



## WALKER COUNTY COMMISSIONERS COURT

1100 University Avenue  
Huntsville, Texas 77340  
936-436-4910



**COLT CHRISTIAN**  
County Judge

DANNY KUYKENDALL  
Commissioner, Precinct 1

RONNIE WHITE  
Commissioner, Precinct 2

**AGENDA**  
**REGULAR SESSION**  
**MONDAY, JUNE 5, 2023**  
**9:00 A.M.**  
**ROOM 104**

BILL DAUGETTE  
Commissioner, Precinct 3

BRANDON DECKER  
Commissioner, Precinct 4

### **CALL TO ORDER**

- Announcement by the County Judge whether a quorum is present.
- Certification that public Notice of Meeting was given in accordance with the provisions of Section 551.001 et. Seq. of the Texas Government Code.

### **GENERAL ITEMS**

- Prayer – Pastor James Necker
- Pledge of Allegiance
- Texas Pledge – “Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible”
- Citizens Input – Agenda Items

### **CONSENT AGENDA**

1. Approve minutes from Commissioners Court Regular Session on May 22, 2023.
2. Approve Disbursement Report for the period 5/19/23 – 5/31/23.
3. Approve Order 2023-69, Treasurer Report for March 2023.
4. Approve Order 2023-70, Treasurer Report for April 2023.
5. Receive Walker County Emergency Services District #2 annual audit for FY2022.
6. Receive Purchasing Board Order for the appointment of Interim Purchasing Agent.
7. Approve Order 2023-83, setting the salary of the Interim Purchasing Agent.
8. Approve payment of claims and invoices submitted for payment.
9. Approve Special Prosecution Unit meals for Employee Training for three days, June 21-23, 2023, not to exceed \$1800.
10. Approve Special Prosecution Unit meals for June Boarding meeting, not to exceed \$350.
11. Approve Facility Request 2023-77, Republican Party of Walker County and the Walker County Republican Women request to use of the Courthouse Gazebo, October 27, 2023 to recognize First Responders of Walker County.
12. Receive Financial Information as of May 30, 2023, for the fiscal year ending September 30, 2023.
13. Receive Financial Information as of the month ended April 30, 2023, for the fiscal year ending September 30, 2023.
14. Receive Treasurer Investment Report for April 2023.
15. Receive County Clerk Financial Report for April 2023.
16. Receive Employee Injury Report.

### **STATUTORY AGENDA**

#### **Emergency Medical Services**

17. Discuss and take action on updated EMS event standby policy, pricing and procedures. – Rachel Parker

#### **Information Technology**

18. Discuss and take action to approve amendment to SHI contract for the Enterprise Multi-Tenant Enrollment and authorize Interim Purchasing Agent to sign Program Volume Licensing orders as needed for the Government Cloud Project within budgeted funds. – Dan Early
19. Discuss and take action to approve Microsoft Customer Agreement US Government Community Cloud. – Dan Early

#### **Tax Assessor Collector**

20. Discuss and take action to approve the Joint Election Agreement including countywide poll locations (Attachment A) for the November 7, 2023, General Election. – Diana McRae
21. Discuss and take action to approve the purchase of the document management software (Elections Bundle) from Vista Solutions Group with budgeted funds and/or Chapter 19 Funds (State Funds). – Diana McRae

**Walker County Commissioners Court – Regular Session – June 5, 2023 – Agenda (cont'd)**

**Purchasing**

- 22. Discuss and take action on the disposal of FAS #13400. – Laura Buccafurni
- 23. Discuss and take action on the disposal of FAS #12666. – Laura Buccafurni
- 24. Discuss and take action to transfer FAS# 15678 from EMS to OEM. – Laura Buccafurni

**Treasurer**

- 25. Presentation by Texas Association of Counties Health Employee Benefits Pool Coordinator to review medical and wellness plans for Walker County and discuss potential changes for the upcoming benefit plan year. – Ashley Cureton-Whitfield/Amy Klawinsky
- 26. Discuss and take action on renewal of Texas Association of Counties Health and Employee Benefit Program plan for FY2024. – Amy Klawinsky
- 27. Discuss and take action on Texas and County District Retirement System FY2024 plan. – Amy Klawinsky

**Auditor**

- 28. Discuss and approve Order 2023-80 amending the Salary Group Ranges classification system and approve personnel allocation change for the District Clerk. – Patricia Allen
- 29. Discuss and approve Order 2023-81 amending the budget for the fiscal year ending September 30, 2023. – Patricia Allen
- 30. Discuss and approve agreement for software subscription with Fifth Asset, Inc. dba DebtBook to be used for GASB statement implementation Initial term period June 1, 2023 to May 30, 2024 to be paid from budgeted funds. – Patricia Allen
- 31. Discuss and take action on amending Walker County Personnel Policy Section 2.19 on Asset Management. – Patricia Allen

**Maintenance**

- 32. Discuss and take action on proceeding with repairs to the Walker County Justice Center for damage caused by a water leak. – Larry Whitener

**Commissioners Court**

- 33. Discuss and take action on a purchase of an 84-inch roller at an approved public auction. – Commissioner White
- 34. Discuss and take action on a purchase of a rear load equipment hauling trailer from an approved public auction. – Commissioner White
- 35. Discuss and take action on acceptance of a temporary working easement from John Blanchard for drainage repairs. – Commissioner Daugette
- 36. Discuss and take action to purchase Kubota SVL 97 - 2HFC from Buyboard contract # 597-19, funding source to be determined. - Commissioner Decker
- 37. Discussion on relocating Hawthorne Road. – Commissioner Decker
- 38. Discuss and take action on US Forest Service Agreement Modification (Grant 22-RO-11081300-111). – Commissioner Decker
- 39. Discuss and take action on US Forest Service Co-op Road Projects, funded as part of the SRS Title II program and approval of Project Submission Form. – Commissioner Decker

