all claims, costs, or liabilities, expressly including alleged negligence, or for any damages to property or persons arising from the inspection, construction, development, design, or review related to this application or occurring under any permit issued in relation to this application. I understand that I and my agents are completely and wholly responsible for the design and construction of all necessary improvements to local, State, and Federal Standards.
8. I certify that all necessary permits from those Federal, State, or local government agencies (including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 (Corps of Engineers), Texas Commission on Environmental Quality, Texas Historical Commission, United States Fish and Wildlife (Endangered Species), Texas Water Development Board, TXDOT, and City Approvals, etc.) have been obtained.

Signature <i>Walton Long</i>	Date <b>8-18-23</b>	Printed Name <b>WALTON LONG</b>
THE STATE OF <u>Texas</u> § COUNTY OF <u>Walker</u> §		
Before me <u>Rachel McDonald</u> a notary public on this day personally appeared <u>Walton Long</u> , known to me (or proved to me) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for purposes and consideration there in expressed.		
Given under my hand and seal of office this <u>18<sup>th</sup></u> Day of <u>August</u> , 20 <u>23</u>		







- NOTES:**
1. Bearings referenced to NAD 1983, Texas-Central Zone. Bearings based on GPS (RTK) observations. Distances are based on a scale factor of 0.999887 to Surface Horizontal by dividing by a scale factor of 0.999887.
  2. This survey was performed without the benefit of a title commitment. Easements and other matters may exist not shown by this survey.
  3. Deed: (Lot 19, 10.00 acres), Walton Sullivan Long, recorded in Volume 1157, Page 11, Official Records, (Laura Sorsby Long, Life Estate);
  4. Cluster and individual mailboxes, if allowed, shall be set three feet from the plat boundary or behind curbs, when used. All mailboxes within the County right-of-way shall conform to the standards. Any mailbox that interferes or negatively affects the maintenance or use of the roads or drainage system may be removed by Walker County.
  5. This plat does not seek to change or amend any deed restrictions;

**OWNERS DEDICATION (C1)**

State of Texas  
County of Walker  
KNOW ALL MEN BY THESE PRESENTS:

- Lot 19A -  
- SURVEYED -- 6.541 ACRES -

I, Walton Sullivan Long and Laura Sorsby Long, sole owners of the certain tract of land shown hereon and described in a Deed recorded in Volume 1157, Page 11, Official Records, Walker County, Texas, and do hereby state that there are no lien holders of the certain tract of land and do hereby subdivide said tract as shown hereon, and do hereby consent to all plat note requirements shown hereon, and do hereby forever dedicate to the public the easements, rights-of-way, easements and public places shown hereon for such public purposes as Walker County may deem appropriate and necessary, and that all public roadways and easements as shown on this plat are the property of Walker County, Texas, by a lienholder. This subdivision is to be known as Lots 19A and 19B of OAK HILLS Subdivision.

TO CERTIFY WHICH, WITNESS by my hand this 18<sup>th</sup> day of Sept., 2023.

Signed: Walton Sullivan Long  
Owner  
149A Duke Road 77631  
Bedias, Texas

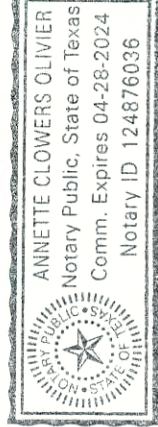
Signed: Laura Sorsby Long  
Life Estate  
149A Duke Road 77631  
Bedias, Texas

**NOTARY PUBLIC ACKNOWLEDGEMENT**

STATE OF TEXAS  
COUNTY OF WALKER

BEFORE ME, the undersigned authority, on this day personally appeared Walton Sullivan Long, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

WITNESS MY HAND AND SEAL OF OFFICE, this the 18<sup>th</sup> day of Sept., 2023

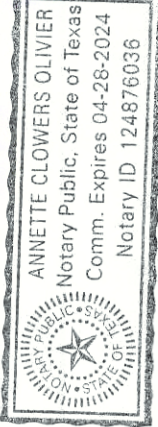


**NOTARY PUBLIC ACKNOWLEDGEMENT**

STATE OF TEXAS  
COUNTY OF WALKER

BEFORE ME, the undersigned authority, on this day personally appeared Laura Sorsby Long, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

WITNESS MY HAND AND SEAL OF OFFICE, this the 18<sup>th</sup> day of Sept., 2023.



**COMMISSIONERS COURT APPROVAL (C4)**

STATE OF TEXAS  
COUNTY OF WALKER

The Commissioners Court of Walker County, Texas, does hereby certify that this plat, with field notes hereon, for a subdivision having been fully presented to the Commissioners Court of Walker County, Texas and by the said Court duly considered, was on this day ordered that this plat be recorded in the public records of the County Clerk of Walker County, Texas.

This certification is based upon the representations of the developer/developer's agent, engineer/surveyor whose seal(s) and/or signatures are affixed hereto. This certification is made solely for the purpose of recording and shall not be relied upon for verifications of the facts alleged. Walker County disclaims any responsibility or member of the public for independent verification of the representations, factual or otherwise contained in this plat and the documents associated with it.

County Judge  
Colt Oristian

Commissioner, Pct. 1  
Darryl Kuykendall

Commissioner, Pct. 2  
Ronnle White

Commissioner, Pct. 3  
Bill Dougette

Commissioner, Pct. 4  
Brandon Decker

**DEVELOPMENT NOTES (C9)**

No structure or land within this plat shall hereafter be developed without first obtaining a Development Permit from the Walker County Floodplain Administrator unless the proposed development is exempt or excepted from the Walker County Floodplain Development Regulations.

The minimum lowest finished floor elevation shall be in minimum compliance with the local, State or Federal regulations, whichever elevation is higher.

**3.73**

If any portion of the original parent tract being subdivided as a Minor Subdivision is further subdivided so that the total number of daughter tracts created from the original parent tract exceeds 4, then all new lots created must be addressed by the re-plat application's engineering plans, including detention for all new lots created by the replat.

**COUNTY CLERK'S CERTIFICATION (C5)**

STATE OF TEXAS  
COUNTY OF WALKER

I, Karl French, Clerk of the County Court of said County, do hereby certify that the foregoing instrument in writing, with its certificate of authentication was filed for record in my office on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ o'clock, \_\_\_\_M, and duly recorded this the day of \_\_\_\_\_, 20\_\_\_\_ in the Plat Records of said County in Volume \_\_\_\_\_, Page \_\_\_\_\_.

TO CERTIFY WHICH, WITNESS my hand and seal at the County Court of said County, at my office in Huntsville, Texas, the date last shown above written.

Karl French, Clerk County Clerk of  
Walker County, Texas

By: \_\_\_\_\_ Deputy

**OWNERS RESPONSIBILITIES (C3)**

It is the responsibility of the Owner, not the County, to assure compliance with the provisions of all applicable state, federal and local laws and regulations relating to the platting and development of this property.

The County assumes no responsibility for the accuracy of representations by other parties in this plat. Floodplain data, in particular, may change. It is further understood that the Owner(s) of the tract of land covered by this plat or a designated property owner's association must install and maintain at their own expense all roads, stormwater management controls, traffic control devices, and signage that may be required until such time, if any, said infrastructure in the subdivision have been accepted for public maintenance.

**PLAT NOTES ADDRESSING AREA DRAINAGE (C10)**

All owners of lots within the subdivision shall have the responsibility of complying with Walker County Subdivision Regulations, policies on drainage runoff due to the development of the subdivision, and the responsibility of the owner to provide for residential, commercial, or recreational use of the lot. The responsibility of the owner to provide for residential, commercial, or recreational use of the lot shall not be limited to the lot owner's responsibility to provide for development do not act as a waiver or variance of the lot owner's responsibility to provide for excess runoff and drainage created by the permitted development. If detention of water is necessary in order to comply with the local, State or Federal regulations, including but not limited to the Walker County Subdivision Regulations then the owner shall be responsible for the design, construction, and maintenance of the detention facility. The owner shall be responsible for the design, construction, and maintenance of the detention facility through creating detention on a single lot, multiple lots, or the entire subdivision depending on the circumstances involved and depending on the owner's ability to obtain the cooperation of other owners in the subdivision. A copy of an agreement between owners to create detention shall be submitted to Walker County and filed in the public records becoming a restriction on future owners, heirs, and assigns.

All lots within the subdivision and the owners thereof must continue to accept all existing drainage flows and drainage structures in place at the time of development that are a part of or necessary to the existing or designed roads infrastructure or the existing or designed system of drainage, in addition to all natural flows of water entering onto or crossing the property.

**ON-SITE SEWAGE FACILITY REVIEW (C6)**

Based upon a review of the plat and plans as represented by the said Engineer or Surveyor, I, the below signed design professional, hereby certify that the proposed subdivision complies with the requirements of the Texas On-Site Sewage Facility Regulations, and Title 30 of the Texas Administrative Code, Chapter 285, including but not limited to the suitability of the proposed lots to accommodate on-site facilities within the proposed development considering all of the requirements of Title 30, 285 TAC and any applicable local codes, rules, regulations, and orders of the local health department. I, the design professional, am a duly licensed and registered professional engineer, architect, or other professional to any member of the public for independent verification of the representations, factual or otherwise, contained in this plat and the documents associated with it.

