

**INFORMATION ON CIVIL SUITS INVOLVING
TEXAS DEPARTMENT OF MOTOR VEHICLE (TxDMV)
FOR COURT ORDERED TITLE CHANGES AND VIN ASSIGNMENTS**

Individuals requesting the court to order the Texas Department of Motor Vehicles (TxDMV) to issue a Vehicle Identification Number (VIN) and/or a Certificate of Title need to provide some documents to the court showing the purchase of said vehicle and proof of a 68a Vehicle Inspection.

Walker County is part of the Auto Theft Task Force that conducts 68a vehicle inspections for citizens in 8 county area of coverage. An Auto Theft Investigator is the only person who can conduct these inspections. More information about what is required for a 68a vehicle inspection can be seen at:
http://mctxsheriff.org/divisions/patrol_west/autotheft.php?

FILING A CIVIL SUIT FOR VIN AND/OR TITLE:

- ❖ **Step 1** – determine which of the petitions to be used:
 - if you need a VIN AND a title, use *Petition – VIN Assignment* and *Order – VIN Assignment*
 - if you ONLY need a title, use *Petition – Title Only* and *Order – Title Only*
- ❖ **Step 2** – complete the petition and attach the proof of purchase and 68a inspection. Complete the order.
- ❖ **Step 3** – file the petition and order with the County Clerk, paying the applicable fees.
- ❖ **Step 4** – send a file-stamped copy of the petition to the defendant, which should be the person from whom you purchased the vehicle, and TxDMV by facsimile at 512-465-5638 or by mail at: Associate General Counsel, Office of General Counsel, Texas Department of Motor Vehicles, 4000 Jackson Avenue, Austin, Texas 78731.
- ❖ **Step 5** – upon the judge’s ruling and signature of the court order, send a file-stamped copy to TxDMV at the facsimile or mailing address in the bullet point above. The TxDMV will comply with the order.
- ❖ **Step 6** – present the signed order to the Tax Assessor-Collector’s office.