**Planning and Development**

- 40. Discuss and take action on West Waverly Ranch, LLC request for variance to Section 4.37 of the Walker County Subdivision Regulations regarding Engineering Flood Study of the Zone A to determine/establish a base flood elevation (BFE) for [Plat # 2022-035] Homestead Hill Subdv. , John Sadler League, A-45 FM 1375 W - Pct. 4 – Andy Isbell
- 41. Discuss and take action on West Waverly Ranch, LLC request for variance to Section 5.03.c of the Walker County Regulations for Floodplain Management regarding base flood elevation data for subdivision proposals greater than 50 lots or 5 acres for [Plat # 2022-035] Homestead Hill Subdv., John Sadler League, A-45 - FM 1375 W - Pct. 4 – Andy Isbell
- 42. Discuss and take action on Atlas Land Partners, LLC request for variance to Section 4.37 of the Walker County Subdivision Regulations regarding Engineering Flood Study of the Zone A to determine/establish a base flood elevation (BFE) for [Plat # 2022-041] Governors Ranch Subdv. , Charles Hill Survey, A-268 IH45N- Pct. 1 – Andy Isbell
- 43. Discuss and take action on Atlas Land Partners, LLC, LLC request for variance to Section 5.03.c of the Walker County Regulations for Floodplain Management regarding base flood elevation data for subdivision proposals greater than 50 lots or 5 acres for [Plat # 2022-041] Governors Ranch Subdv., Charles Hill Survey, A-268 - IH45N - Pct. 1 – Andy Isbell
- 44. Discuss and take action on Frontier Internet Utility Installation Request along Four Notch Road - Pct. 4 – Andy Isbell
- 45. Discuss Spearpoint Engineering, LLC proposal for Mitchell Cemetery Road relocation project - Pct. 4 – Andy Isbell
- 46. Discuss and take action on allocation of \$ 65,000.00 in additional funds for Engineering Services contracts. – Andy Isbell
- 47. Discuss and take action on Waverly Manors at High Meadow Development, LLC request for variance to Section B2.2 of the Walker County Subdivision Regulations regarding 3:1 lot depth to width ratio for [Plat # 2023-010] The Manors Subdivision, Jose Maria De La Garza Survey, A-22 - SH 150 - Pct. 4 – Andy Isbell

**Walker County Commissioners Court – Regular Session – June 5, 2023 – Agenda (cont'd)**

48. Discuss and take action on Waverly Manors at High Meadow Development, LLC request for variance to Section B2.9 of the Walker County Subdivision Regulations regarding utility easement location for [Plat # 2023-010] The Manors Subdivision, Jose Maria De La Garza Survey, A-22 - SH 150 - Pct. 4 – Andy Isbell
49. Discuss and take action on Waverly Manors at High Meadow Development, LLC request for variance to Section B3.4.1 of the Walker County Subdivision Regulations regarding points of access for [Plat # 2023-010] The Manors Subdivision, Jose Maria De La Garza Survey, A-22 - SH 150 - Pct. 4 – Andy Isbell
50. Discuss and take action on determination of administrative completion of Permit # 1999-5928. – Andy Isbell

**BUDGET WORKSHOP**

Tri-County Behavioral Health Budget Presentation  
Supplemental Requests

**EXECUTIVE SESSION**

If during the course of the meeting covered by this notice, Commissioners Court shall determine that a closed meeting of the Court is required, then such closed meeting as authorized by Texas Government Code 551, subchapter D, will be held by the Commissioners Court at the date, hour, and place in this notice or as soon after the commencement of the meeting covered by this notice as the Commissioners Court may conveniently meet in such closed meeting concerning any and all subjects and for any and all purposes permitted by Chapter 551, subchapter D, inclusive of said Texas Government Code, including but not limited to:

**Section 551.071** For the purpose of private consultation between the Commissioners Court and its attorney when the attorney's advice with respect to pending or contemplated litigation settlement offers, and matters where the duty of the Commissioners Court counsel to his client pursuant to the Code of Professional Responsibility of the State Bar of Texas clearly conflicts with the Open Meetings Act.

**Section 551.072** For the purpose of discussion with respect to the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person

**Section 551.073** For the purpose of deliberation regarding prospective gifts or to deliberate a negotiated contract for prospective gift or donation to the Commissioners Court or Walker County, if deliberation in an open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person.

**Section 551.074** For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee, unless such officer or employee requests a public hearing.

**Section 551.076** To discuss the deployment, or specific occasions for implementation of security personnel or devices.

**Section 551.086** Deliberation regarding economic development negotiations.

**INFORMATION ITEMS**

- Public Comment – Non-agenda items
- Questions from the media
- Commissioners Court


**ADJOURN**

On this 1<sup>ST</sup> day of June, 2023, the Executive Administrator to the County Judge filed this notice, and was posted at the main entrance of the Walker County Courthouse.

  
Colt Christian, County Judge


I, the undersigned County Clerk, do hereby state that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and I posted a true and correct copy of said Notice on the Courthouse Public Notices area of Huntsville, Walker County, Texas, at a place readily accessible to the general public at all times on the 1<sup>st</sup> day of June, 2023, and said Notice remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

Dated this 1<sup>st</sup> day of June, 2023.

  
Kari A. French, County Clerk

FILED FOR POSTING  
At 4:33 o'clock P M

JUN 01 2023

KARI FRENCH COUNTY CLERK  
WALKER COUNTY, TEXAS  
By  Deputy