Wendell Baker  
Wendell Baker  
Reg. Sanitarian #3523

9/15/23

Date

I, JOE A. FULLER, Registered Professional Land Surveyor, do hereby certify that this plat represents a survey made on the ground under my supervision and that all monuments and apparent easements are shown hereon.



Signed: JOE A. FULLER  
JOE A. FULLER  
RPLS No. 4066  
August 25, 2023

Scale: 1" = 100 Feet

FULLER and ASSOCIATES  
P.O. Box 1783  
Huntsville, Texas  
FILE: OAK Hills Lot 19 MP \2023\

**LOT 19  
OAK HILLS SUBDIVISION**

In the JAMES WILSON SURVEY, A-578  
Walker County, Texas

August, 2023

Scale: 1" = 100 Feet

FULLER and ASSOCIATES  
P.O. Box 1783  
Huntsville, Texas  
FILE: OAK Hills Lot 19 MP \2023\



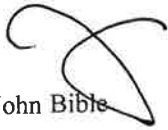
9/14/2023

RE: Proposed Republic Ridge Subdivision/ [REDACTED] FM 3179

Members of the Court,

I would like to request a waiver of the \$4,026.55 resubmittal fee for the minor change of revising the paving width from 24' to 20'. Please note, the planning office did not request a modified full set of plans nor a resubmittal fee when the office requested the cul-de-sac design be modified after it was constructed in accordance with the previously approved plans.

Thank you,



John Bible

[REDACTED]



## Annette Olivier

---

**From:** Chris McCarty [REDACTED]  
**Sent:** Tuesday, September 12, 2023 2:38 PM  
**To:** Annette Olivier  
**Subject:** 17 Julia Justice

CAUTION: The sender of this email is not within Walker County. Any links or attachments may be dangerous. To report this email as suspicious, forward it to Walker County IT Helpdesk.

To Whom It May Concern,

Entergy account # [REDACTED]

[REDACTED] Julia Justice was purchased on July 17, 2023 by Chris and Monica McCarty. The house had been vacant for some time (possibly 10-11 months). During that time, a tree limb fall on the electrical wire between the utility pole to the meter box on the house. The wire was nearly touching the ground with the limb still on the wire, damage was done to the house, and the meter box was loosened from the house. A temporary disconnect (roll the wire back to the pole) was requested on August 3, 2023 from Entergy. After the repairs were completed, Entergy was contacted to schedule a time to reconnect the wire from the utility pole to the meter box and turn the service on to the house. At this time, Entergy asked for a permit number from Walker County. I called the Walker County Permit office for the permit number and discovered there was never a permit approved. The house was built in 1982, according to Walker County Appraisal District. A permit was requested but not approved in 1987.

We are requesting to consider P# 1987-1299 administration complete since we are the new owners of [REDACTED] Julia Justice as of July 17, 2023.

Thank you for your consideration,  
Chris McCarty  
[REDACTED]



\*VG-1056-2023-91017\*

Walker County  
Kari A. French  
Walker County Clerk

Instrument Number: 91017

Real Property  
GENERAL WARRANTY DEED

Recorded On: July 19, 2023 03:01 PM

Number of Pages: 4

" Examined and Charged as Follows: "

Total Recording: \$34.00

\*\*\*\*\* THIS PAGE IS PART OF THE INSTRUMENT \*\*\*\*\*

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

**File Information:**

Instrument Number: 91017  
Receipt Number: 20230719000056  
Recorded Date/Time: July 19, 2023 03:01 PM  
User: Emily F  
Station: VITALS01

**Record and Return To:**

WALKER COUNTY TITLE COMPANY



STATE OF TEXAS  
COUNTY OF WALKER

I hereby certify that this Instrument was FILED in the Instrument Number sequence on the date/time printed hereon, and was duly RECORDED in the Official Records of Walker County, Texas.

Kari A. French  
Walker County Clerk  
Walker County, TX

Walker County, Title C  
 1224 University Ave.  
 Houston, Texas 77340  
 07-2023 03 0278

# GENERAL WARRANTY DEED

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

THE STATE OF TEXAS    §  
                                   §                   KNOW ALL MEN BY THESE PRESENTS:  
 COUNTY OF WALKER    §

That we, ASHIA NECOLE O'BRYANT and SHANGA DE LONCE JONES, acting by and through his Agent, Ashia Necole O'Bryant, whose mailing address is [REDACTED] (hereinafter called "Grantors"), in consideration of the sum of Ten & No/100 Dollars (\$10.00) and other good and valuable consideration in hand paid by MCCARTY INVESTMENT PROPERTIES, LLC, a Texas Limited Liability Company, whose mailing address is [REDACTED] (hereinafter called "Grantee"), the receipt of which is hereby acknowledged, and for which no lien, express or implied, is retained or shall exist, have GRANTED, SOLD and CONVEYED, and by these presents do GRANT, SELL and CONVEY unto the Grantee, all that certain property situated in Walker County, Texas, and described as follows:

BEING 1.50 acres of land, more or less, situated in the JOHN CRANE SURVEY, A-14, Walker County, Texas, and being more particularly described by metes and bounds on Exhibit "A" attached hereto and made a part hereof,

together with all buildings, structures or other improvements located thereon or affixed thereto (the "Improvements"), and all of Grantors' right, title and interest in and to all easements, tenements, hereditaments, privileges and appurtenances in any way belonging to the land above described (the "Land") or Improvements, including, without limitation, (i) any land to the midpoint of the bed of any highway, street, road or avenue, open or proposed, in front of, abutting or adjoining the Land, (ii) any land lying in or under the bed of any creek, stream, bayou or river running through, abutting or adjacent to the Land, (iii) any riparian, appropriative, or other rights of Grantors appurtenant to the Land and relating to surface or subsurface waters, (iv) any strips, gores or pieces of property abutting, bounding or which are adjacent or contiguous to the Land, and (v) all easements, rights-of-way, rights of ingress or egress and reversionary interests benefitting the Land.

This conveyance is made and accepted subject to (i) any and all restrictions, reservations, covenants, conditions, ordinances, easements, maintenance charges and the liens securing said charges, all mineral leases and outstanding mineral and royalty interests and all other matters, if any, affecting the property, premises or improvements conveyed herein and now of record in the Office of the County Clerk of said County, to the extent, but only to the extent, the same are now in force and effect and relate to said property, premises or improvements, (ii) all taxes, assessments for the year 2023 and all subsequent years and subsequent assessments for prior years due to change in land usage or ownership, which Grantee hereby assumes and agrees to pay, (iii) any and all laws, ordinances and governmental regulations now applicable to and enforceable against said property, premises or improvements, and (iv) all visible or apparent easements, encroachments and overlapping of improvements, if any.

With respect to the physical condition of the property covered hereby and included in this conveyance, it is conveyed by Grantors and accepted by Grantee in its present condition.

TO HAVE AND TO HOLD the said premises, together with all and singular the rights, hereditaments and appurtenances there unto belonging unto the Grantee, its successors and assigns, forever, subject to the exceptions, easements, reservations, conveyances, conditions and limitations, if any, above set forth; and Grantors do hereby bind

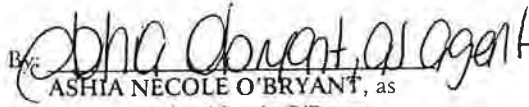
PAGE 1

themselves, their heirs and assigns to WARRANT and FOREVER DEFEND all and singular the said premises unto the Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, subject to the exceptions, easements, conveyances, reservations, conditions and limitations, if any, above set forth.

EXECUTED this 14 day of July, 2023.

  
ASHIA NECOLE O'BRYANT

  
SHANGA DE LONCE JONES

By:   
ASHIA NECOLE O'BRYANT, as  
Agent for ~~Ashia Necole O'Bryant~~  
Shanga De Lonce Jones

THE STATE OF TEXAS §  
§  
COUNTY OF WALKER § /

This instrument was acknowledged before me on the 14 day of July, 2023, by  
ASHIA NECOLE O'BRYANT, Individually and as Agent for Shanga De Lonce Jones.



  
Notary Public, State of Texas

THE STATE OF TEXAS }

COUNTY OF WALKER }

I, the undersigned J. S. MOORER, Registered Public Surveyor No. 1572, do hereby certify that the following field notes represent a survey made on the ground of the following described tract or parcel of land located in Walker County, Texas.

TRACT 1: 1.50 ACRES

Being 1.50 acres of land, situated in the JOHN CRANE SURVEY, Abstract No. 14, Walker County, Texas and being out of and a part of a called 50 acre tract described in a Deed from Abe Johnson, et al to William E. Justice dated March 4, 1946 and recorded in Volume 114, Page 110, Deed Records of Walker County, Texas, said 1.50 acres being more definitely described by metes and bounds as follows:

COMMENCING FOR REFERENCE ONLY at the southwest corner of said Justice 50 acre tract, same being the most northerly northwest corner of a called 210.90 acre tract described in a Deed from Marie R. Summers, et al to James S. Ernst dated October 14, 1980 and recorded in Volume 367, Page 287, Deed Records, a 5/8" iron rod found for corner on the southwest side of a graded dirt road known locally as "Julia Justice Road" from which a 15" Post Oak bears S42°E - 25.5 feet;

THENCE N00°21'52"W, with the west line of said Justice 50 acre tract and along the west edge of said "Julia Justice Road", a distance of 695.52 feet to a point;

THENCE N89°38'08"E, within said Justice 50 acre tract, a distance of 20.06 feet to the PLACE OF BEGINNING, set a 5/8" iron rod in a fence line along the east side of said Justice Road for the northwest corner of a called 2.0 acre tract out of said Justice 50 acres as described in a Deed from William Justice to Rance Cole dated November 23, 1970 and recorded in Volume 234, Page 436, Deed Records;

THENCE N88°26'48"E, with the north line of said Cole 2.0 acres, at 208.70 feet pass a 5/8" iron rod set for its northeast corner, continuing for a total distance of 435.74 feet to a 5/8" iron rod set for the southeast corner of the 1.50 acre tract herein described;

THENCE N00°04'46"W, a distance of 150.00 feet to a 5/8" iron rod set for the northeast corner of the 1.50 acre tract herein described;

THENCE S88°26'48"W, a distance of 435.74 feet to a 5/8" iron rod set for corner in a fence along the east side of said Justice Road;

THENCE S00°04'46"E, with said fence along the east side of Justice Road, a distance of 150.00 feet to the PLACE OF BEGINNING.

Surveyed in August, 1986.

Signed: \_\_\_\_\_

J. S. MOORER  
Reg. Public Surveyor No. 1572



EXHIBIT "A"

# WALKER COUNTY UTILITY DEPARTMENT

111 Old Hwy 75 North  
Huntsville, Texas 77340  
Phone: 295-2584

## PERCOLATION TEST RESULTS

APPLICATION NO. 1299

NAME OF APPLICANT LONCE JONES

PROPERTY LOCATION: COUNTY WALKER SUBDIVISION JULIUS JUSTICE

SEC. \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_ DESCRIPTION IF OTHER THAN SUBD. \_\_\_\_\_

1.5 AC. TRACT ON JULIUS JUSTICE  
ROAD

### RESULTS OF PERCOLATION TEST:

AVERAGE PERCOLATION RATE 4.5 MIN./INCH

DATE TEST COMMENCED 7-24-87 DATE TEST COMPLETED 7-24-87

NUMBER OF TEST HOLES 3 SIZE HOLES 6" x 24"

### MINIMUM REQUIREMENTS:

LENGTH AND WIDTH OF DRAINFIELDS

18" x 600' 24" x 450' 36" x 300'

1000 GALLONS TOTAL CAPACITY SEPTIC TANK(S) MINIMUM SQUARE FOOTAGE 1200

I have made a Percolation Test on this property in accordance with guidelines published by the Department of Health Resources and find these proposed requirements to meet State Department of Health design criteria.

LOCATION OF TEST:

PERCOLATION TEST MADE BY:

John Rich

FEE PL

3

# WALKER COUNTY UTILITY DEPARTMENT

111 Old Hwy 75 North  
Huntsville, Texas 77340  
Phone: 295-2584

JONES JOB  
# 2315

## APPLICATION FOR SEPTIC SYSTEM PERMIT & FLOOD PLAIN BUILDING PERMIT

1. APPLICANT'S NAME LOUCE JONES NO. 1299  
MAILING ADDRESS [REDACTED] PHONE [REDACTED]  
OWNERS NAME [REDACTED] CITY [REDACTED] ZIP [REDACTED]  
MAILING ADDRESS [REDACTED] CITY [REDACTED] ZIP [REDACTED]

2. LOCATION OF PROPERTY: SURVEY & ABSTRACT NO. CRANE 14 ACREAGE 1.5  
SUBDIVISION JULIUS JUSTICE ROAD SEC. \_\_\_\_\_ BLK. \_\_\_\_\_ LOT \_\_\_\_\_  
LOCATION OF PROPERTY IF NOT IN SUB. \_\_\_\_\_

3. CONSTRUCTION INFORMATION: DWELLING ☒ MOBILE HOME \_\_\_\_\_ OTHER \_\_\_\_\_  
COMMERCIAL \_\_\_\_\_ (TYPE OF BUSINESS) \_\_\_\_\_ (NO. OF PERSONS) \_\_\_\_\_  
NO. BEDROOMS 2 SQUARE FOOTAGE 1574 ESTIMATED COST \_\_\_\_\_  
REMARKS \_\_\_\_\_

4. FLOOD PLAIN DATA: 100 YEAR FLOOD ELEVATION \_\_\_\_\_ MAX \_\_\_\_\_ & \_\_\_\_\_ MIN  
(COUNTY USE ONLY)  
PROPERTY: NOT IN FLOOD PLAIN ☒ IS IN FLOOD PLAIN \_\_\_\_\_ PARTLY IN FLOOD PLAIN \_\_\_\_\_  
NAME OF WATERSHED \_\_\_\_\_ ESTIMATED MAXIMUM DEPTH INUNDATION \_\_\_\_\_  
REMARKS \_\_\_\_\_

5. WATER & SEWER INFORMATION: SEWER SYSTEM: PROPOSED ☒ EXISTING ( )  
WATER SYSTEM: PROPOSED ( ) EXISTING ( ) \_\_\_\_\_  
NAME OF WATER SYSTEM \_\_\_\_\_  
IF EXISTING SEWER SYSTEM COMPLETE THE FOLLOWING:  
SIZE OF SEPTIC TANKS \_\_\_\_\_ WIDTH & LENGTH OF LINES \_\_\_\_\_

6. SUPPLY WITH THIS APPLICATION A "MAP" OF PROPER SCALE TO LOCATE AND IDENTIFY THE PROPERTY.

7. TAX OFFICE NUMBER \_\_\_\_\_

8. 7-20-87 DATE  
80.00 FEE  
x [Signature] SIGNATURE OF APPLICANT/AGENT OR ATTORNEY

WALKER COUNTY CLASS "A"

BUILDING PERMIT

STATE OF TEXAS )

COUNTY OF WALKER )

This Permit No. 1299 is issued on 7-20-87,  
and is effective immediately.

This Permit is issued to LOUIE JONES and  
is not transferrable.

This Permit authorizes the permittee to construct or improve structures or im-  
provements on the following described property:

JULIUS JUSTICE ROAD 1.5 AC.  
TRACT  
(Lot, Block, Subdivision, Street Address)

The permittee applied to Walker County for a building permit on the above described  
location. The application has been reviewed and it has been determined that the con-  
struction and improvements will not be in the 100 year flood plain and the permittee  
may therefore proceed with the work without inspection by the County Flood Plain  
Administrator.

WARNING:

The flood hazard boundary maps and other flood data used by the County in  
evaluating flood hazards to proposed developments are considered reasonable and ac-  
curate for regulatory purposes. On occasion greater floods can and will occur and  
flood heights may be increased by man-made or natural causes. We cannot guarantee  
that your property will not flood. Exempting you from the Flood Plain Management  
Regulations does not create any liability on the part of Walker County or any officer or  
employee of Walker County in the event that flooding and flood damage does occur.

This department recommends finished floor slab be constructed 12"  
inches above natural ground.

John Rich  
COUNTY FLOOD PLAIN ADMINISTRATOR



ESTATES OF TEXAS GRAND RANCH SECTION 1 SHEET INDEX

HUNTSVILLE STATE PARK



PRELIMINARY  
NOT FOR  
RECORD

LEGEND

SYMBOL	DESCRIPTION
[Symbol]	Property Line
[Symbol]	Survey Line
[Symbol]	Water
[Symbol]	Highway
[Symbol]	Railroad
[Symbol]	Other

PLAT OF  
ESTATES OF TEXAS GRAND  
RANCH SECTION 1  
JOHN W. INGERSOLL LEASE A-27  
MONTGOMERY COUNTY SCHOOL LAND SURVEY A-303  
THOMAS CHARTERS SURVEY A-100  
WALKER COUNTY, TEXAS

**SPEAR POINT ENGINEERING, LLC**  
TYPE Firm No 18904  
604 W. Worsham St., Ste 100  
Willis, TX 77353  
(936) 256-2626  
www.SPETexas.com

PLAT SHEET 1  
ESTATES OF TEXAS GRAND RANCH  
SECTION 1  
20.18 ACRES OF LAND  
WALKER COUNTY, TEXAS



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FILE NO: 1287  
SHEET 1 OF 62

# RIGHT OF WAY ACQUISITION REPORT AMENDMENT

Precinct: 3

**Name of Road(s)** for which ROW is being acquired: Percy Howard Road

**Name of Property Owner Dedicating ROW:** Bo Dix Land, LLC

Approximate Acreage of Subject Tract: 5.308 Deed Call: DR / OR Vol. 85091 Pg.       

Approximate length of Right of Way: 852' feet (As estimated by field measurement of centerline alignment or deed call)

**Proposed Agreements with Landowner: (Please check corresponding agreement)**

- ☐ 1) Construct a fence to a standard listed in the current "Fencing Appendix" including any necessary gates, "water-gaps", and connections to cross-fencing.

NOTES: \_\_\_\_\_

- ☐ 2) Agree to construct fencing or portions of fencing not listed in the "Fencing Appendix" as long as the value of the project is less costly or substantially equivalent in value to the value of fencing projects which are listed in the fencing appendix.

DETAILS: \_\_\_\_\_

- ☐ 3) Agree to compensate the grantee of right-of-way at a rate not to exceed the price per linear foot shown in the current fencing appendix. *(If the commissioner wishes to provide materials, or other services in addition to the price per linear foot, then such additional provisions should be listed specifically in the "Right of Way Acquisition Report".)*

DETAILS: \_\_\_\_\_

- ☒ 4) Agree to perform clearing or maintenance work in the bounds of said right-of-way after the transfer of such, including, but no limited to, drainage work or drainage structure placement.

DETAILS: County to perform clearing

- ☐ 5) Agree to conditions pertaining to the disposition of any timber or natural resource within the bounds of, or affecting said right-of-way.

DETAILS: \_\_\_\_\_

- ☐ 6) Agree to replace any existing fence, barrier, or gate with a structure of equal cost or quality.

DETAILS: \_\_\_\_\_

- ☐ 7) Other arrangements or conditions to be approved by Commissioners' Court.

DETAILS: \_\_\_\_\_

- ☐ County will pay Grantor \$ \_\_\_\_\_ .00 per linear foot upon submittal of completed fence inspection and review by Commissioner as per approved in Commissioners' Court.


- ☐ County will pay Grantor \$ \_\_\_\_\_ .00 per linear foot or project upon submittal of completed clearing inspection and review by Commissioner as per approved in Commissioners; Court.

### **NOTES AND DISCLAIMERS**

The approximated length of right-of-way represented in this report reflects rough field measurements only and shall not be construed to effect or alter the actual dedication. As with any rough or estimated measurements errors can and will occur and the measurements reflected in this report are subject to reasonable margins of error.

The proposed agreements with landowner and the following categories and details provided are included in this report for internal uses and are not intended to represent binding legal agreements. The proposed agreements and details are considered as general loose descriptions of possible work to be performed in the interest of delineation and collection of rights of ways; and the information supplied should not be taken to provide or limit the actual specifications of projects to be performed, if or when said projects are provided.

This document and the data contained herein are maintained in the interest of providing Walker County's internal departments and offices with data for uses deemed internally appropriate, **WALKER COUNTY does not guarantee the accuracy, or completeness. Use of this information is the sole responsibility of the user. Walker County assumes no liability for any errors, omissions, or inaccuracies in the information provided regardless of how caused or for any decision made or action taken by an person in reliance upon any information or data furnished herein.**

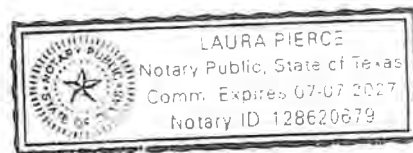
  
Signature of Commissioner or Appointed Representative

State of Texas / County of Walker  
Subscribed and Sworn to before me this 19 day of Sept. 2023

Laura Pierce / Notary Public Signature

9/19/2023

Date



  
Signature of Owner(S)

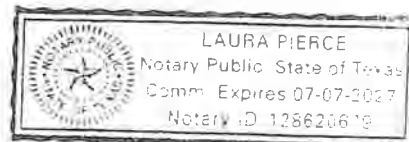
State of Texas / County of Walker  
Subscribed and Sworn to before me this 19 day of Sept 2023.

Laura Pierce / Notary Public Signature

9-19-23

Date

Date



Deed found in Walker County Book W.C.O.P.R. Volume Inst. No. 85091 Page \_\_\_\_\_

Date of Document: \_\_\_\_\_

Address:

Address: 1100 University Ave., Huntsville, TX 77340

Grantor agrees to build own fence. Walker County agrees to perform clearing or maintenance work in the bounds of said right-of-way. Walker County agrees to compensate Grantor \$ 0.00 per liner foot upon completion and review by Commissioners as per approved in Commissioners' Court.

It is further understood that the granting of the easement to Walker County for right of way purposes does not affect mineral rights presently in effect and that mineral rights will remain with present owner.

Jonathan Dixon  
OWNER SIGNATURE

Jonathan Dixon  
PRINT NAME

OWNER SIGNATURE

PRINT NAME

On this day personally appeared Jonathon Dixon SUBSCRIBED AND SWORN  
THIS 19 DAY OF Sept., 2023.

Laura Perie  
NOTARY PUBLIC



### Grantor builds Fence

# REQUEST FOR APPLICATIONS

## FISCAL YEARS 2024 AND 2025 H-GAC SOLID WASTE GRANTS PROGRAM APPLICATION

This is a Request for Applications for H-GAC's FY24/25 Solid Waste Grants Program. Included in this grant application package are the following:

- H-GAC FY24/25 Grant Announcement including screening and selection criteria
- H-GAC FY24/25 What's New
- Self Assessment Document, Budget Guidance Document, Used Electronics Guidance Document, HHW Guidance Document, Guidance for Local Enforcement Equipment Purchases, Questions to Ask When Shopping for Recycling and Composting Equipment, and Grant Writing Tips

H-GAC has received solid waste grant funds from the Texas Commission on Environmental Quality (TCEQ) for solid waste implementation projects. For FY24/25 solid waste implementation grants, **\$1 million** is available for local implementation projects.

Implementation projects funded under this grant program must be consistent with the H-GAC Regional Solid Waste Management Plan by addressing at least one goal and objective of the plan, must promote cooperation between public and private entities, and may not create a competitive advantage over a private industry that provides recycling or solid waste services that are readily available. *(See FY24/25 Grant Announcement and Grant Application for more details.)*

Projects that will take longer to complete, ultimately determined by H-GAC's Solid Waste staff, will be funded in FY24.

### Eligible Grant Categories

- Citizens' Collection Stations and "Small" Registered Transfer Stations
- Education and Training
- Household Hazardous Waste Management
- Litter and Illegal Dumping Cleanup and Community Collection Events
- Local Enforcement
- Local Solid Waste Management Plans
- Source Reduction and Recycling
- Technical Studies

### Eligible Entities

Entities eligible for funding are cities, counties, public school districts (excluding universities and other post-secondary educational institutions), general and special law districts created in accordance with State law with the authority and responsibility for water quality protection or municipal solid waste management (e.g., river authorities and municipal utility districts) and Councils of Governments (COGs). In order to receive an implementation grant, the prospective grant recipient must not be in arrears in the payment of any municipal solid waste or hazardous waste fee owed to the State of Texas. Eligible entities may subcontract with other entities, such as private entities, nonprofit organizations, or state and federal governments. Private entities,

nonprofit organizations, state and federal governments are not directly eligible for grants. They must partner with an eligible entity.

### **FY24/25 Solid Waste Grants Program Schedule**

H-GAC staff will be available to answer any questions concerning the grant application package during the grant application webinar. Please see schedule below:

**Tuesday, September 19, 2023**

**1:30 PM to 3:30 PM**

**Webinar Only**

**[Register Here](#)**

The webinar will provide time for applicants to ask questions regarding their applications and proposed projects, and will include:

- Overview of the Solid Waste Grants Program
- How to Complete the Online Application
- Important Deadlines and Future Requirements
- Question/Answer Session

Applicants requiring further assistance are asked to schedule an individual appointment. First time applicants are strongly encouraged to attend the September 19th workshop. For projects to be considered by H-GAC for FY24/25 funding, the application must be received via the online application **no later than noon, Tuesday, October 17, 2023**. No late applications will be accepted or scored. Additionally, no faxed, emailed or hard copy applications will be accepted or scored.

The Solid Waste Grants Scoring Subcommittee will meet virtually on **October 31 and November 1, 2023** to score grant applications. Once all grant applications are received by H-GAC, grant applicants will be notified of their presentation time. **All grant applicants must have a representative available to give a brief presentation and answer questions via webinar on October 31st or November 1st.** Funding recommendations will be emailed to each applicant and the H-GAC Solid Waste Management Committee no later than November 2, 2023. Any appeals to the funding recommendations must be submitted by **5:00 PM, Thursday, November 9, 2023** (*See FY24/25 Grant Announcement for more details on the Appeals process*). The H-GAC Solid Waste Management Committee will meet on **Thursday, November 16, 2023, at 10:00 AM via webinar** to hear appeals if needed. The H-GAC Board of Directors will complete final grant selection on **Tuesday, December 19, 2023, at 10:00 AM**. Once selected, grant recipient information will be sent to the TCEQ for review and comment.

**If you have any questions, please contact the following H-GAC staff:**

**Cheryl Mergo**

Senior Manager

[cheryl.mergo@h-gac.com](mailto:cheryl.mergo@h-gac.com)

**Erin Livingston**

Principal Planner

[erin.livingston@h-gac.com](mailto:erin.livingston@h-gac.com)

**Wendy Almanzan**

Lead Program Coordinator

[wendy.almanzan@h-gac.com](mailto:wendy.almanzan@h-gac.com)

### **Guidance for Local Enforcement Equipment Purchases**

- What is the intended purpose of this equipment?
- Is any training required to operate this equipment?
- Will equipment be used to identify suspects or for prosecution purposes?
- Will equipment be used for solid waste purposes 100% of the time?
- How durable are the products you have selected? Will precautions have to be made to ensure durability?
- Have you spoken with your IT staff to determine if there are any compatibility issues between electronic equipment purchases and existing systems?
- Does this equipment purchase involve coordination between different departments in your organization? Are these departments aware of their necessary coordination?
- Have you considered purchasing from H-GAC's Cooperative Purchasing program for available items? ([www.hgacbuy.org](http://www.hgacbuy.org))
- Equipment suggestions
  - Computers
    - Additional items: server(s), monitor(s), modem(s)
    - Software
    - Is mounting hardware required for installation in a vehicle or on a wall?
  - Vehicles – only Fords are listed, equivalent brand is acceptable
    - Ford F150 – good for some hauling, may require a camper shell for security, storage and transport of equipment.
    - Ford Super Duty – good for lots of hauling, may require a camper shell for security, storage and transport of equipment.
    - Ford Explorer – good for carrying electronics.
    - Ford Expedition – larger than Explorer, more expensive but could cost less to maintain.
    - 4-wheel drive – where will this vehicle be driving? If off-road only, may want to consider four-wheeled, all-terrain vehicles.
    - Check out [www.hgacbuy.org](http://www.hgacbuy.org) to contact H-GAC's Cooperative Purchasing program for fee schedule.
    - Are emergency sirens, lights, etc. required for your jurisdiction?
  - Radios
  - Video Cameras
  - Surveillance Cameras – effective, but need to be in constant use.
  - Digital Still Cameras
  - Global Positioning System (GPS)
  - Laser Range Finder

For more information, please contact Erin Livingston at [erin.livingston@h-gac.com](mailto:erin.livingston@h-gac.com), Wendy Almanzan at [wendy.almanzan@h-gac.com](mailto:wendy.almanzan@h-gac.com), or Cheryl Mergo at [cheryl.mergo@h-gac.com](mailto:cheryl.mergo@h-gac.com).

**Houston-Galveston Area Council (H-GAC)**  
**In Cooperation with the Texas Commission on Environmental Quality (TCEQ)**

Announces Availability of Municipal Solid Waste Grants Program Funding  
For Fiscal Years 2024 and 2025 and Issues this Request for Project Applications

---

**I. PURPOSE**

The purpose of this program is to provide funding for eligible local and regional municipal solid waste management projects in support of the goals and objectives of H-GAC's adopted Regional Solid Waste Management Plan (RSWMP). Funding for this program is provided through a grant from the TCEQ, under the authority of §361.014, Texas Health and Safety Code.

**II. ELIGIBLE RECIPIENTS**

The following public entities are eligible for grant funding under this program (nonprofit organizations and private companies are not directly eligible, but may be subcontracted by eligible public entities):

- Cities
- Counties
- Public school districts (excluding universities and other post-secondary educational institutions)
- General and special law districts with the authority and responsibility for water quality protection or municipal solid waste (MSW) management (e.g., river authorities and municipal utility districts)
- Councils of governments (COGs)

**III. GOVERNING STANDARDS**

The conduct of projects provided funding under this program shall be in accordance with all applicable state and local statutes, rules, regulations, and guidelines. The main governing standards, include, but may not be limited to, the following:

- §361.014(b) of the Texas Health and Safety Code.
- Title 30 Texas Administrative Code (30 TAC) Chapter 330, Subchapter O, TCEQ MSW Regulations.
- 30 TAC Chapter 14, TCEQ Regulations.
- Texas Grants Management Standards (TxGMS)
- General Appropriations Act, 88th Legislature.
- H-GAC/TCEQ Allowable Expenditure Guidelines (pertaining to allowable costs for cost reimbursement contracts and grants).
- The Uniform Guidance 2 Code of Federal Regulations (CFR), Part 200, Subpart F; and
- The Grant Agreement between the Council of Governments and TCEQ.



#### **IV. AUTHORIZED PROJECT CATEGORIES**

The following project categories are eligible for funding. Under each category heading is a brief description of the purpose of that category, as well as special requirements pertaining to that project category.

##### **Category 1. Local Enforcement**

This category consists of projects that contribute to the prevention of illegal dumping of municipal solid waste, including liquid wastes. Under this category, grant recipients may investigate illegal dumping problems; enforce laws and regulations pertaining to the illegal dumping of municipal solid waste, including liquid waste; establish a program to monitor the collection and transport of municipal liquid wastes through administration of a manifesting system; and educate the public on illegal dumping laws and regulations. Funding limitations applicable to this category include:

- Funds may not be expended to any law enforcement agency regulated by Chapter 1701, Texas Occupations Code, unless: (a) the law enforcement agency is in compliance with all rules on Law Enforcement Standards and Education; or (b) the Texas Commission on Law Enforcement Officer Standards and Education certifies that the requesting agency is in the process of achieving compliance with such rules. If compliance with TCLEOSE rules is still pending, attach a certification from TCLEOSE to indicate that the agency is in the process of achieving compliance with the rules.
- When funding is to be provided for salaries of local enforcement officers, the funds recipient must certify that at least one of the officers has attended or will attend within the term of the funding the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.
- Local enforcement vehicles and related enforcement equipment purchased entirely with funds provided under this program may only be used for activities to enforce laws and regulations pertaining to littering and illegal dumping, and may not be used for other code enforcement or law enforcement activities. Vehicles and equipment that are only partially funded must be dedicated for use in local enforcement activities for a percentage of time equal to the proportion of the purchase expense funded.
- Entities receiving funds for a local enforcement officer, enforcement vehicles, and/or related equipment for use by an enforcement officer, must investigate major illegal dumping problems, on both public and private property, in addition to investigating general litter problems on public property.
- Entities receiving funds to conduct a local enforcement program must cooperate with the TCEQ's regional investigative staff in identifying and investigating illegal dumping problems. Lack of cooperation with the TCEQ staff may constitute a reason to withhold future funding to that entity for local enforcement activities.
- Funds may not be used for investigation and enforcement activities related to the illegal dumping of industrial and/or hazardous waste. Instances where industrial or hazardous waste is discovered at a site do not preclude the investigation of that site, so long as the intent and focus of the investigation and enforcement activities are on the illegal dumping of municipal solid waste.

- Grant funds may not be used for either the cleanup of illegal disposal sites or the transportation and/or disposal of wastes collected during such cleanups.
- Funds may not be used to purchase ammunition, firearms, or HazMat gear.

**Category 2. Litter and Illegal Dumping Cleanup and Community Collection Events**

Litter and illegal dumping cleanup may include both ongoing and periodic activities to clean up litter and illegal dumping of MSW, excluding cleanup of scrap tire dumping sites. Eligible expenses include waste removal, recycling of removed materials, fencing and barriers, and signage. Placement of trash collection receptacles in public areas with chronic littering problems may also be funded. Reuse or recycling options should be considered for managing the materials collected through these efforts, to the extent feasible. Cleanup of hazardous waste will not be eligible for funding.

Periodic community collection events to provide for collection of residential waste materials for which there is not a readily available collection alternative may also be funded. This type of project may not include regular solid waste collection efforts, such as weekly waste collection. Funds may not be used for the disposal of collected wastes.

Funding limitations applicable to this category include:

- Projects funded to clean up litter or illegal dumping on private property must be conducted through a local government sponsor or H-GAC. Funds may not be provided directly to a private landowner or other private responsible party for cleanup expenses. The local government sponsor or H-GAC must either contract for and oversee the cleanup work, or conduct the work with its own employees and equipment.
- The costs for cleanup of hazardous waste and/or Class 1 nonhazardous industrial waste that may be found at a municipal solid waste site must be funded from other sources, unless a waiver from this restriction is granted by the TCEQ to deal with immediate threats to human health or the environment.
- The cleanup of Class 2 and 3 nonhazardous industrial waste that may be found at a municipal solid waste site may be funded in conjunction with the cleanup of the municipal solid waste found at a site.
- All notification, assessment, and cleanup requirements pertaining to the release of wastes or other chemicals of concern, as required under federal, state, and local laws and regulations, including 30 TAC Chapter 330, TCEQ's MSW Rules, and 30 TAC Chapter 350, TCEQ's Risk Reduction Rules, must be complied with as part of any activities funded under this program.
- All materials cleaned up using funds provided under this program must be properly disposed of or otherwise properly managed in accordance with all applicable laws and regulations. To the extent feasible, it is recommended that materials removed from a site be reused or recycled. For projects to clean up large amounts of materials, H-GAC will consider withholding at least ten percent (10%) of the reimbursements under an implementation project grant or subcontract, until documentation is provided that the cleanup work has been completed and the materials

properly managed.

- Funded community collection events may be held no more frequently than four times per year, and must only be intended to provide residents an opportunity to dispose of hard-to-collect materials, such as large and bulky items (eg: large appliances and electronics) that are not picked up under the regular collection system, and might otherwise be illegally dumped by residents.

### **Category 3. Source Reduction and Recycling**

This category may include projects that are intended to provide a direct and measurable effect on reducing the amount of MSW going into landfills, by diverting materials from the MSW disposal stream for recycling or reuse, or by reducing waste generation at the source. Funded activities may include: diversion from the waste stream and/or collection, processing for transport, and transportation of materials for reuse and/or recycling; implementation of efficiency improvements in order to increase source reduction and recycling, to include full-cost accounting systems and cost-based rate structures, establishment of a solid waste services enterprise fund, and mechanisms to track and assess the level of recycling activity in the community on a regular basis; and educational and promotional activities to increase source reduction and recycling.

Funding limitations applicable to this category include:

- Any program or project funded under this program with the intent of demonstrating the use of products made from recycled and/or reused materials shall have as its primary purpose the education and training of residents, governmental officials, private entities, and others to encourage a market for using these materials.
- Any revenues realized from recycling efforts funded through this program by a grant recipient must be placed back into the respective solid waste management program and may not be placed into a funded entities general revenue fund. Any monies realized must be used to promote sustainability of the funded program.

### **Category 4. Local Solid Waste Management Plans**

This category includes projects to develop and/or amend local solid waste management plans by local governments, in accordance with Chapter 363, Texas Health & Safety Code, as implemented by state rule, 30 TAC Chapter 330. In selecting a local solid waste management plan project for funding, H-GAC shall ensure that at least one year is available for the completion and adoption of the local plan.

Funding limitations applicable to this category include:

- All local solid waste management plans funded under this program must be consistent with H-GAC's regional solid waste management plan and prepared in accordance with 30 TAC Subchapter O, Chapter 330, TCEQ Regulations, and the Content and Format Guidelines provided by the TCEQ.

**Category 5. Citizens' Collection Stations and "Small" Registered Transfer Stations**

Funds may be used for projects to design, construct, and equip the facilities identified below. Other registered or permitted facilities may receive funding upon prior authorization from TCEQ on a case-by-case basis. The costs associated with operating these types of facilities will not be funded. However, eligible facilities which do not charge customers for services rendered qualify to pursue implementation project funding under this agreement to cover facility upgrades and periodic maintenance costs associated with the free services provided. Projects funded for these types of facilities shall include consideration of an integrated approach to solid waste management, to include providing recycling services at the site, if appropriate to the management system in place. Any revenues realized by entities funded through this program should be used in support of the entity's solid waste program and may not be redirected to an entity's general revenue fund.

The following MSW facilities qualify to pursue funding:

- Notification tier municipal solid waste transfer stations that qualify under 30 TAC 330.11(e).
- Registered municipal solid waste transfer stations that qualify under 30 TAC 330.9(b)(1) through (3), or (f).
- Notification tier citizens' collection stations that qualify under 30 TAC 330.11(e)(1).
- Exempt local government recycling facilities as provided for under 30 TAC 328.4(a)(1).
- Notification tier composting facilities which qualify under 30 TAC 332.21 – 332.23.
- Liquid waste transfer stations which qualify for registration in 30 TAC 330.9(g) and (l).
- Registration tier used oil collection facilities which qualify under 30 TAC 324.7(1) or (3).

**Category 6. Household Hazardous Waste (HHW)**

This category includes projects that provide a means for the collection, recycling, reuse, and/or proper disposal of HHW, including household chemicals, used oil and oil filters, antifreeze, lead-acid batteries, and other materials. This category does not include programs and facilities for collecting, recycling, or disposing of scrap tires, except as may be an ancillary part of the overall program or facility. Funded activities can include: collection events; consolidation and transportation costs associated with collection activities; recycling or reuse of materials; proper disposal of materials; permanent collection facilities, and education and public awareness programs.

Funding limitations applicable to this category include:

- All HHW collection, recycling, and/or disposal activities must be coordinated with the TCEQ's HHW program staff, and all applicable laws, regulations, guidelines, and reporting requirements must be followed.
- All HHW events must meet the requirements of 30 TAC 335, Subchapter N, and must be coordinated through the TCEQ/External Relations Division. Additionally, the TCEQ Used Oil Program regulates the handling – including transportation – of used oil and oil filters. HHW collections should be aware of registration requirements when selecting vendors or running a collection programs themselves.
- All HHW collection event activities must be conducted under an operational plan which meets the requirements of 30 TAC 335.405(a), to be maintained onsite, which addresses collection, ingress and egress, storage, training, transportation, recycling, and disposal.

- Designated HHW “operator” must submit to the TCEQ HHW Program a 45 Day Notice which meets the requirements of 30 TAC 335.403(b). The operator must also report to the HHW program by April 1st of the following year on the amount of material received under the collection.
- First-time applicants may request funds for disposal costs. Second and subsequent year requests will be considered at the discretion of the Solid Waste Management Committee (SWMC).

#### **Category 7. Technical Studies**

This category includes projects for the collection of pertinent data, analysis of issues and needs, evaluation of alternative solutions, public input, and recommended actions, to assist in making solid waste management decisions at the local or regional level. Projects under this category may also include research and investigations to determine the location, boundaries, and contents of closed municipal solid waste landfills and sites, and to assess possible risks to human health or the environment associated with those landfills and sites.

Funding limitations applicable to this category include:

- All technical studies funded under this program must be consistent with H-GAC’s regional solid waste management plan, and prepared in accordance with guidelines provided by the TCEQ.

#### **Category 8. Educational and Training Projects**

Educational components are encouraged under the other categories in order to better ensure public participation in projects; those educational components should be funded as part of those projects and not separately under this category. Funds can also be used for “stand-alone” educational projects dealing with a variety of solid waste management topics. Projects can include funding for information-exchange activities.

Funding limitations applicable to this category include:

- Educational and training programs and projects funded under this program must be primarily related to the management of municipal solid waste, and funds applied to a broader education program may only be used for those portions of the program pertaining to municipal solid waste.

### **V. ELIGIBLE EXPENSES**

The following categories of expenses may be eligible for funding under this program. All expenses must directly relate to the conduct of the proposed project. The Narrative sections of the Grant Budget Summary portion of the Application will be used to describe how proposed expenditures will support the proposed project (refer to the FY2024/2025 Solid Waste Grant Application, Grant Budget Summary Instructions for detailed instructions).

1. **Personnel.** Appropriate salaries and fringe benefits for employees working directly on the funded project are authorized under most of the grant categories. Personnel funding is limited to no more than 16 months. Grant funds cannot supplant existing salaries, and overtime is treated the same as salary.

2. **Travel.** Travel expenses directly related to the conduct of the funded program are authorized. Only the employees of the funds recipient assigned to the project will receive reimbursement for travel expenses. In accordance with TxGMS, in those instances where grantees do not have an established organization-wide written travel policy approved by the governing board of the local jurisdiction, all employee-related travel expenses must be claimed at no higher than the same rates allowed by the State of Texas for its employees. For authorized reimbursement through the Regional Solid Waste Grants Contract, all travel authorized for pass-through recipients must comply with Chapter 660 of the Government Code, and Article IX of the General Appropriations Act, 88<sup>th</sup> Legislative Session.
3. **Supplies.** Expenses for supplies necessary for the conduct of the funded project are authorized. Expenses included under the Supplies expense category of a project budget should be for non-construction related costs for goods and materials having a unit acquisition cost (including freight) of less than \$1,000. Such expenditures must generally relate to the routine purchase of office supplies (paper, pencils, etc.) or other goods that are consumed in a relatively short period of time, in the regular performance of the general activities of the proposed project.
4. **Equipment.** Equipment necessary and appropriate for the proposed project are authorized. H-GAC will carefully evaluate all requests for equipment to determine appropriateness of the equipment for the project. No equipment is to be purchased by an implementation project grant recipient unless approved in advance by H-GAC. Expenses included under the Equipment expense category should be for non-construction related, tangible, personal property having a unit acquisition cost of \$5,000 or more (including freight and set up costs) with an estimated useful life of over one year. Any equipment that will be used for other projects or activities, in addition to the funded project, may only be funded at an amount reflecting the appropriate percentage of time that the equipment will be directly used for the funded project.
5. **Construction.** Appropriate construction costs are authorized. Expenses budgeted under this category should be for costs related to the enhancement or building of permanent facilities. An implementation project grant recipient shall incur no construction costs unless H-GAC approves the construction details in advance. Appropriate costs that may be included are:
  - a. The cost of planning the project;
  - b. The cost of materials and labor connected to the construction project;
  - c. The cost of equipment attached to the permanent structure; and
  - d. Any subcontracts, including contracts for services, performed as part of the construction.
6. **Contractual Expenses.** Professional services or appropriate tasks provided by a firm or individual who is not employed by the implementation project grant recipient for conducting the funded project are authorized for subcontracting by the funds recipient. An implementation project grant recipient shall incur no contractual costs unless H-GAC approves the subcontract in advance. ***Applicable laws and regulations concerning bidding and contracting for services must be followed.*** Any amendment to a subcontract that will result in or require substantive changes to any of the tasks required to be performed must be approved in writing by H-GAC.

7. **Other Expenses.** Other expenses, not falling under the main expense categories, are included, if connected with the tasks and activities of the proposed project. Promotional items are expressly prohibited. Expenses in this category include:

- a) Postage/delivery
- b) Telephone/FAX
- c) Utilities
- d) Printing/reproduction
- e) Advertising/public notices
- f) Signage
- g) Training/registration fees
- h) Dues/membership fees
- i) Office space
- j) Basic office furnishings
- k) Equipment rentals
- l) Books/subscriptions
- m) Repair/maintenance
- n) Legal services
- o) Temporary services
- p) Recycling bins
- q) Personal protective equipment
- r) Computer hardware (less than \$5,000)
- s) Computer software
- t) Audio/visual equipment
- u) Other equipment (less than \$5,000)

**Types of Expenses That May Be Appropriate Under Each Project Category**

Following are examples of some of the types of expenses that may be appropriate under each of the project categories.

**Category 1: Local Enforcement**

- Equipment, such as vehicles, communications equipment, and surveillance equipment (NOTE: this does not include firearms or ammunition)
- Program administration expenses, such as salaries/fringe benefits, office supplies and equipment, travel, training, and vehicle maintenance
- Protective gear and supplies (NOTE: this does not include self-contained breathing apparatus equipment)
- Education and outreach materials

**Category 2: Litter and Illegal Dumping Cleanup and Community Collection Events**

- Equipment, such as trailers and trucks
- Public space garbage and recycling bins
- Program administration expenses, such as, salaries/fringe benefits, office supplies and equipment, travel, training, and vehicle maintenance
- Subcontract expenses
- Protective gear and supplies

- Fencing, barriers, and signage
- Education and outreach materials

**Category 3: Source Reduction and Recycling**

- Facility design and construction
- Equipment, such as balers, crushers, recycling and composting containers, trailers, chippers, forklifts, and trucks
- Program administration expenses, such as salaries/fringe benefits, office supplies and equipment, travel, training, and equipment maintenance
- Education and outreach materials
- Printing and advertising expenses
- Signage

**Category 4: Local Solid Waste Management Plans**

- Consultant services
- Printing and advertising expenses
- Program administration expenses, such as salaries/fringe benefits, office supplies, and travel

**Category 5: Citizens' Collection Stations and "Small" Registered Transfer Stations**

- Facility design and construction
- Equipment, such as dumpsters or roll-off containers, trailers, compactors, crushers, scales, and recycling containers
- Protective gear
- Education and outreach materials
- Printing and advertisement expenses
- Signage

**Category 6: Household Hazardous Waste Management**

- Design and construction of permanent collection facilities
- Equipment for permanent collection facilities, such as storage containers, trailers, forklifts, and crushers
- Protective gear
- Contractual services for special collection events
- Education and outreach materials
- Printing and advertising expenses
- School chemical clean-out campaign (SC3) events and programs

**Category 7: Technical Studies**

- Consultant services
- Printing and advertising expenses
- Program administration expenses, such as salaries/fringe benefits, office supplies, and travel

**Category 8: Educational and Training Projects**

- Education and outreach materials
- Printing and advertising expenses
- Contractual services



- Program administrative expenses, such as salaries/fringe benefits, office supplies, and travel

## **VI. SUPPLEMENTAL FUNDING STANDARDS**

In addition to the standards set forth in applicable laws and regulations, as well as the category-specific funding limitations, the standards outlined below apply to all uses of the FY 2022/2023 solid waste grant funds.

1. **Texas Grant Management Standards.** The provisions of the Texas Grant Management Standards (TxGMS) issued by the Texas Comptroller of Public Accounts apply to the use of these funds, as well as the supplement financial administration provided in the program Administrative Procedures.
2. **Procurement of Goods and Services.** Recipients of funds under this Contract, including H-GAC, implementation project grant recipients, and subcontractors shall comply with all applicable state and local laws and regulations pertaining to the use of state funds, including laws concerning the procurement of goods and services and competitive purchasing requirements.
3. **Payment of Fees.** Local and regional political subdivisions subject to the payment of state solid waste disposal fees and whose payments are in arrears are not eligible to receive grant funding.
4. **Land Acquisition Costs.** Funds may not be used to acquire land or an interest in land.
5. **Municipal Solid Waste-Related Programs Only.** Funds may not be used for programs dealing with wastes that are not considered MSW, including programs dealing with industrial or hazardous wastes.
6. **Activities Related to the Disposal of Municipal Solid Waste.** Except as may be specifically authorized under an eligible project category, funds may not be used for activities related to the disposal of MSW. This restriction includes: solid waste collection and transportation to a disposal facility; waste combustion (incineration or waste-to-energy); processing for reducing the volume of solid waste which is to be disposed of; any landfill-related facilities or activities, including the closure and post-closure care of a landfill; or other activities and facilities associated with the ultimate disposal of MSW. This provision does not apply to activities specifically included under an authorized project category.
7. **Projects Requiring a TCEQ Permit.** Funds may not be used for expenses related to projects or facilities that require a permit from the TCEQ and/or that are located within the boundaries of a permitted facility, including landfills, wastewater treatment plants, and other facilities. This provision, however, may be waived by the TCEQ, at its discretion, for otherwise eligible activities to be located at a closed permitted facility and/or for recycling activities that will take place within the boundaries of an open facility. Recycling activities that may qualify for such a waiver may include recyclables collection, composting, and land application of bio-solids for beneficial use. The applicant and/or H-GAC will request a preliminary determination from the TCEQ as to the eligibility of the project prior to consideration for funding.

8. **Projects Requiring TCEQ Registration.** Projects or facilities that require registration from the TCEQ, and which are otherwise eligible for funding, may be funded. However, the registration for the facility must be finally received before that project can be selected for funding.
9. **Projects that Create a Competitive Advantage Over Private Industry.** In accordance with §361.014(b) of the Texas Health and Safety Code, a project or service funded under this program must promote cooperation between public and private entities and may not be otherwise readily available or create a competitive advantage over a private industry that provides recycling or solid waste services. Under this definition, the term “private industry” includes non-profit entities.
10. **Supplanting Existing Funds.** Funds may not be used to supplant existing funds. In particular, staff positions where the functions assigned to that position will remain the same, were active at the time of the grant application and were funded from a source other than a previous solid waste grant, are not eligible for grant funding.
11. **Food/Entertainment Expenses.** Funds may not be used for food or entertainment expenses, including refreshments at meetings and other functions. This provision does not apply to authorized employee per diem expenses for food costs incurred while on travel status.
12. **Use of Alcoholic Beverages.** Funds may not be used for payment of salaries to any employee who uses alcoholic beverages on active duty. None of these funds may be used for the purchase of alcoholic beverages, including travel expenses reimbursed with these funds.
13. **State Contracts.** Funds may not be provided through an implementation project grant or subcontract to any public or private entity that is barred from participating in state contracts by the Texas Comptroller of Public Accounts, under the provisions of §2355.077, Government Code.
14. **Intended Purpose.** All equipment and facilities purchased or constructed with funds provided under this program shall be used for the purposes intended in the funding agreement for the life of the equipment.
15. **Consistency with Regional Solid Waste Management Plan.** A project or service funded under this program must be consistent with H-GAC’s approved regional solid waste management plan, and must be intended to implement the goals, objectives, and priorities established in the regional plan.
16. **Lobbyists.** Funds may not be used for employment or contracts for services of a lobbyist or for dues to an organization that employs or otherwise contracts for the services of a lobbyist.
17. **Enforcement Actions.** Funds may not be used to assist an entity or individual to comply with an existing or pending federal, state, or local judgment or enforcement action. This restriction includes assistance to an entity to comply with an order to clean up and/or remediate problems at an illegal dumpsite. However, the TCEQ may waive this restriction, at its discretion and on a limited case-by-case basis, to address immediate threats to human

health or the environment, and where it is demonstrated that the responsible party does not have the resources to comply with the order.

18. **Penalties.** Funds may not be used to pay penalties imposed on an entity for violation of federal, state, or local laws and regulations. This restriction includes expenses for conducting a supplemental environmental project (SEP) under a federal or state order or penalty. Funds may be used in conjunction with SEP funds to support the same project.

## **VII. NOTIFICATION OF PRIVATE INDUSTRY REQUIRED**

According to state law (Section 361.014 (b) TX Health & Safety Code), a project or service funded under this program must promote cooperation between public and private entities, and the grant-funded project or service may not be otherwise readily available or create a competitive advantage over a private industry that provides recycling or solid waste services. In accordance with grant requirements established by the TCEQ, an applicant for funding under one of the listed project categories below must adhere to the requirements listed below.

### **Applicable Categories**

1. Source Reduction and Recycling
2. Citizens' Collection Stations and "Small" Registered Transfer Stations
3. A demonstration project under the Educational and Training Projects category

### **Applicant Notification Requirements**

1. Contact in person or in writing the known private service providers of similar services that, at the time of the application development, are providing services within the geographic service area that the project intends to serve, prior to making the application.
2. Inform the private service providers of the basic details of the proposed project and consider any input and concerns from the private service providers about the project when completing the project proposal.
3. Consider, where appropriate, meeting directly with private service providers that may have a concern about the proposed project to attempt to resolve any concerns before an application is submitted.
4. Complete applicable information on the appropriate grant application forms to provide documentation that private service providers were notified of the project prior to submission of the application and submit written comments provided by any private service provider.

## **VIII. FISCAL YEAR 2024 and 2025 GRANT PROJECT DURATION**

Projects selected for the FY 2024 Solid Waste Implementation Grant Cycle will begin approximately March 1, 2024, while projects selected for FY 2025 funding will begin September 1, 2024. All projects awarded funds from both the FY 2024 and 2025 application process should be completed by June 30, 2025.

## **IX. HOW PROPOSALS WILL BE CONSIDERED**

Proposals will be reviewed by H-GAC's Solid Waste Grants Scoring Subcommittee, using screening and selection criteria developed in cooperation with the TCEQ. The Solid Waste Grants Scoring Subcommittee, consisting of at least seven (7) members with representation from local government,

private industry, citizen/environmental groups, nonprofit organizations and H-GAC staff, will score the solid waste grant applications. All review committee members, excluding H-GAC staff, are members, alternates, or designees appointed by a member of H-GAC's Solid Waste Management Committee. Any change to the makeup of the Solid Waste Grants Scoring Subcommittee will be posted on the H-GAC website under [www.h-gac.com/solid-waste-management/grants](http://www.h-gac.com/solid-waste-management/grants).

### **SCREENING CRITERIA**

In order for any proposed project to be considered, the following screening criteria must be met. If these screening criteria are not met, the proposed project will receive no further consideration for grant funding.

1. The application must be complete and all application requirements and procedures followed, including requirements to notify private service providers of the proposed project, when applicable.
2. The proposed project must conform to eligible category standards, eligible recipient standards, and allowable expense and funding standards, as established by the TCEQ and H-GAC and under all applicable laws and regulations.
3. The applicant must agree to document the results of the project as required by H-GAC.
4. The proposed project must be technically feasible, and there must be a reasonable expectation that the project can be satisfactorily completed within the required time frames.
5. The proposed project activities and expenses must be reasonable and necessary to accomplish the goals and objectives of the project.
6. The proposed project must be consistent with the approved H-GAC regional solid waste management plan and must directly support implementation of the regional plan.
7. The applicant must present to the Solid Waste Grants Scoring Subcommittee.

### **SELECTION CRITERIA**

If a proposed project meets all of the applicable screening criteria, it will be evaluated by H-GAC's Solid Waste Grants Scoring Subcommittee, using the following selection criteria. There are three sets of selection criteria:

- Project Merits and Needs (0 - 45 points)
- Local Resources and Commitments (0 - 25 points)
- Project Evaluation (0 - 30 points)

### **PROJECT MERITS AND NEEDS (0 - 45 Points)**

In this section, describe the problem or need your organization will be addressing by implementing the proposed grant project, the plan for completing the project within the grant period, and the outreach and education efforts that will be incorporated into the project.

- **Need for Project:** *Describe the proposed project and justify the need for it. Justification could include data, anecdotal evidence, attached pictures (uploaded on the Supporting Documents*

page of the application), or anything else that proves there is a specific need in your community that you will be addressing.

- **Objective:** List the overall goal or objectives of the proposed project. Describe the expected benefits of the proposed project.
- **Project Feasibility:** Include if this is a startup or pilot project where no such program exists or if this is an enhancement of an existing program. Discuss how you've been successful to date if this is an existing program, how this grant will give you the resources needed to be successful in the future, or how your organization has successfully implemented similar projects in the past. Describe staff qualifications. Describe progress or agreements made regarding this project so far. Attach the required Grant Project Implementation Timeline. A link to the template can be found in the online application.
- **Outreach and Education:** Explain what steps you will take to promote the program to the public, local officials, etc. How will your project be publicized? Are there adequate levels of customer incentives, public education or public input, as appropriate to the proposed project? How will the public be involved in your project? What kind of education methods will be used?

#### **LOCAL RESOURCES AND COMMITMENTS (0 - 25 Points)**

In this section, describe the ways your organization intends to provide resources to make the project succeed during the grant period and beyond.

- **Ability to Sustain the Project:** If the proposed project could become an ongoing service, describe/demonstrate how this project may be sustained beyond the grant period. To what extent are salaries or operational expenses requested, how will the salary or operational expenses be continued when grant funding ends? List previously demonstrated commitments to preferred solid waste management practices, such as implementing and sustaining other solid waste projects. If the proposed project has received previous H-GAC grant funding, describe to what extent this proposal involves expansion of current services or operations and present quantifiable documentation of the success of the project in order to warrant further funding.
- **Matching Funds or In-Kind Services:** Local match through cash or in-kind services is encouraged, but no minimum level is required. If the applicant is providing contributions to the project either through cash matching funds or in-kind services, please identify the match on your application in this section. In-kind services should relate only to staff or services directly involved with the proposed project. Your narrative should show the relative importance or effort of the local contribution in relationship to the entire project. (H-GAC Solid Waste Grants Scoring Subcommittee understands that due to the timing of this RFA, cash contributions may not be feasible.)
- **Partnerships:** Please explain any partnerships involved with the project and describe the role of each partner.

#### **PROJECT EVALUATION (0 - 30 Points)**

This section describes how the project is cost-effective and a good use of grant funds.

- **Return on Investment:** *Explain how the proposed project will be able to fund itself in the future. Will the project bring in funds? Will the project reduce costs of another program?*
- **Anticipated Effectiveness:** *Describe the expected results. What makes you believe this project will be successful? By how much will recycling rates increase, litter reduce, etc.?*
- **Measures of Success:** *Discuss the results that would indicate success has been achieved for your project. Additionally you should touch on the methods of measurement.*

**SUPPLEMENTAL INFORMATION (No points are associated with these sections.)**

These sections will give a fuller picture of your project and help provide the Solid Waste Grants Scoring Subcommittee with the details they need to score the other sections.

- **Additional Program Information:** *This section is intended to provide general or background information to the Solid Waste Grants Scoring Subcommittee members to help them better understand your program or project. Additionally, information requested here is used in the process of seeking approval for your proposed project if it is recommended for funding. Questions are specific to the grant category selected on the General Information page of the application. Some categories will not have any additional questions on this page.*
- **Supporting Documentation:** *Please include copies of letters, resolutions, pictures, quotes, or anything else that will help support your application.*

**X. SCORING PROCESS AND PROCEDURES**

- Staff will provide each member of the Solid Waste Grants Scoring Subcommittee with a summary of all applications received and information to view applications received by the deadline established.
- Each applicant must have a representative available during the scoring process on October 31 or November 1 to provide a brief presentation on the project and to answer review committee members' questions and concerns.
- Order of presentations for proposed projects will be determined by applicant availability.
- The high and low scores on each application will be eliminated. The remaining scores will be averaged (on less than full point intervals) to obtain the final score.
- There will be no consensus scoring. Each member will score project applications individually (See attached score sheet on page 18).
- Ranking of projects will be based on scores derived from the review process.
- Applications selected for funding may see reductions made in the proposed budgets due to the removal of any ineligible expenses or to allow more projects to be funded.

**XI. CONFLICT OF INTEREST**

Members of the H-GAC governing body, SWMC members and their alternates, and H-GAC staff members must abstain from voting on any application during the Solid Waste Grants Scoring Subcommittee review and scoring process if the member or an individual related to the member within the third degree of consanguinity or within the second degree of affinity

- is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
- serves on any board that oversees the unit or division that would administer the grant, if awarded;
- receives any funds from the applicant as a result of the grant; or
- uses or receives a substantial amount of tangible goods, services or funds from the applicant.

A member will not be prohibited from voting or commenting upon projects that are being carried out to serve the entire region.

A member who abstains from voting on any application will document the abstention by clicking on the appropriate selection in the online scoring application. All records will be kept on file.

## **XII. OTHER REQUIREMENTS**

Grant recipients will be required to enter into standard legal agreements with H-GAC to ensure that the approved work program of the project is followed. Among other provisions, legal agreements will include the following:

- Grant funding will be provided on a reimbursement basis only, and all requests for reimbursement must be handled through H-GAC. All requests for reimbursement must include the required backup documentation in order to justify reimbursement requests.
- Grant recipients must agree to provide data related to the results of the project to H-GAC. As appropriate to the project, the grant recipient will also be asked to commit to monitoring the results of the project beyond the grant term, and periodically provide H-GAC additional reports on the status of the project.
- Grant recipients must agree to allow staff of H-GAC and/or TCEQ to perform on-site visits to monitor the progress of projects.

## **XIII. APPEALS**

Applicants may appeal the funding recommendations to the H-GAC SWMC after the results of the scoring process have been announced. All appeals must be based on a **specific, identified error** of the Solid Waste Grants Scoring Subcommittee and not on factors that allow discretion by the Solid Waste Grants Scoring Subcommittee members.

The appeal deadline is **5:00 p.m., Thursday, November 9, 2023**. Applicants must notify H-GAC staff of any appeals. Notification must be in writing via email. The written notification must include a justification of the grounds for the appeal.

The SWMC will meet on **Thursday, November 16, 2023, at 10:00 a.m. via Zoom** to hear appeals if needed. If any appeals are upheld, H-GAC staff will send out a notice with the revised project rankings, funding amount recommendations and comments. However, please note that these recommendations will not be final until considered by the H-GAC Board of Directors on December 19, 2023, from 10 a.m. to noon

## **XIV. HOW TO APPLY**

Project proposals should be submitted directly to the Houston-Galveston Area Council via the online application website. The link to the online application can be found at [www.h-gac.com/solid-waste-management/grants](http://www.h-gac.com/solid-waste-management/grants). Submit your completed online application(s) by **noon, Tuesday, October 17, 2023**. No late applications will be accepted.

H-GAC staff members are available to assist interested parties during the application process.

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Cheryl Mergo      [cheryl.mergo@h-gac.com](mailto:cheryl.mergo@h-gac.com)

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#### **XV. GENERAL APPLICATION INSTRUCTIONS**

A separate application must be submitted for each individual project proposed. In completing your application, please be concise, but provide a sufficient level of detail to facilitate the consideration of your proposed project.

*Please remember...*

- Complete all parts of the application as requested, including all application certifications, assurances, and deliverables.
- Save a copy of your application for your records.
- Notify private service providers, if applicable (see instructions on Page 12).